

**University of Pécs**

**Faculty of Health Sciences**

Dean's Order No. 1/2022 on Mid-Term Reports and Examination Measures to Reduce Dropouts



20th January 2022

## **PREAMBLE**

The Faculty of Health Sciences of the University of Pécs, driven by their responsibility to meet the demand for professionals in the fields of health, sports and pedagogy in Hungary, has set as one of their strategic goals the significant reduction of student drop-outs. The Faculty intends to promote it through a coordinated, multi-step approach, in regular consultation with student representative bodies, one of the elements of which is the present Dean's Order.

### **Scope**

1. § The personal scope of the present Dean's Order applies to all persons enrolled in the Faculty of Health Sciences (higher education, bachelor's, master's, and post-grad), regardless of their nationality, who are students of the University (hereinafter referred to as students).

### **Basic concepts**

2. § (1) The terms used and their definitions in this Dean's Order and in the application
  1. semester: a period of five months of teaching,
  2. mid-term mark (course mark): a mark awarded on the basis of assignments, written assignments and reports during the semester in order to assess the student's performance during the semester,
  3. comprehensive exam: a combined examination of several subjects, for which the application is considered as admission to a course
  4. term time: the educational part of the term,
  5. academic year: a 10-month period of education,
  6. exam: a form of assessment of the acquired knowledge, skills and competences,
  7. exam period: a period of assessment during which the acquired knowledge is evaluated at the end of the semester and grades are awarded,
  8. exam course: a form of course which does not include contact hours but only the possibility of exam

### **Order of mid-term performances and mid-term grades**

3. § (1) The number of examinations to be taken by students in order to obtain mid-term grades and performance shall be determined as a maximum of two per course.
  - (2) In the case of the mid-term final exam papers for the courses ending with an exam, the condition for passing the exam is, in addition to the obligation to attend classes as stipulated in Annex 4, § 1 of the PTE Academic and Examination Regulations (hereinafter: Regulations), the participation in the required final exam papers, which is the obligation of the student, regardless of the result of the final exam papers.
  - (3) The result of the final examination papers shall be counted in the exam mark in accordance with § 47 (3) b) of the Regulations, so that if the average result of the final exam paper(s) exceeds 80%, it shall be accepted as a minimum of 33% and a maximum of 50% of the exam performance.

(4) Pursuant to paragraph (7), § 47 of the Regulations, the instructor shall still have the right to offer the student a grade in the given subject on the basis of the mid-term performance.

(5) In determining the date of the final exam papers to be taken on a given day, special attention shall be paid to the fact that the number of final examination papers for courses according to the model curriculum shall not exceed three for that day. If the student representative indicates to the lecturer who has set the date for the final exam that three final exams have already been set on the proposed day, the lecturer shall be obliged to set another date for the final exam, thereby reducing the student's workload.

#### **Procedure of a speaking exam following two failed written tests**

4. § (1) From the spring semester of the academic year 2021/2022 onwards, students who have failed at least two written exams in the given course during the semester have the opportunity to apply to the institute responsible for the given course to a speaking exam in the given course.
  - (2) The content of the above speaking exam shall not change from the content of the written exam and the speaking examination counts in the same way towards the maximum number of exams in the semester and the maximum number of exams in the course, i.e. it does not constitute an extra examination opportunity for the student.
  - (3) For the above application to be accepted, only official confirmation of the two failed written examinations is required, which the student must attach to the application.
  - (4) The institute responsible for the course must notify the Registrar's Department of the acceptance of the application via e-mail to [neptun@etk.pte.hu](mailto:neptun@etk.pte.hu) in order to assign the student to the speaking exam.

#### **Order of the announcement of exam requirements, exam preparation courses**

5. § (1) In accordance with the provisions of § 40 (5) of the Regulation, for courses in which the failure rate of students who have failed the examination in two consecutive exam periods is higher than 30% (50% for courses with less than 10 students), the institute responsible for the training shall compile and publish the detailed materials necessary for the preparation and completion of the course on the website of the Faculty of Health Sciences under Education/educational materials by the end of the third week of the next semester ( <http://www.etk.pte.hu/oktatas/letoltheto-dokumentumok/oktatasi-anyagok> ).
  - (2) It is the responsibility of the instructor concerned to compile and publish the detailed study material required for the completion of the course in accordance with the above procedure in the case of courses taught by full-time and part-time faculty members, by lecturers and by the institute responsible for the training in the case of courses taught as a transfer course.
  - (3) The detailed study material required for the completion of the course shall include only the minimum knowledge necessary for the successful completion of the course, and shall not be replaced by repetition of the teaching material or the provision of references.
  - (4) For courses where the failure rate of students taking the exam in two consecutive exam periods is higher than 30% (50% for courses with less than 10 students), the institute responsible for the course shall be obliged to offer an additional exam preparation course in order to reduce the drop-out rate. The exam preparation course is offered in a digital (online) extra-curricular form, at least 10% of the total number of hours (rounded up to the whole number) of the course, is not compulsory for the students, is not counted in their studies, is not recorded in the Neptun Study System and does not provide any credit points.

### **Final provision**

6. § (1) This Order shall enter into force on 31st January 2022.

Pécs, 17<sup>th</sup> January 2022

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professor,  
dean