

## **Code of Charges and Benefits**

### **of the Statutes of the University of Pécs**

*Effective from 23<sup>rd</sup> of December 2024.*

According to Article II/3 (d) of the Annex 2 of Act CCIV of 2011 on National Higher Education (hereinafter NHEA, Hungarian abbreviation Nftv.) and Section 84 (1)-(2) of NHEA on grants payable to and certain fees payable by students enrolled in higher education and the Government Decree No. 51/2007. (III. 26.) on the benefits and charges of students in higher education the Senate of the University of Pécs (hereinafter University), with the assent of the University Student Council, has adopted the following Code of Charges and Benefits (hereinafter: Code).

#### **CHAPTER I**

##### **General provisions**

##### The scope of the Code

**Article 1** (1)<sup>1</sup> The scope of the Code shall extend to all trainings (higher-level vocational training, undergraduate training, undivided, one-tier training, graduate training, doctoral training and post-graduate specialist training) establishing student status at the University, to students of PhD / DLA training, to persons taking part in the trainings and having student status at the University regardless of their nationality (hereinafter students), and to employees involved in rendering the trainings.

(2)<sup>2</sup>

(3) Further, the scope of the Code shall extend to students establishing visiting student status at the University during the course of their studies at the University.

(4)<sup>3</sup>

(5)<sup>4</sup>

(6)<sup>5</sup> In the case of an express provision the scope of the Code shall extend to persons no longer having student status at the University and to persons attending higher level medical specialist training at the University.

(7) Provisions of this Code shall apply to students enrolled in foreign language training subject to the derogations stipulated in Chapter VI hereof.

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- 1 Amendment adopted by the Senate on its meeting held on 29th November 2007. Effective: from 29th November 2007. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.
  - 2 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Ineffective: from 19th December 2014.
  - 3 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Ineffective: from 19th December 2014
  - 4 Repealed by the amendment adopted by the Senate on its meeting on 4th May 2023. Ineffective: from 4th May 2023.
  - 5 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

(8)<sup>1</sup> Students having the right to free movement and residence as set forth in a separate Act or the residents of a third-country with an EU blue card allowing residence and employment requiring high-skills shall be vested with the same rights and duties concerning fees and allowances as students of Hungarian citizenship.

## Definitions<sup>2</sup>

**Article 2** (1)<sup>3</sup> For the purposes of the Code:

a) **majors in teacher training**: teacher of Hungarian language and literature; teacher of history; teacher of foreign languages; teacher of mathematics; teacher of informatics; teacher of computer science; teacher of natural sciences; teacher of physics; teacher of biology; teacher of chemistry; teacher of geography; teacher of music; art teacher; teacher of visual arts; teacher of technical skills and life-style; teacher of technical skills; teacher of physical education; teacher of economics; teacher of household economics and life-style; teacher of ethics, human and social sciences; teacher of philosophy; teacher of motion picture aesthetics and history; teacher of the history of arts; teacher of psychology; teacher of hygienic; teacher of office management, as well as the training in which the student was exempted from paying tuition fee before 1<sup>st</sup> September, 2006 – on the basis of a second major of general knowledge in teacher training;

b) **orphan**: a student under the age of 25 whose parents, whose single, divorced or separated parent with whom the student had lived together died and who has not been adopted;

c) **semi-orphan**: a student under the age of 25, one of whose parents died and who has not been adopted;

d) **student with disabilities or student in need of assistance due to his/her health condition**: a student

da) who needs constant or special supervision or care due to their deficiency and who needs regular personal and/or technical assistance and/or service due to their deficiency, or

db)<sup>4</sup> who has lost 67 percent of their working abilities or suffered a 50 percent health impairment and this condition has lasted for a year or will presumably last for at least another year;

e) **breadwinner**: a student

ea) who has at least one child, or

eb) who is entitled to receive nursing allowance under Act III of 1993 on Social Administration and Social Transfers;

f) **student with a large family**: a student

fa) who has at least two dependent siblings or three children, or

fb) whose supporters (supporter) and at least two other persons sharing the same household have a monthly salary less than the amount of the minimum wage each, or

fc) who is the guardian of at least two minors;

g)<sup>5</sup> **student entitled to receive social allowance**: a student participating in full-time higher-level vocational training, undergraduate training, undivided, one-tier training, graduate training, or doctoral training

ga) who is enrolled in state-funded training, or fully or partly Hungarian State scholarship supported, or

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1 Amendment adopted by the Senate on its meeting held on 10th November 2011. Effective: from 10th November 2011.

2 Section 2 of New GD.

3 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012.

4 Amendment adopted by the Senate on its meeting held on 2nd October 2014. Effective: from 2nd October 2014.

5 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

*gb)* who started their studies in state-funded training and in the given programme they would be entitled to participate in state-funded training based on the number of semesters they started in vocational training;

*h)*<sup>1</sup> **own revenue:** fees payable by the students under Section 82 (1)–(2) of the NHEA, service fees stipulated in the statutes of the institution, as well as the result of the economic activity of the institution, support provided by legal entities and support obtained through tenders expressly for the purposes of paying scholarships;

*i)*<sup>2</sup>

*j)*<sup>3</sup> **disadvantaged student:**

1. a student younger than twenty-five years at the time of enrolment who qualifies as disadvantaged determined by the Act XXXI of 1997 on the Protection of Children and on Child Welfare Administration;

2. a student younger than twenty-five years at the time of enrolment who enrolls into a semester which is not over the limitation set by the study time of the given major at which he/she started his/her studies before or in the 1<sup>st</sup> semester of the academic year of 2015/2016 and with respect of whom the notary or the arranged for child protection care during secondary or higher education due to family or social background, or for whom regular child welfare benefit has been disbursed, or who has been eligible for regular child protection benefit, or has been in temporary or permanent foster care if the title had existed in the last grade of secondary education or in the last active semester in higher education right before the enrolment (application); a person for whom guardianship has been arranged is also considered a disadvantage applicant during recruitment process;

*k)*<sup>4</sup> **multiply disadvantaged student:**

1. a student younger than twenty-five years at the time of enrolment who qualifies as multiply disadvantaged specified by the Act XXXI of 1997 on the Protection of Children and on Child Welfare Administration;

2. that student who qualifies as disadvantaged according to Article 2. (1) point *j*) and whose parent exercising parental control at the time when the student reached the compulsory school age only completed elementary education as stated in the voluntary parental declaration under the procedure regulated in the Act on the Protection of Children and on Child Welfare Administration, or for whom long-term guardianship has been arranged or who has been in after-care after long-term guardianship;

*l)*<sup>5</sup> **state-funded student:** a student who is enrolled in state-funded training, or who is admitted to fully or partly Hungarian State scholarship supported training since September 2012;

*m)*<sup>6</sup> **close relatives:** spouse, lineal relatives; adopted child, stepchild; adoptive parent, stepparent; brother/-sister;

*n)* **relatives:** close relative, partner, spouse of lineal relative; lineal relative or sibling of spouse; spouse of sibling.

For the purposes of present Code

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1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2014. Ineffective: from 1st September 2014.

3 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

4 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

5 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Effective: from 23rd May 2013.

6 m)-n) Amendments adopted by the Senate on its meeting held on 26th June 2014. Effective: from 1st September 2014.

o)<sup>1</sup> **joint account:** an account opened by the University to which the student may transfer money and from which he/she may settle his/her payment obligations through the Neptun education system (hereinafter: Education System or ES).

p)<sup>2</sup> Hungarian student living abroad: students resident abroad who identify as Hungarian nationals, including students under the scope of the Preference Act;

q)<sup>3</sup> self-financed training: a form of financing of the training in which the fee for the training service provided by the higher education institution to the student is not borne by the state, but by the student himself/herself or another natural or legal person instead

(2)<sup>4</sup>

#### General provisions and proceeding organs

**Article 3** (1) The titles to and the amount of grants payable to and charges and fees payable by students shall be stipulated by this Code.

(2)<sup>5</sup> Titles to and conditions of grants to be provided for the students shall be stipulated in advance for one academic year and shall be announced on the homepage of the University and on the homepages of the Faculties in the manner customary at the Faculty.

(3)<sup>6</sup> Charges payable by the students to the University for omission or late completion, titles to and conditions and amount of fees, as well as the dormitory fee and the amount of the tuition fee and self-financing fee shall be stipulated for one academic year and shall be announced on the homepage of the University and on the homepages of the Faculties in the manner customary at the Faculty. The amount of tuition fee valid in the academic year 2015/2016 shall not be modified during the period of the student status. In case of students who establish their student status with the University in the academic year 2015/2016 or afterwards, amount of self-financing fee that is determined in the student training agreement for the given training, as well as the amount of the tuition fee that is determined in the fee payment agreement for the given training shall not be modified during the period of the student status.

(4) Grants payable to and charges and fees payable by the student, as well as benefits and exemptions shall be stipulated for one semester (five-month academic period). Entitlement to dormitory placement shall be stipulated for the given academic year.

(5)<sup>7</sup> Decisions on fulfilling payment obligations shall be made in a resolution. The deadline and the scheduling of payment and also the consequences of any unsettled debts shall be set forth in the resolution. In the case of refusal the decision shall be justified and information shall be provided on the possibilities of legal remedy.

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1 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

3 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

4 Repealed by the amendment adopted by the Senate on its meeting held on 29th November 2007. Ineffective: from 29th November 2007.

5 Section 11 (1) of New GD.

6 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Effective: from 23rd May 2013. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

7 Section 4 (7) of New GD.

(6)<sup>1</sup> Regarding the registry of receipts of the procedures giving rise to monetary obligations that belong to the exclusive competence of the Educational Directory set out in this Regulation and regarding the determination of areas of responsibility for the contents of the receipts the Director for Academic Affairs shall establish basic regulations by an Order and shall regularly revise its contents.

**Article 4** (1)<sup>2</sup> The following bodies and persons shall have the authority to make decisions concerning students' grants and fees in the manner stipulated herein:

- a) the Rector,
- b) the Head of the Faculty (Dean),
- c) the Faculty Council,
- d) the Grants and Scholarships Committee of the Faculty,
- e) the Director of Education,
- f) the Registrar's Office of the Faculty,
- g) the Central Registrar's Office,
- h) the University Student Council and its committees,
- i) the Faculty Student Councils,
- j)<sup>3</sup> Doctoral Student Council,
- k)<sup>4</sup> Talent Council,
- l)<sup>5</sup> Council of the Doctoral School, Doctoral Council of the field of science/branch of science and field of arts,
- m)<sup>6</sup> Head of the Doctoral School,
- n) the body or committee dedicated in the invitation (call for applications) for the given application for grant.

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1 Amendment adopted by the Senate on its meeting held on 15h December 2016. Effective: from 16th December 2016.

2 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 15th December 2011. Effective: from 1st February 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

3 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

4 Built in by the amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.

5 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

6 Points m) - n) built in by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(2)<sup>1</sup> The Assembly of Delegates of the University Student Council or the committee designated by them shall determine the amount of basic grants (Article 19), regular (Article 20) and extraordinary (Article 21) social grants, institutional professional, scientific and public life grants (Article 18), assess applications for basic grants, regular social grants, extraordinary social grants, institutional professional, scientific and professional practice grants (Article 21/A) and decide on dormitory placements (Article 35), check the availability of dormitory places and ensure the filling up of vacant places during the academic year under the provisions hereof or upon request. The frame amounts of public life grants shall be placed to a common central account. In case of institutional professional, scientific grants, the partition of the central account shall be approved by the Assembly of Delegates of the University Student Council. In case of institutional professional, scientific grants a part of the central account shall be allocated as the frame amount for doctoral students. The ratio of the amount allocated for doctoral students shall be the same as the ratio of doctoral students among the students entitled to institutional professional, scientific grants. The ratio shall be set out by the Assembly of Delegates of the University Student Council under approval of the Assembly of Delegates of the Doctoral Student Council. The Central Registrar's Office (hereinafter CRO, Hungarian abbreviation KTI) shall establish each student's entitlement to study grant (Article 16) and its amount for the semester in accordance with the special regulations of the Faculties.

(2a)<sup>2</sup> The CRO shall handle the frames of the basic grants, regular and extraordinary social grants and public life grants specified in Article 4 Section (2) of the Regulation on institutional level, the frames of the educational grants shall be handled on Faculty level, while the institutional professional, scientific grants shall be handled on institutional level considering the frames allocated for doctoral students.

(3)<sup>3</sup> The University Student Council and - in the case specified in Article 18 Section (3a) - the Doctoral Student Council may set up committees in order to rank the applications specified in Article 4. Section (2) and to establish grants. The operational and procedural rules of the committees shall be set out by the University Student Council or by the Assembly of Delegates of the Doctoral Student Council in the order of procedure of the committees.

(4) In the case of further grants specified in this Code and obtainable through application (Articles 17 and 32) the Grants and Scholarships Committee of the Faculty shall rank the applications and in certain cases decide on the grants.

(5) The Committee is a body of no more than eight persons. The members of the Grants and Scholarships Committee of the Faculty (hereinafter GSC, Hungarian abbreviation PÖB) are lecturers and students of the Faculty. Its student members shall be elected by the Assembly of Delegates of the Faculty Student Council on the recommendation of the President of the Faculty Student Council and with the assent of the Faculty Council. Half of the members of the body shall be full-time lecturers and half of its members shall be students. Lecturer members shall be elected by the Faculty Council on the recommendation of the Head of the Faculty. The president of the GSC shall be a leading lecturer of the Faculty and shall be elected from among the members of the GSC by themselves. The Rules of Operation and Procedure of the GSC is included in Annex 6 hereof.

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1 Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 15th December 2011. Effective: from 1st February 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 5th February 2015. Effective: from 5th February 2015. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Section (2a) built in by the amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.

3 Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 23rd March 2017. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

(6)<sup>1</sup> The CRO shall prepare the transcribing of the given student's tuition fee for the given semester taking into consideration the decision of the Faculty Council and the Tuition Fee Payment Agreement concluded with the student.

(7)<sup>2</sup> Requests for the reduction of tuition fee (Article 48) and permission concerning payment by instalments and deferment shall be assessed by the Head of the Faculty or the body or person stipulated in a Dean's order.

(8)<sup>3</sup>

(9)<sup>4</sup> Fees and charges payable by the student stipulated in Annex 1 hereof shall be transcribed by the student or upon the student's request the cashier or the administrative officer of the CRO, the Registrar's Office or by the CRO based on the agreement concluded with the Faculty. Fees and charges listed in Annex 1 imposed in connection with dormitory membership payable by the student shall be transcribed by the CRO following the decision of the Center for Student Services.

(10)<sup>5</sup> The combination of the members of the Talent Council is included in the Rule upon the members, function, task and scope of councils in the University of Pécs (Annex 18 of the Statutes of the University of Pécs).

**Article 4/A**<sup>6</sup> (1)<sup>7</sup> Students shall be informed about decisions on grants and fees and possible legal remedies – taking into consideration the provisions of Annex 6 hereof as well – in the manner customary at the Faculty. Decisions on payment obligations shall be made in a resolution. The CRO shall be notified about the final decision.

(2)<sup>8</sup> Students shall be notified by the CRO about the decisions on grants and payment obligations through the Education System (Hungarian abbreviation ES). The CRO shall notify the Faculty concerned about its decisions according to the agreement concluded with the Faculty.

**Article 4/B**<sup>9</sup> (1) The body or person in charge of the case about charges and benefits must observe their scope and jurisdiction at all stages of the procedure. In case the lack of scope or jurisdiction is identified, the case shall be immediately administered to the body or person with scope or jurisdiction and the student shall be informed – or the person authorized – at the same time.

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- 1 Section 4 (6) of New GD. Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
  - 2 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.
  - 3 Repealed by the amendment adopted by the Senate on its meeting held on 15th December 2011. Ineffective: from 1st February 2012.
  - 4 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate on its meeting on 4th May 2023. Effective: from 4th May 2023.
  - 5 Built in by the amendment adopted at the meeting of the Senate held on 19th December 2013. Effective: from 19th December 2013.
  - 6 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008.
  - 7 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011.
  - 8 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.
  - 9 Built in by the amendment adopted at the meeting of the Senate held on 17th June 2010. Effective: from 17th June 2010.

(2) When a body or person with scope or jurisdiction cannot be identified or the case shall be administered to a body or person whose lack of competence was identified earlier, the designation of a body or person in charge of the case shall be initiated. The designation of a body or person in charge is acceptable on the basis of the student's request, when the body or person entitled to act cannot be identified at the initiation of the first instance procedure.

(3) The Director of Education is entitled to designate the acting body or person within 15 calendar days from the receipt of such request. This deadline may be extended once with 15 calendar days.

### Complaints and legal remedy

**Article 5** (1)<sup>1</sup> In the case of grants stipulated by the GSC and fees imposed by the Registrar's Office under Annex 1 hereof students may appeal against the resolution to the Head of the Faculty within eight days calculated from notification or from the day they learn about the resolution. The application claim shall be submitted to the body/person adopting the first instance decision and the contested resolution and any documents supporting the contents of the appeal claim shall be attached to the appeal. The body/person adopting the first instance decision may amend, correct or revoke its original resolution in its own competence or refer it to the Head of the Faculty. The appeal shall be decided within fifteen working days.

(2)<sup>2</sup> Pursuant to Article 12 of the Code of Studies and Examinations (hereinafter CSE) students shall have the right to claim legal remedy against the decision, measure or omission (hereinafter decision) of the Head of the Faculty, the body or person assigned by them, the Registrar, the Talent Council, the CRO, the University Student Council Presidency and the Assembly of Delegates of the Doctorate Council.

### Funding status of students

**Article 6**<sup>3</sup> (1) Students of the University can be either state-funded, fully Hungarian State scholarship supported, partly Hungarian State scholarship supported, fee-paying or self-financed regarding their funding status. Fully Hungarian State scholarship supported and partly Hungarian State scholarship supported students are supposed to fulfil specific requirements according to the NHAC. Fully Hungarian State scholarship supported and partly Hungarian State scholarship supported students are also meant by state-funded students in Articles hereof and those instances where the notions "fully Hungarian State scholarship supported" and "partly Hungarian State scholarship supported" appear individually. "Self-financed" is also meant by "fee-paying" in Articles hereof, except from certain Articles where "self-financed" appear individually.

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- 1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 10th December 2009. Effective: from 10th December 2009. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.
  - 2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 10th December 2009. Effective: from 10th December 2009. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 9th February 2012. Effective: from 9th February 2012. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.
  - 3 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.



(2)<sup>1</sup> A person shall qualify as a student, pursuing studies in state-funded training who has been admitted to state-funded training, and

e) who is a student of any major and who – upon the decision of the institution – is transferred from fee-paying training to a state-funded vacancy already available at the institution – for the rest of the length of programme of the student who had left the institution.

f)<sup>2</sup>

Provisions of point e) of this Section do not apply to self-financed students re-assigned to vacant fully or partly Hungarian State scholarship supported places and students supported partly by Hungarian State Scholarship. These students – independently from the time remaining from the length of the programme, of the withdrawn student, within their own state-funded period – may pursue their studies supported fully or partly by Hungarian State scholarship, considering the rules of re-assignment pertaining to them.

(3)

(4)

### State-funded period

**Article 7**<sup>3</sup> (1)<sup>4</sup> With exceptions detailed in Sections (2) and (3), a student is entitled to pursue studies in higher education for twelve semesters as a state funded, fully Hungarian State scholarship supported and partly Hungarian State scholarship supported student (hereinafter 'state-funded period'), including higher-level vocational training during the student status. The state-funded period shall include the state-funded semesters that the student used preceding the academic year 2006/2007, except for those used state-funded semesters that belong to the training the student commenced before March 1, 2006 and finished without a degree certificate before March 1 2006 and in which the student will presumably not be awarded a degree certificate.

(2)<sup>5</sup> The state-funded period according to Section (1) of Article 7 and the first sentence of Section (3) Article 7 of students with disabilities determined by Article 2 (15) of CSE may be prolonged by a maximum of four semesters by virtue of the decision of the Faculty Educational Committee. This benefit may be claimed for obtaining several levels of qualification (certificates) except that the state-funded period claimed based on this Section cannot exceed four semesters altogether.

(3)<sup>6</sup> The state-funded period shall be a maximum of fourteen semesters in case the student attends an undivided training programme and the length of the programme exceeds ten semesters according to the related training requirements.

(4)

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1 Section 3 (1) of New GD.

2 Built in by the amendment adopted at the meeting of the Senate held on 24th January 2008. Effective: from 24th January 2008. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

3 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

5 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

(5)<sup>1</sup> In case of doctoral students commencing their studies before the academic year of 2016/2017, the state-funded period for students on doctorate training can be a maximum of six semesters, case of doctoral students commencing their studies in the academic year of 2016/2017 or following that, the state-funded period for students on doctorate training can be a maximum of eight semesters.

(6)<sup>2</sup>

(7) In the event the student has depleted the whole state-funded period available for them, they may only continue their studies in fee-paying training in higher education.

The available state-funded period rendered to a given training ending with degree certificate

**Article 8**<sup>3</sup> (1) The available state-funded period rendered to a given training ending with degree certificate shall be two semesters – in case of the procedure according to Article 7 Section (2) not more than 6 semesters – longer than the length of programme of the given training. Students unable to obtain degree certificate within the state-funded period determined hereof, may continue their studies in fee-paying or – if the student status was established in the academic year 2012/2013 or later in self-financed training in this major, including those who settled in Sections 7 (1) and 7 (3) in case of undivided, one-tire training has not yet depleted the whole state-funded period. The formerly spent state-funded period of a same major shall be added to the state-funded period of students establishing student status from the academic year 2012/2013.

(2)

(3) In the event the student has depleted the whole state-funded period rendered to the given training ending with degree certificate, they may only continue such studies as part of fee-paying or – if the student status was established from the academic year 2012/2013 – in self-financed training.

(3a)<sup>4</sup> With the exception of the semesters used in the 2-, 3-, and 4-semester teacher master major, in the case of studies conducted in parallel training with a non-teaching master training or undivided training or in a teacher training, specialist teacher training enrolled after a non-teacher undivided or master training, as well as in the teacher training specified in the Government Decree , which can only be enrolled in a second, additional master training based on a non-teaching master training, the support period according to Sections (1) and (3) may be longer by an additional two semesters. This provision shall be applied for the first time – in an ascending system – in case of students who have commenced their studies in the fi academic year 2013/2014 or after.

Further provisions related to state-funded period

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- 1 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.
  - 2 Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.
  - 3 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.
  - 4 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

**Article 9**<sup>1</sup> (1) In respect of this Code a semester shall qualify as a commenced semester if the student has an active, in other words non-pending student status on the 30<sup>th</sup> day following the commencement of the term of study.

(2)<sup>2</sup> Possession of a degree and professional qualification obtained in higher education shall not exclude the opportunity of students to attend state-funded, fully or partly Hungarian State scholarship supported training.

(3)<sup>3</sup>

(4) In the case of students establishing student status in the academic year 2006/2007, in calculating the state-funded period or the time available for fee-paying training, student statuses established simultaneously at more than one higher education institution, or enrolment for programmes to obtain more than one qualification in the same higher education institution shall be registered as one semester.

(5) In the case of students commencing their studies after 1<sup>st</sup> September 2007, the provisions of Section (4) hereof shall apply on condition the student established the additional (simultaneous) student status at the latest in the third semester of the training programme that has been commenced first.

(6) In the case of students matriculated to first year in the academic year 2012/2013 or later in fully or partly Hungarian State scholarship supported training, in calculating the state-funded period the number of semesters in fully or partly Hungarian State scholarship supported training of an additional (simultaneous) student status shall be deducted.

(7)<sup>4</sup> While calculating the supported time following semesters should not be considered:

a) the ones completed in the frame of supported time if the higher educational institution terminated without the student being able to finish his/her studies, in case the student could not have continued his/her studies in another higher educational institution,

b) the ones the University did not accept from the in the ceased higher educational institution finished semesters,

c) the ones the student completed with student status specified by parts a) b) and d) of Article 21/A (1) of the Act CXXXII of 2011 on the National University of Public Services and on the Higher Education in Public Services, in Policing, and in Military at the National University of Public Services.

d) the ones the student completed in a teaching master major of the teacher training in parallel with a major of master training that was commenced outside the central admission procedure from the fall semester of the academic year 2020/2021,

e) the ones completed in teacher master major commented in or after a non-teaching undivided training or in parallel with a master training or in the four-semester teacher master major in compliance with the relevant provisions of the NHEA.

f)<sup>5</sup> the semesters starting from the semester following the date of birth or adoption of a child of a married student, and the semester starting from the semester following the date of marriage of a student with children and ending with the semester preceding the semester following the student's 30th birthday.

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1 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

3 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

4 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 15th December 2017. Amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

5 Amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective. from April 25, 2025.

(8)<sup>1</sup> The termination of the student's marriage does not affect the provision set forth in point f) of Section (7).

(9)<sup>2</sup> The provision set out in point f) of Section (7) does not affect the possibility of reassignment to self-financed training pursuant to point b) of Article 42 (1).

## **CHAPTER II**

### ***Conditions of access to student benefits<sup>3</sup>***

#### Sources of student grants

**Article 10** (1)<sup>4</sup> Students can receive

a) benefits based on their social situation,

b) benefits based on their academic performance,

covered from the budgetary source provided for the University from the state budget and from the University's revenues, or sources from extern donations and contributions.

(2)<sup>5</sup>

#### Titles to student bursaries

**Article 11**<sup>6</sup> Sources available for student bursaries may be utilised by the University under the following titles:

a) grants based on academic performance

aa) study grant,

ab) National Higher Education Scholarship,

ac) institutional professional, and scientific grants,

ad) institutional public life grants,

b) grants based on social situation

ba) regular social grant,

bb) extraordinary social grant,

bc) the institutional part of Bursa Hungarica Higher Education Local Government Scholarship,

bd) ministerial scholarship for foreign students,

be) basic grant,

bf) professional practice grant,

c) doctorate bursary,

d) Ildikó Kriszbacher Scholarship,

e) János László Research Scholarship for Doctoral Students,

f) UP Sports-and Parasports Grants,

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1 Built in by the amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective. from April 25, 2025.

2 Built in by the amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective. from April 25, 2025.

3 Title amended by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

4 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

5 Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

- g)<sup>1</sup> Scholarship for the Let's Teach for Hungary Mentorprogramme (Tanítsunk Magyarorszáért Mentorprogram),  
h) disbursing further grants stipulated herein,  
i) financing the operation of the institution  
ha) supporting the publication of textbooks, purchasing electronic textbooks, teaching materials and electronic equipment necessary for preparation and devices facilitating the study activities of students with disabilities,  
hb) supporting cultural and sport activities,  
hc) operating and maintaining dormitories,  
hd) renting dormitory space, renovating dormitories,  
he) supporting the operation of the student and doctorate councils.

The utilisation of the institutional and faculty appropriation

**Article 12** (1)<sup>2</sup> The aggregate sum of the normative funding per student provided for students enrolled in higher-level vocational training, undergraduate training, undivided, one-tier and graduate training falling under the scope of this Code shall be utilised according to the following:

- a) at least 45% for study grants,
- b) at least 2% for institutional professional and scientific grants,
- c) at least 2% for covering Ildikó Kriszbacher Scholarship,
- d) 10% for institutional public life grants.

(2)<sup>3</sup> If the appropriation for study grants, regular social grants, extraordinary social grants, basic grant, institutional public life grant, institutional professional and scientific grants and Ildikó Kriszbacher Scholarship are not allocated in full in a certain calendar year, the remainder of the appropriation may be allocated to cover study grants, regular social grants, extraordinary social grants, basic grant, institutional professional grants, scientific grants and institutional public life grants in the last month of the certain calendar year. Following the last regular disbursement of the certain calendar year, the remainder of the appropriation shall be used in the last month of the current year.

(3) The following sums shall be utilised for covering regular and extraordinary social grants, basic grants and professional practice grants:

- a) at least 20 percent but not more than 40 percent of the of the normative funding per student, further
  - b) 60 percent of the normative grant available for accommodation grants,
  - c) 56 percent of the normative grant available for textbook and lecture note grants and sport and cultural activities
- provided for students enrolled in higher-level vocational training, undergraduate training, undivided, one-tier and graduate training falling under the scope of this Code.

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1 Amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

2 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

3 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

(4) 24 percent of the institutional aggregate sum of the normative grant available for textbook grants and sport and cultural activities provided for students enrolled in higher-level vocational training, undergraduate training, undivided, one-tier and graduate training falling under the scope of this Code shall be utilised for supporting the publication of lecture notes, purchasing electronic textbooks, teaching materials and electronic equipment necessary for preparation and devices facilitating the study activities of students with disabilities.

(5) 20 percent of the institutional aggregate sum of the normative grant available for textbook and lecture note grants and sport and cultural activities provided for students falling under the scope of this Code shall be utilised for supporting cultural and sport activities.

(6)<sup>1</sup> The institutional aggregate sum of the National Higher Education Scholarships provided for students falling under the scope of this Code shall be utilised for covering National Higher Education Scholarships.

(7) The institutional aggregate sum of the dormitory grant shall be utilised for operating and maintaining dormitories.

(8)<sup>2</sup> 40 percent of the institutional aggregate sum of the normative grant available for accommodation grants provided for students falling under the scope of this Code shall be utilised for renting and renovating dormitories. Under an agreement concluded with the Rector, the University Student Council shall make an appropriation which shall not exceed 10 percent of the appropriation for accommodation grants for ensuring equal opportunities. At least 5 and up to 30 percent of the appropriation for accommodation grants may be utilised for renovating, building and improving the convenience of dormitories administered by the University and for purchasing buildings for the purpose of dormitory or hall of residence. Up to 30 percent of the appropriation for accommodation grants may be utilised for maintaining accommodations rented by the University. The Senate shall include the percentage of the amount in the budget of a certain year which is stipulated annually. The University shall spend 4.75 percent of its revenue coming from dormitory fees on improving living conditions in dormitories and halls of residence, increasing the appropriations for grants accessible to students, supporting the students' professional and scientific activities, supporting and developing the cultural, artistic, sport and social activities of the University; a further 4.75 percent of the revenue of the University coming from dormitory and hall of residence fees shall be spent on performing the tasks of the University Student Council and the Faculty Student Councils and on the central administration of dormitories.

(9) 1 percent of the institutional aggregate sum of the normative funding per student provided for students falling under the scope of this Code shall be utilised for supporting the operation of the student councils and doctorate councils.

(10)<sup>3</sup> In the course of drafting the budget for the ensuing budget year, on the proposal of the Chancery, the Senate shall stipulate the utilizable appropriations of the titles listed in Article 11 hereof at university and faculty level, and then shall stipulate the actual appropriations with full knowledge of the statistical data of 15th October not later than 15th November of the current year. The Chancery shall draft its proposal in co-operation with the president of the University Student Council and the Director of Education.

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1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Effective: from 23rd May 2013.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

(11)<sup>1</sup> The CRO shall make a proposition upon the subdivision of the utilizable appropriations listed in Article 11 hereof by the end of the 4<sup>th</sup> week of the semester considering that the values specified in Article 12 Section (1) herein shall be met on institutional level. The Assembly of Delegates of the USC shall decide on the CRO's proposition within 5 workdays after consulting the Doctoral Student Council. In cases of point c) of Article 11 and subpoints ac) and he) the Assembly of Delegates of the USC shall make a decision with the consent of the Assembly of Delegates of the Doctoral Student Council.

(12)<sup>2</sup> The GSC of the Faculty shall inform the Faculty Council about the utilization of the appropriations of the previous semester at the beginning of the given semester.

### Student entitlement, rules of assessment of applications for grants<sup>3</sup>

**Article 13**<sup>4</sup> (1)<sup>5</sup> Students who meet all the conditions itemised by the provisions pertaining to the given grant and have an active student status in the given semester shall be entitled to the grants under the titles specified in Article 11 hereof.

(2)<sup>6</sup> The student may receive grants under the titles listed in Article 11 b) and c) only from one higher education institution at the same time. If the student has student status at more than one higher education institution at the same time, they may receive such grants from the higher education institution where they first established state-funded student status. The student may receive National Higher Education Scholarship from one institution. If more than one institution proposes awarding the same person, the student shall receive the National Higher Education Scholarship from the institution where they first established state-funded student status.

(3)<sup>7</sup> In the case of additional (parallel) student status, the study grant specified in Article 11 aa) hereof may be applied for on the basis of the academic result achieved either on the first or on any further undergraduate or graduate programme.

(4)<sup>8</sup> In case of grants to be awarded based on application procedure allowing any kind of consideration in the decision making, the applications may be assessed by a body (e.g. committee, assembly of delegates) where the representation of students is ensured. This regulation shall apply to invitations for applications drawn up after 21st June 2018.

(5)

a) In case of grants specified in Article 11 g) hereof, in case of regular payments for a maximum period of one semester, the monthly amount of a given grant per one student cannot exceed the 2,5-fold of the students' normative funding.

b) In case of grants specified in Article 11 g) hereof, in case of a one-off payment the amount of the given grant cannot exceed the 5-fold of the students' normative funding.

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1 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

3 Title amended by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

4 Sections (5) and (6) built in by the amendment accepted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

5 Amendment adopted by the Senate on its meeting held on 10th November 2011. Effective: from 10th November 2011. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

6 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

7 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

8 Built in by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(6) Rules of Article 13 Section (5) may be derogated from, if the ratio of the amount offered by the legal person or natural person securing the funding for the grant allocated to the grant per person and per month is larger than this.

(7)<sup>1</sup> In case the student status of a given student becomes passive for any reason after the commencement of the semester, the student will lose his/her right to any scholarship for the given semester, unless the legal entity or natural person providing the scholarship decides otherwise. In case of turning his/her status to passive after the start of the semester, the student is obliged to pay back the scholarships to the University, that are already paid to him/her during the semester as listed in the notice sent by the Central Registrar's Office in the given semester. Based on the request for equity submitted by the student, the Secondary Educational Committee determined in Article 12. of the CSE can waive the repayment obligation fully or partly or may allow repayment by installments.

The order of establishing the circle and number of students that can be taken into consideration at the normative grant provided for student bursaries

**Article 14** (1) When determining the University grant,

a) the arithmetical mean of the numbers of those entitled according to the publication of the statistical data of March and October shall be taken into consideration in the case of

aa) study grants,

ab) dormitory grants,

ac) accommodation grants,

ad) sum available for textbook and lecture note grants and sports and cultural activities;

b) one twelfth of the number of months carrying entitlement shall be taken into consideration in the case of doctorate bursaries;

c)<sup>2</sup> one tenth of the number of months carrying entitlement shall be taken into consideration in the case of the National Higher Education Scholarship;

d) the actual sum to be paid shall be taken into consideration in the case of the ministerial scholarship for foreign students and the institutional part of Bursa Hungarica Higher Education Local Government Scholarship.

(2) The publication of the statistical data of March shall mean the state of the University as of 15<sup>th</sup> March and the publication of the statistical data of October shall mean the state of the University as of 15<sup>th</sup> October as recorded by the publication of statistical data provided by the University.

**Article 15** (1)<sup>3</sup> In the case of study grants the number of those entitled shall be the number of full-time students pursuing studies in state-funded higher-level vocational training, undergraduate training, graduate training, undivided training.

(2)<sup>4</sup> In the case of dormitory grants the number of those entitled shall be the number of students pursuing studies in state-funded or as specified in Section 33 (1) hereof in self-financed full-time training, and are granted placement in

a) a dormitory of the institution,

b) a hall of residence built or renovated in the framework of Public Private Partnership,

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1 Amendment adopted by the Senate on its meeting held on 12th December 2024. Effective: from 23rd December 2024.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Amendment adopted by the Senate on its meeting held on 29th November 2007. Effective: from 29th November 2007. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

4 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014.



c) an accommodation rented by the University which meets the requirements of dormitories and halls of residence under this Code.

(3)<sup>1</sup> In the case of the grant available for accommodation grants the number of those entitled shall be the number of students pursuing studies in state-funded full-time training at the University less 95 percent of those pursuing studies in state-funded full-time training and having a permanent address at the place of the training and less the number under Section (2) hereof.

(4) In the case of doctorate bursaries the number of those entitled shall be the number of persons pursuing studies on state-funded full-time doctorate training at the University.

(5) In the case of the sum available for textbook and lecture note grants and sports and cultural activities the number of those entitled shall be the aggregate sum of the numbers of those entitled under Sections (1) and (4) hereof.

(6)<sup>2</sup> In the case of the National Higher Education Scholarship the number of those entitled shall be the number of students actually receiving the scholarship.

(7) In the case of any changes in the particular normative grants during the year, the establishment of the numbers of those entitled shall follow the order of the terms of study (semesters).

#### Grants relative to performance

### Study grant

**Article 16** (1)<sup>3</sup> Students pursuing studies in state-funded full-time undergraduate training, undivided, one-tier training, graduate training and higher-level vocational training may receive study grants.

(2) The study grant may be granted for the period of one semester to a maximum of 50 percent of the students of the Faculty pursuing their studies in state-funded full-time training in a way that the monthly sum of the study grant determined for the particular students shall reach five percent of the normative funding per student.

(3) When granting study grants – when establishing the circle and number of those receiving it – it shall be ensured that results achieved on the basis of identical or similar academic requirements be comparable and thus the grants determined so be of the same amount.

(4) Students enrolling in the University for the first time cannot receive study grant in the semester of the enrolment.

(5)<sup>4</sup>

(6)<sup>5</sup>

(7)<sup>6</sup>

(8)<sup>7</sup> Unless provided otherwise by a Faculty regulation, the achievement of students of the same Faculty and major who are classified into the same group shall be compared when determining study grants.

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1 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

4 Repealed by the amendment adopted by the Senate on its meeting held on 18th February 2010. Ineffective: from 18th February 2010.

5 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016..

6 Repealed by the amendment adopted at the meeting of the Senate held on 26th June 2008. Ineffective: from 26th June 2008.

7 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

(9)<sup>1</sup> The basis of study grants rounded to two decimals shall be

$$\frac{\Sigma (\text{earned credits} \times \text{grade})}{30} \times \frac{\text{earned credits}}{\text{taken up credits}}$$

(10)<sup>2</sup> Study grants shall be paid from the appropriation specified by the Senate in the financial plan. The monthly amount of the study grant due to the particular students shall be determined by the CRO in line with the principles specified herein and the CRO shall arrange for the study grants to be allocated.

(11)<sup>3</sup> Unless provided otherwise by a Faculty regulation, when forming the groups, students in the same year shall be classified into the same group. Based on the number of active semesters the following students are classified into the same group:

- 1<sup>st</sup> year: 2<sup>nd</sup> semester;
- 2<sup>nd</sup> year: 3<sup>rd</sup> and 4<sup>th</sup> semester;
- 3<sup>rd</sup> year: 5<sup>th</sup> and 6<sup>th</sup> semester;
- 4<sup>th</sup> year: 7<sup>th</sup> and 8<sup>th</sup> semester, furthermore
- 5<sup>th</sup> year: 9<sup>th</sup> and 10<sup>th</sup> semester.

Students beyond the training period shall be classified into the same group as those of the highest year of the major.

(12)<sup>4</sup> Three percent of the appropriation distributable per semester shall be set aside as a reserve for possible corrections. If the number of unclosed students entitled to a grant exceeds three percent, the amount of the reserve shall proportionately be increased. The amount left over shall be distributed in the last month of the actual year among the groups in proportion to those actually entitled to a study grant. The remainder of the reserve shall be allocated to the students in proportion to their study grants.

(13) The 50 percent threshold within each group shall be set in accordance with the following:

- a) in the case of a group with three or less than three persons the threshold shall be set in relation to the average corrected credit index of the Faculty,
- b) either all or none of the students with the same corrected credit index in the group shall be granted a study grant,
- c) in the case of a group with an odd number of persons the threshold shall be set by rounding down.

(14)<sup>5</sup> The appropriation of the group shall be distributed among the particular students - unless provided otherwise by a Faculty regulation - in accordance with the following:

- a) all students entitled shall be given the minimum amount specified in the relevant statutory provisions (five percent of the normative funding per student),
- b) the amount of the study grant of the entitled student group with the smallest corrected credit index shall be at least five percent of the normative funding per student in each group,

1 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011.

3 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011.

4 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011.

5 Amendment adopted by the Senate on its meeting held on 10th December 2009. Effective: from 10th December 2009.

c) the sum still remaining shall be distributed among the members of the group in proportion to the deviation (rounded to two decimals) from the threshold corrected credit index,

d) the sum of the study grant of the given student shall be rounded to 100HUF.

(15)<sup>1</sup> In the course of determining the study grant, the performance of the last active semester of the given student shall be taken into consideration. Even if the given student pursues studies in another higher education institution abroad (e.g. with an Erasmus scholarship) in a way that in the given semester he/she simultaneously pursues studies in an active status at the University, and consequently his/her semester cannot be closed by the deadline, his/her study grant for the next active semester may only be determined subsequently to the closure of the semester forming the basis of the calculation of the study grant. However, the students concerned shall receive the arrears of the study grants in the given semester until September and February respectively following the closure of the semester concerned in calculating the study grant.

(16)<sup>2</sup> Credits not belonging to the category of partial training and accepted by credit transfer in the given semester cannot be considered as completed credits included in corrected credit index and academic average, therefore cannot be taken into consideration in determining the study grant. Credits belonging to the category of partial training shall be considered as completed credits included in corrected credit index and academic average, therefore these credits shall be taken into consideration in determining the study grant.

### **National Higher Education Scholarship<sup>3</sup>**

**Article 17** (1)<sup>4</sup> Students pursuing their studies in undergraduate, undivided, one-tier, **or** graduate training may receive the National Higher Education Scholarship.

(2)<sup>5</sup> The National Higher Education Scholarship may be awarded for the period of a full academic year (ten months). The monthly amount of the National Higher Education Scholarship shall be equivalent to one tenth of the sum specified for this title in the National Budget Act.

(3)<sup>6</sup> The number of students receiving the National Higher Education Scholarship shall be 0.8 percent of the students pursuing studies in state-funded full-time undergraduate, graduate, one-tier training according to the publication of statistical data showing the status of 15<sup>th</sup> October of the previous year, but at least one person per institution.

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1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 17th December 2017. Effective: from 1st January 2016.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

4 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

5 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017

6 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

(4)<sup>1</sup> Students who have registered for at least two semesters during their given or previous studies and have earned at least 55 credits and now pursue their studies in undergraduate training, graduate training or one-tier training may receive the National Higher Education Scholarship.

(5)<sup>2</sup> The National Higher Education Scholarship may be obtained through application. The call for applications together with the criteria of assessment shall be announced by the GSC in the manner customary at the Faculty not later than 5<sup>th</sup> June every year – 30 days prior to the deadline of the applications. The criteria of assessment shall be stipulated by the GSC prior to the call for applications but not later than 31<sup>st</sup> May every year, and shall also inform the Educational Directorate about it. The application shall be submitted by the student to the Registrar's Office of the Faculty and shall be ranked by the GSC. A requirement of submitting the application is to attend full time training at the time of submission. On the basis of the applications put forward under the decision of the GSC, the) Talent Council shall make a proposal for granting the National Higher Education Scholarship separately for students attending undergraduate, graduate and one-tier training to the Minister of Education until 1<sup>st</sup> August every year. The chairperson of the Talent Council shall inform the Senate about the said proposal on its next meeting.

(6)<sup>3</sup> The National Higher Education Scholarship obtained for the given academic year may only be paid in the given academic year.

(7)<sup>4</sup> In case the student's legal status is terminated or temporarily terminated for any reason, the National Higher Education Scholarship shall not be disbursed.

(8)<sup>5</sup> Based on the University's suggestion, the Minister of Education shall be entitled to grant the National Higher Education Scholarship to a student who has applied for the National Higher Education Scholarship but his/her application has been rejected provided it has been established in the course of the University's remedial proceeding that although he/she deserves the National Higher Education Scholarship and would be entitled to it according to the conditions laid down in Sections (1)– (7) and the number of those entitled at the Faculty, he/she has not been granted it due to a procedural fault of the Faculty. Nevertheless, in such a case the student cannot be taken into consideration when determining the appropriation for the National Higher Education Scholarship, the Faculty shall pay the scholarship to the student from the student allowance or from its own revenues.

(9)<sup>6</sup> Students having obtained the National Higher Education Scholarship cannot be excluded from being awarded a study grant.

**Institutional professional, scientific grant, Ildikó Kriszbacher Scholarship, János László Research Scholarship for Doctoral Students, and institutional public life grant**

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1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

4 Repealed by the amendment adopted at the meeting of the Senate held on 8th May 2008. Ineffective: from 8th May 2008. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

5 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019

6 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

**Article 18**<sup>1</sup> (1) Institutional professional and scientific grants, Ildikó Kriszbacher Scholarship, János László Research Scholarship for Doctoral Students and institutional public life grant are non-statutory bursaries.

(2) Students pursuing full-time undergraduate, undivided, one-tier, graduate, higher-level vocational or doctorate training may receive institutional professional, scientific and institutional public life grants. Students pursuing full-time undergraduate, undivided, one-tier and graduate training may receive Ildikó Kriszbacher Scholarship. Doctoral students may not receive Ildikó Kriszbacher Scholarship even if they pursue undergraduate, one-tier or graduate training parallel to their doctoral studies. Students pursuing full time doctoral training may receive János László Research Scholarship for Doctoral Students.

(3)<sup>2</sup> Institutional professional and scientific grants are bursaries awarded to students performing extracurricular (scientific, sport or artistic) activities for one semester through application paid monthly or in a lump sum. Applications shall be submitted on the form suggested by the Faculty Student Councils, accepted by the Assembly of Delegates of the USC and approved by the Senate. Criteria of assessment and the scoring system shall be indicated on the application form. The method and deadline of submitting the applications shall be set by the responsible committee of the **USC in** the invitation for applications. Applications submitted shall be assessed by the responsible committee of the USC in a process described in its procedural regulations.

(3a)<sup>3</sup> In case of doctoral students institutional professional and scientific grants shall be submitted on the form suggested by the responsible committee of the Doctoral Student Council, accepted by the Assembly of Delegates of the Doctoral Student Council and approved by the Senate, by derogation from Article 18 Section (3). The method and deadline of submitting the applications shall be set by the Assembly of Delegates of the Doctoral Student Council in the invitation for applications. Applications submitted shall be assessed by the responsible committee of the Doctoral Student Council in a process described in its procedural regulations.

(4) Ildikó Kriszbacher Scholarship is awarded to students taking part in Ildikó Kriszbacher Talent-care Programme for one academic year (10 months) through application paid monthly. Applications are assessed by the Talent Council.

(4a)<sup>4</sup> János László Research Scholarship for Doctoral Students is a scholarship for students participating in the talent programme János László Research Scholarship for Doctoral Students, paid monthly for one academic year (10 months), based on applications. Applications are assessed by the Talent Council. Detailed rules pertaining to János László Research Scholarship for Doctoral Students shall be laid down by Annex 10 of this Code, the Statute of János László Research Scholarship for Doctoral Students.

(5) The officials of the University Student Council, the officials and members of the Faculty Student Council and officials and members of other student organisations of the Faculty may receive a public life grant for a definite period of time paid monthly or in a lump sum. The yearly appropriation available for public life grants shall be distributed in a way so that twelve monthly payments may be made from it.

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1 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

2 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

3 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

4 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(6)<sup>1</sup> The conditions of public life grant shall be laid down by the Assembly of Delegates of the University Student Council and shall be announced every semester in the manner customary at the Faculty. Criteria of assessment and the scoring system shall be indicated on the application form. The applications are assessed and decided on by the Assembly of Delegates of the University Student Council or the responsible committee of the USC specified in the invitation for applications in line with the call for applications.

(7)

### **The Let's Teach For Hungary mentor programme scholarship<sup>2</sup>**

**Article 18/A** (1) The aim of the scholarship awarded in the framework of the Let's Teach for Hungary mentorprogramme (hereinafter: LTH) is to improve the social responsibility of students pursuing higher educational studies and inspire them to participate in mentoring activities for disadvantaged students in primary-and secondary education. The University awards scholarship for students taking part in the mentorprogramme in the framework of scholarship application in every academic year.

(2) The call for scholarship application – along with the criteria of evaluation – shall be published on the homepage of the University 30 days prior to the application deadline. The student shall submit the application to the University. Applications are evaluated by the committee of at least 3 members appointed by the director of the Teacher Training Centre. At least one of the members shall be a person having student's legal status at the University.

(3) The scholarship can be granted for the student, who

a) is a student of the University enrolled for the first or subsequent semester at time of submitting the application,

b) is pursuing his/her studies in the training level stipulated in Article 3 (1) of the NHEA (bachelor training, master training, unified undivided training or doctoral training) with active student status for the entire duration of the scholarship disbursement,

c) undertakes – in submitting the application – to complete the mentoring course provided for the University free of charge as a condition for the scholarship and within its framework acquire the skills and competences necessary for the mentoring activity.

(4) The scholarship granted for the given academic year can be paid only in the given academic year. In case the student's student status is terminated or temporarily terminated for any reason, the scholarship cannot be disbursed for him/her.

(5) If the student fails to fulfill the conditions of the the scholarship payment for reasons attributable for him/her, he/she is obliged to pay back the already disbursed scholarship based on the decision of the evaluation committee appointed by the director of the Teacher Training Centre.

(6) The scholarship student shall prepare and submit a detailed report – containing every event and circumstance related to the scholarship student status – when finishing the scholarship-supported period. The report shall also involve the certificate of completion.

(7) Vacant scholarship places can be offered for further application for the given academic year.

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1 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019

2 Built in by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

## Grants relative to social situation

### Basic grant

**Article 19**<sup>1</sup> (1) Students establishing student status for the first time in state-funded full-time higher-level vocational training, undergraduate training or undivided, one-tier training shall be entitled – upon request – to a basic grant equivalent to the 50 percent of the normative funding per student when first registering, provided they meet the conditions laid down in Article 20 (3)–(4).

(2) Students establishing student status for the first time in state-funded full-time graduate training shall be entitled – upon request – to a basic grant equivalent to the 75 percent of the annual normative funding per student when first registering, provided they meet the conditions laid down in Article 20 (3)–(4).

### Regular social grant

**Article 20**<sup>2</sup> (1) Students meeting the conditions laid down in Article 2 (1) *g*) may receive a social grant.

(2) The regular social grant is a monthly bursary provided on the basis of the student's social situation for one term of study, the lowest amount of which cannot be less than 5 percent of the normative funding per student effective at the time of its award.

(3) The monthly sum of the regular social grant cannot be less than 20 percent of the annual normative funding per student provided the student is entitled to a regular social grant on the basis of their social situation, and

*a*) is disabled or in need due to their health condition, or

*b*)<sup>3</sup> is multiply disadvantaged,

*c*) is a breadwinner, or

*d*) has a large family, or

*e*)<sup>4</sup> is an orphan.

(4) The monthly sum of the regular social grant cannot be less than 10 percent of the annual normative funding per student provided the student is entitled to a regular social grant on the basis of their social situation, and

*a*) is disadvantaged, or

*b*) their placement under guardianship was terminated due to reaching their maturity, or

*c*) is a semi-orphan.

(5)<sup>5</sup> The monthly sum of the regular social grant cannot be less than 10 percent of the annual normative funding per student provided the student receives the ministerial scholarship for foreign students or the ministerial scholarship for students under the scope of the Preference Act – not awarded for the period of partial training.

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1 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

2 Amendment of Sections (2), (3), (4) and (9) adopted by the Senate on its meeting held on 10th December 2009. Effective: from 10th December 2009. Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective: from 1st September 2014.

3 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

4 Amendment adopted by the Senate on its meeting held on 29th November 2007. Effective: from 29th November 2007.

5 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

(6)<sup>1</sup> he regular social grant may be requested on the basis of the student's social situation by submitting an application. Applications shall be submitted by filling in the form constituting Annex 2/2 hereof by the method and until the deadline set by the responsible committee of the USC. The deadline shall be announced by the responsible committee of the USC at least fifteen days prior to the deadline for submission.

(7)<sup>2</sup> Criteria of assessment and the scoring system shall be indicated on the application form. Applications submitted shall be assessed by the responsible committee of the USC in a process described in its procedural regulations.

(8) Neither the academic result of the student nor the amount of bursaries relative to academic performance can be taken into consideration when awarding the social grant.

(9) For the purposes of Article 20 (3)-(4), the provisions of Article 22 shall be taken into consideration.

### **Extraordinary social grant**

**Article 21** (1) Students meeting the conditions laid down in Article 2 (1) *g*) may receive an extraordinary social grant.

(2)<sup>3</sup> The extraordinary social grant is a non-recurring student bursary the maximum amount of which in the given semester is equivalent to the current lowest statutory wage (minimum wage) to compensate for the unexpected deterioration in the student's social situation.

(3)<sup>4</sup> Students may receive extraordinary social grants through application. Applications shall be forwarded to the responsible committee of the USC and be assessed in line with the published principles set by the invitation for application published every academic year.

(4) The applications submitted shall be assessed at least once a month. Payment shall be arranged within eight working days calculated from the decision.

### **Professional practice grant<sup>5</sup>**

**Article 21/A** (1)<sup>6</sup> Students pursuing their studies in state-funded undergraduate training, undivided, one-tier training or graduate training shall be entitled to professional practice grants.

(2) The professional practice grant is a student bursary available for one semester at most through application to students doing a maximum six-month-long uninterrupted professional practice stipulated in the programme completion and exit requirements.

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1 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

2 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

3 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

4 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

5 Amendment adopted by the Senate on its meeting held on 10th December 2009. Effective: from 10th December 2009.

6 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019



(3)<sup>1</sup> A student doing their compulsory professional practice at a place different from the seat or premises (hereinafter place of training) of the University and is not provided with dormitory placement there, further the distance between the place of the professional practice and their residence is at least 30 km may receive a professional practice grant.

(4)<sup>2</sup> Applications shall be submitted to the USC on the application form provided by the responsible committee of the USC every semester by the method and until the deadline stipulated in the invitation for applications by the responsible committee. At the assessment of the applications the following aspects shall be considered: the students' social circumstances (in line with the point system specified in Annex 2/2 hereof), the duration of the professional practice, the distance of the training location and the location of the professional practice in addition to the provisions of Section (3). In addition to documents certifying the student's social circumstances, the certificate of the Faculty about the completion of the professional practice shall also be attached. The applicant does not have to certify the data concerning their social situation provided he/she has already submitted an application for any other social bursary in the given semester and has attached the necessary documents thereto.

(5) The monthly amount of the professional practice grant cannot exceed 10 percent of the annual amount of the normative funding per student.

### **The student's social situation**

**Article 22** (1)<sup>3</sup> When assessing the social situation of the student, the following factors shall be taken into consideration

a) the number and income of persons sharing the same household with the student in the real estate being the student's address and having their address or residence there,

b) the distance between the place of training and the place of residence and the length and expenses of the journey,

c) if the student does not live in a shared household in the meaning of Act LXXX of 1997 on the Eligibility for Social Security Benefits and Private Pensions and the Funding for These Services (Hungarian abbreviation: Tbj.), its costs,

d) the amount of money the student with disability must spend on purchasing and maintaining special equipment, their special travel needs and employing a personal helper or a sign language interpreter,

e) the regular health care expenses occurring due to the health condition of the student or their close relative sharing the same household with them,

f) the number of the dependents sharing the same household with the student, especially the number of dependent children,

g) the expenses of the care of a relative in need of nursing sharing the same household with the student or the expenses of the care of a close relative of the student in need of nursing.

(2) In the course of calculating the income, the average of the last three months of regular monthly incomes and one twelfth of the income of the last year of other incomes shall be taken into consideration. On the student's request any expected and certified future change in the income shall also be taken into consideration.

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1 Amendment of Sections (3) and (4) adopted by the Senate on its meeting held on 26th June 2014. Effective: from 1st September 2014.

2 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

3 Amendment adopted by the Senate on its meeting held on 10th December 2009. Effective: from 10th December 2009. Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective: from 1st September 2014.

(3)<sup>1</sup> The assessment of the student's social status shall be carried out in line with the uniform point system shown on the form for assessment of social circumstances constituting Annex 2/2 hereof.

(4)<sup>2</sup> The social status of the student - except in the case of the application for extraordinary social grant - shall be examined uniformly by the USC at institutional level once a semester, and then its findings shall be used when deciding on social grants, dormitory placements and all other grants relative to social situation. When examining the social status of the student the first year dormitory placement procedure shall be assigned to the fall semester and the upper year dormitory placement procedure to the spring semester.

### **Bursa Hungarica Higher Education Local Government Scholarship**

**Article 23** (1)<sup>3</sup> The institutional part of the scholarship may be awarded to students receiving bursary in the framework of the Bursa Hungarica Higher Education Scholarship System of the local government of their permanent residence and pursuing their studies in full-time undergraduate training, graduate training, undivided, one-tier training or higher-level vocational training.

(2) The source of the funding of the institutional part of the scholarship shall be a separated source of funding indicated in the budget of the institution.

(3)<sup>4</sup> The local government part of the scholarship shall be transferred following the receipt of the hedge.

### **Doctorate bursary**

**Article 24** (1) The annual amount of the doctorate bursary of a student attending a state-funded full-time doctorate training shall be the annual amount of the normative grant stipulated for this purpose in the NHEA increased by 56 percent of the normative grant available for textbook and lecture note grants and sport and cultural activities.

(2) One twelfth of the annual amount specified in Section (1) shall monthly be paid to registered PhD students.

(3)<sup>5</sup> Requirement of the first payment of the doctorate grant is that a copy of the resolution proving the student's admission or transfer to state-funded training shall be sent to the CRO by the Head of the Doctoral School. This regulation shall first apply to students admitted or transferred in the 1<sup>st</sup> semester of the academic year of 2018/2019.

(4)<sup>6</sup>

### **Other grants**

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1 Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective: from 1st September 2014. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Built in by the amendment adopted at the meeting of the Senate held on 10th December 2009. Effective: from 10th December 2009. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

4 Built in by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

5 Built in by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

6 Built in by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014. Repealed by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Ineffective: from 22nd June 2023.

**Article 25**<sup>1</sup> (1)<sup>2</sup> The present Code determines the following other non-recurring grants available to students within this title.

(2)<sup>3</sup> On the basis of the decision of the head an organisational unit of the University, the rector or the organisational units of the University may award grants from the University's own revenues through application for outstanding academic, professional, scientific, sport, artistic activities, for public life activities or other activities or results that may be supported by grants and based on social needs. The applications of the University Student Council and the Faculty Student Councils shall be approved by the body of the University Student Council; the call for applications of other organisational units shall be forwarded to the Rector for approval before publishing. The call for application shall contain the conditions of being awarded the given grant.

(3)<sup>4</sup> Call for applications for grants requiring rector's approval shall be forwarded to the rector at least 5 workdays before publishing in order to check whether the application contains the following:

- a) name, aim and target group of the grant,
- b) description of the outstanding academic, professional, scientific, sports or arts activity, public activity or other activity, achievement or social situation that may be supported by grant and shall be the basis of being awarded the grant,
- c) the amount of the grant or the available budget for paying the grant quoted in Hungarian forint,
- d) the conditions of being awarded and payment of the grant, the obligations of the successful applicant,
- e) the evaluation criteria and in case discretion is possible in the course of evaluation, naming the body of at least 3 members making the evaluation operating in a composition specified in Article 13 (4),
- f) manner and deadline of submitting the applications,
- g) provision specifying whether the remedy for deficiencies in the application is possible,
- h) deadline of evaluation, manner of notifying the student,
- i) planned schedule of the payment (monthly or one-time),
- j) information on the possibility of legal remedy,
- k) signature of the head of the organisational unit responsible for the call for application,
- l) clause pertaining to the rector's approval (signature).

(3a)<sup>5</sup> If the contents determined in Section (3) of the given grant are regulated by the Dean's Order at the Faculty, the Dean's Order shall be forwarded to the Rector for prior approval.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

4 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

5 Built in by amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

(4)<sup>1</sup> In case it is provided by a grant received by the University to use a specific amount to pay scholarships, the Rector shall establish a scholarship or scholarships in order to use this amount. In case the grant provides for a possibility for the University to use the amount specified by the University or a part of the amount received by the University from the grant to pay a scholarship, the Rector may establish a scholarship or scholarships in order to use this amount. Conditions of receiving a given grant are indicated in the invitation for applications.

(5)<sup>2</sup>

(5a)<sup>3</sup> If the legislation on the scholarship allows it, a person who does not have student status with the University yet, but submitted an application to the University in the admission procedure can also apply for a scholarship, provided that in his/her case the application can only be evaluated after a successful admission decision and he/she can only be granted the scholarship upon enrollment.

(6)<sup>4</sup> State-funded students attending consecutive one-year individual professional practice of the 10-12 semester long undivided teacher training are entitled to support of their attendance at the professional training to an extent and for the duration prescribed by the competent ministry.

(7)<sup>5</sup> In order to initiate the payment of grants awarded the following documents shall be submitted to the CRO:

a) copy of the signed invitation for applications,

b) copy of the extract of the relevant part of the record on the decision,

c) copies of the resolutions sent to the students (except for grants drawn up by the USC, the Faculty Student Council or the Doctoral Student Council),

d) in case the payment is made on the expense of the plan, the original copy of the payment request addressed to the CRO, signed by the covenanter and the countersigner, otherwise a copy of the documentation on the budget allocation certified by the Chancellor - Directorate for Economics and Controlling - Controlling Department.

(7a)<sup>6</sup> Before launching the payment the CRO shall check beside the necessary documents whether the successful applicants have valid student status as required by the call for application.

(8)<sup>7</sup> Students establishing their student status in doctoral training in the first semester of the academic year of 2016/2017 or later shall receive a grant of 400 000 HUF on a one-off basis with regard to receiving their doctoral degree according to point bc) of Article 114/D Section (1) of NHEA.

#### **Article 26<sup>8</sup>**

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1 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Repealed by the amendment adopted by the Senate on its meeting held on 20th June 2024. Ineffective: from 1st July 2024.

3 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

4 Amendment adopted by the Senate on its meeting held on 28th November 2019. Effective: from 29th November 2019.

5 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

6 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

7 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

8 Repealed by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013.

**Article 26/A**<sup>1</sup> PhD students may also apply for other grants available for non-state-funded students. Doctoral Schools shall provide information on current application opportunities. Detailed regulations of the application process shall be specified in the regulations of the Doctoral Schools.

**Article 26/B**<sup>2</sup> The Faculty of Music and Visual Arts provides for doctorate students in state-funded training HUF 100,000 per semester for the costs of material – from its own revenues – and provides the opportunity to use a studio for free.

**Article 26/C**<sup>3</sup> (1)<sup>4</sup> The applications for grants of participation in the SZINAPSZIS student mentor program shall be approved by the Talent Council. The conditions of awarding the grant and the detailed rules of the application procedure shall be determined in the call for application.

(2)<sup>5</sup>

### **Supporting the publication of lecture notes, purchasing electronic textbooks, teaching materials and electronic equipment necessary for preparation and devices facilitating the study activities of students with disabilities**

**Article 27** (1) The amount available for the publication of textbooks may be utilised by the University for producing textbooks and facilitating the forwarding of them to students, further for purchasing special devices facilitating the study activities of students with disabilities.

(2) The amount of the grant is available to the Faculties in proportion to their headcounts. The Faculty Student Council shall in advance express their opinion of the list of textbooks proposed to be published. The Head of the Faculty shall annually inform the Faculty Student Council about the utilisation of the amount of the grant.

### **Supporting cultural and sport activities**<sup>6</sup>

**Article 28** (1) Sport activities include activities organised and provided for students in particular within the framework of the University providing opportunities for physical exercises, sporting, competing, healthy lifestyle education, lifestyle counselling and courses of the Dancing University.

(2) The amount available for supporting sport activities shall be utilised by the Faculty on the basis of the decision of the Faculty Student Council with the consent of the Faculty Council.

**Article 29** (1)<sup>7</sup> Cultural activities include cultural activities, programme organisation, career counselling, lifestyle, educational and mental hygiene counselling organised and provided for students in particular within the framework of the University.

(2) The Faculty Student Council shall decide on the grant available for cultural activities and shall submit a report about its utilisation to the Faculty Council every semester.

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1 Built in by the amendment adopted at the meeting of the Senate held on 29th November 2007. Effective: from 29th November 2007. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Built in by the amendment adopted at the meeting of the Senate held on 29th November 2007. Effective: from 29th November 2007.

3 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

5 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

6 Section 10 (6) of New GD.

7 Amendment adopted by the Senate on its meeting held on 10th December 2009. Effective: from 10th December 2009.

## **Supporting the operation of the University Student Council and the Doctoral Student Council<sup>1</sup>**

**Article 30** (1)<sup>2</sup> The University Student Council (hereinafter USC, Hungarian abbreviation EHÖK) and the Doctoral Student Council may use the premises and equipment of the University and the dormitories free of charge for performing its duties on condition it does not restrict the operation of the University and the dormitories.

(2)<sup>3</sup> The activities of the USC and of the Doctoral Student Council shall be supported by the State Budget by a normative grant provided for the University as part of the normative funding per student. The normative grant shall equal 0,5 - 0,5 percent of the normative funding per student.

(3)<sup>4</sup>

(4)<sup>5</sup> The activity of USC is supported by the University with central contribution to the extent of 2,5 per cent of the amount accounted for the faculties' directly managed staff expenses charged to its own revenues. The nominal amount of the contribution shall be specified annually in an agreement between the Rector, the Chauncellor and the USC. The agreement shall be concluded at latest until the Senate's approval on the University's budgetary plan.

### **GRANTS WITH INTERNATIONAL RELEVANCE**

#### **Scholarships for supporting the studies of Hungarian citizens in foreign state-recognised higher education institutions**

**Article 31**<sup>6</sup> (1) Scholarships for supporting the studies of Hungarian citizens in foreign state-recognised higher education institutions may be awarded through open applications.

(2) The application shall support studies pursued

a) by Hungarian citizens belonging to a national or ethnic minority in the native language - under the provisions of a bilateral agreement concluded with the given country -

b) in the framework of whole and partial trainings abroad in foreign state-recognised higher education institutions.

(3)<sup>7</sup> The call for applications shall be issued by the Minister of Education and Culture- within the framework specified in the National Budget Act.

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1 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

2 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

3 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

4 Amendment adopted by the Senate on its meeting held on 15th December 2011. Effective: from 15th December 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Repealed by the amendment adopted at the meeting of the Senate held on 27th June 2019. Ineffective: from 28th June 2019.

5 Amendment adopted by the Senate on its meeting held on 28th November 2019. Effective: from 29th November 2019.

6 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

7 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014.

(4) Applications shall be assessed in accordance with the applicable bi- and multilateral international agreements and on the basis of the academic performance of the students.

(5) The Minister of Education shall decide on the applications – by involving experts if needed – on the basis of the principles laid down in Section (4) and shall notify the applicants and in the case of a student, the higher education institution as well.

(6) The call for applications shall be announced on the homepage of the Ministry of Human Resources and shall be forwarded to all institutions of higher education and the national minority self-government of the national and ethnic minority concerned. The deadline for the application cannot be earlier than the 30<sup>th</sup> day calculated from the announcement.

### **The scholarship for students studying abroad in a country belonging to the European Economic Area**

**Article 32** (1) If a student enrolled in state-funded training pursues partial studies in another higher education institution in a country belonging to the European Economic Area and such studies may be validated in the training provided by the University, for the term of such studies the student may be eligible for scholarship.

(2) The student shall be eligible for such scholarship if they commenced their studies abroad with the written consent of the University. If the student pursues his/her studies in undergraduate training, he/she can be awarded scholarship with the proviso that he/she has already earned at least 60 percent of the credits.

(3) The annual amount of the scholarship cannot be less than three times the amount of the study grant. The scholarship fund shall annually be included in the budget of the University, and then shall be allocated to the Faculties in proportion to their headcounts.

(4) Scholarships shall be awarded through open applications called for by the GSC – with the consent of the Faculty Student Council – and announced in the manner customary at the Faculty and on the homepage of the Faculty. Students shall be granted at least 30 days calculated from the announcement for submitting their applications. The Head of the Faculty shall decide on the scholarships on the basis of the ranking established by the GSC.

(5) The University shall arrange the transfer of the scholarship preferably prior to the travel of the student but within 15 days following the travel of the student at the latest.

(6) The Head of the Faculty shall conclude a support agreement with the student obtaining the scholarship in which the course-units enrolled for during his/her studies abroad and their recognition shall be stipulated. Pursuant to the agreement concluded with the student, in the case of unsuccessful studies abroad, the student shall pay back half of the support received.

### **The order of supporting the studies of foreign citizens in Hungary**

**Article 33** (1)<sup>1</sup> The Minister of Education grants scholarship to students pursuing their studies in state-funded training on the basis of a bilateral international agreement – except for students attending state-funded doctorate courses. The scholarship is granted for ten or twelve months a year.

(2) The amount of the ministerial scholarship equals to  
a)<sup>2</sup>

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1 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 19th December 2014.

2 Repealed by the amendment adopted at the meeting of the Senate held on 24th January 2008. Ineffective: from 24th January 2008.

b) 34 percent of the annual sum of the normative funding per student specified in the Budget Act if the student pursues their studies in other undergraduate and graduate training,

c) one twelfth of the annual sum of the normative grant specified for this purpose in the Budget Act if the student pursues their studies in doctorate training.

(3) The ministerial scholarship shall be paid by the University.

(4)<sup>1</sup>

(5) Grants awarded to foreign students pursuing their studies with Hungarian National Scholarship and having established student status prior to 1<sup>st</sup> January 2007 shall be paid under the provisions of the agreement concluded with them with the derogation that the scholarship awarded by the Hungarian Scholarship Board shall be paid by the University.

(6)<sup>2</sup> In the case of foreign citizens pursuing studies in partial training under an international agreement, the provisions of Sections (1)–(5) shall apply with the derogation that the scholarship shall be granted for the period of time of the partial training.

**Article 33/A**<sup>3</sup> (1)<sup>4</sup> The Minister of Education may grant Hunyadi János Scholarship to Hungarian students living abroad pursuing their studies in state-funded training – except for students attending state-funded doctorate courses.

(2)<sup>5</sup> Students attending full training shall receive the scholarship for 10 months of the academic year, the monthly amount shall be 30 000 HUF/student. Students attending partial studies shall receive the scholarship for the period of their partial studies, the monthly amount shall be 80 000 HUF/student.

(3)<sup>6</sup> The scholarship may be awarded through an application. The Eötvös Loránd University shall conduct the application procedure.

(4) The call for applications shall include the following:

a) the purpose of the scholarship;

b) the circle of those entitled;

c) the rights and duties of the scholarship-holder concerning the scholarship;

d) those entitled to make a decision;

e) those managing the applications and entitled to conclude agreements;

f) obligations of the scholarship-holder concerning data provision and accountability;

g) names of deadlines for applications (submission, assessment and notification) together with their time and place;

h) the possibility of re-submission after corrections.

(5)<sup>7</sup> The Hunyadi János Scholarship shall be disbursed by the University.

(6)<sup>8</sup>

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1 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted at the meeting of the Senate held on 15th December 2016.

2 Built in by the amendment adopted at the meeting of the Senate held on 29th November 2007. Effective: from 29th November 2007. Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

3 Built in by the amendment adopted at the meeting of the Senate held on 24th January 2008. Effective: from 24th January 2008.

4 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

5 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

6 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

7 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

8 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted at the meeting of the Senate held on 27th June 2019. Ineffective: from 28th June 2019.



**Article 34**<sup>1</sup> (1) Every academic year the Minister of Education may grant scholarship to non-Hungarian citizens pursuing their studies in fee-paying or self-financed training in Hungary. In case of citizens of a third-country pursuing studies with ministerial scholarship under international agreement, scholarship agreement shall not be concluded.

(2)<sup>2</sup> The call for applications shall be issued – within the framework specified in the National Budget Act – by the Minister of Education.

(3) Applications shall be assessed according to the available budgetary appropriation and the academic performance of the applicants.

(4) Applications shall be submitted to Registrar's Office of the Faculty. The applications shall be ranked by the GSC of the Faculty and forwarded to the organ specified in Section (2). The Minister of Education shall decide on the applications – by involving experts if needed – on the basis of the ranking and the principles laid down in Section (3).

(5) The call for applications shall be announced by the Ministry of Human Resources on its website and shall be forwarded to all institutions of higher education.

**Article 34/A**<sup>3</sup> (1) The aim of the Stipendium Hungaricum grant and the Grant Program for Young Christians (hereinafter: grant programs) is the priority support of foreign students' studies in Hungarian higher educational institutions.

(2) The procedure of the grants programs shall be executed by the Tempus Public Foundation.

(3) The financial budget of the grants programs shall be included in the budget of the Ministry in charge.

(4) The following benefits shall apply to the student who is awarded with the grant during the period of the grants contract:

- a) exemption from the payment of the self-financing fee of the training,
- b) scholarship in the amount correspondent with the laws being in effect when making the contract on determining the extent of scholarship for Hungarian students,
- c) dormitory accommodation or accommodation support,
- d) free usage of the services of the library,
- e) in case of resorting the health service and foreign language health service determined in point (i) of Article 16 (1) of the Act LXXX of 1997 on individuals eligible for the supplies of the social security and the private pension and the coverage of these services, the payment of the occurring certified costs or complementary health insurance for foreign language health service

(5) The student awarded with the grant shall make a grant contract with the University that determines the rights and the obligations in connection with the grant.

(6) The grants contract shall contain the following:

- a) the time of the training period determined in the Training and Exit Requirements of the given major, as well as the length of the preparatory studies according to point d) of Article 80 (2) of the Act on National Higher Education (NHEA);
- b) the monthly amount of the grant determined in law and the date and method of the disbursement;
- c) the order of transfer to other higher educational institutions;
- d) the consent to data handling;
- e) the condition that states that the grants contract comes into effect on the date when the student established a student status;
- f) the order of the temporary termination of higher educational studies.

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1 Built in by the amendment adopted at the meeting of the Senate held on 27th September 2012. Effective: from 27th September 2012.

2 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

3 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(7) The grant contract can be modified with the agreement of all parties.

(8) The grant contract – with the exception determined in point *a*) of Article 59 (1) of the NHEA – shall become void when the student status of the student is terminated.

(9) According to the grant contract the student is obliged to establish a student status with the University and sustain it during the period of the disbursement of the grant.

(10) In case the student status of the student is terminated, the disbursement of his/her grant shall be ceased. In case of temporary termination of the student status, the disbursement of his/her grants shall be ceased for the period of the temporary termination.

### *The dormitory*

**Article 34/B<sup>1</sup>** (1) At the University the services and duties aiming to provide the conditions of the student's accomodation stipulated in this Regulation shall be carried out by the Center for Student Services, which is responsible for operating the dormitory establishments (hereinafter: dormitory).

(2) With its means available and by its operational provisions the Center for Student Services shall facilitate that students can pursue their studies smoothly, give framework for cultural learning, the meaningful use of leisure time and physical educational and encourage healthy lifestyle. The dormitories shall provides opportunity for students with dormitory membership (hereinfiter: collegiate) for self-learning, talent development and the promotion and improvement of dormitory traditions.

### *Distribution and replenishment of dormitory places*

**Article 34/C<sup>2</sup>** (1) The dormitory places of the University shall be distributed among the faculties of the University except the places reserved for the special colleges, the places having a foreign language reception service prepared for hosting foreign language students and places granted by the rector.

(2) In the course of distributing the dormitory places among the faculties the geographical location of the dormitories and the faculties and the students' needs shall be taken into consideration. The distribution among the faculties shall be approved by the committe of the University Student Council, having regard to the number of active students of each faculty and the applications received from each faculty. The quota of dormitory places reserved for the faculties cannot be lower than 5 per cent of the total number of places in case of faculties with less than 1500 active students and cannot be lower than 10 per cent of the total number of places in case of faculties with at least 1500 or more active students. In order to determine the quota the statistical data taken in March shall be taken into account. It is possible to derogate from this quota if less applications were received from the given faculty than the minimum quota.

(3) The decision on the distribution of dormitory places shall be made by the Senate based on the proposal of the University Student Council before the commencement of the academic year, until May 31th of each year. The proposal – which shall be elaborated in cooperation with the University Dormitory Committee – shall contain

*a)* the number of places granted by the rector in each dormitory (hereinafter: rector's quota),

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1 Article 34/B and its preceding title (The dormitory) was built in by the amendment adopted by the Senate on its meeting on 28th November 2019. Effective: from 1st December 2019. Amendment adopted by the Senate on its meeting on 23rd September 2021. Effective: from 1st October 2021.

2 Article 34/C and its preceding title (Distribution and replenishment of dormitory places) was built in by the amendment adopted by the Senate on its meeting on 28th November 2019. Effective: from 1st December 2019. Amendment of Article 34/C was adopted by Senate on its meeting on 4th May 2023. Effective: from 4th May 2023.

- b) the number of places reserved for the special colleges in each dormitory,
- c) the number of places provided for students in each dormitory,
- d)
- e) the number of places having a foreign language reception service prepared for hosting foreign language students (hereinafter: places with higher level service),
- f)
- g) the number of guest rooms.
- (4)
- (5) The number of places reserved for the special colleges shall be determined by the University Dormitory Committee based on the statistics of the special colleges and the proposal of the Center for Student Services.
- (5a) The number of places with higher level service prepared for hosting foreign language students shall be determined by the International Centre with the approval of the University Student Council after receiving the opinion of the Center for Student Services. The distribution of places between freshmen and upper year students shall be determined by the University Dormitory Committee with the approval of the University Student Council based on the proposal of the International Centre. The unused places shall be offered primarily for incoming ERASMUS program participants as guest room service.
- (6) The replenishment of dormitory places shall be carried out based on the applications in accordance with the provisions of Annex 3. of this Regulation.
- (7) Freshmen and upper year foreign students pursuing studies at the University who applied for dormitory placement shall be accommodated within the quota stipulated in point e) of Section (3). Students can take the places with higher level service until September 15. After September 15 until September 30, then after September 30 until October 15 students can request reservation on their places upon the payment of service fee. The fee indicated in Annex 1. of this Regulation shall be paid by the student until the deadline determined by the operational regulation of the dormitories and it can be first applied in the academic year 2023/2024.
- (8)
- (9) Maximum 5 per cent of the total number of dormitory quota shall be controlled by the rector as rector's quota. The places of the rector's quota shall be replenished within the framework of rector's equity.
- (10) The unused dormitory places can be used as guest rooms following a consultation with the University Student Council. The operation of the guest rooms shall be carried out by the Center for Student Services.

### **Conditions relating to the use of dormitory services and accommodation grants**

**Article 35**<sup>1</sup> (1) Dormitories shall provide accommodation for persons having student status at the University during term-time and the examination period, in addition to the period of fulfilling the academic requirements laid down in the programme completion and exit requirements and the curricula.

(2)<sup>2</sup> Detailed procedural rules of the application to dormitory placement are laid down in Annex 3 of this Code. The point system shall be announced prior to the submission of applications.

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1 Built in by the amendment adopted at the meeting of the Senate held on 23rd May 2013. Effective: from 23rd May 2013.

2 Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.

(3)<sup>1</sup> Applications may be submitted by those who have successfully applied for admission to the University, who were granted transfer to the University, who were admitted to the University as visiting students and who have student status at the University (hereinafter: student) irrespective of the training cycle and the major they applied for to be admitted or transferred to or of the type of studies they are going to pursue as visiting students, and/or of the major or training cycle in which they established their student status on at the University.

(4)<sup>2</sup> Applications shall be submitted by the method and until the deadline set by the responsible committee of the USC in the invitation for applications. The deadline for the submission of application cannot be earlier than at least fifteen days prior to its announcement.

(5)<sup>3</sup>

(6)<sup>4</sup> The responsible committee of the USC shall assess the applications within 15 days from the deadline for submission and shall establish the names of those admitted in its decision. The responsible committee of the USC shall notify accepted applicants about the assessment of the application electronically, rejected applicants in writing, based on the contact data received from the CRO. The decision concerning admission shall specify the deadline fixed for submitting an appeal.

(7)<sup>5</sup>

(8)<sup>6</sup>

(9)<sup>7</sup>

**Article 36**<sup>8</sup> (1)<sup>9</sup> The student may appeal against the decision and the procedure of the responsible committee of the USC to the Secondary Educational Committee of the University within the deadline specified in the decision. Appeal claims shall be submitted to the responsible committee of the USC.

(2)<sup>10</sup> The responsible committee of the USC prepares a professional review on the appeals and forwards it to the Secondary Educational Committee of the University. The appeals shall be decided following the Rector's equity decisions on the dormitory placement applications.

(3)<sup>11</sup>

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- 1 Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.
  - 2 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.
  - 3 Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.
  - 4 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.
  - 5 Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.
  - 6 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Repealed by the amendment adopted by the Senate on its meeting on 4th May 2023. Ineffective: from 4th May 2023.
  - 7 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
  - 8 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Effective: from 23rd May 2013.
  - 9 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.
  - 10 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.
  - 11 Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.

(4)<sup>1</sup> In addition to the provisions of Section (1), the student may request the Rector to change the first instance decision and grant him/her dormitory placement on the ground of equity in an application submitted within the determined deadline. The delegated equitable power cannot be further delegated.

(5)<sup>2</sup> In the case of there still being vacancies following the assessment of the applications those shall be filled in accordance with the provisions of Annex 3 of this Regulation.

**Article 37** (1)<sup>3</sup> Rules pertaining to admission to a special college founded by the Faculty or the University shall be laid down in the Statutes of the special college. Admission to the special college does not mean dormitory accomodation. The provisions pertaining to dormitory places reserved for the special colleges are stipulated in Annex 3 of this Regulation.

(2)<sup>4</sup>

(3) Accommodation conditions shall be supported within the framework of social grants.

**Article 38**<sup>5</sup> (1)<sup>6</sup> When assessing the applications, the following criteria shall be taken into consideration

- a) social situation,
- b) academic achievements,
- c) community activities,
- d) the training schedule of the student,
- e) any exemption under Article 54 (6) hereof,
- f) preferential treatment under Article 41 Section (1) of NHEA.

(2)<sup>7</sup>

(3) Non-Hungarian citizens pursuing studies in state-funded undergraduate and graduate training or on doctorate courses in Hungary shall be entitled to dormitory placement for twelve months a year in the case it is provided so in a bi- or multilateral international agreement.

(4)<sup>8</sup> In the course of assessing the applications the responsible committee of the USC shall assess the applications by points on the basis of procedural rules of dormitory placement and rank them on the basis of the points. The point system shall be made public before the submission of the applications.

(5)<sup>9</sup>

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- 1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.
  - 2 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting on 4th May 2023. Effective: from 4th May 2023.
  - 3 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate on its meeting on 4th May 2023. Effective: from 4th May 2023.
  - 4 Repealed by the amendment adopted by the Senate on its meeting held on 15th December 2016.
  - 5 Amendment adopted by the Senate on its meeting held on 16th December 2010. Effective: from 16th December 2010.
  - 6 Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.
  - 7 Repealed by the amendment adopted by the Senate on its meeting held on 25th May 2017. Ineffective: from 26th May 2017.
  - 8 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.
  - 9 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Effective: from 23rd May 2013. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Repealed by the amendment adopted by the Senate on its meeting held on 25th May 2017. Ineffective: from 26th May 2017.

(6)<sup>1</sup> Students shall be allocated accommodation in rooms in the particular dormitories by the Center for Student Services with the cooperation of the Dormitory Student Committees on the basis of the final list of students admitted.

(7)<sup>2</sup> The USC shall prepare and co-ordinate the dormitory admission procedure and, while the duties relating to the allocation of accommodation through its committees.

### *Dormitory membership status*

**Article 38/A**<sup>3</sup> (1) The dormitory membership status is established with a services contract for accomodation (hereinafter: contract for accomodation) based on the resolution on admission to the dormitory. The dormitory membership status is valid for one academic year and is terminated on the day indicated in the contract for accomodation. The content of the contract for accomodation shall be approved by the University Dormitory Committe.

(2) The University Student Council is obliged to inform the student admitted to the dormitory about the dates determined for moving in to the dormitory. The student shall make a contract for accomodation with the University when moving in. If the student cannot move in to the dormitory on any of the determined dates, he/she is obliged to notify the Univerity Student Council in writing until the first day of the moving in period. If the student fails to do so and does not occupy his/her place, then his/her eligibility for taking the given place shall be terminated on the eighth work day from the first day of the moving in period. The student who notified the University Student Council in writing about his/her intention of moving in on a later date can be occupy his/her dormitory place until 20th day from the first day of the moving in period, failing to do so shall result in losing the eligibility for the place.

(3) The dormitory membership status shall be terminated

a) when the date indicated in the contract for accomodation is expired,

b) when the student status is terminated or temporarily terminated,

c) on the day decision on expulsion from the dormitory due to disciplinary reasons becomes final,

d) in case the student's dormitory placement is terminated - after giving warning to no avail and after reviewing the social condition of the student - because the student is in arrears with payment of the fees determined in the contract for accomodation, on the day the decision on termination becomes final,

e) if the student announces the termination of his/her dormitory membership status - in the manner and within the deadline determined in the contract for accomodation - and fills out the documents required for moving out, on the day indicated in the announcement,

f) if the student has been transferred to another dormitory, on the day of the transfer.

(4) Following the termination of the dormitory membership status the student is obliged to move out from the dormitory in the manner and within the deadline determined in the contract for accomodation and the house rules.

### *Rights and obligations under the dormitory membership status*

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1 Amendment adopted by the Senate on its meeting on 4th May 2023. Effective: from 4th May 2023.

2 Built in by the amendment adopted at the meeting of the Senate held on 27th March 2008. Amendment adopted by the Senate on its meeting held on 15th December 2011. Effective: from 1st February 2012. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

3 This Article and its preceding title was built in by the amendment adopted by the Senate on 28th November 2019. Effective: from 1st December 2019.

**Article 38/B<sup>1</sup>** (1) The student who has been granted dormitory placement shall have the following rights:

- a) his/her dignity shall be respected,
- b) his/her personal rights and particularly the right to freely develop his/her personality, his/her right of self-determination, freedom of action and the right for family life shall be respected provided that exercising these rights does not restrain others, threat the health, physical safety of his/her own or others and the staff of the dormitory,
- c) shall be able to freely express his/her opinion in every question regarding the operation of the dormitory,
- d) shall receive complete and objective information in matters regarding his/her person and obtain access to every information necessary for exercising his/her rights,
- e) shall be able to make suggestion or put questions to the leaders of the Center for Student Services and the committee of the University Student Council and receive a substantive reply within 30 days at latest,
- f) his/her religious, philosophical conviction, national or ethnical minority background shall be respected and he/she shall be able to express these provided that exercising these rights does not violate the law, does not threat the similar rights of other persons and does not restrain others from exercising their right to study,
- g) his/her right to correspondence and accomodation shall be respected,
- h) shall be able to use the dormitory's basic service free of charge,
- i) shall be able to take part by himself/herself or through a representative in the procedure of making the decisions affecting his/her interests and in the management of the dormitory,
- j) shall be able to initiate a procedure if his/her rights have been offended.

(2) The student who has been granted dormitory placement is obliged to

- a) learn and follow the provisions of the law and university regulations and other documents pertaining to the operation of dormitories and the dormitory membership status and the provisions of the contract for accomodation,
- b) follow the rules of usage of the dormitory spaces and the dormitory premises and the house rules, handle the devices he/she has been entrusted with properly, protect the facilities and equipment of the dormitory and his/her own and others physical safety and health, acquire and apply the knowledge protecting his/her health and safety,
- c) respect the dignity of the staff of the dormitory and his/her fellow students,
- d) pay the dormitory fee in the manner and within the deadline determined in this Regulation and the contract for accomodation,
- e) exercise his/her rights and obligations in relation to the dormitory membership status personally, thus he/she cannot assign his/her dormitory place to another person.

(3) Further rights and obligations in relation to the student status are contained by the Status of the University and its appendices.

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1 This Article and its preceding title was built in by the amendment adopted by the Senate on 28th November 2019. Effective: from 1st December 2019. Amendment adopted by the Senate on its meeting on 23rd September 2021. Effective: from 1st October 2021.

**Article 38/C**<sup>1</sup> (1) Unless the University and the students agree otherwise, the University – as the student’s legal successor – shall have the ownership right for every obtained property – except for intellectual work –, which was produced by the student in the course of fulfilling his/her obligations arising from the dormitory membership status, provided that the material and other conditions for the productions were ensured by the University. The student shall be compensated if the University generates revenue from the sales or recovery of the acquired property. The student and the University shall make a separate, written agreement on the proper compensations in case the revenue comes from sales or recovery of a property that was produced uniquely, occasionally. In case of regularly produced property in the framework of education, as part of the education process the proper compensation shall be determined at the expense of the fair value less estimated point-of-sale costs coming from the revenue from the activity of the participants in the full training process, taking into account the student’s performance.

(2) If the property produced by the student in accordance with Section (1) is an intellectual work, the provisions of Section (1) shall apply with the exception that the handover of the intellectual work to the University shall be governed by the provisions pertaining to the cases of handing over intellectual work produced during employment or other similar status to the employer.

*Rules of co-existence in the dormitory, operation regulation of dormitories*

**Article 38/D**<sup>2</sup> (1) The operation regulation of the dormitories shall be issued with a schedule for the academic year by the Center for Student Services with the consent of the committee of the University Student Council and the Chancellory Directorate for Operations and Procurements and with the approval of the University Dormitory Committee. The activities in relation with the academic year (moving in and moving out period, events), the information regarding basic and higher level services and the contact information and office hours of customer service shall be set out in the operation regulation.

(2) Moving into the dormitory shall be possible in the period determined in the operation regulation with regard to the provisions of Article 34/C (7) and 38/A (2). Moving in for students who have been granted dormitory placement outside the regular admission procedure shall be possible within 15 days from receiving the resolution on admission.

(3) The rules of co-existence in the dormitory shall be stipulated in the House Rules which shall be issued by the Dormitory Department of the Center for Student Services with the consent of the committee of the University Student Council and the Chancellory Directorate for Operations and Procurements and with the approval of the University Dormitory Committee.

*Disciplinary responsibility and liability for damages of students who have been granted dormitory placement*

**Article 38/E**<sup>3</sup> (1) In case the student intentionally and seriously breaches his/her obligations in relation to the dormitory placement and his/her dormitory membership status, he/she may be subject to disciplinary penalty with a written resolution based on a disciplinary procedure in compliance with the Disciplinary and Compensations Regulation of the University.

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1 Built in by the amendment adopted by the Senate on 28th November 2019. Effective: from 1st December 2019.

2 This Article and its preceding title was built in by the amendment adopted by the Senate on 28th November 2019. Effective: from 1st December 2019. Amendment adopted by the Senate on its meeting on 23rd September 2021. Effective: from 1st October 2021. Amendment adopted by the Senate on its meeting on 4th May 2023. Effective: from 4th May 2023.

3 This Article and its preceding title was built in by the amendment adopted by the Senate on 28th November 2019. Effective: from 1st December 2019.



(2) In case of experiencing that someone's behaviour is not compatible with the dormitory membership within the dormitory it shall be reported to the Center for Student Services or the committee of the University Student Council, who are obliged to notify the person entitled to initiate disciplinary proceedings and the University Student Council in writing about the reasonable suspicion of misconduct based on the report or their own perception.

(3) If the student unlawfully causes damage in relation to his/her dormitory membership status to the corporation operating the dormitory, the student shall be held responsible in compliance with the Civil Act. The student's liability for damages shall be governed by the provisions of the Disciplinary and Compensations Regulation of the University. In case of damages caused for the student the provisions of the Disciplinary and Compensations Regulation of the University shall be applied with the exception that in case the corporation operating the dormitory unlawfully causes damage to the student, the corporation shall be held responsible in compliance with the Civil Act.

### **Dormitory placement**

**Article 39** (1) Dormitory accommodations shall be classified according to their degree of comfort on a scale from one to four.

(2) In the course of the classification according to the degree of comfort, primarily the state of the building, the number of sanitary rooms and the number of students per room shall be taken into consideration.

(3) The classification of the particular accommodations shall be regulated by an agreement to be concluded between the Rector and the Student Council not later than 31<sup>st</sup> May preceding the commencement of the academic year in a way so that

a) dormitory accommodation with a shared sanitary room and with 3 or more students per room in a building which has not been renovated in the last 10 years can only be classified into category I;

b) dormitory accommodation with less than 3 students per room can be classified into category II;

c) dormitory accommodation with a complete sanitary room per each or every other room and with less than 3 students per room can be classified into category III;

d) dormitory accommodation with a complete sanitary room per each or every other room and with less than 3 students per room in a building which has been renovated in the last 10 years can be classified into category IV.

(4) For the purposes of Sections (1)-(3), renovation shall mean any investment improving the accommodation conditions the cost of which is significant compared to the total value of the dormitory, except for the cost of the preservation of the dormitory.

(5) Students with student status established prior to 1<sup>st</sup> January 2007 attending state-funded doctorate courses shall be granted dormitory placement on application, provided they were granted dormitory placement prior to 1<sup>st</sup> August 2007.

(6)<sup>1</sup> Students with pending student status shall not be eligible for dormitory placement.

### **Student salary**

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<sup>1</sup> Built in by the amendment adopted at the meeting of the Senate held on 20th June 2013. Effective: from 20th June 2013.

**Article 40** (1)<sup>1</sup> The student can work for a student salary if he/she has entered into a student employment contract in the form specified by the Chancery (and announced on the homepage of the University). The employment of students working under a student employment contract – if more favourable conditions are not specified by the Government of Hungary – shall be subject to the provisions of Act I of 2012 on the Labour Code (hereinafter the 'Labour Code') as appropriate. The student's work can be performed

a) within the framework of the training programme or as part of the training at the University during a professional practice, or professional training as part of the training programme, or at an economic organisation funded by the University, or at an external practice place,

b)

c)<sup>2</sup> at the University or in a business organisation contributed by the University not directly linked to the training programme in the framework of the University's core activity.

(2)<sup>3</sup> PhD / DLA students' work performed in connection with the education and research related activity of the higher education institution shall also be considered work associated with students' obligations arising from student status. Work shall be performed on the basis of the doctoral contract. PhD / DLA students whose student status was established from the academic year 2012/2013 may be obliged to work the same period of time as 20 percent of the weekly full-time working hours in the field of the University's educational, scientific activities within the framework of academic requirements. The workload of such work may not exceed 50 percent of the weekly full-time working hours on semester average, including the obligatory work within the frames of the University's educational and scientific activity. The working schedule of the PhD / DLA student shall be designed in a way so as to allow the student to meet their examination requirements and to prepare properly. The student shall be entitled to a student salary on the basis of the doctoral contract, the monthly amount of which – in case of the work time reaching 50 percent of the full-time working hours – may not be less than the statutory minimum wage (minimum wage), in case of different work time the pro rata portion of the statutory minimum wage. Any dispute arising from the doctoral contract shall be settled pursuant to the provisions applying to the settlement of labour disputes.

(3)<sup>4</sup> As detailed in the student employment contract,

a) the student may be entitled to remuneration in the case determined in point a) of Article 40 (1) during the professional practice of a practice-requiring major, as well as during the training period of the dual training, the amount of which shall be at least sixty-five percent of the minimal obligatory wage (minimum wage); the fee shall be paid by the place of professional practice, unless otherwise agreed.

b) the student and the organiser of the professional practice settled in Article 40 (1) b) hereof may enter into an agreement, pursuant to which the student salary shall be disbursed to the student and in return the ownership of the creations constructed during the practice or the financial rights of its intellectual property – unless provided otherwise by an agreement – are transferred to the University or the economic organisation funded by the University.

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1 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 17th december 2015. Effective: from 1st January 2016.

2 Built in by the amendment of the Regulation adopted by electronic resolution no. 159/2020 (September 30) of the Senate. Amendments come into effect on October 1, 2020.

3 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

4 Amendment adopted by the Senate on its meeting held on 17th december 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 12th December 2024. Effective: from 23rd December 2024.

(4)<sup>1</sup> Within the framework of the training programme or as part of the training (not including the dual training) organised as settled in point *a*) of Section (1) hereof the professional practice may be performed at a budgetary organisation or at a higher educational institution maintained by a public interest trust foundation performing a public task, even without student employment contract and salary. Nevertheless, in this case the student is entitled to all the rights the Labour Code provides for the employee. An agreement with conditions laid down by the Government of Hungary shall be made with the student taking part in the professional practice established so. The provisions hereof shall apply to students enrolling to first year from September 2012 on undergraduate training, undivided, one-tier training or graduate training, higher-level vocational training or post-graduate specialist training as well as to students admitted to subsequent years provided the professional practice is performed after 1st January 2013.

(4a)<sup>2</sup> In the case of a professional practice with an employer with which the student has a legal relationship aimed at employment, it is not necessary to conclude a student employment contract according to point *a*) of Section (1).

### **The general rules of the payment of monetary grants**

**Article 41** (1)<sup>3</sup> Bursaries under the titles specified in Article 11 *a*)-*g*) shall exclusively be available for the students entitled in the form of monetary grants.

(2)<sup>4</sup> Grants specified in Article 11 *aa*)-*ab*), *ba*), *bc*)-*bf*), *c*)-*e*) – unless provided otherwise in this Code – shall be monthly paid to the students. The University shall – except for the first month of the semester – arrange for the credit institution keeping the bank account to transfer these grants not later than the 10<sup>th</sup> day of the current month. Payment requests received before the 20<sup>th</sup> day of each month shall be transferred to the accounts of the eligible students before the 10<sup>th</sup> day of the following month. Payment requests received before the last day of the month shall be settled by interim payment in the following month. One interim payment shall be done each month, except if there is a particular interest of the University in a repeated interim payment in the same month.

(3)<sup>5</sup> Pursuant to the schedule specified in Section (2), the decision-making body shall forward its decision on student bursaries to the CRO so that the CRO shall arrange for the payment.

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1 Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Amendment adopted by the Senate on its meeting held on 12th December 2024. Effective: from 23rd December 2024.

2 Built in by the amendment adopted by the Senate on its meeting held on 12th December 2024. Effective: from 23rd December 2024.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

4 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

5 Amendment adopted by the Senate on its meeting held on 30th September 2010. Effective: from 30th September 2010. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 23rd May 2013. Effective: from 23rd May 2013. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

(4)<sup>1</sup> The CRO shall arrange for the payment of monetary grants not later than the 10<sup>th</sup> day of each calendar month. Grants due for September and February shall be due on 10<sup>th</sup> October and 10<sup>th</sup> March, respectively. Monetary grants due to a given person shall be arranged even if the person does not have a student status at the time of the payment.

(5)<sup>2</sup> The payment of scholarships and grants shall be made in Hungarian Forint by bank transfer to the bank account specified by the student. The payment of the scholarship or grant can be launched to a forint account at a non-Hungarian financial institution only in case the student is pursuing studies in a cross-border training place or if he/she had been pursuing studies in covering specific subfields and already left Hungary.

(6)<sup>3</sup> If the student fails to provide his/her bank account number, tax number, permanent address or provides inaccurate data, no payment can be made to him/her and he/she shall bear the consequences of the inaccurate data provision.

(7)<sup>4</sup> The CRO – upon request – shall inform the University Student Council about the utilisation of the institutional appropriations in writing in a detailed way.

### ***Chapter III***

#### ***Rules pertaining to the re-assignment between state-funded and fee-paying training***

**Article 42** (1)<sup>5</sup> a) If the Registrar's Office establishes at the end of the academic year that a student having enrolled from the academic year 2007/2008 or later but before the academic year of 2016/2017 and pursuing studies in state-funded or fully or partly Hungarian State scholarship supported training did not accrue at least 50 percent of the credits prescribed in the recommended curriculum in the last two semesters in which his/her student status was not pending – also taking into consideration the provisions of Section (6) –, the student may continue his/her studies exclusively in fee-paying or self-financed training in the following academic year. 50 percent of the credits prescribed in the recommended curriculum shall be set by rounding to a whole number; the value ending with 0.5 shall be set by rounding up.

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- 1 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.
  - 2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
  - 3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate with its electronic decision made on 16th June, 2021. Effective: from 16th June, 2021.
  - 4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
  - 5 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

b)<sup>1</sup> If the Registrar's Office establishes at the end of the academic year that a student having enrolled from the academic year 2016/2017 or later and pursuing studies in fully or partly Hungarian State scholarship supported training did not accrue at least as many as credits as determined in Annex 9 of this Regulation for the given major based on the major's field of training or did not reach the weighted study average prescribed for the given major according to its field of training by Annex 9. of this Regulation in the last two semesters in which his/her student status was not pending, also, in which semesters the student did not participate in part time studies in a member country of the European Economic Area with the University's consent, which studies may be accepted as part of his/her studies pursued at the University, the student shall be re-assigned to self-financed training by the Registrar. The credit and weighted study average requirement regarding the given field of training are specified in Annex 9 of this Regulation.

(2)<sup>2</sup> Students commencing their studies from the academic year 2012/2013 or later but before the academic year of 2016/2017 and pursuing studies in fully or partly Hungarian State scholarship supported training shall be re-assigned to self-financed training in case they do not reach the weighted study average prescribed by the Faculty maintaining the student's affected major in Section (7) regarding the given major in the last two semesters in which their student status was not pending.

(3) In accordance with the provisions of Articles 7-8 hereof, the student exceeding the state-funded period of time available for the given training or for obtaining degree certificate shall become a student pursuing studies in fee-paying training or in case the student having enrolled from the academic year 2012/2013 in self-financed training.

(4)<sup>3</sup> The decision on re-assignment according to Sections (1) and (2) shall be made once every academic year, at the end of the academic year, after closing the period of training but before 31st of July the latest. In case of Section (3) the decision shall be made every semester following the closure of the term of study but after the fall semester until March 1, and after the spring semester until September 30 at the latest. In case the person entitled to make a decision on re-assignment becomes aware of the information necessitating re-assignment after March 1 and/or September 30, the resolution referred to in Section (3) can be made after March 1 and/or after September 30. Regarding the re-assignment procedure in the academic year of 2015/2016 the amendments of the CCB accepted at the meeting of the Senate on December 17, 2015 shall apply, so students cannot be re-assigned regarding the academic year of 2016/2017 based on the number of the obligatory credits prescribed and based on study average. In 2021, re-assignment shall not be made for the academic year 2021/2022 in case of students having student status in any of the trainings listed in Rector's Order nr. 2/2021 and students participating in secondment in accordance with Article 1 (3) of Government Decree 509/2020 (November 19).

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1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 1st August 2023.

2 Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 15th December 2017. Amendment adopted by the Senate on 22nd July, 2021. Effective: from 22nd July, 2021.

(5)<sup>1</sup> The resolution concerning re-assignment - except in the doctoral training - shall be adopted by the Registrar of the Faculty and the decision shall be prepared by the CRO under an agreement concluded with the Faculty. In case of students pursuing studies in the doctoral training resolution concerning re-assignment shall be made by the head of the Doctoral Council of the field of science/branch of science and field of arts.

(6)<sup>2</sup> Provisions of Sections (1), (2), and (5) shall not apply to doctoral trainings. In the course of making a decision on re-assignment under Section (1) and under Section (2), students having pursued studies at the University during not more than one term of study and students not having been able to complete their semester due to illness, childbirth, or other reason through no fault of their own shall be exempted. Not completing the semester means that there is at least one subject or course that the student enrolled for in the given semester but did not complete. Further, in the course of making a decision on re-assignment under Section (1) and under Section (2) students having pursued studies or performed professional practice with a scholarship (ERASMUS, CEEPUS etc.) at a foreign higher education institution in any of the semesters examined shall be exempted. In decision-making on re-assignment under point *a*) and *b*) of Section (1) students whose semesters (one of them or both) were considered as semesters beyond the training period when making the decision on re-assignment shall be exempted.

(7)<sup>3</sup> Weighted study averages according to Section (2) are the following:

*a*) Faculty of Law: 2,00

*b*) Medical School: 2,00

*c*) Faculty of Humanities and Social Sciences: 2,20

*d*) Faculty of Health Sciences: 2,00

*e*) Faculty of Pharmacy: 2,00

*f*) Faculty of Business and Economics:

English language Bachelor and Master trainings: 2,10

other trainings: 2,30

*g*) Faculty of Cultural Science, Pedagogue Training and Rural Development: 2,00

*h*) Faculty of Music and Visual Arts: 2,75

*i*) Faculty of Engineering and Information Technology: 2,00

*j*) Faculty of Sciences: 2,10

(8)<sup>4</sup> The decision specified in point *a*) of Section (1) and in Section (2) shall be made by majors. If training is provided separately in the different establishments (settlements) of the University, the decision shall be made by establishments and majors.

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1 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Built in by amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 15th December 2017. Amendment adopted by the Senate on its meeting held on 28th November 2019. Effective: from 29th November 2019. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

4 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

(8a)<sup>1</sup> In case of teacher training the vacant Hungarian State scholarship supported places shall be handled as a whole, from the point of view of Hungarian State scholarship supported places as one major and can be granted in the framework of application for vacant scholarship supported places, transfer or changing major in any double-major teacher training.

(9)<sup>2</sup> Credits accepted by credit transfer shall be considered as credits earned in case of the decision on re-assignment according to Section (1) *b*) when examining whether the average number of credits per semester as determined in Annex 9. of the Regulation have been reached. Considering this may happen in a way that the Registrar's Office examines which semester the course accepted by credit transfer belongs to according to the recommended curriculum of the student and only considers in the re-assignment procedure those courses accepted by credit transfer that - according to the recommended curriculum of the student - belong to the semesters affected by the decision on re-assignment.

(10)<sup>3</sup> In the course of making a decision on re-assignment under point *a*) of Section (1) the credits accepted by credit transfer in the examined semesters shall be taken into consideration. The faculty Registrar's Office may make the decision to assess the subjects accepted by credit transfer related to the student's recommended curriculum, and take into account only those that are part of the semester of the recommended curriculum considered in the course of re-assignment.

(10a)<sup>4</sup> In case of decision on re-assignment under point *b*) of Section (1) and under Section (2) the average of weighted academic averages of the two semesters that must be examined for the decision on re-assignment shall be determined to two-decimal places. If rounding is necessary, the mathematical rules of rounding shall be applied.

(10b)<sup>5</sup> The disabled student whose disability is registered in the ER shall be exempted from re-assignment due to not gaining the number of credits determined in point *b*) of Section (1), who shall be provided with a longer preparation and response time during examinations than the time determined for students with no disability, based on the expert opinion stipulated in Article 81 of the CSE.

(11)<sup>6</sup> On their own request the student pursuing studies in state-funded training may continue their studies in fee-paying training, and the student pursuing studies in fully or partly Hungarian State scholarship supported training may continue their studies in self-financed training provided the request is submitted to the faculty Registrar's Office not more than 30 days prior to the beginning of the semester. The student pursuing studies in fully or partly Hungarian State scholarship supported training is obliged to make a declaration on his/her intent of withdrawing the declaration of accepting the conditions of the fully or the partly Hungarian State scholarship supported training in the request or in a separate document submitted with the request. The decision on re-assignment on the student's own request is made by the Registrar. The student re-assigned in this manner shall request his/her re-assignment to vacant state-funded or fully or partly Hungarian State scholarship supported places equivalent to the other fee-paying or self-financed students of the University.

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1 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Built in by amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

3 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

4 Amendment adopted by the Senate on its meeting held on 28th November 2019. Effective: from 29th November 2019.

5 Built in by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

6 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.

(12) Students re-assigned to fee-paying training shall conclude a fee-payment agreement with the University under the provisions of Article 47/A hereof. Students re-assigned to self-financed training shall conclude a student training agreement with the University under the provisions of Article 47/A hereof (fee-payment agreement and student training agreement together hereinafter: fee-payment agreement). The starting amount of the tuition fee or self-financed fee of the re-assigned student shall be equal to the tuition fee or self-financed fee for the academic year following the re-assignment of a student who was admitted to fee-paying or self-financed training on the given major in the year in which the re-assigned student established student status. In case the student is re-assigned in the first year of their studiHumanites in the major or the student is re-assigned to fee-paying or self-financed training from the second semester of the academic year, the starting amount of the tuition fee of the re-assigned student shall be equal to the tuition fee or self-financed fee for the academic year of the re-assignment of a student who was admitted to fee-paying or self-financed training on the given major in the year in which the re-assigned student established student status.

**Article 43** (1)<sup>1</sup> In case the student status of a student who has been admitted against the quota for state-funded training is terminated before the completion of studies, or if the student continues his/her studies in the form of fee-paying training for any reason, his/her place may be filled – upon request to this effect submitted until the deadline set by the faculty – by a student with outstanding academic performance who pursues studies in fee-paying training in the same major. Decisions under this provision can be made once per academic year or once per academic semester, that is to say, twice per academic year, during the procedure aiming to fill vacated places in state-funded training. The vacated places at fully or partly Hungarian State scholarship supported trainings which were not filled during the given re-assignment procedure may be filled during any subsequent procedure aiming to fill vacated places at fully or partly Hungarian State scholarship supported trainings. The re-assigned student can continue his/her studies in state-funded training – with consideration to the regulations pertaining to the state-funded period – up to the number of semesters remaining from the training period of the student whose place he/she is re-assigned to.

(2)<sup>2</sup> A vacant place within the state-funded quota may be filled by a student

a) who has earned at least 50 percent of the amount of credits prescribed in the recommended curriculum over the past two semesters he/she registered in and who is ranked at the top of the list of students made on the basis of the combined corrected credit index, and

b) whose combined corrected credit index is higher than the combined credit index of a student ranked in the bottom fifth of the combined corrected credit index list of state-funded students.

In the re-assignment procedure the Dean of the Faculty can waive from the conditions specified in point b) or can determine a lower percentage than specified in point a) as fulfilment of the conditions of credit earning described in point a) in order to fill up the vacant places more completely.

(3)<sup>3</sup> For determining the number of students who may be re-assigned to state-funded training for the next term of study, the following shall be established on the basis of the students' academic performance

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1 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

2 Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

3 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.



a) the number of state-funded students whose student status has been terminated in the given academic year, in the given major, before earning the pre-degree certificate,

b) the number of state-funded students on the list who have been re-assigned to fee-paying training in the given academic year, in the given major,

c) the number of students who, with the closed semester, have already depleted the available state-funded period rendered to the given programme for obtaining degree certificate pursuant to Article 8 (1) hereof.

(4)<sup>1</sup> No fee-paying student can be re-assigned to state-funded training whose number of state-funded semesters utilised previously exceeds the length of programme of the given major by two - in the case of students with disability pursuant to Article 2 and Article 15 of the CSE by four, nor the one who has already expended all supported time he has been assigned to.

(5)<sup>2</sup> Resolutions concerning re-assignment from fee-paying training to state-funded training shall be prepared by the Registrar's Office and adopted by the Dean of the Faculty.

(6)<sup>3</sup> In case a fully Hungarian State scholarship supported student status is terminated before the completion of the studies, or if the student continues his/her studies in self-financing training for any reason, his/her place within the given major may be filled - upon request to this effect submitted until the deadline set by the faculty -by a student who pursues studies in partly Hungarian State scholarship supported or self-financing training at the University. In case the student status of the student in partly Hungarian State scholarship supported training is terminated before the completion of the studies, or if the student continues his/her studies in self-financing training for any reason, his/her place within the given major may be filled upon request to this effect submitted until the deadline set by the faculty -by a student who pursues studies in self-financing training at the University. Decision based on this section shall be made once in every academic year or once per academic semester, that is to say, twice per academic year, during the procedure aiming to fill vacated places at fully or partly Hungarian State scholarship supported trainings. The vacated places at fully or partly Hungarian State scholarship supported trainings which were not filled during the given re-assignment procedure may be filled during any subsequent procedure aiming to fill vacated places at fully or partly Hungarian State scholarship supported trainings. The re-assigned student can pursue his/her studies at fully or partly Hungarian State scholarship supported training considering the total supported period and/or the supported period rendered to a given training ending with degree certificate, and considering the rules of re-assignment applicable to him/her as a result of the re-assignment.

(7)<sup>4</sup> A vacant place within the fully or partly Hungarian State scholarship supported quota may be filled by a student

a) who has earned at least 50 percent of the amount of credits prescribed in the recommended curriculum over the past two semesters he/she registered in and who is ranked at the top of the list of students made on the basis of the combined corrected credit index,

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1 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amedment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

2 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amedment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

3 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

4 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

b) whose combined corrected credit index is higher than the combined credit index of a student ranked in the bottom fifth of the combined corrected credit index list of fully or partly Hungarian State scholarship supported students, and

In the re-assignment procedure the Dean of the Faculty can waive from the conditions specified in point b) or can determine a lower percentage than specified in part a) as fulfilment of the conditions of credit earning described in part a) in order to fill up the vacant places more completely.

(7a)<sup>1</sup> In case the vacant fully or partly Hungarian State scholarship supported place cannot be filled in in the framework of the procedure specified in Section (6), the places can be offered for students in their first semester as well. These vacant fully or partly Hungarian State scholarship supported places can be granted in an application procedure, based on the points gained in the general and the prolonged admission procedure and on a ranking established per training level and major.

(8)<sup>2</sup> For determining the number of students who may be re-assigned to fully or partly Hungarian State scholarship supported training for the next term of study, the following shall be established on the basis of the students' academic performance

a) the number of fully or partly Hungarian State scholarship supported students whose student status has been terminated in the given academic year, in the given major, before earning the pre-degree certificate,

b) the number of fully or partly Hungarian State scholarship supported students on the list who have been re-assigned to fee-paying training in the given academic year, in the given major,

c) the number of students who, with the closed semester, have already depleted the available state-funded period rendered to the given programme for obtaining degree certificate pursuant to Article 8 (1) hereof.

(9)<sup>3</sup> No partly Hungarian State scholarship supported or self-financing student can be re-assigned to fully Hungarian State scholarship supported training, furthermore, no self-financing student can re-assigned to partly Hungarian State scholarship supported training whose number of state-funded, fully or partly Hungarian State scholarship supported semesters utilised previously exceeds the length of programme of the given major by two – in the case of students with disability pursuant to Article 2 and Article 15 of the CSE by four or who already used up the whole state-funded period assigned to him/her.

(9a)<sup>4</sup> With the exception of postgraduate specialized trainings, married students must be reassigned to a Hungarian state-funded scholarship training form from the semester following the date of birth or adoption of their child, or students with children must be reassigned to a Hungarian state-funded scholarship training form from the semester following the date of marriage, if they have not yet reached the age of 30 on the first day of the semester, even if they have already used up their available state-funded period.

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1 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

2 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

3 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st January 2016.

4 Built in by the amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective. from April 25, 2025.

(9b)<sup>1</sup> The student shall prove the conditions determined in Section (9a) with a copy of the marriage certificate and a copy of the birth certificate or a copy of the adoption decision, or with another document issued by an authority that contains the fact and date of the marriage, the fact and date of the birth or adoption of the child. The student shall inform the study administration about his/her eligibility for the benefits specified Section (9a) and in point f) of Article 9 (7) no later than October 14 in the autumn semester and no later than March 14 in the spring semester.

(9c)<sup>2</sup> If a student who meets the requirements of Section (9a) at the time of enrolment was admitted to a self-financed training form, he/she must be reassigned to a Hungarian state-funded scholarship training form after enrolment, even if he/she has already exhausted the available state-funded period.

(9d)<sup>3</sup> The provisions of Section (9a) cannot be applied repeatedly if the student was reassigned to a Hungarian state-funded scholarship training form by applying Section (9a) or (9c) and then was subsequently reassigned to self-financed training based on point b) of Article 42 (1).

(10)<sup>4</sup> Resolutions concerning re-assignment from self-financed training to fully or partly Hungarian State scholarship supported training and from partly Hungarian State scholarship supported training to fully Hungarian State scholarship supported training shall be prepared by the Registrar's Office based on the student's request and adopted by the Dean of the Faculty.

(11)<sup>5</sup> The student re-assigned to fully or partly Hungarian State scholarship supported training shall make a declaration no later than the registration period of the semester following the re-assignment, or – in case he/she was permitted late registration – no later than the day of the late registration on accepting the conditions of fully or partly Hungarian State scholarship supported training. In case the student fails to make the declaration on accepting the conditions of fully or partly Hungarian State scholarship supported training the decision of re-assignment is repealed and the student shall continue their studies in self-financed or in partly Hungarian State scholarship supported training.

(12)<sup>6</sup> Self-financed students may only request their re-assignment to fully or partly Hungarian State scholarship supported training, fee-paying students may only request their re-assignment to state-funded training.

## ***Chapter IV***

### ***Fees and charges payable by the student***

**Article 44**<sup>7</sup> (1)<sup>8</sup> Students pursuing studies in state-funded training may be obliged to pay fees and service charges under this Code.

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- 1 Built in by the amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective. from April 25, 2025.
  - 2 Built in by the amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective. from April 25, 2025.
  - 3 Built in by the amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective. from April 25, 2025.
  - 4 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st January 2016.
  - 5 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st January 2016.
  - 6 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.
  - 7 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012.
  - 8 Amendment adopted by the Senate on its meeting held on 8th May 2008. Effective: from 8th May 2008.

(2) Pursuant to this Code, students pursuing studies in non-state-funded training shall pay tuition fee or – if the student status was established from the academic year 2012/2013 – self-financing fee for free-of-charge services stipulated in Article 81 (1) – (2) of the NHEA, and fees for the services stipulated in Article 82 (1) – (2) thereof.

(3) Students pursuing studies in state-funded or Hungarian State scholarship supported training cannot be obliged to pay tuition fee or self-financing fee.

(4) The Faculty can only charge fees on the basis of the titles and pursuant to the provisions set forth in this Code.

#### Detailed rules of paying training contribution

[to Article 125/A (5) of the HEA]<sup>1</sup>

#### **Article 45**

#### **Article 46**

#### Tuition fee

**Article 47**<sup>2</sup> (1) The Faculty shall determine the amount of the tuition fee or self-financing fee (tuition fee and self-financing fee together: tuition fee hereinafter) – taking into consideration the provisions of the Chancellor's Order no. 4/2022 on the calculation of self-financing fee – and shall provide for possible grants available during the training and partial or full exemptions from paying the tuition fee.

(2)<sup>3</sup>

(3)<sup>4</sup> The student and the University shall stipulate the amount of the tuition fee and other fees in an agreement complying with the provisions of Article 47/A of this Code. The rate of the tuition fee announced for the first year shall be published in the Guide for Admission to Higher Education.

(4)<sup>5</sup> The initial amount of the tuition fee of students shall be established by the Faculty Council for each major until 15 October of the year preceding the admission procedure. The amount of tuition for the given academic year in case of students taking part in preparatory training shall be established until 15 October of the year preceding the admission procedure.

(4a)<sup>6</sup> The Faculty shall determine the amount of the fee for the training covering specific subfields of studies or micro trainings in Dean's Order.

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1 Repealed by the amendment adopted at the meeting of the Senate held on 8th May 2008. Ineffective: from 8th May 2008.

2 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

3 Repealed by the amendment adopted at the meeting of the Senate held on 17th December 2015. Ineffective: from 1st January 2016.

4 Amendment of Sections (3) and (4) adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009.

5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

6 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

(5)<sup>1</sup> The amount of tuition fee valid in the academic year 2015/2016 shall not be modified during the period of the student status. In case of students who establish their student status with the University in the academic year 2015/2016 or afterwards, amount of self-financing fee that is determined in the student training agreement for the given training, as well as the amount of the tuition fee that is determined in the fee payment agreement for the given training shall not be modified during the period of the student status.

(6)<sup>2</sup> The CRO prepares the tuition fee / self-financing fee transcribing regarding the fall semester in July of the subjected year and regarding the spring semester in the first half of January at the latest in in the education system (ES). The transcribing of students admitted to the University by any admission procedure shall be made in the ES following the student's data launch into the ES. When the Faculty imposes the tuition fee / self-financing fee in foreign currency, the transcribing of the tuition fee/self-financing fee payable in the ES shall be made in foreign currency. In this case, payment of the tuition fee/self-financing fee may be done by transferring the given currency by bank transfer or paying at the cashier of the University at a POS terminal with bank card or in cash with the given currency in the case specified in the Joint Order of the Rector and Chancellor set out in Article 53 (2). Students will be informed abot the sum of transcribing and the payment possibilities electronically on their email address registered in ES and via web message at the end of July for the fall semester and at latest in the first half of January regarding the spring semester. In the letter of financial information, the offered feepaying manner shall be the payment with bank card through the ES, Diákhitel2 payment construction or bank transfer. From the academic year 2016/2017 the tuition fee / self-financing fee transcibed in Hungarian forint shall be paid via the joint account or via bank transfer. The date of the official notification on the fee payment shall be considered the date of transcribing the fee in the ES, the date of the payment deadline shall be the deadline recorded in the ES. The official notification letters on the fee payment shall be prepared with at least 15 days difference between the day of notification and the payment deadline.

(7)<sup>3</sup> Transcribing shall be made before the start of the semester for all the students who are in fee-paying, self-financed, or partly Hungarian State Scholarship supported training who have had valid active student status in at least one of the preceding three semesters and whose status has not been terminated. Transcribing shall also be made for students who have not had any active but two passive semesters after enrolment.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st Janzary 2016.

2 Sections (6)-(10) built in by the amendment adopted by the Senate on its meeting held on 26th June 2014. Effective from: 1st January 2015. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate with its electronic resolution on 20th June 2024. Effective: from 1st July 2024.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st January 2016. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

(8)<sup>1</sup> For students with active student status but not having a transcribing, a supplementary transcribing shall be made. Supplementary transcribings shall be made by the CRO after the registration period. The deadline for payment in such cases shall be the 15th calendar day following the setting of the transcribing. The Faculties shall inform the CRO about students who activated after the registration period and about students who were re-assigned to fee-paying or self-financing training forms immediately, so that transcribings can be made for them as well.

(9)<sup>2</sup>

(10) Sections (6), (7), (8) and (9) hereof are effective from 1<sup>st</sup> January 2015.

#### Fee Payment Agreement

**Article 47/A**<sup>3</sup> (1) The University and the student pursuing fee-paying training shall enter into a Fee Payment Agreement. The University shall be represented by the Head of the Faculty or in case of doctoral student status the Head of the Doctoral School, when concluding the agreement.

(2)<sup>4</sup> Fee Payment Agreement shall be concluded:

a) with students admitted or transferred to fee-paying, self-financed or partly Hungarian State scholarship supported training,

b) with students re-assigned to fee-paying or self-financed training under the provisions of Article 42 hereof when first registering in following re-assignment or in case the student is re-assigned in the first year of the studies on the major or the student is re-assigned to fee-paying or self-financed training from the second semester of the academic year, within 30 days from the decision becomes effective.

(3)<sup>5</sup>

(4)<sup>6</sup> The Fee Payment Agreement shall be made in writing in two copies one of which should be kept by the CRO, or in case the agreement is not prepared by the CRO, it shall be kept by the Registrar's Office for 5 years following the termination of the legal status. The language of the agreement shall be Hungarian however, if a foreign national pursues studies in a training where the language of instruction is a foreign language, the agreement shall be written in the language of instruction as well. The student is obliged to sign the two original copies of the Fee Payment Agreement and send it back to the CRO or the Registrar's Office competent in the registration. However, the fee payment obligation, the deadlines regarding fee payment, as well as the completion of other obligations in relation to the student status shall not be affected by the date of signing the Fee Payment Agreement and the date of sending it back to the CRO.

(5)<sup>7</sup> The Fee Payment Agreement shall contain the following:

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- 1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st January 2016.
  - 2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective. from 1st January 2016. Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.
  - 3 Amendment adopted by the Senate on its meeting held on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.
  - 4 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.
  - 5 Amendment adopted by the Senate on its meeting held on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.
  - 6 Amendment adopted by the Senate on its meeting held on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: 1st January 2016.
  - 7 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 15th December 2017.

a)<sup>1</sup> the name of the training (in the case of an NQR training its qualification code as well), the name of the degree and professional qualification obtainable through the training,

b) the method of checking and assessing the student's performance during the training and the conditions of entry for examinations,

c) the admissible measure of missing theoretical and practical classes and consultations together with the consequences in respect of the student in the case of exceeding them,

d) the venue, the training schedule, the length and the scheduling of the training taking into consideration the recognition of the knowledge acquired previously,

e) the venue, the length and the scheduling of professional practices as well as any possible bursaries granted to the student in relation to professional practices,

f) the amount, the rate and the method of payment of the tuition fee and other fees,

g) services due in return for the tuition fee,

h) the conditions of the refund of the tuition fee paid,

i) in the case of a training supported from state or European Union sources, the fact, the name and the amount of support,

j) the consequences of a breach of contract on the side of the student pursuing the training and the University,

k) all that is prescribed or rendered possible by other laws and regulations.

(6)<sup>2</sup> Only the form specified by the Educational Directorate and published on the homepage of the University shall be used as a Fee Payment Agreement.

(7)<sup>3</sup> The Fee Payment Agreement shall be prepared - except for the Fee Payment Agreement of students in postgraduate specialist training in the Faculty of Law and students in foreign language trainings in the Medical School - by the CRO.

#### Settlement of payment obligations through joint account

**Article 47/B**<sup>4</sup> (1)<sup>5</sup> The joint account is a common bank account in the Hungarian State Treasury where the students of the University can pay in an arbitrary amount from which they can settle their payment obligations towards the University. The Education System (ES) establishes a balance per each student from the paid amounts from which the student can settle his/her payment obligations in the order he/she wishes.

(2) During the transfer to the joint account the student shall type in his/her Neptun username to the remark field after the „NK-” text.

(3) The ES identifies the amounts transferred to the joint account based on the data of the remarks field. In case the remarks field is filled out differently than determined in Section (2), the lead-time that is necessary for the amount to appear in the balance of the student may increase.

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1 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

2 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

3 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

4 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

5 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

(4)<sup>1</sup> The identification of the transferred amount is made primarily based on the „NK-Neptun username”. In case the identification is unsuccessful based on the „NK-Neptun username”, the system will check if there were transfer from the given bank account earlier and if the given bank account is set as default bank account for any of the students. In case the system finds a match, the transferred amount shall be assigned by individual action to the balance of the given student.

(5) The payment shall appear in the joint account of the student within some days following the launch of the transfer.

(6)<sup>2</sup> The University shall automatically settle the expired debts on the student's balance from the amount available on the joint account only case it covers the whole amount of the debt. Partial payment from the joint account is not possible.

(7)<sup>3</sup> In case there is a remainder of amount paid in to the joint account that is not used according to Section (6), it shall be reimbursed upon request of the student to the bank account that is recorded in the ES as the student's default bank account. The minimum amount of the reimbursement shall be 500 Hungarian Forint.

(8)<sup>4</sup>

The rules of allowances regarding the payment of tuition fee

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1 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

4 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.



**Article 48** (1)<sup>1</sup> Reduction can be granted from the amount of the tuition fee. The Faculty shall state the form and content of requests for reduction based on the student's academic achievement or his/her social needs within the frame of the Dean's Order. Rules of payment allowances for students attending doctoral training shall be laid down by the doctoral schools – considering the proposals of the Faculty (Faculties) related to their functioning and the head of the doctoral school shall make the decision on the requests on the reduction of tuition fee. At the assessment of the requests for tuition fee reduction the amount of training overhead specified based on the calculations according to the Chancellor's Order Nr. 4/2022 on Regulation Cost-calculations shall be considered and requests shall be assessed in a way that the reduction of tuition fee does not result in deficit in the trainings of the faculty or the doctoral school, considering every training of the given faculty or the given doctoral school. From 1 January 2015 the student can request reduction or instalment payment of the tuition fee / self-financing fee only until the last working day of the registration period. From 1 January 2015 only those students can submit requests for tuition fee reduction after the deadline whose transcribing was made in or after September in the fall semester and in or after February in the spring semester for any reason. In this case the deadline for submission of the request is the 8th day after the student was notified about the transcribing, but at latest the deadline for payment. The resolutions about the requests shall be sent to the student and to the CRO by the faculties or by the doctoral schools at latest until 15th March in the spring semester and until 15th October in the fall semester. This guarantees that the University fulfils its data supplying obligations prescribed by the Law with truthful data.

(2)<sup>2</sup>

(3)<sup>3</sup>

(4)<sup>4</sup> In the Dean's Order mentioned in Article (1) the Faculty shall taking into account favourably for the student when determining the reduction for him/her based on his/her academic achievement if he/she studies in more majors at the University.

(5)<sup>5</sup> Students having a visiting student status at the University are not entitled to submit an application for reduction from the amount of the self-financing fee within the frames of their visiting student status.

**Article 49**<sup>6</sup> (1)

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- 1 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective from: 1st January 2015. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from the academic year of 2019/2020 while the annual budgetary plan shall include the sum and the maximum amount of tuition fee reduction to be awarded per year per Faculty from 2019. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.
  - 2 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.
  - 3 Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.
  - 4 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.
  - 5 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.
  - 6 Amendment adopted by the Senate on its meeting held on 29th November 2007. Effective: from 29th November 2007. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

(2)<sup>1</sup>

(3)

#### Dormitory fee and accommodation fee

**Article 50** (1)<sup>2</sup> Students shall pay a dormitory fee for dormitory placement with exceptions laid down in this Section. Students participating in Stipendium Hungaricum Grant Program and in the Grant Program for Young Christians shall not pay dormitory fee for dormitory placement; the expenses of their dormitory placement shall be paid by the Hungarian State.

(2) The dormitory fee shall cover accommodation and basic associated services required to ensure proper operation of the dormitory. The dormitory may offer supplementary services students can access at their own discretion. The conditions of utilising supplementary services and the amount to be paid for them shall be determined by those in charge of operation.

(3) Dormitory basic services shall mean the continuous provision and operation of the conditions and facilities required by law for the authorisation of the operation of dormitories and student halls of residence as well as the possibility to operate personal computers, consumer electronics appliances and household appliances with low energy consumption.

(4)<sup>3</sup> The amount of the dormitory fee – in accordance with the categories established on the basis of the degree of comfort of the dormitories – shall every academic year be set in the agreement between the Rector and the University Student Council constituting Annex 7 hereof not later than 31<sup>st</sup> May of the current year. The agreement shall be valid on approval of the Senate. Prior to the conclusion of the agreement the condition of the dormitories and any changes in the condition of them shall be assessed, the dormitories shall be classified into categories and the dormitory fees shall be determined on the basis of the assessment.

(5)<sup>4</sup> The dormitory fee may be set differently according to the form of financing of the students. The differences may not exceed 10% of the dormitory normative funding on a monthly basis.

(6)<sup>5</sup> In case the dormitory fee is set differently according to the form of financing based on Article 50 Section (5) of this Code, the amount of the dormitory fee payable by the student shall be revised by the CRO after the students' statistics made on March 15. and October 15. The CRO shall inform the Student Service Centre about students with a form of financing different from the contents of the Residence Agreement. The Student Service Centre shall inform the students and shall set the deadline for additional payments or inform them about the way of recovery of overpaid amounts. Following this, the CRO shall make the transcriptions.

#### Fees and service fees

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- 1 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011.
  - 2 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.
  - 3 Amendment adopted by the Senate on its meeting held on 27th October 2005.
  - 4 Section (5) built in by the amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.
  - 5 Section (6) built in by the amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

**Article 51** (1)<sup>1</sup> Students shall pay the amount of fees contained in the chart constituting Annex 1 hereof for the omission or delayed fulfilment of obligations specified in the CSE and other regulations provided the omission or delay is attributable to them.

(2) Other fees may also be determined - with the agreement of the University Student Council - in accordance with the contents of the chart constituting Annex 1 for services not relating to the fulfilment of the academic requirements specified in the programme completion and exit requirements and in the curricula. The student may be obliged to pay these fees only if he/she utilises these services.

(2a)<sup>2</sup> If the student is obliged to pay the charge or service fee in foreign currency to the University, the amount shall be set at the MNB (Hungarian National Bank) exchange rate of the first day of the semester, rounded to 5 EUR or USD.

(3)<sup>3</sup> The fees of the fee-paying courses in the Campus-credit shall be published in the Dean's Order until the beginning of the registration period. The transcribing of the fees of the fee-paying courses shall be made by the CRO until the end of the first month of the instruction period. The payment deadline shall be October 15 in the fall semester and March 15 in the spring semester.

(4) The use of the University facilities (library and basic library services, laboratories, computer facilities, sports- and recreational facilities) and equipment shall be free of charge within the frames defined by the regulations of the facilities. For additional services the facilities may determine the amount of service fees payable by the students for the services.

(5)<sup>4</sup> Persons having a PhD/DLA candidate status shall pay the following procedural fees:

a) fee of the degree award procedure, which shall be equal to at least the quadruple but not more than the eightfold of the current public servant salary bonus,

b) fee of the final examination, which shall be equal to the current public servant salary bonus,

c) fee of the defence, which shall be equal to at least the sixfold but not more than the tenfold of the current public servant salary bonus.

(5a)<sup>5</sup> Doctoral students commencing their studies in the academic year of 2016/2017 or later shall pay following procedural fees:

a) fee of the complex examination, which shall be equal to the amount of the current public servant salary bonus,

b) fee of the defence, which shall be equal to at least the sixfold but not more than the tenfold of the current public servant salary bonus.

(6)<sup>6</sup> The exact fee of the degree award procedure and the defence shall be determined in the statutes of the doctoral school. Procedural fees specified in Sections (5) and (5a) shall be published by the doctoral school in the manner customary locally.

(7)<sup>7</sup> In the case of a degree award procedure conducted in a foreign language the procedural fees may differ from the rates specified in Sections (5) and (5a) however the procedural fee shall not exceed

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1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Built in by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

4 Sections (4)-(7) built in by the amendment adopted at the meeting of the Senate held on 29th November 2007. Effective: from 29th November 2007.

5 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

6 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

7 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

a) in the case of the fee of the degree award procedure the sixteen fold of the current public servant salary bonus,

b) in the case of the fee of the comprehensive examination the sixfold of the current public servant salary bonus,

c) in the case of the fee of the defence the forty fold of the current public servant salary bonus,

d) in the case of the fee of the complex examination the sixfold of the current public servant salary bonus.

(8) The degree award procedure shall be free of charge for state-funded PhD/DLA candidates having a valid student status.

(9)<sup>1</sup> In case of higher-level medical specialist training of clinical specialized psychologists, candidates shall pay a fee registering for a course multiple times and for the late course registration. The amount of is indicated on Annex 1. of the Regulation.

(10)<sup>2</sup>

(11)<sup>3</sup> In case of higher-level medical specialist training of clinical specialized psychologists one copy of the transcript in Hungarian and English language shall be issued free of charge. For each further copy candidates shall pay a fee of 500 HUF/page in case of Hungarian language transcript and a fee of 1000 HUF/page in case of English language transcript.

(12)<sup>4</sup> In case the student does not show up at the appointment reserved in advance for an examination specified in Articles 4-8. of the Code of Students' health and professional aptitude examinations of the University of Pécs , he/she is obliged to pay the fee for missing the appointment of health aptitude examination determined in Annex 1 of this Regulation. The student can be exempted from paying the fee if he/she excuses the absence indicating and certifying a substantial reason with a request showing the date of the given appointment submitted to and accepted by the Centre for Occupational Medicine (hereinafter: COM) within 8 days from the missed appointment. After the deadline for excusing the missed appointment by submitting a request is expired, the COMH shall promptly notify the CRO about the student's absence. The CRO shall immediately transcribe the fee for missing the appointment of health aptitude examination in the ES.

Provisions pertaining to the fulfilment of the payment obligation of students

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1 Sections (9) - (11) of Article 51 built in by the Senate on its meeting held on 27th June 2019. Effective: from 1st September 2019. Amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

2 Repealed by the amendment adopted by the Senate on its meeting held on 20th June 2024. Ineffective: from 1st July 2024.

3 Amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

4 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

**Article 52** (1)<sup>1</sup> The tuition fee determined for the semester must be paid till the deadline set in the schedule approved annually by the Faculty Council and announced in the schedule published on the website before the start of the semester. From 1st January 2015 the following rules apply to the payment of the tuition fee. The tuition fee can be paid in maximum three instalments. The first instalment is 40 percent of the whole tuition fee which must arrive at the University's account not later than the last working day before the beginning of the registration period. The second instalment is 30 percent of the tuition fee. The arrival date of the second instalment is 15th October in the fall and 15th March in the spring semester. The third instalment is 30 percent of the tuition fee. The arrival date of the second instalment is 15th November in the fall and 15th April in the spring semester.

(1a)<sup>2</sup> Every default in the 30 percent instalment payments must result in paying extra delay fee, the amount of the delay fee shall be 6 percent of the given instalment. In case the transcribing does not made in three instalments, the delay fee is applied after every instalment that is paid with delay, the amount of the delay fee shall be 6 percent of the given instalment. The delay fee shall be applied in case the amount of the tuition fee does not arrive to the bank account of the University within three days after the payment deadline, without consideration to the way the student settles his/payment obligation. Delay fee shall also be applied in case – based on the payment bill – a third party or a company pays the amount with delay instead of the student. In case the amount of tuition fee indicated on the given invoice is paid for the given instalment after the deadline specified by this Section but before the deadline indicated on the invoice, the student does not have to pay delay fee and may request the cancellation of the delay fee transcribed from the CRO. In case the amount of the delay fee does not reach 1 000 HUF regarding the given student, the University shall refrain from transcribing the delay fee. The rules of this Section and Section (1) cannot be applied for that instalment of the student's tuition fee that he/she indicates in the ES before payment deadline as being paid by the Diákhitel 2 loan construction.

(1b) Based on the student's request the Faculty, or in case of students attending doctoral training the head of the given doctoral school can provide a arrival deadline different from the deadline determined in present section, for any instalment in case of objective circumstances proven with certificate (e.g.: foreign scholarship, delayed arrival of foreign student loan). This deadline shall be the day before the first day of the examination period of the given semester, the latest.

(2)<sup>3</sup> Students pursuing studies at a certain major from the academic year 2007/2008 not having fulfilled their pro rata payment obligation may not enrol for the given term. The applicant accepted through recruitment process may not matriculate to the University in case he/she is having overdue debt related to previous studies or to a different major.

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- 1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective from: 1st January 2015. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.
  - 2 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
  - 3 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.

(3)<sup>1</sup> Dormitory fees shall be paid in advance every month not later than last day of the month preceding the current month, except in case the Center for Student Services establishes a different payment deadline with consideration to the date of the moving in. Dormitory fees may be settled at the cashiers of the University with bank card or in cash with the given currency in the case specified in the Joint Order of the Rector and Chancellor set out in Article 53 (2), at the omnibus account, with bank card (POS, Simple Pay) or by bank transfer. If the student announces his/her intention to move out to the Center for Student Services in writing 30 days prior the day of moving out, when determining the dormitory fee, he/she is obliged to pay the daily fee determined by the Article 52 (3a) in the month of moving out. Exemption or benefit may not be granted from the payment of dormitory fee – except for cases detailed by Article 54 Sections (6), (6a) and (7) – and the amount of dormitory fee may not be reduced.

(3a)<sup>2</sup> In the instruction period students in correspondence training can apply for dormitory places within the free capacity for their days of instruction (involving the day preceding and following the day of instruction) by paying a daily dormitory fee. The extent of the daily fee shall be the 20 per cent of the monthly fee of the given dormitory. Students are obliged to pay the daily fees through the ES at latest until the 15th day of the month following the placement at the dormitory. The total amount of the daily fees within a month cannot exceed the amount of the monthly fee of the given dormitory.

(4)<sup>3</sup> If a student reports the termination or temporary termination of his/her student status prior to the commencement of the semester, or his/her student status is terminated by any reasons prior to the commencement of the semester the already paid amount of the tuition fee related to the semester shall be reimbursed based on the student's request.

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1 Amendment adopted by the Senate on its meeting held on 13th December 2012. Effective: from 14th December 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate on its meeting on 4th May 2023. Effective: from 4th May 2023. Amendment adopted by the Senate with its electronic resolution on 20th June 2024. Effective: from 1st July 2024.

2 Built in by the amendment adopted by the Senate on its meeting on 4th May 2023. Effective: from 4th May 2023.

3 Sections (4)-(5) of Section 52 built in by the amendment adopted at the meeting of the Senate held on 20th June 2013. Effective: from 20th June 2013. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016,

(5)<sup>1</sup> If the student reports the termination or temporary termination of his/her student status or his/her student status is terminated or suspended by any reasons after the commencement of the semester, the pro rata portion of 80 per cent of the full tuition fee for the remaining period of time of the semester calculated upon request from the day of the reporting, from the day of the termination or the day of the suspension of the student status may be reimbursed. he Dean of the Faculty may decide on the ground of equity that a larger amount than determined above from the already paid tuition fee shall be reimbursed. Further, the Dean of the Faculty may decide that the full amount of the tuition fee already paid for the given semester may be reimbursed. The condition of reimbursement is that the student must have permanent address recorded in the ES. In case the student reports the termination or suspension of his/her student status or his/her student status is terminated or suspended by any reasons after the commencement of the semester he/she is obliged to pay 20 per cent of the semester's tuition fee and the pro rata portion of the 80 per cent of the tuition fee for the part of the semester till the day of reporting, the day of termination of his/her student status or the day of suspension of the student status unless the Dean of the Faculty fully exempts him/her from it or obliges him/her to pay a smaller amount on the ground of equity. The Dean's equity settled in Article 14 shall not concern the decision made on the ground of equity hereof. For the purposes of this section, the Dean of the faculty" shall mean „the head of the doctoral school" in case of students attending doctoral training.

(6)<sup>2</sup> In case Secondary Educational Committee referred to in Article 12 of the Code of Studies and Examinations stipulates in an appeal procedure that the student's registration for a fee paying or self-financed semester was caused by serious omission or other serious procedural error on behalf of the University, the Secondary Educational Committee may decide - after clarifying the matter and weighing all circumstances of the case - that the student is not obliged to pay the tuition fee or the self-financing fee of the given semester.

(7)<sup>3</sup> In case the student is not classified "suitable" during the preliminary health or professional aptitude examination and he/she paid the whole tuition fee or a part of it related to the semester prior to the examination, the paid tuition fee shall wholly be reimbursed concerning that he/she cannot establish student status at the University and his/her matriculation is invalid since the lack of classification as "suitable".

(8)<sup>4</sup> Pursuant to Article 49 (9) of the CSE the transcribing of charges related to a repeated retake exam and further exams and uncertified absence will be set electronically.

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1 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 15th December 2017. Amendment adopted by electronic resolution no. 192/2020 (December 2) of the Senate. Amendments come into effect on December 3, 2020. Amendment adopted by the Senate with its electronic decision made on 16th June, 2021. Effective: from 16th June, 2021.

2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

3 Amendment adopted by the Senate on its meeting held on 10th December 2010.

4 Sections (8)-(11) built in by the amendment adopted at the meeting of the Senate held on 10th November 2011. Effective: from 10th November 2011. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.

(9)<sup>1</sup>

(10)<sup>2</sup> The final transcribing is performed within 20 days from the last day of the semester. The fall semester of the rotational year of the General Medicine program at the Medical School shall not be taken into account when transcribing the fees. For students pursuing studies or performing professional practice abroad in the framework of a scholarship in a certain semester, the transcriptions related to the spring semester shall be prepared until 20 November; the transcriptions related to the fall semester shall be done until 20 April.

(11)<sup>3</sup> According to Article 12 of the CSE the student has the right to legal remedy concerning the transcribing. The request on legal remedy shall be addressed to the Secondary Educational Committee of the University and submitted to the CRO.

(12)<sup>4</sup> If the student fulfils his/her payment obligations by bank transfer then from the amount of the transfer the earliest expired debt shall be completed.

(14)<sup>5</sup> As of the academic year of 2016/2017 the third and further exams in the same course-unit cannot be taken without paying the exam fee first. The fee shall also be paid in case the student does not take the exams within the same semester. Following the second exam the student shall transcribe the fee of the given exam in the ES, then he/she shall pay it online in the ES, with bank card, via bank transfer, at the cashier in cash with the given currency in the case specified in the Joint Order of the Rector and Chancellor set out in Article 53 (2). Provisions of this Section shall not apply to bettering examinations.

(15)<sup>6</sup> Based on the request for reimbursement submitted by the student, the payment can be made if the student has no overdue payment obligations towards the University. Upon the student's consent, the amount of the outstanding debt will be deducted from the amount to be reimbursed, in other cases, the provisions of Act V of 2013 on the Civil Code shall apply.

**Article 53**<sup>7</sup> (1) In case of payment of the fees and charges stipulated in this Regulation cash-saving methods are in priority, therefore they can be paid primarily at the University's cash desks by bank card payment, by bank transfer initiated from a current account, by a bank card transaction initiated via the ES, or via a joint account.

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- 1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.
  - 2 Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective: from 19th April 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.
  - 3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.
  - 4 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.
  - 5 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate with its electronic resolution on 20th June 2024. Effective: from 1st July 2024.
  - 6 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.
  - 7 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate with its electronic resolution on 20th June 2024. Effective: from 1st July 2024.



(2) In the cases specified in the Joint Order of the Rector and Chancellor on the procedure for students' cash payments, the student may also fulfil his payment obligations to the University by paying in cash. The agreement of the University Student Council and the faculties is required for the acceptance and modification of the Rector's and Chancellor's Joint Order on the procedure for students' cash payments.

(3) In the cases specified in the Rector's and Chancellor's Joint Order on the procedure for students' cash payments, the student must pay the fee determined in the Order in case of cash payment.

Conditions and rules of granting exemption from, allowance and the possibility of instalment payment to the payment obligations of students

**Article 54** (1)<sup>1</sup> The student can be granted exemption from the payment obligation specified in (2) and (3) of this Article, instalment payment possibility, or delayed deadline upon his/her request.

(2) Upon request students may be allowed to pay in instalments or granted deferment to their payment obligations on the basis of their social situation in the case of the following payment obligations:

a)<sup>2</sup>

b) tuition fee,

c) dormitory fee.

(3) Upon request students may be granted exemption from their payment obligations

a)<sup>3</sup>

b) in the case of the fees for services used under Article 82 (1) of the NHEA.

(4)<sup>4</sup> The delay fee to be paid for default in tuition fee payment cannot be reduced or omitted.

(5)<sup>5</sup> Decisions on the fulfilment of payment obligation shall be made in a resolution. The resolution granting the possibility of instalment payment shall determine the deadline and the schedule of payment as well as the consequences of omission. In case of rejection, the decision shall be reasoned and information shall be provided about the possibility of legal remedy in the resolution. The resolution shall be adopted by the person or body having the power or delegated power to determine the fee in question under this Code. The Student Service Centre is entitled to assess the requests for instalment payment or deferment to their payment obligations of the dormitory fee. The Student Service Centre shall make its partly or fully rejecting decisions with approval of the responsible committee of the USC after examining the student's social circumstances.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

2 Repealed by the amendment adopted at the meeting of the Senate held on 8th May 2008. Ineffective: from 8th May 2008.

3 Repealed by the amendment adopted at the meeting of the Senate held on 8th May 2008. Ineffective: from 8th May 2008.

4 Amendment adopted by the Senate on its meeting held on 27th September 2009. Effective: from 27th September 2009. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective: from 19th April 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

(6)<sup>1</sup> Upon the occupation of the accommodation belonging to the given category, upon individual request based on social situation, exemption from the payment obligation of the dormitory fee may be granted through the decision of the responsible committee of the USC to the student who is disadvantaged, an orphan, a breadwinner, or whose guardianship was terminated due to his/her reaching majority. Dormitory fees remitted in this manner shall be covered based on the decision of the USC from the equal opportunities appropriation. The basic principles of the application for such exemption from the dormitory fee payment, so of the equal opportunities appropriation application are specified in the application form for equal opportunities appropriation application.

(7)<sup>2</sup> Upon the request of the student, the Assembly of Delegates of the USC or by the specialized committee designated by the Assembly of Delegates may grant an allowance or exemption from the dormitory fee to students performing community activities relevant to the dormitory. The amount of the dormitory fee waived shall be covered by the USC's own income.

#### **Article 55<sup>3</sup>**

#### **The utilisation of paid-up fees and tuition fees**

**Article 56** (1) The utilisation of the amount deriving from the paid-up tuition fees, fees and service fees – except for the amount deriving from the payments for student cards – shall be effected in accordance with the economic plan incorporated in the bcloseudget of the University.

(2) The revenue deriving from dormitory fees paid by students and the marketing of dormitory accommodations – following the deduction of costs incurred – shall primarily be used by the University for improving the dormitory in compliance with the institutional agreements concluded.

(3) The division of fees and service fees paid up shall be effected according to Annex 1 hereof. The Head of the Faculty shall accordingly dispose of this amount and shall annually incorporate it into the budget of the Faculty.

### **Chapter V**

#### ***Rules of procedure and the legal consequences of failure to fulfil the obligations specified in this Code***

**Article 57** (1) With regard to the provisions of this Code – in addition to the obligations set forth at the particular titles – the student shall report any changes in his/her registered personal data without delay or not later than on the 8<sup>th</sup> day following the occurrence of the change. The student shall in each case be responsible for his/her registered data and the correctness and completeness of data modifiable by him/her.

(2) Bursaries granted in the lack of the conditions specified in this Code or by the violation of this Code shall be cancelled and the student shall be obliged to repay the grant received unlawfully within 30 days. Proceedings under Annex 8 of the Statutes of the University shall be initiated against the student who has unlawfully and maliciously utilized a bursary.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015 Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.

2 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Effective: from 23rd May 2013. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

3 Repealed by the amendment adopted at the meeting of the Senate held on 8th May 2008. Ineffective: from 8th May 2008.

(3)<sup>1</sup> If a student has overdue payment obligation on any ground towards the University at the beginning of the exam registration, he/she cannot register for examination and shall not be granted entry to examination. In case a student fails to send back the signed original copies of the Fee Payment Agreement to the CRO or the Registrar's Office competent in the registration, he/she shall not sign up for exam and is not allowed to take an exam until the arrival of the documents to the CRO. The latter regulation is valid from the exam period of the autumn semester of the academic year 2011/2012.

(4) Students pursuing studies from the academic year 2007/2008 or later at a given major, not having fulfilled their payment obligations towards the University shall not be granted entry to final examination.

(5)<sup>2</sup> If the student fails to meet his/her obligation concerning the payment of dormitory fee by the deadline determined in the relevant regulations and in the Residence Agreement, he/she shall be demanded in writing sent by the CRO - after conciliating with the University Student Council - to fulfil his/her payment obligation within 15 days from the receipt of the demand. If the student fulfils his/her payment obligation by the deadline specified in the demand, he/she shall pay the default fee specified in Annex 1 hereof in addition to the dormitory fee.

(6)<sup>3</sup> If the student fails to meet his/her payment obligation despite the demand specified in Section (5), the specialized committee of the USC, shall order the student to make a statement concerning his/her social situation within 8 days and certify his/her insolvency with official documents. If it is established in the course of the investigation that the student can continue his/her studies without dormitory placement as well, the responsible committee of the USC shall make a decision on the termination of the student's dormitory membership. Dormitory membership shall be terminated on the day the decision becomes final, and the student shall move out in the manner and within the deadline specified in the Residence Agreement.

(7)<sup>4</sup> In case a student fails to send back the signed original copies of the Fee Payment Agreement to the CRO or the Registrar's Office competent in the registration, he/she shall not register for the semester. The regulation hereof is valid from the registration period of the spring semester of the academic year 2011/2012.

(8)<sup>5</sup>

(9)<sup>6</sup> Students who have not met their overdue payment obligations may not request their transcript of records to be issued.

## **CHAPTER VI**

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- 1 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011. Sections (3)-(4) built in by the amendment adopted at the meeting of the Senate held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.
  - 2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st December 2016.
  - 3 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.
  - 4 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 1st July 2011.
  - 5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016.
  - 6 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

### ***Special provisions pertaining to students pursuing studies in foreign language training***

**Article 58** (1) Faculties may provide fee-paying training in foreign languages provided its staff and infrastructure requirements are fulfilled.

(2) Students pursuing their studies in foreign language training may receive bursaries set forth in Chapter II hereof in accordance with the provisions pertaining to fee-paying students.

(3) The tuition fee payable by students pursuing studies in foreign language training shall be determined by the Faculty Council. The amount of tuition fee determined in foreign currency shall be governing in respect of determining the amount of the tuition fee in HUF. The amount of the tuition fee in HUF shall be determined on the first working day of the first week of each semester, thus the conversion of the tuition fee for the given semester into HUF shall be made at the middle rate determined by the National Bank of Hungary [Hungarian abbreviation MNB] for that day. The cost of bank transfer shall be incumbent upon the student.

(4) Faculties may enter into an agreement with individuals or recruitment companies in order to increase the number of students pursuing studies in foreign language training.

(5)<sup>1</sup>

## ***CHAPTER VII***

### ***Miscellaneous and temporary provisions***

**Article 59** (1)<sup>2</sup> In the case of major-pairs specified in a separate statutory instrument on the qualification requirements of undergraduate majors and in the case of double-major trainings, student bursaries may be received for 10 semesters but at most for the period of time available for accomplishing the two majors simultaneously taking into consideration the express provision pertaining to the possibility of taking up the second major. In the case of double-major students the provision under which students may receive student bursaries beyond the length of programme prescribed in the qualification requirements for a further two commenced semesters at most in the case of eight-semester or shorter trainings and for a further three commenced semesters at most in the case of trainings longer than eight semesters may be applied only once. In respect of determining study grants, students pursuing studies in double-major (major-pair) training shall be taken into consideration as if they were pursuing single-major studies, in other words their academic performances shall be combined and they may be granted only one study grant according to their base faculties.

(2)<sup>3</sup>

(3)<sup>4</sup>

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- 1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 1st January 2016. Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.
  - 2 The third sentence was built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 21st April 2016. Effective: from 21st April 2016.
  - 3 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 18th December 2014.
  - 4 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.

(4)<sup>1</sup> For the purposes of this Regulation graduate training shall also mean undivided, one-tier training.

(5)<sup>2</sup> Students who pursued their studies in Pharmaceutics major on 17. March 2016 will continue their studies at the Faculty of Pharmacy from 17. March 2016.

(6)<sup>3</sup> From the students who study in the frame of Pharmaceutics Doctor Training the ones who participate at the doctor programmes of the faculty of Pharmacy will continue their studies at the Faculty of Pharmacy from the first semester of the academic year 2016/2017.

(7)<sup>4</sup> In the first term of the academic year 2017/2018 the CRO shall make its proposition according to Article 12 Section (11) of this Code – in case of Article 11 point aa) – upon the division of utilizable appropriations only at institutional level. The division of appropriations on Faculty level shall be determined by the Assembly of Delegates of the USC based on this proposition by considering the data of previous semesters. Following this, the CRO shall make its proposition upon the division of appropriations on Faculty level considering the factual data of the previous semester.

(8)<sup>5</sup> Sections 60/A (4)–(6) shall be applied from the academic year 2023/2024.

## **CHAPTER VIII**

### ***Faculty peculiarities***

#### **SPECIAL PROVISIONS PERTAINING TO THE FACULTY OF LAW**

**Article 60**<sup>6</sup> (1) Study grant may be awarded to students whose corrected credit index is at least 3.01 provided they meet the conditions laid down in Article 16 hereof.

(2) Pursuant to Article 16 (3) hereof, groups shall be established based on study program / curriculum.

(3)<sup>7</sup>

(4)<sup>8</sup>

(5)<sup>9</sup> For other costs of participation in the graduation ceremony a fee of HUF 5,500 is specified by the Faculty, further, in the Jurist training the fee for issuing the diploma in Latin language. These fees shall be handled by the Faculty under a separate invoice code in respect of which the Registrar shall have the right to remit. These fees shall apply to students pursuing their studies both in state-funded and fee-paying trainings.

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1 Amendment adopted by the Senate on its meeting held on 21st April 2016.. Effective: from 21st April 2016. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

2 Built in by the amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016.

3 Built in by the amendment adopted by the Senate on its meeting held on 21st April 2016.. Effective: from 21st April 2016.

4 Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017.

5 Built in by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

6 Built in by the amendment adopted at the meeting of the Senate held on 11th November 2010. Effective: from the spring semester of the academic year 2010/2011.

7 Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.

8 Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.

9 Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate with its electronic resolution on 19th January 2023. Effective: from 19th January 2023.

(6)<sup>1</sup> The students of the Faculty can apply for the following scholarships beyond the ones mentioned in Chapter II. Of this Regulation:

- a) IM Scholarship for National Excellences at Law,
- b) IM Educational Scholarship for Lawyers,
- c) IM Doctoral Scholarship for Lawyers,
- d) IM Scholarships in connection with the Programme for Education Development and Research Support.

(7)<sup>2</sup> The conditions for earning the scholarships specified in (6) and the detailed regulations of the application for the given scholarship are described by the tender.

#### Special provisions pertaining to the Medical School

#### Article 60/A<sup>3</sup> (1)<sup>4</sup>

(2)<sup>5</sup> Students attending the rotation year shall be assigned to 6<sup>th</sup> year with the provision that the basis of calculation of their study grants in the spring semester shall be their “corrected credit index weighted with the obligatory courses” achieved in their last active semester before the commencement of their rotation year.

(3)<sup>6</sup> In derogation of the provisions of Article 16 (9) hereof, instead of the corrected credit index, the “corrected credit index weighted with the obligatory courses” shall be taken into consideration. When applying the corrected credit index weighted with the obligatory courses, the courses shall be counted based on the following formula, by multiplying them with different weighting numbers depending on whether the course taken up by the student was obligatory (multiplier 1x), elective (multiplier 0,7x) or optional (multiplier 0,35x):

$$\frac{\Sigma \{ \text{multiplier of the course type x (credits x grade)} \}}{30} \times \frac{\text{earned credits in total}}{\text{taken up credits}}$$

(4)<sup>7</sup> In derogation of the provisions of Article 16 (11) of the Regulation the following General Medicine (Hungarian) students shall be divided to the same groups based on the recommended curriculum:

- 1. year: where the year of the student’s recommended curriculum equals to the current academic year,
- 2. year: where the year of student’s recommended equals to the year before the current academic year,
- 3. year: where the year of student’s recommended equals to two years before the current academic year,
- 4. year: where the year of student’s recommended equals to three years before the current academic year,

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1 Built in by the amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Built in by the amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016.

3 Built in by the amendment adopted at the meeting of the Senate held on 24th February 2011. Effective: from 24th February 2011. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

4 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by electronic resolution no. 2/2021 (January 20) of the Senate. Amendments come into effect on January 21, 2021.

5 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

6 Built in with the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

7 Sections (4)-(6) built in by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

- 5. year: where the year of student's recommended equals to four years before the current academic year,
- 6. year: where the year of student's recommended equals to five or more years before the current academic year.

(5) In derogation of the provisions of Article 16 (11) of the Regulation the following Dentistry (Hungarian) students shall be divided to the same groups based on the recommended curriculum:

- 1. year: where the year of the student's recommended curriculum equals to the current academic year,
- 2. year: where the year of student's recommended equals to the year before the current academic year,
- 3. year: where the year of student's recommended equals to two years before the current academic year.
- 4. year: where the year of student's recommended equals to three years before the current academic year,
- 5. year: where the year of student's recommended equals to four or more years before the current academic year.

(6) The condition of being awarded the academic scholarship in the General Medicine (Hungarian) and Dentistry (Hungarian) majors is to reach at least 2,00 corrected credit index weighted with obligatory subjects.

**Article 60/B** (1)<sup>1</sup> In derogation of the provisions of Article 48 (1) hereof the leader of the Faculty can grant reduction for the student at the highest till 70% of the tuition fee based on his/her academic achievement, social circumstances, or for further equity deserving circumstances.

(2) In derogation of the provisions of Article 52 (5) hereof the tuition fee of the student who terminates or pauses his/her student status after commencing the semester, or for any reason his/her student status is terminated after commencing the semester, must be calculated according to the effective Dean's Order of the Faculty.

**Article 60/C**<sup>2</sup>

**Article 60/D**<sup>3</sup> Visiting students applying for practical training shall pay the fee specified in Annex 1 of the Code of Charges and Benefits of the University of Pécs. The visiting student shall be allowed to commence the practice only after the fees are paid. The provisions of this Section can be applied only from the academic year 2017/2018.

Special provisions pertaining to the Faculty of Humanities and social sciences

**Article 61** (1)<sup>4</sup>

(2)<sup>5</sup>

(3)<sup>6</sup>

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1 Built in by the amendment adopted at the meeting of the Senate held on 18th December 2014. Effective: from 19th December 2014.

2 Built in by the amendment adopted at the meeting of the Senate held on 17th December 2015. Effective: from 1st January 2016. Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.

3 Built in by the amendment adopted at the meeting of the Senate held on 15th December 2016. Effective: from 1st September 2017.

4 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted at the meeting of the Senate held on 15th December 2016.

5 Repealed by the amendment adopted at the meeting of the Senate held on 18th June 2009. Ineffective: from 18th June 2009.

6 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted at the meeting of the Senate held on 18th June 2009. Ineffective: from 18th June 2009.

(4)<sup>1</sup> The groups according to Article 16 Section (8) shall be set up by major and by the year of studies within majors, except for the following:

a) students attending undivided teacher training shall form a group based on their year of studies independently from the duration of the training,

b) students attending „political sciences” and „international studies” undergraduate training shall form a group based on their year of studies,

c) students attending „political sciences” and „international studies” graduate training shall form a group based on their year of studies,

d) students attending „pedagogue” and „romology” undergraduate training shall form a group based on their year of studies,

e) students attending “community coordinator”, “community coordinator [human development]”, “community coordinator [cultural community coordinator]” and “community coordinator [youth community coordinator]”, undergraduate training shall form a group based on their year of studies.

(5)<sup>2</sup> From the spring semester of the academic year of 2016/2017 the frame amount provided for study grants shall be distributed among the groups according to the ratio of the corrected credit index at the Faculty.

(6)<sup>3</sup>

(7)<sup>4</sup>

(8)<sup>5</sup>

#### Special provisions pertaining to the Faculty of Health Sciences

**Article 61/A**<sup>6</sup> (1)<sup>7</sup> In derogation of the provisions of Article 16 hereof pertaining to establishing study grants, only students whose academic performance calculated in line with Article 16 (9) reaches or exceeds the value of 3.5 shall be entitled to study grant at the Faculty.

(2) When establishing study grants, efforts shall be made in order not to let substantial differences arise between the rates of the study grants of the different majors.

(3)<sup>8</sup> When forming groups, students belonging to the same programme shall be differentiated according to training centres, without considering the specialisation in the first four semesters, however, from semester 4 5, specialisations and training centres shall both be taken into consideration.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

4 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

5 Repealed by the amendment adopted at the meeting of the Senate held on 26th June 2008. Ineffective: from 26th June 2008.

6 Built in by the amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

7 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by electronic resolution no. 2/2021 (January 20) of the Senate. Amendments come into effect on January 21, 2021.

8 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.



(4)<sup>1</sup> When calculating the number of students and establishing the allowance, transfer students shall be considered as if they were continuing their previous specialization. For the purposes of this Section transfer students shall mean students who pursued their studies at a different specialization of their present undergraduate major of the University in the semester based on which the study grant is calculated, then started their present studies following the transfer from this specialization within the University.

(5)<sup>2</sup> Section 43 (7a) of the Regulation shall be applied at the Faculty with the exception that in case a vacant fully or partly Hungarian State scholarship supported place cannot be filled in the framework of the procedure determined in Sections 43 (6) and (7a), then the place can be offered for students with only one active and closed semester. This exception cannot be applied to students who have been re-assigned to fee-paying training in his/her previous student status in the semester preceding his/her admission in the same major irrespective of the language, place or schedule of the training.

(6) The Faculty organizes graduation ceremonies following the final closing examination periods of the majors with the length of odd and even number of semesters, altogether two times per year. The participation in this ceremony is voluntary, the participation fee stipulated in Annex 1. of the Regulation involves the fee for arranging the ceremony and renting the gown.

**Article 61/B**<sup>3</sup> (1)<sup>4</sup>

Special provisions pertaining to the Faculty of Business and Economics

**Article 61/C**<sup>5</sup> (1) In derogation of the provisions of Article 16 hereof pertaining to establishing study grants, only students whose academic performance calculated in line with Article 16 (9) reaches or exceeds the value of 4,20 and students whose weighted average calculated in line with Article 56 (4) of the Code of Studies and Examinations reaches or exceeds the value of 4,00 shall be entitled to study grant at the Faculty.

(2)<sup>6</sup> The basic appropriation available for allocation of the study grant shall be distributed among the training levels on the basis of the percentage rate of the number of students de facto entitled to study grant. When establishing the rate of the study grant, the Assembly of Delegates of the Faculty Council shall determine a basic sum for the academic performance with the value of 4,20 calculated in line with Article 16 (9) on the basis of the appropriation available for allocation. The frame amount available for study grants for the training levels over the amount of the basic grant shall be distributed among the entitled students on the basis of the ratio of their divergence from the corrected credit index of 4,20. When establishing the maximum of 50 percent of eligibility limit students with identical major and semester of studies shall be considered as one group.

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1 Built in by the Senate on its meeting held on 8th February 2018. Effective: from 8th February 2018.

2 Sections (5)-(6) built in by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Effective: from 22nd June 2023.

3 Built in by the amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

4 Repealed by the amendment adopted at the meeting of the Senate held on 17th December 2015. Ineffective: from 1st January 2016.

5 Sections (1)-(2) of 61/C adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective: from 27th June 2014. Amendment adopted by the Senate on its meeting held on 23rd March 2017. Effective: from 1st May 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

6 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

(3)<sup>1</sup>

(4)<sup>2</sup> When calculating the number of students and establishing the allowance, transfer students shall be considered as if they were continuing their previous specialization. For the purposes of this Section transfer students shall mean students who pursued their studies at a different specialization of their present undergraduate major of the University in the semester based on which the study grant is calculated, then started their present studies following the transfer from this specialization within the University. In case a case student changes not only his/her specialization, but also the place of training or changes only the place of training, but not the specialization, he/she still has to be considered as transfer students when calculating the academic allowance.

(5)<sup>3</sup>

(6)<sup>4</sup>

(7)<sup>5</sup> In case of training related to the fulfilment of the obligatory courses accomplished in parallel with the graduate training and courses covering special subfields of studies the Faculty may determine self-financed fee (stipulated in Article 51 (2) hereof and in Article 21/A of the CSE), which shall be determined based on the tuition fees of the majors per semester containing the given subjects, on a credit-proportional basis.

(8)<sup>6</sup> Students of the Faculty may apply to the scholarship called MNB scholarship for excellence besides scholarships listed in Chapter II of this Regulation. Conditions for granting the MNB scholarship for excellence, detailed rules of the application procedure shall be laid down by the Faculty in a dean's order.

Special provisions pertaining to the Faculty of Music and Visual Arts<sup>7</sup>

**Article 61/D**<sup>8</sup> (1)<sup>9</sup> The provisions of Article 16 (8) hereof pertaining to establishing study grants shall apply to the Faculty with the following derogations:

a) in derogation of the provisions of Article 16 hereof pertaining to establishing study grants, only students who have earned at least 20 credits and whose corrected credit index is at least 3.00 shall be entitled to study grants at the Faculty.

b) student groups shall be formed according to the students' current year and the place of training, within which the following grouping shall be made:

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1 Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.

2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective: from 27th June 2014. Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017. Amendment adopted by electronic resolution no. 2/2021 (January 20) of the Senate. Amendments come into effect on January 21, 2021.

3 Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.

4 Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.

5 Amendment adopted by the Senate on its meeting held on 27th March 2014. Effective: from 01st April 2014. Amendment adopted by resolution no. 37/2025 (March 27) of the Senate. Effective: from April 25, 2025.

6 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

7 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

8 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 1st August 2023.

9 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

- Group 1: performing art BA – orchestral instruments,  
performing art BA – solo instruments, classical singing  
performing art (choral conducting)
- Group 2: designer making BA
- Group 3: creative art and musicology (electronic music media-artist)
- Group 4: undivided teacher – solo instruments, classical singing
- Group 5: undivided teacher – orchestra instruments  
undivided teacher – music teacher (double major)  
undivided teacher – singing and music – public knowledge teacher  
undivided teacher – singing and music – music theory teacher  
undivided teacher – musical teacher – (singing and music teacher – choir conductor teacher)
- Group 6: painter
- Group 7: sculptor
- Group 8: graphic artist
- Group 9: designer making MA
- Group 10: classical instrument artist MA  
classical singer MA  
choir conductor MA
- Group 11: music teacher MA  
singing and music teacher 4 semesters
- Group 12: visual arts teacher  
design- and visual arts teacher  
musical arts teacher 2 semesters
- Group 13: intermedia art
- Group 14: art conservation-restauration
- Group 15: sound art MA

c)

(2)<sup>1</sup>

(3)<sup>2</sup>

(4)<sup>3</sup>

(5)<sup>4</sup> In case of a group of three or fewer students, the 50% limit entitling to a study grant must be set at the faculty's average corrected credit index calculated for each place of training.

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1 Repealed by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Ineffective: from 24th June 2016.

2 Repealed by the amendment adopted at the meeting of the Senate held on 18th June 2009. Ineffective: from 18th June 2009.

3 Built in by the amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.

4 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.

Special provisions pertaining to the Faculty of Engineering and information technology<sup>1</sup>

**Article 62** (1) The provisions of Article 16 hereof pertaining to establishing study grants shall apply to the Faculty with the following derogations.

(2)<sup>2</sup>

(3) When establishing the number of students and the amount of the grants, students having been transferred shall be treated as if they were continuing their previous major.

(4)<sup>3</sup> From among the students allocated to the same group the student who has reached or exceeded the corrected credit index of the student with the lowest corrected credit index in the group of the 50 percent of students with the best academic performance provided in the previous semester -he/she obtained at least 20 credit points may receive a study grant.

(5)<sup>4</sup>

(6)<sup>5</sup> In credit-based trainings optional course-units may be taken into consideration when calculating the academic average under Article 16 (9) until the accomplishment of what is required in the given training.

(7)<sup>6</sup>

(8)<sup>7</sup>

**Article 62/A.**<sup>8</sup> In the cases specified in the Dean's Order in force at the faculty, the rules for the payment of self-financing fee, as well as the rules for the reimbursement of already paid self-financing fee are determined by the effective Dean's Order of the Faculty contrary to Article 52. of the Regulation.

**Article 63**<sup>9</sup> (1)

(2)

(3)

(4)

Special provisions pertaining to the Faculty of Sciences

**Article 64**<sup>10</sup>

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- 1 Amendment adopted by the Senate on its meeting held on 26th June 2015. Effective: from 26th June 2015.
  - 2 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.
  - 3 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.
  - 4 Repealed by the amendment adopted at the meeting of the Senate held on 18th June 2009. Ineffective: from 18th June 2009.
  - 5 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.
  - 6 Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.
  - 7 Built in by the amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Ineffective: from 23rd June 2017.
  - 8 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2024. Effective: from 1st July 2024.
  - 9 Repealed by the amendment adopted by the Senate on its meeting held on 23rd March 2017. Ineffective: from 1st May 2017.
  - 10 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Repealed by the amendment adopted by the Senate with its electronic resolution made on 22nd June 2023. Ineffective: from 22nd June 2023.

**Article 65**<sup>1</sup> (1) The provisions of Article 16 hereof pertaining to establishing study grants shall apply to the Faculty with the following derogations.

(2)<sup>2</sup> Study grant may be awarded to students whose weighted academic average is at least 3.00 in the last closed semester.

(3)<sup>3</sup> A separate group shall be formed by the students attending undivided teacher training at the Faculty.

(4)<sup>4</sup> 12 student groups shall be formed in the undergraduate training (BSc) at the Faculty in the following manner:

- Group 1: students studying on biology BSc;
- Group 2: students studying on physical training BSc, teacher of P.E. BSc;
- Group 3: students studying on physics BSc;
- Group 4: students studying on geography BSc;
- Group 5: students studying on earth sciences BSc;
- Group 6: students studying on business informatics BSc;
- Group 7: students studying on chemistry BSc;
- Group 8: students studying on environmental studies BSc;
- Group 9: students studying on mathematics BSc;
- Group 10: students studying on computer science BSc;
- Group 11: students studying on sport and recreation management BSc, sports manager BSc students; sports management BSc major,
- Group 12: students studying on viticulture and oenology engineering BSc.

(5)<sup>5</sup> 8 student groups shall be formed in the graduate training (MSc) at the Faculty in the following manner:

Group 1: students studying on the following programmes: applied mathematics, teacher of mathematics;

Group 2: students studying on the following programmes: biology, hydrobiology, teacher of biology;

Group 3: students studying on the following programme: business informatics;

Group 4: students studying on the following programmes: geography, teacher of geography, earth sciences and geoinformatics majors,

Group 5: students studying on the following programmes: physics, teacher of physics;

Group 6: students studying on the following programmes: environmental studies, teacher of environmental studies;

Group 7: students studying on the following programmes: recreation, teacher of physical training;

Group 8: students studying on the following programmes chemistry, teacher of chemistry.

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1 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.

2 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 1st August 2023.

3 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

4 Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

5 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

(6)<sup>1</sup> Students of the graduate training (MSc) who pursue two teacher trainings parallel shall be assigned to one of the groups listed in Section (5) for MSc trainings according to their first teacher training.

Special provisions pertaining to the Faculty of Pharmacy<sup>2</sup>

**Article 65/A**<sup>3</sup> (1) In derogation of the provisions of Article 16 hereof pertaining to establishing study grants, only students whose academic performance calculated in line with Article 16 (9) reaches or exceeds the value of 3.5, and whose weighted average in line with Article 56. (4) of the CSE reaches or exceeds 3,70 shall be entitled to study grant at the Faculty.

(2) In derogation of the provisions of Article 48 (1) hereof the leader of the Faculty can grant reduction for the student at the highest till 70% of the tuition fee based on his/her academic achievement, social circumstances, or for further equity deserving circumstances.

(3) In derogation of the provisions of Article 52 (5) hereof the tuition fee of the student who terminates or pauses his/her student status after commencing the semester, or for any reason his/her student status is terminated after commencing the semester, must be calculated according to the effective Dean's Order of the Faculty.

(4)<sup>4</sup>

Special provisions pertaining to the Faculty of cultural sciences, education and regional development

**Article 65/B**<sup>5</sup> At the Faculty, the provisions described in Article 16. of the Regulation must be taken into account with the addition below. Starting from the spring semester of the academic year 2024/2025, the amount available for the study grant shall be divided among the beneficiaries per group in proportion to the corrected credit index. The group division must be determined by major and within majors by year, except in the following cases:

a) students of the „pre-school teacher” and „ the German national specialization of the pre-school teacher” majors in bachelor training programme shall form a common group per year,

b) students of the „primary school teacher” and „ the German national specialization of the primary school teacher” majors in bachelor training programme shall form a common group per year.

**Article 65/C**<sup>6</sup> When applying the provisions of Article 65/B in the course of forming groups the student's place of training shall not be taken into consideration, i.e. from the point of view of determining the group divisions, the different training locations must be handled together.

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1 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 15th December 2017.

2 Built in by the amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

4 Repealed by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Ineffective: from 24th June 2016.

5 Article 65/B and its title built in by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate on its meeting held on 12th December 2024. Effective: from 23rd December 2024.

6 Amendment adopted by electronic resolution no. 2/2021 (January 20) of the Senate. Amendments come into effect on January 21, 2021. Amendment adopted by the Senate on its meeting held on 12th December 2024. Effective: from 23rd December 2024.

## CHAPTER IX

### *Closing provisions*

**Article 66** (1) The Code shall enter into force on 1<sup>st</sup> August 2007; its provisions shall first be applied in the first semester of the academic year 2007/2008. The Regulation adopted at the meeting of the Senate held on 14<sup>th</sup> December 2006 shall be repealed upon the commencement of this Regulation.

(2) The provisions of Article 23 of the Regulation shall first apply to students having obtained their pre-degree certificate in the academic year 2005/2006.

(3)<sup>1</sup> The provisions of Article 6 (4), 9 (5), 42 (1), 52 (2) and 57 (4) shall enter into force on 1<sup>st</sup> September 2007 and shall apply in a phasing-out system to students establishing student status following that date.

(4) Faculties shall establish the committees specified in Article 4 (3) and (5) within 30 days from the entering into force of this Regulation.

(5)<sup>2</sup>

(6)<sup>3</sup> Where the Code refers to a Registrar's Office, in the case of Faculties where there is no Registrar's Office, it shall be read to also mean the organisational unit of the Faculty performing the tasks of a Registrar's Office as stipulated in the Statutes of the Faculty. Where the Code refers to a Registrar or Head of Registrar's Office, according to the specialities of the Faculties', it shall be read to also mean the Head of Registrar's Department, Leader of Educational Matters or Head of Educational Unit.

(7)<sup>4</sup> The provisions of Article 21/A shall first be applied in the second semester of the academic year 2009/2010.

(8)<sup>5</sup> The amendments of Article 9 (2) adopted by the Senate on its meeting held on 18<sup>th</sup> February 2010 shall first apply to students establishing student status from September 2010 on first year in state-funded training, and in a phasing-out system to students establishing student status following that date. Further with the same amendments of Article 40 (3) shall first apply to students establishing student status from September 1<sup>st</sup> January 2010 on first year in undergraduate training, and in a phasing-out system to students establishing student status following that date.

Pécs, 21<sup>st</sup> June 2007.

László Lénárd M.D.  
Rector

#### **Additional clause:**

This Code was adopted by the Senate of the University of Pécs on its meeting held on 21<sup>st</sup> June 2007. The Code shall enter into force on 1<sup>st</sup> August 2007.

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1 Amendment adopted by the Senate on its meeting held on 8th May 2008.

2 Repealed by the amendment adopted at the meeting of the Senate held on 8th May 2008.

3 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016.

4 Built in by the amendment adopted at the meeting of the Senate held on 10th December 2009.

5 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2010. Effective: from 18th June 2010.

The amendment of the Code was adopted by the Senate by its Decision No 190/2007. (08. 30.) on its meeting held on 30<sup>th</sup> August 2007. Amendments shall come into force on the day the Senate adopted them.

The amendment of the Code was adopted by the Senate by its Decision No 283/2007. (11. 29.) on its meeting held on 29<sup>th</sup> November 2007. Amendments shall come into force on the day the Senate adopted them.

The amendment of the Code was adopted by the Senate by its Decision No 53/2008. (01. 24.) on its meeting held on 24<sup>th</sup> January 2008. Amendments shall come into force on the day the Senate adopted them.

The amendment of the Code was adopted by the Senate by its Decision No 122/2008. (03. 27.) on its meeting held on 27<sup>th</sup> March 2008. Amendments shall come into force on the day the Senate adopted them.

The amendment of the Code was adopted by the Senate by its Decision No 163/2008. (05. 08.) on its meeting held on 8<sup>th</sup> May 2008. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate by its Decision No 187/2008. (06. 26.) on its meeting held on 26<sup>th</sup> June 2008. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate in its Decision No 122/2009. (06. 18.) on its meeting held on 18<sup>th</sup> June 2009. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 10<sup>th</sup> December 2009. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate in its Decision No 22/2010. (02. 18.) on its meeting held on 18<sup>th</sup> February 2010. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 17<sup>th</sup> June 2010. Amendments shall come into force on the day the Senate adopted them.

The amendment of the Regulation was adopted by electronic resolution no. 37/2025 (March 27) of the Senate. The amendment was approved by the Foundation Board of the maintainer with its resolution no. 72/2025. (April 22). The amendment shall enter into force on the day following its publication.

dr. Róbert Gábor  
Rector

The amendments of the Code were adopted by the Senate on its meeting held on 30<sup>th</sup> September 2010. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 11<sup>th</sup> November 2010. Amendments shall come into force in the second semester of the academic year 2010/2011.

The amendments of the Code were adopted by the Senate on its meeting held on 16<sup>th</sup> December 2010. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 24<sup>th</sup> February 2011. Amendments shall come into force on the day the Senate adopted them.



The amendments of the Code were adopted by the Senate on its meeting held on 23<sup>rd</sup> June 2011. Amendments shall come into force on 1<sup>st</sup> July 2011.

The amendments of the Code were adopted by the Senate on its meeting held on 10<sup>th</sup> November 2011. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 15<sup>th</sup> December 2011. The amendments of Article 30 (3) herein shall come into force on 15<sup>th</sup> December 2011, further amendments shall come into force on 1<sup>st</sup> February 2012.

The amendments of the Code were adopted by the Senate on its meeting held on 09<sup>th</sup> February 2012. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 19<sup>th</sup> April 2012. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 28<sup>th</sup> June 2012. Amendments shall come into force on 1<sup>st</sup> July 2012.

The amendments of the Code were adopted by the Senate on its meeting held on 27<sup>th</sup> September 2012. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 19<sup>th</sup> April 2012. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 13<sup>th</sup> December 2012. Amendments shall come into force on 14<sup>th</sup> December 2012.

The amendments of the Code were adopted by the Senate on its meeting held on 23<sup>rd</sup> May 2013. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 20<sup>th</sup> June 2013. The amendments of Annex 1 herein shall come into force on 1<sup>st</sup> August 2013, further amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 19<sup>th</sup> December 2013. Amendments shall come into force on the day the Senate adopted them.

The amendments of the Code were adopted by the Senate on its meeting held on 27<sup>th</sup> March 2014. Amendments shall come into force on 1<sup>st</sup> April 2014.

The amendments of the Code were adopted by the Senate on its meeting held on 26<sup>th</sup> June 2014. Amendments shall come into force on 27<sup>th</sup> June 2014.

The amendments of the Code were adopted by the Senate on its meeting held on 26<sup>th</sup> June 2014. Amendments shall come into force on 1<sup>st</sup> September 2014.

The amendments of the Code were adopted by the Senate on its meeting held on 26<sup>th</sup> June 2014. Amendments shall come into force on 1<sup>st</sup> January 2015.

The amendments of the Code were adopted by the Senate on its meeting held on 18<sup>th</sup> December 2014. Amendments shall come into force on 19<sup>th</sup> December 2014.

The amendments of the Code were adopted by the Senate in its Decision No 179/2014. (10. 02.) on its meeting held on 2<sup>nd</sup> October 2014. Amendments shall come into force on the day the Senate adopted them.

Amendment adopted by the Senate on its meeting held on June 25, 2015. Effective: from June 26, 2015- except from Articles 47, 48., 52., 54., and the modifications in Attachment 1. Amendments from Articles 47, 48., 52., 54. are effective: August 1, 2015. Modifications in Attachment 1. are effective: September 7, 2015.

The amendment of the Regulation was adopted by the Senate on its meeting held on 17<sup>th</sup> December 2015. Amendments shall come into force on 1<sup>st</sup> January, 2016.

Amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016.

Amendment adopted by the Senate on its meeting held on 21st April 2016. Effective: from 22nd April 2016.

Amendment adopted by the Senate on its meeting held on 23<sup>rd</sup> June 2016. Effective: from 24th June 2016.

Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 16th December 2016.

Amendment adopted by the Senate on its meeting held on 23<sup>rd</sup> March 2017. Effective: from 1<sup>st</sup> May 2017.

Amendment adopted by the Senate on its meeting held on 25th May 2017. Effective: from 26th May 2017.

Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017, except for Annexes 1. and 9. Amendments of Annexes 1. and 9. shall be effective from 1st September 2017.

Amendment adopted by the Senate on its meeting held on 28th September 2018 in the resolutions No. 115/2017. (09. 28.) and 116/2017. (09. 28.). Effective: from 28th September 2018.

Amendment adopted by the Senate on its meeting held on 14th December 2017 in the resolution No. 165/2017. (12. 14.). Effective: from 15th December 2017.

Amendments adopted by the Senate on its meeting held on 8<sup>th</sup> February 2018 in the resolution No. 8/2018. (02. 08.) Amendments shall come into force on the day the Senate adopted them.

Amendments adopted by the Senate on its meeting held on 21<sup>st</sup> June 2018 in the resolution No. 76/2018. (06. 21.). Amendments shall come into force on 22<sup>nd</sup> June 2018 except for Article 48 Section (1) and Annex 9. Article 48 Section (1) shall be effective from the academic year of 2019/2020, while the annual budgetary plan shall include the sum and the maximum amount of tuition fee reduction to be awarded per year per Faculty from 2019. Amendments of Annex 9 shall be effective from 1<sup>st</sup> September 2018.

József Bódis M.D.  
Rector

Amendments adopted by the Senate on its meeting held on 20th December 2018 in the resolution No. 173/2018. (12.20). Amendments shall come into force on the day following the day the Senate adopted them and shall be applicable in case of calls for applications launched after the date of entry into force.

Attila Miseta M.D.  
Rector

Agreed:  
Zoltán Jenei  
Chancellor

Amendments adopted by the Senate on its meeting held on 27th June 2019. Amendments shall enter into force on 28th June 2019 except for Sections (9) (10) and (11) of Article 51, the modification of Annex 1, the modification of Annex 2/2 and the modification of Annex 9. Sections (9) (10) and (11) of Article 51, the modification of Annex 1 and the modification of Annex 9 shall enter into force on 1st September, 2019; the modification of Annex 2/2 shall enter into force on 21th August, 2019.

Attila Miseta M.D.  
Rector  
Agreed:  
Zoltán Jenei  
Chancellor

Amendment adopted by the Senate on its meeting held on 28th November 2019 with resolution nr. 196/2019 (November 28) and with resolution nr. 2019/2019 (November 28). Amendments shall come into force on December 1, 2019 except for Article 25 (6), 30 (4), 42 (6) and 42 (10a) which shall be effective from November 29, 2019.

Annex 13 of this code (Special provisions on charges and benefits established due to the state of emergency caused by the coronavirus pandemic) was accepted by the electronic resolution no. 53/2020 (04.09.) of the Senate. Annex 13 takes effect on April 9, 2020 and becomes ineffective on the day following the termination of the state of emergency.

Amendment of annexes 1., 2/2, 8., 10 and 13 of this Regulation adopted by the Senate on its meeting held on June 18, 2020 with resolutions nr. 139-143/2020 (June 18). Amendments of Annex 1. shall come into effect on September 1, 2020, amendments of Annex 2/2. shall come into effect on August 24, 2020, amendments of Annexes 8., 10 and 13 shall be effective from the day the Senate had adopted them.

Changing the name of the Faculty of Humanities to Faculty of Humanities and Social Sciences was adopted by the Senate with electronic resolution 61/2020 (April 29). Change of name shall come into effect on August 1, 2020. Change of name has been applied to the Regulation.

The amendment of the Regulation was adopted by electronic resolution no. 159/2020 (September 30) of the Senate. Amendments come into effect on October 1, 2020.

The amendment of the Regulation was adopted by electronic resolution no. 192/2020 (December 2) of the Senate. Amendments come into effect on December 3, 2020.

The amendment of the Regulation was adopted by electronic resolution no. 2/2021 (January 20) of the Senate. Amendments come into effect on January 21, 2021.

The amendment of the Regulation was adopted by electronic resolution no. 44/2021 (April 15) of the Senate. Amendments come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 108/2021 (June 16) of the Senate made on June 16, 2021. Amendments come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by the electronic resolution no. 167/2021 (July 22) of the Senate made on July 22, 2021. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by the electronic resolution of the Senate made on December 15, 2021. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by the electronic resolution no. 93/2022 (July 23) of the Senate made on July 23, 2022. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 10 of the Regulation (Statutes of the University of Pécs on the László János Doctoral Research Scholarship) and its appendices was adopted by the electronic resolution no. 135/2022. (September 21) of the Senate.

The amendment of the Regulation was adopted by resolution no. 22/2023 (January 19) of the Senate made on January 19, 2024. Amendments shall come into effect on the day the Senate had accepted them, except Article 42 (1) b), Article 61/D and Article 65, which shall enter into force on August 1, 2023.

The amendment of Annex 1 of the Regulation on the fees and charges was adopted by resolution no. 23/2023 (January 19) of the Senate made on January 19, 2024. Amendments (implementation of line 95a) shall come into effect on the day the Senate had accepted them, except lines 133-134 which shall enter into force on August 1, 2023.

The amendment of Annex 9 of the Regulation (weighted academic averages and credits for re-assignment) was adopted by resolution no. 24/2023 (January 19) of the Senate made on January 19, 2024. Amendments shall come into effect on the day the Senate had accepted them, except Article 42 (1) b), Article 61/D and Article 65, which shall enter into force on August 1, 2023.

The amendment of the Regulation was adopted by resolution no. 90/2023 (May 4) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 3. of the Regulation (provisions pertaining to the admission procedures of the dormitories) was adopted by resolution no. 91/2023 (May 4) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 7. of the Regulation (agreement on the classification of the University of Pécs dormitories by comfort and the amount of dormitory fee to be paid by the students) was adopted by resolution no. 92/2023 (May 4) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 10. of the Regulation (Statutes of the University of Pécs on the László János Doctoral Research Scholarship<sup>1</sup>) was adopted by resolution no. 94/2023 (May 4) of the Senate. Amendments shall come into effect on May 5, 2023.

The amendment of Annex 14. of the Regulation (Code of the Ildikó Kriszbacher Talent Development Program) was adopted by resolution no. 95/2023 (May 4) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 130/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The new Annex 1. of the Regulation was adopted by electronic resolution no. 131/2023 (June 22) of the Senate. The new Annex 1. shall come into effect on August 1, 2023.

The amendment of Annex 2/2. of the Regulation was adopted by electronic resolution no. 132/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 9. of the Regulation was adopted by electronic resolution no. 133/2023 (June 22) of the Senate. Amendments shall come into effect on August 1, 2023.

The amendment of the Regulation was adopted by resolution no. 214/2023 (December 14) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by resolution no. 131/2024 (June 20) of the Senate.

The amendment of the main text and Annex 2/2 of the Regulation shall come into effect on July 1, 2024, the amendment of the new Annex 1. shall come into effect on September 1, 2024 and the amendment of Annex 9. shall be effective - with the approval of the maintainer - as of August 1, 2024.

The amendment of the Regulation – related to the payment obligation of the students – was adopted by the Senate with resolution no. 110/2024 (June 20). The amendments shall come into effect on July 1, 2024.

The amendment of the Regulation was adopted by the Senate with resolution no. 208/2024 (December 12). The amendments shall come into effect on December 23, 2024.

Attila Miseta  
Rector

István Decsi  
Chancellor

Annex 1.

Annex 6.

Annex 10.

## ***Statutes of the University of Pécs on the László János Doctoral Research Scholarship<sup>1</sup>***

### **Preamble**

At the initiative of the Doctoral Student Association the University of Pécs (hereinafter: University) establishes the László János Doctoral Research Scholarship (hereinafter: Scholarship) for the sake of professional career and esteem of students pursuing studies in doctoral training as well as the university level recognition of doctoral excellence.

The Scholarship is named after dr. László János university professor, former director of the University of Pécs Faculty of Humanities, Institute of Psychology and leader of the University of Pécs's Doctoral Program in Psychology, former chairperson of the University Doctoral Committee and the Hungarian Doctoral Council. László János was not only a prominent figure of the Hungarian psychological scene, but also an internationally recognized scientist, a pioneer of psychology, author and worldwide known representative of the scientific narrative psychological theory and the narrative social psychological theory. By naming the Scholarship after him we pay tribute to his imperishable merits and memory.

### **Chapter 1.**

#### **Principles**

Article 1. (1) The aim of the Scholarship is to help developing the doctoral students' talent and their way to become university lecturer and researcher.

(2) The Scholarship as a talent programme (hereinafter: Programme) associates with its former scholarship holders and applies graduate tracking.

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<sup>1</sup> Annex accepted by the Senate on its meeting on June 22, 2017. Effective from June 23, 2017.

(3) The research and professional work of the doctoral student supervised by the consultant instructors forms the basis of the Programme. Students' participation in the programme is voluntary.

(4) The Programme supports professional work conducted according to an individual work plan.

## Chapter 2.

### Structure of the Scholarship

Article 2. (1)<sup>1</sup> Doctoral students pursuing studies in doctoral training at the University with active student status are entitled to submit an application for the Scholarship provided that

*a)* the active doctoral student status between the University and the applicant is still valid during the semester of application and in the scholarship supported period as well;

*b)* they undertake the obligations coming from being granted the Scholarship as specified in this regulation.

(2) The candidate can submit one application within the same application period.

## Chapter 3.

### Evaluation process of the applications

#### **1. Issuing the call for applications**

Article 3.<sup>2</sup> (1) The call for applications is issued annually by the Talent Council based on the proposal of the Doctoral Student Union's delegates.

(2) The deadline of the application period shall be determined by the Talent Council based on the proposal of the Doctoral Student Association's delegates provided that the period for submitting applications lasts for at least fifteen days.

#### **2. Content of the applications**

Article 4. (1) The application shall demonstrate the doctoral student's professional achievements prior to the application period.

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1 Amendment adopted by the Senate with electronic decision making on June 16, 2021. Effective from June 16, 2021.

2 Amendment adopted by the Senate with electronic decision making on September 21, 2021. Effective from September 21, 2021.

(2) The application shall contain the work plan which presents doctoral student's commitments, research goals and indicates the resources and tools necessary for the accomplishment.

(3)<sup>1</sup> The application shall be submitted to the Center for Student Services along with the following documents:

- a) application form (Appendix 1), listing the professional achievements;
- b) work plan (Appendix 2) which details the goals laid down and the research or creative work necessary to achieve them;
- c) declaration of intent (Appendix 3) which contains the obligatory commitments of the applicant and the recommendation of the consultant;
- d) scientific results, artistic creation justifying the doctoral student's excellence and talent and the supporting documents to be recognised as points in Appendix 1.

(4) The consultant shall review the applicants professional knowledge, talent, attitude and agrees to coordinate the applicant's professional activity and approves the work plan.

Article 5.<sup>2</sup> (1) The application shall be considered invalid if

a) the compulsory documents determined in Article 4 (3) of this regulation are not attached,

b) the signature on the application form and the work plan and

c) completion of other criteria specified in this regulation is missing.

(3) The invalidity of the application shall be declared by the Talent Council.

(3a) The applications shall be evaluated and ranked by the Committee for Charges and Benefits of the Doctoral Student Association. The decision shall be made by the Talent Council.

(4) The Center for Student Services shall forward the applications to the Committee for Charges and Benefits of the Doctoral Student Association (hereinafter: Committee).

### **3. Evaluation criteria and process of the applications**

Article 6.<sup>3</sup> (1) The submitted applications are evaluated and ranked by the Committee in accordance with Annex 1 and 2 of this regulation. When evaluating the work plan (Appendix 2) the Committee shall examine its professional grounds by taking into account the criteria determined in Appendix 4.

(1a)<sup>4</sup> The Committee shall prepare a reserve list based on the ranking for applicants whose application has not been successful, in descending order according to their points obtained for their application.

(2) The doctoral council of the scientific field relevant to the applicant's research field shall evaluate to work plan according to the criteria determined in Appendix 4 within 8 workdays of receipt and send it to the Committee.

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1 Amendment adopted by the Senate with electronic decision making on September 21, 2022. Effective from September 21, 2022.

2 Amendment adopted by the Senate with electronic decision making on September 21, 2022. Effective from September 21, 2022.

3 Amendment adopted by the Senate with electronic decision making on September 21, 2022. Effective from September 21, 2022.

4 Built in by the amendment adopted by the Senate on its meeting on May 4, 2023. Effective from May 5, 2023.

(3) During the evaluation of the application the average amount of the points given for the work plan by the doctoral council of the scientific field and the Committee shall be taken into account.

(4) In case the evaluation of the Committee differs with two categories from that of the doctoral council of the scientific field based on the criteria listed in Appendix 4, the Committee shall forward the work plan to the Talent Council for review.

Article 7.<sup>1</sup> (1) The composition of Committee shall be determined by the rules of procedure of the Committee for Charges and Benefits of the University of Pécs's Doctoral Student Association.

(2) The person assigned by the rules of procedure of the University of Pécs's Committee for Charges and Benefits of the Doctoral Student Association shall ensure the making of records.

#### **4. Decision on supporting the applications**

Article 8.<sup>2</sup> (1) The Committee's ranking, reserve list and the amount of scholarship shall be decided by the Talent Council through voting. The Talent Council is not bound by the Committee's proposal.

(2)<sup>3</sup> The Scholarship can be granted to one doctoral student per each doctoral school, in case of doctoral schools involving more than one field of science one doctoral student per field of science. The fields of science of the doctoral schools are listed in the doctoral database (<http://doktori.hu>).

(3)<sup>4</sup> If there is no application submitted for a given field of science or doctoral school, the Talent Council shall decide about the allocation of the vacant posts.

(4) In case a successful applicant waives the Scholarship or becomes ineligible for further receiving the Scholarship, the next applicant on the reserve list shall be granted the remaining amount of scholarship awarded to the eliminated applicant.

#### **5. Legal remedy**

Article 9.<sup>5</sup> The applicant is entitled to appeal against the Talent Council's substantive decision on the application or its report within 15 days of notification in compliance with Article 5 (2) of the University of Pécs's Code of Charges and Benefits (Annex 6 of the Statutes of the University of Pécs).

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1 Amendment adopted by the Senate on its meeting held on June 18, 2020. Effective from June 18, 2020. Amendment adopted by the Senate with electronic decision making on September 21, 2022. Effective from September 21, 2022.

2 Amendment adopted by the Senate on its meeting on May 4, 2023. Effective from May 5, 2023.

3 Amendment adopted by the Senate on its meeting held on June 18, 2020. Effective from June 18, 2020.

4 Built in by the amendment adopted by the Senate with electronic decision making on September 21, 2022. Effective from September 21, 2022.

5 Amendment adopted by the Senate with electronic decision making on September 21, 2022. Effective from September 21, 2022.



## ***Chapter 4.***

### ***The Scholarship***

Article 10. (1)<sup>1</sup> The Scholarship lasts for 12 months, repeating the application is possible with the demonstration of the previous and the new achievements.

(2) The monthly amount of the Scholarship equals to one-tenth of the National Higher Education Scholarship's aid determined in point c) of Article 114/D (1) of the Act CCIV of 2011 on Higher Education.

(3) The doctoral student participating in the Programme is entitled for a certificate which certifies the fact and duration of participation in the programme.

## ***Chapter 5.***

### ***Rights and obligations of the doctoral student participating in the Programme***

Article 11. (1) The rector of the University's shall make a contract with every successful applicant.

(2) The doctoral student's rights and obligations are governed by the provisions of the scholarship contract.

Article 12. With the consultants support the doctoral student shall be entitled to use the Faculty's educational and research infrastructure free of charge in his/her research field.

Article 13. The consultant shall evaluate the doctoral student's progress in each semester and shall report it to the Talent Council. The consultant may make a proposal in his/her report to exclude the doctoral student from the Programme in case the doctoral student significantly fails to fulfil his/her obligations set forth in the contract. The decision on exclusion shall be made by the Talent Council.

Article 13/A<sup>2</sup> (1) The doctoral student is obliged the report on the implementation of his/her work plan to the delegates of the Doctoral Student Association every six months.

(2) The doctoral student can be obliged to pay back the full amount of support is he/she fails to fulfil the commitments made in the work plan. The reimbursement of the support shall be decided by the Talent Council based on the proposal of the delegates of the Doctoral Student Association.

## ***Chapter 6.***

### ***Consultants (instructors) participating in the Programme***

Article 14. (1) The consultant shall help develop the doctoral student's talent, deepen his/her knowledge and improve the related skills. The consultant shall supervise the doctoral student's work and monitor his/her scientific progress.

(2) During the participation in the Programme the consultant is obliged to

a) coordinate the activity described in the doctoral student's submitted application and its research plan,

b) support the doctoral student, improve his/her skills related to scientific research,

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1 Amendment adopted by the Senate on its meeting held on September 23, 2021. Effective from September 23, 2021.

2 Built in by the amendment adopted by the Senate with its electronic resolution on September 21, 2022. Effective from September 21, 2022.

- c) continuously monitor the doctoral student's work,
  - d) provide access for the doctoral student to the faculty or institution (laboratory) infrastructure,
  - e) individually acquire the methodology of talent development,
  - f) keep in touch with the university coordinator,
  - g) report to the Talent Council on the doctoral student's progress.
- (3) The consultant's activity shall be recognized in the Faculty's Performance Evaluation System (PES).
- (4) The Talent Council may also nominate the consultant participating in the Programme to „Pro Cura Ingenii” honour.

### ***Chapter 7.***

#### ***Funding of the Programme***

Article 16. The financial resources of the Scholarship shall be covered by the University using its incomes.

### ***Chapter 8.***

#### ***Closing provisions***

Article 17. (1) This regulation shall enter into force on June 23, 2017.

(2) For all matters that are not covered by this regulation the related legal standards of the University shall be applied accordingly.

Pécs, June 23, 2017

#### **Additional clause:**

The amendment of this Annex was accepted by the Senate with resolution 142/2020 (June 18) on its meeting on June 18, 2020. The amendment enters into force on the day it was accepted by the Senate.

The amendment of this regulation was accepted by the Senate with resolution 110/2021 (June 16) with its electronic decision making on June 16, 2021. The amendment enters into force on the day it was accepted by the Senate.

The amendment of this regulation was accepted by the Senate with resolution 185/2021 (September 23) on its meeting on September 23, 2021. The amendment enters into force on the day it was accepted by the Senate.

The amendment of this regulation was accepted by the Senate with resolution 135/2022 (September 21) with its electronic decision. The amendment enters into force on the day it was accepted by the Senate, therefore the applications shall be submitted and evaluated in accordance with the modified provisions in the academic year 2022/2023.

The amendment of this Regulation was adopted by resolution no. 94/2023 (May 4) of the Senate. Amendments shall come into effect on May 5, 2023.

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## TARTALOMJEGYZÉK

Code of Charges and Benefits .....	1
of the Statutes of the University of Pécs .....	1
CHAPTER I .....	1
General provisions .....	1
The scope of the Code .....	1
Definitions .....	2
General provisions and proceeding organs .....	4
Complaints and legal remedy .....	8
State-funded period .....	9
The available state-funded period rendered to a given training ending with degree certificate .....	10
Further provisions related to state-funded period .....	10
CHAPTER II .....	12
Conditions of access to student benefits .....	12
Sources of student grants .....	12
Titles to student bursaries .....	12
The utilisation of the institutional and faculty appropriation .....	13
Student entitlement, rules of assessment of applications for grants .....	15
The order of establishing the circle and number of students that can be taken into consideration at the normative grant provided for student bursaries .....	16
Grants relative to performance .....	17
Study grant .....	17
National Higher Education Scholarship .....	19
Institutional professional, scientific grant, Ildikó Kriszbacher Scholarship, János László Research Scholarship for Doctoral Students, and institutional public life grant .....	20
'The Let's Teach For Hungary mentor programme scholarship .....	22
Grants relative to social situation .....	23
Basic grant .....	23
Regular social grant .....	23
Extraordinary social grant .....	24
Professional practice grant .....	24
'The student's social situation .....	25
Bursa Hungarica Higher Education Local Government Scholarship .....	26
Doctorate bursary .....	26
Other grants .....	26

Supporting the publication of lecture notes, purchasing electronic textbooks, teaching materials and electronic equipment necessary for preparation and devices facilitating the study activities of students with disabilities .....	29
Supporting cultural and sport activities .....	29
Supporting the operation of the University Student Council and the Doctoral Student Council .....	30
GRANTS WITH INTERNATIONAL RELEVANCE .....	30
Scholarships for supporting the studies of Hungarian citizens in foreign state-recognised higher education institutions .....	30
The scholarship for students studying abroad in a country belonging to the European Economic Area .....	31
The order of supporting the studies of foreign citizens in Hungary .....	31
Conditions relating to the use of dormitory services and accommodation grants .....	35
Dormitory placement .....	41
Student salary .....	41
The general rules of the payment of monetary grants .....	43
Chapter III .....	44
Rules pertaining to the re-assignment between state-funded and fee-paying training .....	44
Chapter IV .....	51
Fees and charges payable by the student .....	51
Chapter V .....	66
Rules of procedure and the legal consequences of failure to fulfil the obligations specified in this Code .....	66
CHAPTER VI .....	67
Special provisions pertaining to students pursuing studies in foreign language training .....	68
CHAPTER VII .....	68
Miscellaneous and temporary provisions .....	68
CHAPTER VIII .....	69
Faculty peculiarities .....	69
SPECIAL PROVISIONS PERTAINING TO THE FACULTY OF LAW .....	69
Special provisions pertaining to the Medical School .....	70
Special provisions pertaining to the Faculty of Health Sciences .....	72
Special provisions pertaining to the Faculty of Music and Visual Arts .....	74
Special provisions pertaining to the Faculty of Engineering and information technology .....	76

Special provisions pertaining to the Faculty of Sciences .....	76
Special provisions pertaining to the Faculty of Pharmacy .....	78
Special provisions pertaining to the Faculty of cultural sciences, education and regional development .....	78
CHAPTER IX .....	79
Closing provisions .....	79
Annex 1. ....	85
Annex 6. ....	85
Annex 10. ....	85
Statutes of the University of Pécs on the László János Doctoral Research Scholarship .....	85
Chapter 1. ....	85
Principles .....	85
Article 1. (1) The aim of the Scholarship is to help developing the doctoral students' talent and their way to become university lecturer and researcher. ....	85
Chapter 2. ....	86
Structure of the Scholarship .....	86
Article 2. (1) Doctoral students pursuing studies in doctoral training at the University with active student status are entitled to submit an application for the Scholarship provided that .....	86
Chapter 3. ....	86
Evaluation process of the applications .....	86
1. Issuing the call for applications .....	86
Article 3. (1) The call for applications is issued annually by the Talent Council based on the proposal of the Doctoral Student Union's delegates. ....	86
2. Content of the applications .....	86
Article 4. (1) The application shall demonstrate the doctoral student's professional achievements prior to the application period. ....	86
Article 5. (1) The application shall be considered invalid if .....	87
3. Evaluation criteria and process of the applications .....	87

Article 6. (1) The submitted applications are evaluated and ranked by the Committee in accordance with Annex 1 and 2 of this regulation. When evaluating the work plan (Appendix 2) the Committee shall examine its professional grounds by taking into account the criteria determined in Appendix 4. ....	87
Article 7. (1) The composition of Committee shall be determined by the rules of procedure of the Committee for Charges and Benefits of the University of Pécs's Doctoral Student Association. ....	88
4. Decision on supporting the applications .....	88
Article 8. (1) The Committee's ranking, reserve list and the amount of scholarship shall be decided by the Talent Council through voting. The Talent Council is not bound by the Committee's proposal. ....	88
5. Legal remedy .....	88
Article 9. The applicant is entitled to appeal against the Talent Council's substantive decision on the application or its report within 15 days of notification in compliance with Article 5 (2) of the University of Pécs's Code of Charges and Benefits (Annex 6 of the Statutes of the University of Pécs). ....	88
Chapter 4. ....	89
The Scholarship .....	89
Chapter 5. ....	89
Rights and obligations of the doctoral student participating in the Programme .....	89
Chapter 6. ....	89
Consultants (instructors) participating in the Programme .....	89
Chapter 7. ....	90
Funding of the Programme .....	90
Chapter 8. ....	90
Closing provisions .....	90