

UP Faculty of Health Sciences - Charges and service fees

Number	Payment item	Remarks	Amount	Utilisation of revenue
1	Second and every further registration for a course unit	according to the stipulations in Section 42 (3) of the CSE [TVSZ]	1000 HUF/credit, but 4000 HUF at most/course unit and 15000 HUF at most/student/semester	50 % concerned organizational unit, 50 % University Student Council
2	Enrollment after the end of the registration period	Section 38 (3) of the CSE [TVSZ]	5000 HUF	50 % concerned organizational unit, 50 % University Student Council
3	Missing a previously reserved appointment for health aptitude test	Section 51 (12) of the CCB [TJSZ]	2000 HUF / appointment	100 % concerned organizational unit
4	Other certificate in English language (eg.: certificate on practice, number of hours, degree certificate)	certificate on practice, number of hours, degree certificate, filling out HCPC and other forms	3000 HUF	100 % concerned organizational unit
5	Other certificate in Hungarian language	certificate on practice, number of hours, degree certificate, filling out HCPC and other forms	2000 HUF	100 % concerned organizational unit
6	Description and certification of certain educational items (courses, course-units etc.) in the language of the training	in case it cannot be found on the homepage of the University	500 HUF / page	100 % concerned organizational unit
7	Sending a document requested by the student (eg. Copy of transcript of records) by post		1500 HUF / post	100% érintett szervezeti egység
8	Issuance of certified copy of document (eg.: copy practical gradebook, degree certificate)	certifying copy of practical gradebook or other documents related to the studies	2000 HUF	100 % concerned organizational unit
9	Copy of gradebook / academic transcript without syllabus for students having student status	from the second copy	1000 HUF	100 % concerned organizational unit
10	Copy of gradebook / academic transcript without syllabus for students not having student status		1000 HUF	100 % concerned organizational unit
11	Defaulting on tuition fee/self-financing fee payment	According to Section 52 (1) of the CCB [TJSZ]	6% of the amount of the tuition fee/self financing fee affected by the default	100 % concerned organizational unit
12	Administrative procedural fee of a credit transfer request for the recognition of studies pursued in a foreign higher education institution (with the exception of studies pursued as a student of the UP within the framework foreign training, eg. Erasmus approved by the University for the given student)		7000 HUF / subject	100 % concerned organizational unit
13	Administrative procedural fee of a credit transfer request for the recognition of studies pursued in another Hungarian higher educational institution (except for credit transfer in the framework of the given training within the student status at the UP)		1500 HUF / subject, but maximum 15000 HUF	100 % concerned organizational unit
14	Issuance of honorary degree in certificate holder cylinder for students in master training		1500 HUF	100 % concerned organizational unit
15	Obligatory course-unit to be completed simultaneously with master training	in the case of courses prescribed during the admission procedure by the CTC [KÁB] on the basis of the programme completion and exit requirements	Thirtieth of the tuition fee of the given bachelor training per credit rounded to 100 HUF/EUR/USD.	100 % concerned organizational unit
16	Authentication of the photocopy of the diploma (degree certificate)		2000 HUF / copy	100 % concerned organizational unit
17	Graduation ceremony participation fee, unless the participation is compulsory	under Section 64 (2) of the CSE [TVSZ] /graduation gown rental, etc./	5500 HUF	100 % concerned organizational unit
18	Fee for losing the tassel at the graduation ceremony		11000 HUF	100 % concerned organizational unit
19	Pin to be received at the graduation ceremony		700 HUF	100 % concerned organizational unit
20	Fee for losing the cap at the graduation ceremony		11000 HUF	100 % concerned organizational unit
21	Fee for losing the gown at the graduation ceremony		45500 HUF	100 % concerned organizational unit
22	Fee for tickets to the graduation ceremony		500 HUF / ticket	100 % concerned organizational unit
23	Issuance of the duplicate of the diploma (degree certificate)		15000 HUF	100 % concerned organizational unit
24	Issuance of diploma supplement in Hungarian and/or in the language of the training (nationality trainings, foreign language trainings)	from the second copy	3500 HUF/copy	100 % concerned organizational unit
25	Issuance of diploma supplement in Hungarian and/or English	from the second copy	3500 HUF/copy	100 % concerned organizational unit
26	Validation of student card by post	In accordance with the regulation pertaining to student cards.	1500 HUF / post	100 % concerned organizational unit
27	Late submission of thesis	with regard to the stipulations concerning deadlines in Section 59 (10) of the CSE [TVSZ], but not more than one week	1500 HUF / day	50 % concerned organizational unit, 50 % University Student Council
28	Registration and / or dropping of a subject after the deadline		5000 HUF / subject	50 % concerned organizational unit, 50 % University Student Council
29	Issuance of a copy of the transcript of records		2000 HUF	100 % concerned organizational unit
30	Third and any further examination in the same course-unit	Section 53 (7) of the CSE [TVSZ]	3500 HUF	50 % concerned organizational unit, 50 % University Student Council
31	Course taken up in visiting student status		thirtieth of the amount of the semester's tuition fee per credit	100 % concerned organizational unit
32	Uncertified absence at an examination	Section 49 (9) of the CSE [TVSZ]	5000 HUF	50 % concerned organizational unit, 50 % University Student Council
33	Final closing examination fee	for students not having student status in the given training (the final closing examination is free of charge for students having student status concerning the related training)	20000 HUF	50 % concerned organizational unit, 50 % University Student Council
34	Consultation before the final closing examination for students not having student status		one-thirtieth of the amount of the semester's tuition fee per consultation	100 % concerned organizational unit

Fees related to dormitory services

Number	Payment item	Remarks	Amount	Utilisation of revenue
35	Late payment of dormitory fee	within 8 days	5 % of the dormitory fee, considering the rounding rules	50 % concerned organizational unit, 50 % University Student Council
36	Late payment of dormitory fee	beyond 8 days	25 % of the dormitory fee, rounded to 5 HUF considering the rounding rules	50 % concerned organizational unit, 50 % University Student Council
37	Service fee	according to the service contract	according to contract	100 % concerned organizational unit
38	Notice fee	procedural fee for the written warning given to the student in case of breaching the provisions of the House Rules and Dormitory Regulation	5000 HUF	100 % concerned organizational unit
39	Service fee for reserved place	according to Section 34/C (7) of the CCB [TJSZ]	80 % of the monthly dormitory fee, rounded to 5 HUF considering the rounding rules, but minimum 15000 HUF	100 % concerned organizational unit
40	Entrance fee for dormitory visitors	Administration fee for the entrance of visitors without dormitory membership status between 23:00-06.00	2500 HUF / occasion / visitor	100 % concerned organizational unit