

University of Pécs

Faculty of Health Sciences

Dean's Order No. 7/2021 on the control of the fourth wave of coronavirus



30 November, 2021.

PREAMBLE

20/2020 on the order of emergency visits to the University of Pécs. Section 9 of the Rector's and Chancellor's Joint Instruction No. (3) Within the framework of Annex 17 of the Study and Examination Regulations of the University of Pécs (hereinafter: TVSZ), I regulate the framework of digital education other than attendance education as follows.

Scope

1. § The personal scope of this dean's order extends to all courses resulting in the student status of the Faculty of Health Sciences (higher education vocational training, undergraduate training, full-time training, master's degree, specialized training, doctoral training), regardless of nationality. hereinafter referred to as "students")
2. §. The temporal scope of this dean's order covers the fall semester of 2021/2022. academic year.

General provisions

3. § (1) The student may also submit the application and appeal in connection with the study and examination matters electronically (by e-mail) to the Registrar's Department of the Faculty of Health Sciences of the University of Pécs (hereinafter: the Faculty) and to other decision-making bodies. If the application is submitted by e-mail, it is necessary for the student to send it from the e-mail address included in the study system, as well as his / her name and ID of the study system.

(2) In order to keep in touch with study and examination matters, the student is obliged to check in the study system that the e-mail address provided is correct and that the mailbox is suitable for receiving letters. The student is obliged to change the e-mail address in the study system and to report the fact of this change to the Registrar's Department without delay.

(3) The Faculty will consider the application submitted to the Registrar's Department and other bodies entitled to make decisions, and it is entitled to send the decision made to the student electronically to the email address indicated in the study system. Electronic administration does not affect its deadline. An electronic document sent in accordance with this paragraph shall be registered.

Dean's Equity

4. § Section 14 (1) of the TVSZ shall be applied with the exception that the dean may exercise equity once in addition to one of the occasions specified in the regulations during the student's entire training, at the student's request referring to a circumstance related to the epidemiological situation.

Academic calendar

5. § (1) § 9 of Annex 17 to the TVSZ. at the request of the dean, the rector may change the schedule of the academic year. Based on the proposal of the dean, the 2021/2022 was previously adopted by the Faculty Council of the Faculty of Health Sciences. The schedule of the academic year is modified with the permission of the Rector as follows:

- a) In the case of students who are / have been volunteering and seconded in the autumn semester of the academic year 2021/2022., the final deadline for the completion of the demonstration and field practice will be changed to the end of the examination period, January 21, 2022.
- b) For students who are not/ have not been performing voluntary tasks in the autumn semester of the academic year 2021/22., and have not been seconded, deadline has been set for the completion of demonstration and field practice 23 December 2021.

Order of higher education courses

6. §. (1) The trainings at the Faculty of Health Sciences in the first semester of the academic year of 2021/2022. they may be pursued primarily in the normal work schedule, in the framework of attendance training, which may be waived only within the framework specified in these instructions.

(2) The examination can take place in a personal presence or in an electronic framework (using infocommunication) according to the decision of the instructor.

Procedure for examination to be organized within the electronic framework (using infocommunication tools)

7. §. (1) It is recommended to use the faculty e-test system, the Forms form published through TEAMS or the Moodle test system to conduct written examinations in the framework of electronic (using infocommunication tools). The Faculty's IT team also provides support for the faculty's e-test system.

(2) In addition to these systems, other systems may be used according to the free decision of the course instructor (or corcurrent decision of the instructors), in which case the following conditions must be fully met:

- Students should be familiar with the operation of the test system, (or be familiar with the the system before the exam) which should not be disproportionately complicated, and should not be able to complete the examination paper without interruption.
- The applied system must be suitable for the archiving of dissertations, for retrieval in case of a legal remedy request, and for the student to be able to exercise the right of access.

(3) The student may be required to present his or her environment at the beginning of the written examination or at any time during the examination by means of a device capable of providing a continuous visual and audio connection. During the written exam, no one other than the student may be in the room.

(4) The examinee may not use unauthorized aids or assistance, otherwise the examiner is entitled to interrupt the examination, the fact of which is recorded in the records.

(5) Only the Microsoft Teams system may be used to conduct oral examinations in electronic (infocommunication) means in such a way as to ensure student control of the answers, in such a way the inclusion of one additional student in the examination. In addition, in the event of an epidemiological emergency, the publicity of the examinations cannot be guaranteed.

(6) Prior to the start of the oral examination (conducted using electronic infocommunications tools), the examiner is obliged to verify the candidate's identity by presenting a document with his / her own photo that is suitable for identification (identity card, passport, driving license, student ID card).

(7) The basic requirement of the oral exam (conducted using electronic infocommunication tools) is a simultaneous audio and visual connection between the student and the examiner, which is initiated by the examiner on the basis of the Neptun exam sheet and which the student is obliged to receive. If the absence of such a connection is verifiably the result of the student's passivity, an entry "missed" will be added to the exam sheet.

(8) The student may be required to present his / her environment at the beginning or at any time during the oral examination (conducted using electronic infocommunication tools). During the oral examination, no one other than the student may be present in the room, no aids or assistance may be used, otherwise the examiner is entitled to interrupt the student's examination, the fact of which is recorded in the records.

(9) The oral exam, which is organized within the framework of electronic (using infocommunication tools), is considered to have started with the announcement of the exam question, after which the student's performance must be evaluated with a mark. The exam interrupted due to a technical malfunction does not count as an initiated exam, it does not count in the number of exams of the candidate. The examiner is obliged to record the examination results in the electronic study system no later than on the working day following the examination day.

Order of examinations to be organized in personal attendance

8. §. (1) Only healthy, asymptomatic students or instructors may participate in attendance tests.

(2) It is necessary to ensure frequent, if possible natural ventilation of the site of practice. In all cases, both before and after the examination, disinfection is required in the rooms, corridors and social rooms, as part of which the surfaces (doors, window handles, keypad, monitor, mouse, electrical and other switches, railings, faucets etc.) frequently touched by hand must be cleaned with a virucid 7 disinfectant.

(3) During the examination, the rules of cough etiquette must be strictly observed, to which the candidates' attention must be drawn by written information before the examination and orally at the beginning of the examination.

(4) The oral exam may be held only in a well-ventilated room and a maximum of two students may be present at the time of the examination and, in the case of a pre-committee examination, outside the committee. In the case of an oral presentation, the mask must be worn by all participants.

(5) In the case of examinations related to practical classes, which also measure a practical activity element or skill, it is possible to take an attendance examination in compliance with the relevant epidemiological and hygiene rules.

(6) During the practice, if it is essential for the performance of the practice, for the implementation of the given practical element, the mask can be removed only until the time of the performance of the given practice. If possible, a safety distance of 1.5 meters should be observed in this case as well.

(7) In the case of the oral exam for the attendance (colloquium, final exam), the students are obliged to arrive at an agreed, scheduled time in case of informing the institute organizing the exam in advance.

(8) In case of final exams, attendance exam can be organized. The department or institute responsible for organizing the examination may announce the examination for the student in such a way that the student appears at the place of training or at the registered office in Pécs. If the student takes an absence examination at a place other than the meeting place of the examination board, the relevant training center shall ensure the presence of the supervising instructor(s) ensuring the fairness of the examination in order to ensure the smooth running of the examination. After the preparation period, the candidate logs in the Microsoft Teams interface, after the examination committee has joined, and starts answering the questions asked by the members of the examination committee. The course and conduct of the final examination is no different from the examination organized under traditional conditions.

(9) The dates of the exams will be announced in the Neptun Educational System, indicating whether the exam will be organized digitally or the location of the exam will be indicated. It is only possible to register for, modify or deregister from the exam through the Neptun Educational System.

(10) Deliberate induction of a technical disturbance during an electronic (using infocommunication) examination is considered to be an examination fraud, so in this case the legal consequences of the examination recorded in the TVSZ apply.

(11) If the occurrence of a technical disturbance is not the result of an intentional behavior, the lecturer and the candidate are obliged to act jointly in order to eliminate the technical disturbance.

(12) If the technical malfunction occurred before the examination question was presented, the examination may be resumed within a reasonable time. If the technical disturbance occurs after the presentation of the exam question, the exam can be continued, but only once, during which the lecturer is obliged to ask a new exam question.

(13) It is considered a technical disturbance if the connection to the electronic exam is lost for a long time for any reason. Both the lecturer and the student should try to eliminate the technical disturbance during the consultation within the scope of the general obligation to cooperate (by any means).

(14) If the examination becomes impossible due to a technical obstacle and the technical disturbance cannot be remedied within a reasonable time by the lecturer or the student, it must be possible to hold the examination at a new time during the examination period. For an exam missed due to a technical disturbance under this paragraph, the lecturer is required to record “certified absence” status in the Neptune Educational System.

(15) In each case, the requirements of the subjects that can be completed with submitting the paper must be determined by the lecturer of the given subject, who will notify the students in writing or by e-mail.

Field and demonstration room practice

9. § (1) The Faculty shall organize the field and demonstration room exercises primarily in the normal work schedule, within the framework of attendance, with the deadline for the completion of the field and demonstration room exercises being changed to the time limit specified in § 5 of these regulations.

(2) Due to the epidemiological emergency, if field and demonstration room practice cannot be organized in normal working hours, if the nature of the practice makes it possible - based on the decision of the professionally responsible institute - the field and demonstration room professional practice electronically, using infocommunication means may be fulfilled by the deadline specified in Section 5 of this Order.

(3) If the protracted duration of the epidemiological emergency does not allow the students to complete the field practices until the end of the autumn semester of the academic 2021/2022, they will be organized for them in the spring semester of the academic year of 2021/2022, with the prerequisite system being changed in their case so that they can admit subjects based on this field practice.

Effective provisions

10. § §. This order shall enter into force on 30 November 2021.

Pécs, 30 November 2021

Prof Dr. Pongrác ÁCS

professor,

dean