



APPLICATION FOR CREDIT TRANSFER

Name:..... Neptune code:.....

Date of Birth: Mother's name:.....

Address:.....

Email Address:.....

Major:.....

Speciality:.....

Application Where from-where to.....

Enclosed documents:

Date:

Signature:.....

List of subjects wanted to be adopted (more list can be added)

Name of the already completed subjects			Name of the required subjects to be accepted		
Code of subjects	Title of subjects	Grade	Code of subjects	Title of subjects	Grade

For credit transfer request the student is obliged to hand in a certified copy of his/her grade-book and the subject descriptions certified by the higher education institution where the student was attended.

54. § (2)146 Acquisition of a certain knowledge content shall yield credit only on one occasion. Student performance having earned credit shall be recognised in studies pursued in any other higher education institution -provided that the relevant preconditions are met -irrespective of the higher education institution and the level of training at which it was obtained. Recognition -on the basis of the programme in the subject concerned -shall exclusively be performed by way of comparing the knowledge content serving as the basis for the credit. The credit shall be recognised if there is a seventy-five per cent overlap between the compared knowledge contents.

(3) If the student has previously acquired the required competences stipulated in the curriculum and can credibly certify it, he/she does not have to fulfil the requirements again but may apply to the CTC for their recognition.

Until receiving the resolution on credit transfer, it is the student's obligation to attend the classes of the given subject.