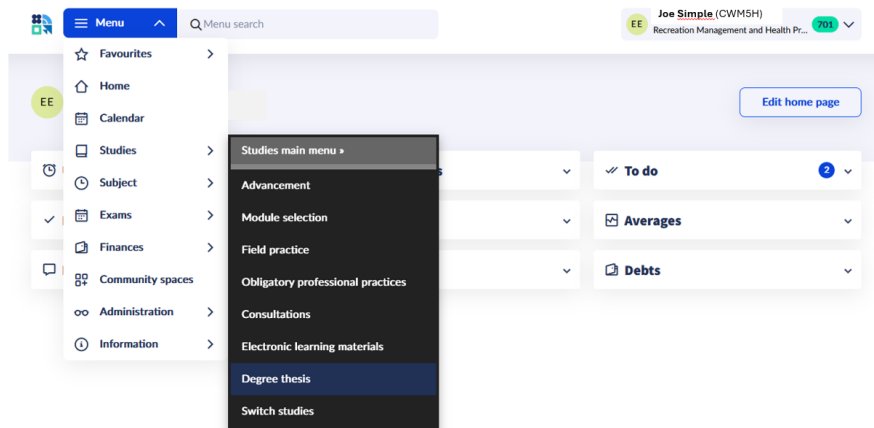


THESIS/DEGREE THESIS UPLOAD GUIDE

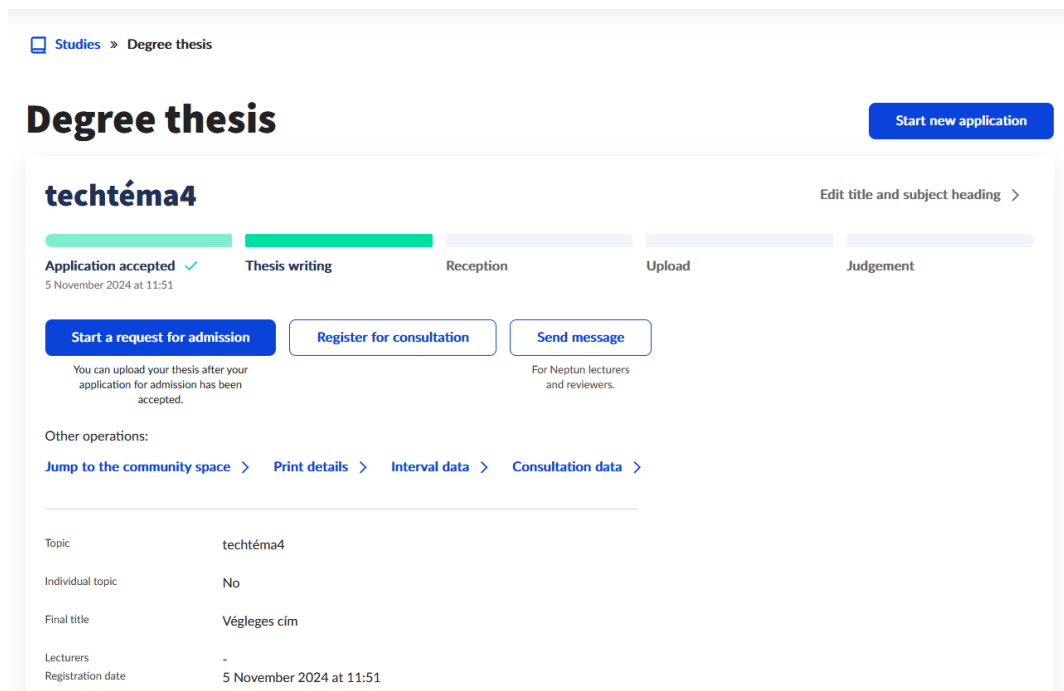
After entering the new Neptun student web (<https://neptun-web4.tr.pte.hu/hallgatoing/login>), the thesis administration is available in the **Menu** navigation bar under the **Studies** main menu and **Degree thesis** submenu. (Please don't forget to choose the appropriate training program if necessary in the scroll-down menu next to your name by clicking on the **SWITCH TRAINING** option.)

Menu / Studies / Degree thesis



The Registrar's Office opens the thesis submission page in Neptun before the thesis submission deadline if the student has an accepted research plan. The system sends the following automatic message (At this point, no action is required!):

„Dear Student! Please note that on your training your thesis application has been Accepted by the administrator.”



The thesis upload option is available only if document 7.1 (annex 7.1 of the 1/204 Dean's Order) has been submitted by the deadline set out in the Faculty's academic calendar and the Registrar's Office has accepted it.

Following this, the „Upload degree thesis” button turns blue, and the system sends the automatic message below:

„Dear Student! Please note that on your training thesis acception request has been Accepted by the tutor.”

Studies » Degree thesis

Degree thesis

Start new application

techtéma4

Edit title and subject heading >

Application accepted ✓

5 November 2024 at 11:51

Thesis writing ✓

5 November 2024 at 11:51

Admitted ✓

4 December 2024 at 23:59

Upload

Upload deadline: 4 December 2024 at 23:59

Judgement

Upload degree thesis

Register for consultation

Send message

For Neptun lecturers and reviewers.

Other operations:

Jump to the community space >

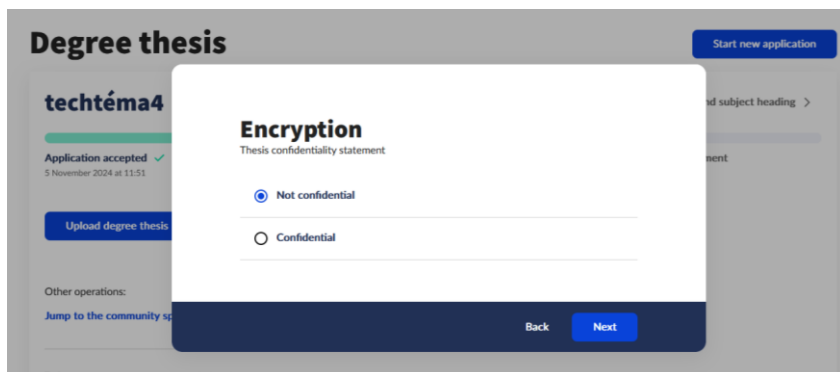
Print details >

Interval data >

Consultation data >

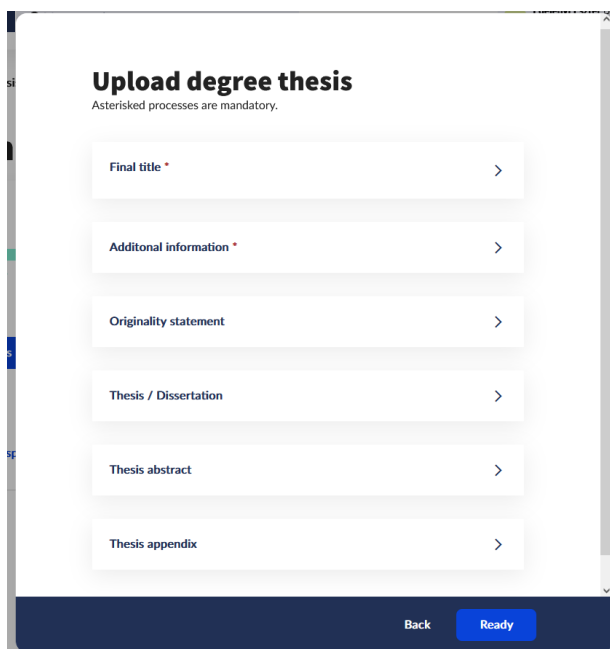
Topic	techtéma4
Individual topic	No
Thesis upload deadline	4 December 2024
Lecturers	-
Registration date	5 November 2024 at 11:51
Presentation date	-
Language	Hungarian
Organizational unit	Faculty of Health Sciences
Organizational unit code	ETK
Thesis status	Uploadable
Acceptor	
Confidential	Not confidential
Url	-
Number	SZD2411051151296334JRPV5X
Description	bármely BSC, vagy MSC-képzéshez

The first necessary step of the thesis uploading process is the **statement on confidentiality**. The thesis can be marked as 'confidential' **only** if the student has already requested the confidential treatment according to Chapter X. Section 24. of the 1/2014 Dean's Order and it has been approved by the responsible institute.



The screenshot shows a web interface for 'Degree thesis' with a sidebar on the left containing 'techtéma4', 'Application accepted' with a checkmark and date '5 November 2024 at 11:51', and a 'Upload degree thesis' button. A central pop-up window titled 'Encryption' with subtitle 'Thesis confidentiality statement' contains two radio buttons: 'Not confidential' (selected) and 'Confidential'. At the bottom of the pop-up are 'Back' and 'Next' buttons.

The starred information in the next pop-up window called 'Upload degree thesis' is obligatory to fill out. Please note that the registered information in the pop-up window will be saved only if you hit the 'Ready' button after finish filling it out.



The screenshot shows a 'Upload degree thesis' pop-up window with the subtitle 'Asterisked processes are mandatory.' It contains six input fields, each with a right-pointing arrow: 'Final title *', 'Additional information *', 'Originality statement', 'Thesis / Dissertation', 'Thesis abstract', and 'Thesis appendix'. At the bottom are 'Back' and 'Ready' buttons.

In case the thesis is confidential, the *researchability* shall be set to 'No' in the **Additional information** window.

Additional information

Field of science

Please choose one of the training/science fields.

medicine and health sciences

Researchable

No

Keyword 1

Please enter a keyword related to your degree thesis topic.

key

Keyword 2

Please enter a keyword related to your degree thesis topic.

word

Back

Save

Additional information

Field of science

Please choose one of the training/science fields.

medicine and health sciences

Researchable

Yes

Yes

No

Keyword 1

Please enter a keyword related to your degree thesis topic.

key

Keyword 2

Please enter a keyword related to your degree thesis topic.

word

Back

Save

The extensions and size limits of the files to be uploaded can be viewed under the given link.

Upload Thesis / Dissertation

Uploaded files can be modified until 4 December 2024 at 23:59.

Thesis / Dissertation

Drag here the file you want to upload, or choose from!

Upload file

Extensions and size limits allowed

Back

Save

Upload Thesis / Dissertation

Uploaded files can be modified until 4 December 2024 at 23:59.

Thesis / Dissertation

Extensions and size limits allowed

• Extension: PDF, DOC, DOCX

Maximum file size: 50 MB

Close

Back

Save

More data

Thesis Joe Simple (HCG5H).docx

12.94 KB

Language

English

Notes

Character limit: 0 / 1000

Next

Upload Thesis / Dissertation

Uploaded files can be modified until 4 December 2024 at 23:59.

Thesis / Dissertation

Drag here the file you want to upload, or choose from!

Upload file

Extensions and size limits allowed

Thesis Joe Simple (HCG5H).docx

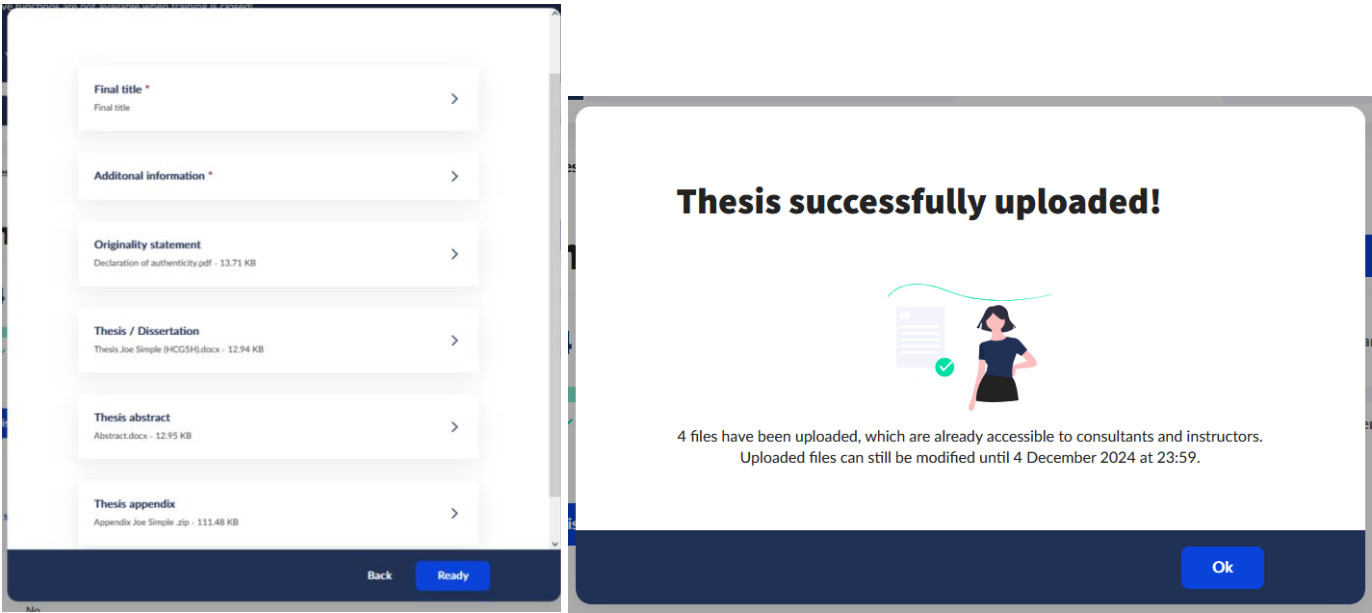
12.94 KB

Back

Save

4

After all the necessary information has been registered, the system enables the finalization of the upload. Please make sure that all the required files are uploaded before finalizing your thesis submission!



After the successful upload, the following page can be seen.

The uploaded information and files can be modified or replaced until the thesis submission deadline!

The thesis evaluation begins after the thesis is formally accepted. The reviews can be read in Neptun before the final exam (thesis defense) starts. (The opponent’s review includes questions that need to be answered during the thesis defense)

