Code of Studies and Examinations

of the University of Pécs

Pursuant to Act CCIV of 2011 on Higher Education (hereinafter HEA, Hungarian abbreviation Ftv.), to the Government Decree 79/2006. (IV. 05.) on the Implementation of certain provisions of Act CXXXIX of 2005 on Higher Education (hereinafter GD), and to the Government Decree 87/2015 (IV.9.) on the Implementation of certain provisions of Act CCIV of 2011 the Senate of the University of Pécs (hereinafter University), with the assent of the University Students Union, has adopted the following Academic and Examination Regulations (hereinafter the Regulation):

PART ONE

GENERAL PROVISIONS

Chapter 1.

The scope of the regulation

Article1. (1)[1] The scope of the Regulation shall extend to all trainings (higher-educational specialist training, undergraduate training, undivided, single-tier training, graduate training, post-graduate specialist training, doctoral training, training covering specific subfields of studies) establishing student status at the University, to persons taking part in the trainings and having student status at the University regardless of their citizenship (hereinafter students) and to employees involved in rendering the trainings, and until the receiving of the degree certificate certain provisions of the Regulation shall be applied to those persons who no longer have student status at the University.

(2) The Regulation shall apply to the academic and examination matters of students pursuing their studies in the framework of part-time training or distance education – unless stated otherwise in laws and regulations.

(3) Further, the scope of the Regulation shall apply to students establishing visiting student status at the University during the course of their studies at the University.

(4)[2] Provisions pertaining to the academic and examination matters of students pursuing doctoral studies are contained in the Doctoral Regulations of the University in accordance with this Regulation.

(5) The Regulation shall apply to the academic and examination matters of students with foreign citizenship with derogations stipulated in Part Three, Chapter 25.

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1 Amendment adopted by the Senate on its meeting held on 14th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

2 Repealed by the amendment adopted at the meeting of the Senate held on 29th November 2007. Ineffective: from 29th November 2007. Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008.

(6)[1] Students' charges and benefits relating to academic matters shall be provided for by the Code of Charges and Benefits of the University.

(7)[2] Special provisions pertaining to particular Faculties are contained in the Annexes to the Regulation.

(8)[3] Special provisions pertaining to pedagogical MA training are contained in the 11th Annex of the Regulation.

(9) Fully Hungarian State scholarship supported and partly Hungarian State scholarship supported students are also meant by state-funded students in Articles here of, except those instances where the notions „fully Hungarian State scholarship supported" and „partly Hungarian State scholarship supported" appear individually. „Self-financed" is also meant by „fee-paying" in Articles hereof, except from certain Articles where „self-financed" appear individually.

Chapter 2.

Definitions

Article 2. Terminology and their definitions in the Regulation and during the application of the Regulation:

1.[4] **recommended curriculum (model curriculum)** means the allotment of the subjects in the curriculum over semesters in a way which renders the possible completion of 30 (±3) credits in each semester so that the academic requirements can be fully accomplished within the length of programme specified in the qualification requirements. This rule shall not be applied for post-graduate specialist trainings, doctoral trainings and for the semesters involving the continuous individual training in the undivided teacher training,

2.[5] **active semester** in respect of student status means a semester in which the student is registered and his/her student status is not temporarily terminated. In an active semester the student exercises all his/her rights and shall fulfil all his/her obligations specified herein in an active semester,

3. enrolment means the official procedure to establish student status,

4.[6] **(enrolment) registration** means the student's statement as to whether he/she intends to continue his/her studies in the given semester,

1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.
2 Amendment adopted by the Senate on its meeting held on 21st June 2007.
3 Built in by the amendment adopted at the meeting of the Senate held on 1 October 2009. Effective: from 1 October 2009.
4 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.
5 Amendment adopted by the Senate on its meeting held on 21st June 2007.
6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4/A.[1] **dual training** means a form of training in the practice-oriented bachelor's degree program in the fields of training of engineering, arts, IT, agriculture, sciences, medical and health sciences or economic sciences, in the bachelor's degree program in social work, or in the master's degree program belonging to the listed fields of training in which the practical training is carried out in accordance with the major's curriculum – determined in compliance with the programme completion and exit requirements containing specific provisions for the training period, training methods, classes and the evaluation of the acquired knowledge – at a qualified organization within the framework defined by the Dual Training Council.

5. ECTS (European Credit Transfer System) means the European Credit Transfer System, which facilitates student mobility among European higher education institutions for the students of institutions accepting the principles of ECTS,

6. individual student academic working hours means the part of the student's academic work expressed in working hours which the student independently performs out of class (contact hours) in order to acquire the subject-matter of instruction and fulfil the requirements (including the time spent on studying during the examination period),

7. undivided, one-tier training means a training, in compliance with the new training system, though not divided into separate cycles, leading to the attainment of a Master degree,

8.[2] **prerequisite (precondition):** it is specified in the curriculum and means course-units that have to be accomplished in advance before registration for specific other course-units,

9.[3] **Neptun higher educational system (hereinafter: ES)** means the electronic record system of the UP for the organisation of education- and study-related matters, and handling students' finances. Students' access to the ES is ensured by the University through its homepage,

10. bettering examination means an examination opportunity to improve a grade obtained in a successful examination taken during the examination period,

10/A.[4] **training schedule of evening training** means a schedule of training provision where the contact hours of students are delivered after 4 p.m. on working days or on rest-days during term-time,

11.[5] **semester** means a period of instruction provision of maximum five months; in case of doctoral training the educational organisational periods between September 1 and January 31 and between February 1 and August 31 every year,

12.[6] **mid-semester grade (course grade)** means the grade that evaulates the mid-term performance of the student and is awarded during term-time on the basis of performance in assignments, classroom tests and presentations or essays,

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1 Built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024. Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Built in by the amendment adopted at the meeting of the Senate held on 30th August 2007. Effective: from 1st September 2007.

5 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

13. [1] **phasing-out system** means an organisation principle on the basis of which compliance with new or amended academic and examination regulations can be applied in case students who started their studies after the introduction of the new regulation or in case of students who started their studies before its introduction but chose to conduct their studies in accordance with the new or amended academic and examination regulations,

14. [2]

14/A. [3]

15. [4] **student (applicant) with disability** means a student (applicant) who suffers from physical, sense, speech disorders, autism spectrum disorders, or other psychological developmental disorders (severe learning problems, attention or behaviour control difficulties),

15/B. [5] child means the biological child and the adopted child;

15/C. [6] student with children means a student exercising parental supervision;

16.[7] **disadvantaged student** means

1. a student younger than twenty-five years at the time of registration who is qualified as disadvantaged according to Act XXXI. of 1997 on Child Protection and Custody Administration,

2. a student younger than twenty-five years at the time of registration and who has not exceeded the number of possible enrolment to the given major in which he/she commenced his/her studies in the first semester of the academic year 2015/2016 or before, in respect of whom the notary arranged for child protection care during secondary education due to family or social background, or for whom regular child welfare benefit has been disbursed, or who has been eligible for regular child protection benefit, or has been a ward of the state, provided that in the claimed period directly prior to matriculation the claim was valid.

16/A. [8] **student with multiple disadvantages** means

1. a student younger than twenty-five years at the time of registration who is qualified as multiply disadvanteged according to Act XXXI, of 1997 on Child Protection and Custody Administration,

2. a disadvantaged student according point 2 of Article 2 (16) whose parent who has custody over him/her at the time when the student has become schoolable – based on the voluntary parental declaration determined in the procedure regulated by the Act on Child Protection and Custody Administration – and had primary school leaving certificate at the most, and a student who was taken into fosterage and following the fosterage he/she partaken in after-care provision.

17. [9]

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1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

3 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 30th August 2007. Effective: from 1st September 2007.

5 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

6 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

7 Amendment adopted by the Senate on its meeting held on 30th August 2007. Effective: from 1st September 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

8 Built in by the amendment adopted at the meeting of the Senate held on 30th August 2007. Effective: from 1st September 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

9 Repealed and the numbering of the following points modified by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

18. Institutional (Academic) Guide means a guide containing the data necessary for the student to pursue and plan his/her studies,

19. repeated retake examination means repeating an unsuccessfully taken examination for the second time in the given examination period,

20. retake examination means repeating an unsuccessfully taken examination for the first time in the given examination period,

21. faculty means the organisational unit in charge of the instruction, research, and artistic activities of related degree programmes in one or more fields of training or discipline of science as defined in the educational programme,

22.[1] **preferential course schedule** means a course schedule in the scope of which the student, upon request, may be granted benefits concerning student obligations or exemption from meeting certain academic obligations – within the framework of the Regulation – except for exemption from the fulfilment of academic requirements,

23.[2] **training cycle** means the levels of training (undergraduate training, graduate training, undivided one-tier training, post-graduate specialization, and doctorate courses) built on each other within the framework of higher education,

24. programme completion and exit requirements[3] mean the knowledge, skills, proficiency and abilities (competencies) the acquisition of which is a precondition for the specific degree and professional qualification to be awarded,

25. length of programme means the period of time required for obtaining the necessary credits, degree, professional qualification or specialized qualification as defined in the corresponding laws,

26.[4] **period of training:** means a period of time consisting of instruction period and the pertaining examination period,

26/A.[5] **training schedule of correspondence training** means a schedule of training provision where – unless stated otherwise in an agreement concluded with the students concerned – the contact hours of students are delivered in a condensed form, on working days or on weekly rest days once every two weeks at the most,

27. educational programme[6] means the complex training document of the institution, which contains a detailed programme and academic requirements of the undergraduate, graduate and undivided training programs, as well as the plans of postgraduate programmes, in all cases together with detailed rules of training, such as the curriculum, the programme of studies and course-units, and the evaluation and assessment methods together with the pertaining procedures and rules,

28.[7] **field of training** means the programmes of training defined in a Government decree, the contents of which are similar or partly identical,

28/A.[8] **training status** means the a part of the student status pertaining to the training,

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

3 Amendment adopted by the Senate on its meeting held on 20 June 2013. Effective: from 20 June 2013.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007.

5 Built in by the amendment adopted at the meeting of the Senate held on 30th August 2007. Effective: from 1st September 2007.

6 Amendment adapted by the Senate on its meeting held on 20 June 2013. Effective: from 20 June 2013. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

7 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015

8 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015

29.[1] **consultation** means an opportunity for personal discussion (including electronic communication as well) provided by the lecturer of the higher education institution in connection with the student's studies the types of which are course consultation and thesis consultation,

30. credit[2] **credit** means a unit of students' academic work which represents in relation to the course-unit or curricular unit the estimated time necessary for the acquisition of a specific body of knowledge and the fulfilment of requirements; one credit equals 30 study hours – including the contact hours and the individual student academic working hours –, provided that the student's accomplishment is accepted the value of the credit does not depend on the evaluation of the student's performance

31. credit allocation means allocating credits to the student's entire academic work generally necessary for the fulfilment of academic requirements specified in the curriculum,

32.[3] **credit accumulation** means collecting credits in the course of pursuing studies. Credits obtained in each term of study will be added to credits obtained previously until the student reaches the number of credits (including the credits allocated to the body of knowledge to be obligatorily acquired) required for the award of the diploma or until the student completes credit-earning course-units,

33.[4] **credit index, corrected credit index**: are the tools suitable for the quantitative and qualitative assessment of the student's performance in a semester. To calculate the credit index, the aggregate sum of the products of the credit value of the successfully accomplished course-units and their grades shall be divided by the thirty credits obtainable during a semester in the case of prescribed progression. The corrected credit index can be calculated by the factor corresponding to the ratio of credits obtained during the semester to credits undertaken in the individual course schedule. The calculation of the combined corrected credit index corresponds to the calculation of the corrected credit index with the difference that thirty credits per semester and credits registered for and credits obtained during the whole period of time shall be taken into consideration,

34. criterion requirement means a requirement to be fulfilled obligatorily – as stipulated by the curriculum – to which no credit is allocated,

35.[5] **course** means the announced implementation of the subject (course unit) for a given semester, with a specific form and type of knowledge transfer, for which certain data related to the semester – including data of the teachers of the course, timetable dates and the assessment of the semester – are recorded in the educational system in addition to the subject data;

36.[6]

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

2 Amendment adapted by the Senate on its meeting held on 27 September 2012. Effective: from 27 September 2012. Amendment adapted by the Senate on its meeting held on 25th June 2015. Effective: from 25th June 2015

3 Amendment adopted by the Senate on its meeting held on 21st June 2007.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007.

5 Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

6 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 19 April 2012. Effective: from 19 April 2012. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015

37.[1] **mentoring programme** means a particular form of training where disadvantaged students are regularly assisted with preparation by a student or lecturer of the higher education institution, or by a separate organisation in accordance with the NHEA. At the University mentoring programme shall also mean a particular form of academic counselling during which a student, a teacher or an individual organization provides regular help to the studying and preparations of students whose academic progress is not in line with the recommended curriculum,

37/A.[2] microcredit means a fractional credit that be gained outside the obligatory curriculum;

38.[3] **subject group (milestone)** means the indicator of the thematic grouping of further curricular units,

39.[4] **module** means a set of defined subjects or course units recorded in the educational system with a unique identifier,

40. training schedule (Article) means a principle of training provision which may be full-time, correspondence, evening and distance education,

41. orientation (information) days may be organised for applicants admitted upon the decision of a Faculty at a point of time specified by it. The purpose of orientation days is to inform persons establishing student status at the University about academic and examination requirements and the organisational structure of the University and to assist in orientation on the premises of the University,

41/A.[5]

41/B.[6] **self-financed training** means a form of financing of the training in which the fee for the training service provided by the higher education institution to the student is not borne by the state, but by the student himsel/herself or another natural or legal person instead;

42. passive semester means a semester the student does not register with or in which his/her student status is temporarily pending for any other reason and during which his/her rights and obligations prevail in a restricted manner,

43. parallel student status means a further student status of a student of another higher education institution established at the University in the case of admission to a further programme, or a further student status of the student of the University established at another higher education institution,

44. studies in another higher education institution means the period when a student obtains credits in another higher education institution with visiting student status,

44/A.[7] **related fields of training** means the totality of those fields of training determined in the Minister’s Decree that have comparable training content;

45.[8] **specialisation** means a further differentiated field of training offered by the given major, not resulting in an independent qualification, but ensuring specialized knowledge,

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1 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.
2 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015
4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015 Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.
5 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.
6
7 Built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.
8 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

46. major means training directed to a professional qualification, which comprises the pertaining content requirements (knowledge, proficiency, skills) in a uniform system,

47.[1] **major director** means the person responsible for the content of the major and the whole training process, having authority, named in the documents of the major launching or commissioned by the Faculty Council,

48.[2] **specialisation** means training aimed at the acquisition of specialised knowledge which is certified as part of the professional qualification and recorded in the diploma,

49. professional qualification means evidence of specialised knowledge awarded with a Bachelor or Master degree in the form of a diploma, such knowledge being determined by the content of the major and that of the specialisation preparing the student for access to the profession,

49/A.[3]

49/B.[4]

49/C.[5] **professional practice** means a partly independent student activity which shall be accomplished in higher educational vocational training, undergraduate training, undivided training, graduate training, at an out-of-institute practice place or at a practice place belonging to a higher education institute,

50.[6] **final exam** means a form of examination for jointly assessing the knowledge of more than one course-unit, the registration for which qualifies as registration for a course-unit,

51.[7] **instruction period** means the part of the term of study,

52.[8] **academic year** means an educational organisational period of minimum ten months and maximum twelve months, in case of doctoral training it shall mean an educational organisational period of twelve months,

1 Amendment adopted by the Senate on its meeting held on 21st June 2007.
2 Built in by the amendment adopted by the Senate on its meeting held on 27 September 2012. Effective: from 27 September 2012.
3 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.
4 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.
5 Built in by the amendment adopted by the Senate on its meeting held on 18 February 2010. Effective: from 18 February 2010. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015
6 Amendment adopted by the Senate on its meeting held on 21st June 2007.
7 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.
8 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

53. [1] **class (contact hour)** means a class (lecture, seminar, practice, consultation) requiring the continuous personal contribution of the lecturer in the form of in-person education for the fulfilment of the academic requirements specified in the curriculum or the course description with a length of at least 45 minutes and at most 60 minutes. Theoretical training carried out in the form of a closed-system electronic distance education shall be considered equivalent to a classroom lesson implemented through in-person education provided that the training is conducted through a closed-system electronic distance education in such a way that the lectures are offered using the video content-manager of the closed-system distance education training-management system, and students have the possibility of online consultation with the contribution of the instructor in the required quantity and duration using the closed-system distance education training-management system, as well as the possibility of testing, which ensures that students can individually check the acquisition of knowledge, provided by the functionality of the closed-system distance education training-management system;

54. [2] **course list** means all the courses offered in line with the curriculum in the given semester,

55. [3] **course unit, subject:** the course unit is a subject that can be completed in one semester, is recognized with a specific credit value and has a completion requirement and subject thematic. The recommended curricula are built of subjects. The subjects may be enrolled for by the students also independently, as other optional subjects, but basically the recommended curriculum includes the group of subjects that shall be accomplished by the student in order to complete the given module or their accomplishment is recommended (elective subjects). The subjects (course units) shall consist of those characteristics that are generally true for one subject each. In the ES it shall be represented as one subject if the name and – based on the name – the content, credit value, requirement and code as technical characteristics and also the course director are identical. In case a given subject can be registered in different languages within the given training, the different language versions of the subject shall be considered as one subject even if their codes are not identical and their titles are implicitly different due to the language,

56. [4]

56/A. [5] **subject thematics** means a content summary of the data, identifiers and specifics of the subject, which, among other things, determines the knowledge material of the subject and the requirements for its completion; in case of a significant alteration in the subject thematics it shall be saved with a new version number, and data of the subject's announced course shall also indicate the version of the announced subject thematics.

57. curriculum means the document containing the detailed rules pertaining to the training and the detailed Academic and examination requirements of the training,

58. [6] **curricular unit** means subjects considered as identical in the ES,

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1 Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

4 Repealed by the amendment adopted by the Senate on its meeting on June 20, 2024. Ineffective: from July 1, 2024.

5 Built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015

58/A.[1] **educational system identifier (ETR username, Neptun username):** a unique student identifier generated and registered by the educational system

59.[2]

60.[3] **distance education** means a particular form of training involving the use of ICT teaching aids and teaching-learning methods based on the interactive relationship between lecturer and student and the student's individual work, where the number of contact hours is less than 30% of the contact hours in full-time training or 20 % in case of trainings covering specific subfields of studies and post-graduate specialist trainings. Distance education can be fully implemented in the form of a closed-system electronic distance education carried out with a closed-system distance education training-management system;

61. disciplines of science are humanities, health sciences, religion, agriculture, engineering, medicine, social sciences, natural sciences, and arts which diverge into branches of science,

62.[4]

63.[5] **pre-degree certificate** means a certificate issued by the University for the student who has passed the academic and examination requirements and the prescribed professional practice – except for writing the thesis work (thesis, degree thesis) – and has earned the prescribed number of credits,

64.[6] **examination** means a form of assessment to verify and evaluate the acquisition of knowledge, skills and abilities, which can also be accomplished by completing a project task,

65. examination period[7] means the part of the term of study devoted to testing and assessment in the framework of which only the end-of-semester assessment of the acquired knowledge is conducted and grades are given,

66. examination course means a form of a course with no contact hours but with examination opportunities.

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1 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

4 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

6 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

7 Amendment adopted by the Senate on its meeting held on 21st June 2007.

67.[1] **closed-system distance learning training-management system** means a closed informatic system qualified and certified for the ES that plans, organizes and monitors the training of the person participating in the training, provides the digital curriculum necessary for the training, the content provided by the video content-manager, self-check testing and electronic examinations and further knowledge material in e-book format in accordance with the training program via an online connection (displayed in a web browser), which, in addition to organizing the training, automatically and unmanipulatedly records and evaluates in its database – and transmits to the ES via a system connection – the progress registered in the training program and the contents forming part of it, the answers given to testing and examination questions, the results and activities of the person participating in the training. Furthermore, it implements – based on the performance evaluation of the person participating in the training – possible navigation requests according to the training program, and also ensures full value online and offline cooperation between the instructor, the education organizer and the student or person participating in the training, carried out through interactive and distance connection, which must be designed in such a way that all its clients, user interfaces and executed functionalities shall be available in Hungarian.

68.[2] **electronic administration:** managing the academic the academic affairs between the University and the students electronically in compliance with Act CIII of 2023. on the digital state and certain rules for the provision of digital services (Hungarian abbreviation: Dáptv.) and the provisions of Government Decree 321/2024. (November 6) on the certain rules of the digital citizenship.

69.[3] **digital, distance education:** training built on the interactive relationship of teacher and student and the student's independent work with the use of specific information technology and communication devices as well asknowledge exchange and learning methods in which the number of contact hours adjusts to the number of hours of full-time and part-time trainings.

70.[4] **micro-credentials** means a certificate containing syllabus and transcript which shall be considered a public document certifying the learning outcomes gained by completing a course, module, a training covering specific subfields of studies or micro training of the University. Upon request of the student, the University issues a micro-credentials of the learning result achieved by the student,

71. project task means a form of assessment to verify and evaluate the acquisition of knowledge, skills and abilities related to the given subject or module, focusing on a certain topic and aiming at research activity by autonomous work with an individual product, definition and solution of the problem and identification of correlations as end result.

Chapter 3.

Organs of first instance in Academic and examination cases, rules pertaining to the submission of students' applications[5]

1 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
2 Built in by the amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021. Amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.
3 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
4 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.
5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

Article 3. (1)[1] All cases relating to students' studies shall qualify as academic and examination cases.

(2)[2]

(3)[3] All applications relating to academic and study matters shall be addressed to the organ with executive powers and submitted to the Registrar's Office, which file the application and forward it to the organ or person of authority and competence shall promptly or at least within 3 working days.

(4)[4] In the case of the student having submitted the application directly to the decision-making organ or person, contrary to Article (3), the organ or person having the authority to assess the application shall forward it or a copy of it to the Registrar's Office.

(4a)[5] The student shall have the opportunity to submit his/her request regarding academic or exam matters to the organisations determined by the regulation. In case the request is submitted through e-mail it is neccessary that the student sends it from his/her e-mail address that is recorded in the ES and shall indicate his/her and user identification code in the ES.

(5)[6] The student submitting the request is obliged to certify the circumstances he/she referred to with the proper document.

Authority

Article 4. (1)[7] At the University the following bodies and persons (hereinafter organs) may proceed in academic and examination cases at first instance within their own powers stipulated in the Regulation or within delegated powers:

a) the Registrar,

b) the Educational Committee of the Faculty,

c) the Credit Transfer Committee of the Faculty,

d) the Dean or the Vice-Dean assigned by him/her,

e) the Rector and Vice Rector.

f) other person or body determined in this Regulation.

(2) In academic cases initiated ex officio or by the student – unless provided otherwise by any laws or regulations, especially with the exception of cases concerning credit transfer and equity as defined by Article 14 herein – the Educational Committee of the Faculty shall proceed at first instance.

(3)[8] In cases concerning credit the Credit Transfer Committee of the Faculty shall proceed at first instance.

(4)[9] The rules of procedure of organs proceeding in academic and examination cases are contained in Annex 10 hereof.

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1 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Repealed by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

3 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

4 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

5 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

6 Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

7 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

8 Amendment adopted by the Senate on its meeting held on 27th September 2012.

9 Amendment adopted by the Senate on its meeting held on 21st June 2007.

Competence

Article 5. (1) Unless provided otherwise by laws or by the Regulation, competence to proceed in Academic and examination cases of the student shall belong to the relevant organ specified in Article 4 (1) of the Faculty where the student takes part in training.

(2) If the student takes part in training at more than one Faculty, the relevant organ of the Faculty providing the training concerned by the application of the student shall have competence to proceed in the academic and examination cases of the student.

(3) If the student's application is not related to training, the relevant organ of his/her Base Faculty specified in Article 6 (1) of the Regulation shall have competence to proceed in the Academic and examination cases of the student.

Base Faculty (parent faculty) [1]

Article 6. (1) The Faculty providing the programme to which the student has first been admitted or transferred shall qualify as the Base Faculty of the student.

(2) [2] If the student already has a status at the University for pursuing studies at the time of his/her admission or transfer his/her Base Faculty shall not change.

(3) The academic matters of the student shall be registered by the Base Faculty.

(4) [3] The Base Faculty cannot be modified even upon the request of the student.

The review of authority and competence

Article 7. (1) [4] The organ proceeding in academic and examination cases shall review its authority and competence in all stages of the procedure. I case of lacking authority or competence it shall promptly or at least within 3 working days refer the case to the organ having authority or competence and at the same time notify the student – or his/her representative if he/she proceeds through a representative – about it.

(2) If the organ having authority or competence cannot be identified or the case should be referred to an organ which has already confirmed the lack of authority or competence, the designation of the proceeding organ shall be initiated. The proceeding organ may be designated upon the request of the student provided the first instance organ cannot be identified at the start of the procedure.

(3) [5] The Director of Education is entitled to designate the proceeding organ within 15 days after receiving the request to this effect. This deadline may once be extended by an additional 15 days.

The Educational Committee of A Faculty

Article 8. (1) [6]

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1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
2 Amendment adopted by the Senate on its meeting held on 21st June 2007.
3 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2007.
4 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.
5 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008.
6 Repealed by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

(2)[1] The Faculty Educational Committee (hereinafter: EC) shall be comprised of at least six members. Its Chairperson and members shall be elected by the Faculty Council in the manner prescribed in the Statutes of the Faculty. 50% of the members shall be students with voting rights. Student members of the EC shall be elected by the Faculty Council on the recommendation of the President of the Faculty Student Union.

(3)[2] If a decision of the EC imposes the expertise of an organisational unit of instruction the EC shall request the opinion of the organisational unit of instruction concerned.

(4)[3] The procedure, the quorum, the decision making and the schedule of meetings of the EC are regulated by the Rules of Procedure constituting Annex 10 of the Regulation.

(5)[4] The powers of the EC – in the framework of the Regulation – may be delegated to the persons specified in Article 4 (1) *a)* and *d)* in the form of a resolution by a decision of the Faculty Council or the EC, approved by the Dean. The power of the EC determined in Articles 18, 18/A, 22 (5) and 46 of this Regulation shall not be delegated. The person proceeding within delegated powers shall adopt resolutions with the assent of the President of the Faculty Student Union and shall have a reporting obligation towards the EC.

The Credit Transfer Committee of the Faculty

Article 9. (1) A Credit Transfer Committee of the Faculty (hereinafter CTC) shall be established for co-ordinating transfers and examining the equivalence of knowledge contents. The Faculty may establish different committees for the different fields of training and majors.

(2)[5] The CTC shall comprise at least four members. Its members shall be elected by the Faculty Council on the recommendation of the person(s) responsible for the programme and the Dean. 50% of the members shall be students with voting rights. Student members of the CTC shall be elected by the Faculty Council on the recommendation of the President of the Faculty Student Union.

(3)[6] The CTC shall make its decisions considering the contents of the student’s written application, the relevant laws, and the regulations of the University. The grade book, records, documents and certificates or their copies certifying the accomplishment of studies and the certified copy of the description of curricular units and their syllabuses shall be attached to the application.

(4) The CTC has a decision-making power over majors for which the Faculty is responsible.

(5)[7] The CTC – in lack of inter-institutional agreement – shall request the opinion of the person professionally responsible for the course-unit of the studies concerned by the application. If the course director does not support the recognition of the credit, he/she is obliged to justify his/her opinion in detail, taking into account the provisions of Article 54 (2) of the Regulation.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

2 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amedment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

7 Amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

(6)[1] The procedure of the CTC is regulated by the Rules of Procedure accepted by the CTC provided that the deadline for evaluating the requests shall be maximum 30 days and the resolution shall contain the contents determined in Article 7 (2) of Annex 10 of the Regulation.

Article 10. The supervision of inter-institutional co-operation and conciliations within the University shall fall within the powers of the Committee for Education[2] .

Written Notification, registration and implementation of decisions[3]

Article 11. (1)[4]

(2)[5] The University shall notify the student about its decision in writing

a) in case it concerns the validity of the student's student status,

b) in cases laid down by law, in particular all the decisions of the Secondary Educational Committee,

c) in case the application of the student is – fully or partially – rejected,

d) in case it places obligations to the student,

e) if the students requests it.

(3)[6] If in the cases specified in Article (2) the organ/person having the relevant power makes decision, the resolution shall contain the obligatory content elements, stipulated in Article 7 (2) of Annex 10 of the Regulation, with special regard to the possibility of legal remedy.

(4)[7] The Registrar's Office shall register the decisions concerning the student's educational, examination, and financial cases and record them in the ES.

(5)[8] The decision fully approving the student's request shall be enforceable promptly. In other cases the decision shall be enforceable only upon becoming final.

Article 11/A.[9] For the purposes of this regulation, it shall be considered a written notification if decision or statement

a) has been put in writing, signed in the traditional manner on paper with a date stamp and the University's seal, and delivered by post or communicated to the student in the manner specified in Article 23 or Article 37 of this regulation,

b) has been authenticated and communicated by electronic means as specified in the Act on the General Rules of Electronic Administration and Trust Services (Dáptv.) by the person making the statement or decision.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

2 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. In the whole text of the Regulation the title Educational and Credit committee shall be changed to Committee for Education.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

4 Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

6 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

7 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

8 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

9 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

Authentication of documents issued by the University in accordance with this regulation [1]

Article 11/B. [2] Paper-based documents must be authenticated by the signature of the person specified in this regulation, the seal of the University and the date. Electronic documents must be certified with an electronic signature or electronic stamp of at least enhanced security, based on a qualified certificate or qualified by a person authorized to issue electronic documents, and must also be certified with a time stamp issued by a service provider that provides this service as a qualified service provider. In case of an electronic signature linked to a natural person, the electronic signature must also include the person's role authorizing the issuance of electronic documents.

Chapter 4.

Legal remedy

Article 12. [3] (1) [4] Pursuant to the provisions of Article 57 of the HEA the student shall be entitled to appeal against decisions or actions of the higher education institution, or against lacking action (hereinafter jointly referred to as ’decision’) – within fifteen days from the notification of the student in question or in the lack of such notification from the date when s/he learns about such decision – with exception of decisions concerning the assessment of academic performance. The appeal mailed or communicated towards the University in writing on the 15th day after notification, or the date of being informed about the decision, with certified proof is considered as valid appeal handed in before the deadline. The student shall have the opportunity to submit his/her appeal to the organisations determined by the regulation. In case the appeal is submitted through e-mail it is neccessary that the student sends it from his/her e-mail address that is recorded in the ES and shall indicate his/her and user identification code in the ES.

(2) [5] Decisions on performance assessment can also be appealed against – within fifteen days from the notification of the student in question or in the lack of such notification from the date when s/he learns about such decision –if the decision is not based on the requirements adopted by the University, or is in conflict with the provisions of the Statues of the University, or if rules pertaining to the organisation of the examination have been violated.

(3) [6] The appeal claim shall be dealt with by the Secondary Educational Committee along with the rules of procedure set forth in the Rules of Procedure constituting Annex 10 of the Regulation. The deadline of deciding on the appeal and the notification of the decision (recording the decision in writing and sending it to the student) shall be thirty days from the submission of the appeal.

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1 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
2 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
3 Amendment adopted by the Senate on its meeting held on 19th December 2013.
4 Amendment adopted by the Senate on its meeting held on 27th September 2012. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
5 Amendment adopted by the Senate on its meeting held on 21st June 2007.
6 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

(3a)[1] In case of breaching his/her rights the student shall have the following opportunitues:

a) turning to the University Student Union for legal aid,

b) doctorate students (and doctoral candidates) with doctoral student status can turn to the Doctorate Student Union for legal aid,

c) initiate the procedure of the commissioner of educational rights provided that the University had already used its right for legal remedy except for court proceedings.

(4)[2],[3],[4] The Secondary Educational Committee is set up of three persons. The Chairperson of the Committee is the person designated by the Rector, its further members are the representatives of the Legal Department of the Rector's Office and the Student Union of the University or in case of requests related to the doctorate training or the PhD procedure the representatives of the Doctorate Student Union.

(5)[5] The student shall address the appeal together with the attached documents neccessary for the evaluation of the case to the Secondary Educational Committee and hand it in to the organ which adopted the contested decision within the deadline specified. The student shall hand in the appeal against the assessment of studies directly to the Secondary Educational Committee within the deadline specified. The organ which adopted the contested decision shall promptly forward the appeal to the secondary Educational Committee along with a copy of the decision appealed against, and all the necessary documents unless the appeal was handed in beyond the deadline and so it is rejected without further investigation, or unless it corrects, supplements, modifies or revokes the contested decision in full conformity with the contents of the appeal.

(6)[6] The student or his/her representative shall be entitled to act in the remedial proceedings. In case the remedial request is signed by the student's representative or if it is signed both by the student and the representative, the original copy of the authorization shall be attached to the remedial request. If a representative is acting in the case the scanned copy of the original, signed authorization shall be attached to the electronically submitted remedial request. The student is obliged to present the original paper copy of the authorization if requested by the Secondary Educational Committee.

(7) The person

a) who has taken the appealed decision, or failed to make a decision,

b) who is a close relative of the person defined in paragraph *a)*

c) who cannot be expected to deliver an impartial opinion

may not negotiate the appeal claim.

(8)[7] The Secondary Educational Committee may make the following decisions:

a) rejects the claim,

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1 Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

2 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007.

3 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008.

4 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective from 25th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. The numbering of the Articles is automatically modified. Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 20th June 2013. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

6 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

7 Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

b) calls the person or body having failed to make the decision to make the decision,
c) changes the decision,
d) annuls the decision, and calls the decision-maker to conduct a new procedure,
e) terminates the legal remedy procedure,
f) transfer the appeal to the organ of authority and competence,
g) suspend the legal remedy procedure.

(9)[1] In the cases specified in points *a)*, *b)*, *c)* and *d)* of Article (8) the decision shall be in a resolution with an explanation, in the cases specified in points *e)*, *f)* and *g)* the Secondary Educational Committee shall make an order. The order shall contain the content elements speficied Article 7 (2) of Annex 10 of this Regulation. The Secondary Educational Committee shall terminate the procedure with injunction if the legal remedy procedure is no longer relevant or if the student has withdrawn his/her appeal. In case the Secondary Educational Committee establishes that further information and documents are neccessary for making a grounded decision and the hearing of the student or other person(s) on a following meeting is requisite, it may suspend the legal remedy procedure with an order until meeting in which the decision can be made with the help of the complementary information and documents or in which the hearing of the student or other person(s) happens. The term of suspension shall not be counted in the deadline of making the decision on the appeal. The order specified in points *e)*, *f)* and *g)* of this Article (8) can be made by the head of the Secondary Educational Committee based on the proposal of the secretary even without a meeting.

(9a)[2] During the procedure the decision shall indicate the possibility of appeal, and the student shall be offered – aside from the exceptions in this Article – to be interviewed by the Secondary Educational Committee. In case of appeals regarding dormitory residencies, the takeover of dormitory fee (application for equal opportunities), and social benefits the student must be given the opportunity of a personal hearing at the meeting of the Secondary Educational Committee only in case the student has requested it in his/her appeal. In case the student does not attend the meeting of the Secondary Educational Committee, his/her absence is no obstacle for holding the meeting. In this case the Secondary Educational Meeting shall evaluate the case based on the available documents. In case the student indicates his/her absence with a related certification before the meeting of the Secondary Educational Committee and requests to hold the hearing of his/her case in his/her presence on a later date, the suspension of the legal remedy procedure and the hearing of the student’s case on a later meeting is neccessary.

(9b)[3] The opportunity for the hearing of the student may be provided electronically by the Secondary Educational Committee (with the help of an information and communication device capable of transferring sound and picture simoultaneously, with online calling). The secretary of the Secondary Educational Committee shall inform the student about the conditions of the online hearing in the invitation to the meeting sent in e-mail to student’s e-mail address recorded in the ES. In case the student does not have the technical conditions neccessary for the online hearing or requests personal hearing for other reasons there is no possibility to hold an online hearing.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th February 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

2 Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

3 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

(10)[1] The student may appeal against the decision made in the procedure of legal remedy by filing an administrative lawsuit. Submitting the appeal shall result in postponing the effect of the decision. The appeal can be also submitted by referring to breaking the provisions pertaining to the student's legal status.

(11)[2] The decision of the first instance shall become final if no appeal has been lodged within the time limit specified in Article (1), or if the student has waived his/her right to appeal. The final decision shall be final upon publication.

(12) For the purposes of these provisions, the provisions applying to student status shall mean the provisions of laws and institutional documents stipulating the rights and obligations of students.

(13)[3] The provisions of the Act on the general administrative regulation shall be applied appropriately concerning the proof of evidence, the form and content of the decision, its correction, amendment, modification or revocation upon request or ex officio during the procedure of considering the appeal.

(14)[4] The charges incurring during the procedure of legal remedy and its preceding procedure or procedures shall be borne by the Student and the University themselves.

(15)[5] The right of initiating an appeal shall extend to the acts of the admission procedure within the University's authority and the matriculation procedure. The right of appeal and the termination of the ongoing appeal shall also extend to the person whose student status had already been terminated meanwhile.

Article 13. (1) No appeal stipulated under Article 12 may be lodged in case the University and the student agree to the provision of services. In the event of breach of such an agreement the injured party shall have the right to seek redress in court.

(2)[6] Any decision that concerns the student and violates the requirement of equal treatment and was made within the powers of the maintainer of the institution in the course of practical training shall be deemed null. There is no time limit to cite invalidity of such decision.

(3)[7]

(4)[8]

(5)[9]

Equity

1 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

2 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

3 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

4 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

6 Amendment adopted by the Senate on its meeting held on 27th September 2012.

7 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Repealed by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

8 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. Repealed by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

9 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

Article 14. (1)[1] Unless otherwise required in the special provisions pertaining to the certain faculties, the Dean may grant exemption from a provision of the Regulation not pertaining to the fulfilment of academic requirements 2 times in a maximum 4-semester long training and 3 times in a training longer than 4 semesters – in an equitable case – and may permit, in particular, beyond the examination opportunities specified in Article 53 (2) of the Regulation, one Dean's retake examination in one course-unit in the given semester.

(2) Equity cannot be exercised against decisions leading to the termination of student status.

(3)[2] In a decision based on equity – besides the content elements of the decision stipulated in Annex 10 – the conditions of permission shall be stipulated.

(4)[3]

Chapter 5.

Student status

Article 15.[4] (1) The precondition of the establishment of student status is admission or transfer to the University.

(1a) Student's legal status is established with admission

a) based on the decision on classification made in the central admission procedures in accordance with the provisions Annex 7/a and 7/b of the Statutes of the University of Pécs,

b) outside of the central admission procedure, following the institution's own procedure

ba) in teacher training in parallel with the master training,

bb) in a training of the informatics field of training to which the applicant owns at least 30 credits that can be recognised based on the decision of the CTC,

bc) in compliance with the provisions of Annex 7/b and 7/c of the Statutes of the University of Pécs,

bd) according to the provisions of the relevant Dean's Order in case of a training outside a foreign seat,

c) in case of courses covering specific subfields of studies, visiting student status and preparatory training.

(1b) In case of trainings specified in point *ba)* and *bb)* of Section (1a)

a) announcing the training is the decision of the Faculty maintaining the given training, furthermore the Faculty shall publish the rules of the admission procedure and its deadlines on their homepage,

b)[5] the Faculty shall schedule the admission procedure – in case of teacher training under the coordination of the PTC – in such a way as to allow enough time to the application and the evaluation and the applicant shall receive the decision at least 30 days before the commencement of the training,

c) the application to the announced training shall be carried through an application submitted in the Neptun ES in case of students with valid student's legal status or in other cases through an application submitted to the Registrar's Office,

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1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

2 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

3 Repealed by the amendment adopted by the Senate on its meeting held on 21st June 2007.

4 Section (1a) and (1b) built in by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

5 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

d) the decision on admission shall be made by the Faculty's Educational Committee in compliance with the relating laws, if neccessary, involving the competent major director and/or the CTC,

e) complaints or appeal against the decision on admission shall be governed by the general provisions of this Regulation.

(1c)[1] The University may establish a self-financed preliminary student relationship with the student participating in the qualified technician training. A person with a preliminary student status is entitled to pursue partial studies and other studies that are part of a major and to establish a student status with the University outside of the central admission procedure. In the form a Dean's Order, the Faculties may tie the establishment of student status to the fulfilment of other criteria related to sufficient academic achievements at the time of the establishment of the preliminary student status.

(1d) The University may cooperate with a vocational training institution in respect of its training in a preliminary student status, particularly in the use of digital teaching materials according to Act LXXX of 2019 on vocational training. The University shall issue micro-credentials of the successful completion of the training to those who have a preliminary student status.

(2)[2] Student status shall commence with enrolment, on the day of the University certifying the matriculation card. Provided that based on the matriculation card there is no obstacle to establish the student status, the person designated for certifying the matriculation card shall certify it within 2 workdays from receiving the matriculation card, but earliest on the first day of the given semester. During the validity of student status no re-enrolment shall be necessary. The enrolment shall become valid by the filling out, signing and validation of the matriculation card. Students admitted to a training programme fully or partly supported by Hungarian State scholarship have to state the acceptance of the conditions of the training programme supported fully or partly by Hungarian State scholarship at enrolment. Also the students who were admitted to an MA training in the first consecutive semester after completion of the bachelor training fully or partly supported by Hungarian State scholarship have to state the acceptance of the conditions of the training programme (MA) supported fully or partly by Hungarian State scholarship at the first activation. If the student does not state the acceptance of the conditions of the training fully or party supported by Hungarian State scholarship s/he is only allowed to start his/her studies at the given major in self-financed form. In this case the possible participation in the self-financed training programme has to be offered to the admitted student.

(3)[3] The Base Faculty shall create a master file on the enrolled student. Upon the student's request the University shall issue and certify a document free of charge that contains the following data for every training period from the student's master file: the data of the registered subjects and curricular units (name, code, name of the lecturer, the credit value, the form of assessment, the weekly or per semester number of contact hours, the type of the contact hours, the evaluation of the accomplishment of the requirements, the date of evaluation, the name of the evaluating lecturer) and data of the closing of the training period per training program (date of closing, number of registered credits, number of obtained credits, the weighted academic average, the credit index, the corrected credit index, the cumulated corrected credit index).

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1 Section (1c) and (1d) built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

2 Amendment adopted by the Senate on its meeting held on 27th September 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013 amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

3 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

(4)[1] The detailed rules pertaining to admission shall be contained in the admission regulations of the University.

(5)[2] The applicant (hereinafter Admitted) admitted by a given admission resolution shall be entitled – with the exception of the cases determined in this Article and Article 38 (3) – to enrol only in the first registration period following the given admission procedure. In case the Admitted fails to enrol within the deadline of enrolment, he/she shall lose his/her right to enrol provided by the given admission resolution. In case of postponing the enrolment of students taking part in the Stipendium Hungaricum scholarship program, the rules detailed in special, institutional documentations and in the documents of the Tempus Public Foundation shall be applied.

(6)[3] The University can conclude a contract with the persons named by the Contracting part objecting the establishment of student status. On the grounds of such contract the student status can be established by persons who fulfil all conditions necessary for student status establishment. The contract must include that all costs bound to the training must be covered by the Contracting part.

Article 16. (1) The student shall be entitled to pursue studies in the framework of student status in the programme he/she enrolled in in compliance with the laws and the regulations of the University, in particular the Regulation, and the curriculum of the programme.

(2) The University shall ensure the possibility to accomplish the programme in the framework of the laws, the regulations of the University, in particular the Regulation, and the curriculum of the programme.

(3)[4] The University shall inform students about the provisions relating to the preventions of student accidents and the instructions to be followed in case of already occured student accidents. The relating detailed rules are determined by the Rector’s and the Chauncellor’s joint order.

(4)[5] During the student status the student is obliged to obey the concerning university and faculty regulations and orders, is obliged to abstain from an attitude that is inconsistent with the student status, hurts or endangers the University’s reputation, violates other persons human dignity, personal rights or the fundamental behavioral norms of the European and international culture and cohabitation.

(5)[6] The University shall issue student status certificates based on the data recorded in the ES.

Admission to a further programme within the University

Article 17. (1)[7] In the course of a new admission procedure the student may request the pursuance of studies within the framework of his/her current student status in order to obtain additional qualifications or specialised qualifications, within the framework of simultaneous training.

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1 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

3 Built in by the Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from 27th September 2012.

4 Built in by the amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

5 Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

6 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

7 Amendment adopted by the Senate on its meeting held on 21st June 2007.

(2)[1] Following a successful admission the student shall register in the programme taken up simultaneously within the framework of his/her current student status at the University. The student shall notify the Base Faculty implementing registration concerning the student about taking up the new programme.

(3)[2]

(4)[3]

Transfer

Article 18.[4] (1) The student may request his/her transfer – with regard to Article 18/B – to a training in the same or a comparable field of training of the University or another higher educational institution. Since it shall be considered a change of training, the rules pertaining shall be applied in case of requests for the change of training schedule, training language, place of training or in case of trainings awarding specialist qualification the change of specialization.

(2) The transfer procedure shall be launched upon the student's request and end with the matriculation and at the same time enrollment of the student to the training following the Educational Committee's decision or in case transfer within the university with the enrolment of the student. During the transfer procedure the student shall have continuous student status until the matriculation – or enrollment in case of transfer within the University – following the decision on the transfer, otherwise the chairperson of the Faculty's Educational Committee shall withdraw the decision on the transfer in accordance with Article 57 (6) of the NHea.

(3) Transfer shall be possible only between trainings of identical levels of qualification.

(4) In derogation of Section (3) the student may request his/her transfer

a) from bachelor programme or undivided training to higher educational vocational training;

b) from bachelor programme to undivided teacher training or from undivided teacher training to bachelor programme;

c) from undivided training to bachelor programme.

(5)[5] The condition for the transfer to bachelor programme and undivided master training from another higher educational institution is having gained at least 30 credits in the previous institution.

(6) Further conditions for the transfer in case point *b)* of Section (4):

a)[6] in case of transfer from bachelor programme to undivided teacher training provisions of Article 7 of Annex 12 of the Regulation and provisions of Article 9 of Annex 12A shall be applied;

b) in the undivided teacher training at least 60 credits shall be gained in the specific subjects until the submission of transfer application to the bachelor programme.

(7) The transfer, so the decision-making on the transfer shall be conducted until September 15 in the fall semester and until February 15 in the spring semester from the end of the previous instruction period.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007.
2 Repealed by the amendment adopted at the meeting of the Senate held on 21st June 2007.
3 Repealed by the amendment adopted at the meeting of the Senate held on 21st June 2007.
4 Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.
5 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.
6 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

(8) In case of transfer from another higher educational institution the Registrar's Office shall forward the transfer decision and the date of the matriculation or enrollment to the higher educational institution from which the University has accepted the student. In case of transfer within the University the student status in the previous training shall be closed with the date preceding the day of enrollment to the new training.

Article 18/A.[1] (1) The competent EC shall proceed in transfer cases and may stipulate further conditions. The EC shall reject the student's application if it is proven that the conditions specified in Article 18 are not fulfilled. The EC shall also be entitled to reject the student's application based on other reasons (eg.: lack of capacity, not completing the input requirements of the training, not completing a pre-requisite subject, significant difference in the academic requirements, poor academic performance in the previous training, etc.).

(2) The application for transfer shall be addressed to the competent EC and submitted to the Registrar's Office at earliest in the end of the instruction period of the semester preceding the transfer and not later than the 15th day preceding the first day of the instruction period.

(3) In case of transfer from another higher educational institution the transfer application shall include student status certificate issued within 30 days at the most, a certified copy of the document on the previously completed subjects, the recommended curriculum of the previous training and if neccessary, the valid health aptitude test.

(4) Simultaneously with the transfer application the student may also submit the request for credit transfer which shall contain the certified course descriptions of the previously completed subjects. The EC is obliged to promptly forward the application to the relevant CTC, which shall decide on it in compliance with the applicable rules.

(5) The transfer shall apply to the semester following the submission of the student's application and stipulated in the transfer decision. In case the student does not matriculate or enroll for the semester specified in the transfer decision the decision shall be repealed. The student shall be notified about his/her recommended curriculum at the same with the notification on the decision. The transfer decision shall also specify the form of financing. The EC may allow transfer to places in fully or partly Hungarian state funded places fallen vacant and not filled due to re-assignments.

Article 18/B. The scholarship contract made by the student may contain stricter conditions than the provisons of Article 18 and 18/A (eg.: Stipendium Hungaricum, Scholarship Programme for Christian Young People, Hungarian Diaspora Scholarship, etc.)

Visiting student status

Article 19. (1) Following the establishment of student status the student of the University shall be entitled to pursue studies in another higher education institution in the field that corresponds to his/her actual studies within the framework of visiting student status.

(2) Visiting student status may be established at another higher education institution on condition the University consents to it. The University may refuse to give its consent to visiting student status if it cannot recognise the credits obtained by the student in the framework of visiting student status as part of his/her studies.

(3) The student of the University shall apply for consent to the CTC having competence in the major which is requested to recognise his/her studies. The descriptions of course-units and courses intended to be enrolled for and their credit values shall be attached to the application for consent. The application shall be submitted not later than 15 working days before the establishment of visiting student status.

1 Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.

(4)[1] The provisions of present Article shall extend to the exchange students pursuing studies with scholarship at a foreign higher educational institution.

Article 20. (1) Students of another higher education institution shall be entitled to pursue part-time studies at the University in the field that corresponds to his/her actual studies within the framework of visiting student status.

(2)[2]

(3)[3] Requests for establishing visiting student shall be addressed to the EC of the competent Faculty. The subjects intended to be enrolled for shall be named in the application. The University may require that the applicant shall attach the contribution of the higher educational institution where the student has student status regarding the establishment of visiting student status. The application shall be submitted not later than 15 working days before the establishment of visiting student status.

(4)[4]

(5)[5] The decision of the EC permitting visiting student status shall stipulate the duration of visiting student status, the scope of part-time study in another higher education institution, and the student's financial circumstances.

(6)[6] Visiting student status shall commence on the day of enrolment in the University.

(7)[7] The Registrar's Office shall create a master file on the visiting student upon enrolment.

(8) In respect of studies in another higher education institution, the provisions of the Regulation shall apply to the visiting student during the validity of visiting student status.

(9) Visiting student status shall not give title to being awarded a diploma or enrolled for a major at the University.

(10)[8] The University shall issue a micro-credential containing the course description (syllabus) from the ES about the academic achievements gained in the framework of visiting student status and forward it electronically within the ES to the educational system of the higher educational system with which the visiting student has student status.

(11) The University shall provide authentic data about the issued micro-credentials from the ES and keep a register of them. Based on this register the University issues a certified copy upon request. The micro-credential shall also be issued in an electronic copy upon request of the person gaining it and shall be affixed with the University's electronic signature and a time stamp issued by a provider that delivers this service as a qualified provider.

Additional (simultaneous) student status

1 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December, 2015.
2 Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.
3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.
4 Repealed by the amendment adopted at the meeting of the Senate held on 21st June 2007.
5 Amendment adopted by the Senate on its meeting held on 21st June 2007.
6 Amendment adopted by the Senate on its meeting held on 21st June 2007.
7 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.
8 Sections (10)-(11) built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

Article 21. (1) The student of the University can establish additional (simultaneous) student status at another higher education institution in Hungary or abroad for the purpose of obtaining a further diploma or certificate following the establishment of student status at the University.

(2) The student shall report the additional student status to the Registrar's Office within eight days from its establishment.

(3) Students having student status at another higher education institution may establish additional student status at the University following the valid decision concerning admission for the purpose of obtaining a further diploma or certificate.

(4)[1] The student shall report his/her valid student status at another higher education institution and the number of his/her state-funded semesters in the case of state-funded, fully or partly Hungarian State scholarship supported training to the Registrar's Office on enrolment.

(5)[2] The student shall be entitled to apply to the CTC for the recognition of studies in another higher education institution together with the credits allocated to them pursuant to Article 9 herein.

Courses covering specific subfields of studies[3]

Article 21/A.[4] (1)[5] Admission to courses covering specific subfields of studies (hereinafter specific subfield courses) shall be conditional on the fulfilment of the requirements published on the website of the University. Student status shall be established by enrolment without any additional admission procedure. Students shall have rights and be bound by obligations arising in connection with student status subject to the provisions of this Article.

(2)[6] In respect of specific subfield courses, the University may grant student status to persons who have no student status, taking into consideration the maximum headcount of the University and in line with the educational programme of the University. The University may also establish a new training student status with its students for the purpose of self-financed training covering specific subfields of studies.

(3)[7] Following the completion of specific subfield courses the academic achievement shall be attested by the higher education institution in the form of micro-credential issued from the ES containing the course description (syllabus) as well. Knowledge acquired in this manner may be validated as part of higher educational studies in compliance with the rules of credit transfer.

(3a)[8] In case of micro-credentials issued in the framework of specific subfield courses Section 20 (11) of this Regulation shall be the governing rule.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007.
2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
3 Built in by the amendment adopted at the meeting of the Senate held on 30th August 2007. Effective: from 1st September 2007.
4 Amendments to Articles (2), (4), and (7) were adopted by the Senate on its meeting held on 27th September 2012. Effective from 27th September 2012.
5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
6 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024
7 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.
8 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

(4) The aforementioned status shall not entitle students to pursue studies for the award of further professional or vocational qualifications, to request transfer, to acquire additional (simultaneous) student status or visiting student status at another higher education institution, to temporarily abandon their student status – except for the reasons specified in Article 22 (5) –, to request transfer to state-funded or fully or partly Hungarian State scholarship supported training and to pursue studies against the state-funded period.

(5) The duration of student status established for the purposes of pursuing specific subfields of study shall be calculated into the period on the basis of which eligibility for the statutorily stipulated bursaries, benefits, and services is established.

(6)[1] Application for specific subfield courses shall be submitted – unless otherwise indicated in the Faculty's Dean's Order – to the Registrar's Office not later than four weeks before the commencement of the semester. The applicant shall specify what studies s/he intends to pursue in the specific subfield courses and shall attach documents certifying the validity of conditions stipulated in Article (1).

(7)[2] The EC shall assess the application in the first week of the semester. The EC shall request the opinion of the organisational unit concerned. The decision of the EC shall stipulate in what educational programmes of the University the student may enrol for course-units and – considering the course-units specified in the application and the relating Dean's Order – shall stipulate the amount of tuition fee payable and the training schedule.

(8)[3] The applicant shall enrol upon the receipt of the decision but until the end of the registration period at the latest. Following enrolment, the Registrar's Office shall make out a master file designating that the student pursues specific subfield courses. The Registrar's Office shall register the courses for the student through the ES.

(9)[4] The student shall implement registration concerning the continuance of his/her studies in the second semester of the specific subfield courses at the Registrar's Office not later than the third week of the semester. The Registrar's Office shall register the courses for the student through the ES.

(10)[5] Chapters 10–12 and 14 of the Regulation shall fully apply to the student during his/her studies.

The temporary termination of student status

Article 22.[6] (1) The student's student status shall automatically be temporarily terminated in accordance with the provisions stipulated in Article (4) and Article 23 (2) (except the semester of enrolment/matriculation) in case the student:

a) declares on registration that he/she intends to temporarily terminate his/her student status in the given semester, or

b) fails to register necessary to continue his/her studies in the given semester.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

2 Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

4 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

6 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

(1a) Temporary termination of the student status in the semester of enrolment/matriculation may be permitted – except the cases specified in Sections (5)–(7) of Article 22 – by the Dean based on the student's reasoned request in equitable cases.

(2)[1] The Registrar may permit the temporary termination of student status upon written request in case the student intends to revoke his/her registration within one month from the commencement of the term of study as long as the student's academic achievements have not been evaluated during the semester. The deadline for the submission of applications or its communication towards the University in written form shall be the last workday of the fourth week of the semester. In case the last workday of the fourth week of the semester is a date after October 14 or March 14, the deadline to submit the applications its communication towards the University in written form shall be October 14 in the fall semester and March 14 in the spring semester.

(3) If the student fails to request the temporary termination of his/her studies by the point of time stipulated in Article (2) the given semester qualifies as active semester even if the student does not attend classes and does not fulfil any of his/her academic requirements.

(4) The student can temporarily terminate his/her student status on more than one occasion, but the student status may be temporarily terminated for a continuous period of no longer than two semesters.

(5)[2] Student status shall also be temporarily terminated if the student cannot meet his/her academic obligations as a result of childbirth, accident, illness or any other unanticipated cause through no fault of his/her own. The restrictions under Articles (2)–(4) shall not apply to the cases defined in this Article. The student shall promptly report the exceptional circumstance and certify it with documents to the EC, which shall examine the justification of the temporary termination. After two continuously pending passive semesters the student has to request the temporary termination in each semester.

(5a)[3] In derogation from Section (4), a student may temporarily terminate his/her student status for four consecutive semesters if he/she is receiving infant care benefit, child-care allowance or – with regard to his/her maternity leave – a salary. Based on this provision, the student may request the passivation of the semester(s) in an application addressed to the Faculty's Educational Committee and must attach a document certifying the circumstances his/her request is based on (e.g. resolution by an authority, employer's certificate).

(6) Student status shall be suspended if the student is not allowed to continue his/her studies for a definite period of time as a result of disciplinary sanctions.

(7)[4] Student status shall be temporarily pending for the period of doing Army Services. In this period the student is exempted from the obligations stated in this Regulation. The certificate proving such cases shall be submitted by the student to the EC prior to the start of the Army Service.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from 27th September 2012.

3 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

4 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from 20th June 2013.

(8)[1] If a student temporarily terminates his/her studies, his/her semester shall qualify as a passive semester. The student shall not be entitled to take up courses, attend the final examination, this means his/her studies cannot be assessed in the passive semester, further, the student shall not be entitled to grants and benefits stipulated in the Fees and Grants Regulations during the semester, and no dormitory residency can be granted to him/her.

(9)[2] In case of the permission for the temporary termination (passivation) according to Sections (2) and (5) the day of the temporary termination shall be the day of submitting the request for the temporary termination (hereinafter: day of announcement). The day of announcement shall mean the day of posting in case of sending the request by post, the day of sending in case of faxing the request, the day of submission in case of submitting the request personally or by an authorized person or the day of sending in case of sending the request via e-mail. In case of sending the request for temporary termination via e-mail it is neccessary to send it from the e-mail address that is registered in ES for the student and to indicate the name and the ES username in the e-mail containing the request.

(10)[3] If the student pursues studies simultaneously at more than one majors of the University and registering for at least one major (in other words declaring that he/she intends to continue his/her studies), his/her student status shall be active in the given semester regardless of whether he/she suspends his/her studies in the further major or majors. At the same time, the restrictions pertaining to the temporary termination of student status and the legal consequences set forth in Article 23 (2) shall be separately examined in the particular programmes of the student.

The termination of student status

Article 23.[4] (1)[5] Student status shall be terminated

a)[6] if the student has been transferred to another higher education institution, on the day of the transfer,

b) if the student announces the termination of his/her student status, on the day the announcement is made,

c)[7] if the student cannot continue his/her studies in state-funded, in fully or partly Hungarian State scholarship supported training, and does not wish to transfer to fee-paying training, on the day written announcement to this effect is received by the University,

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1 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Built in by the amendment adopted at the meeting of the Senate held on 21st June 2018. Effective: from 22nd June 2018.

3 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008.

4 Amendment adopted by the Senate on its meeting held on 27th September 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective: from 24th June 2016. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. Points l)-m) built in by the amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

6 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

7 Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024. Amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

d) on the last day of the semester in which the student gained the pre-degree certificate,

e) in the teaching major of the parallel teacher training in the end of the se

f)

g) in case the rector terminates his/her student status – after giving warning to no avail and after reviewing the social condition of the student – because the student is in arrears with payment, on the day the decision on termination becomes final,

h) on the day the decision on expulsion made under the Disciplinary and Compensation Regulations of the University becomes final,

i) if the condition prescribed in NHEA regarding student status establishment is no longer fulfilled, on the day the decision on termination becomes final,

j) if the student in fully or partly Hungarian State scholarship supported training withdraws his/her statement regarding the acceptance of conditions of fully or partly Hungarian State scholarship supported training and does not wish to study in fee-paying training.

k) in a higher-level vocational training, in case the student became unfit to continue his/her studies due to medical reasons, and the University does not offer other, suitable higher-level vocational training or the student does not intend to continue his/her studies, or is not entitled to continue his/her studies in the lack of the necessary conditions, on the day the decision on termination becomes final,

l) in the teaching major of the parallel teacher training if the student's student status is terminated before gaining the pre-degree certificate in the non-teaching master training or the non-teaching undivided training,

m) [1]

The day of the announcement specified in point *b)* shall be considered the day of posting in case of sending the announcement by post, the day of the sending in case of announcements sent via fax, the day of submission in case of announcements submitted personally or by an authorized person and or the day of sending in case of announcements sent via e-mail. In case of reporting throught the electronic customer portal the day of announcement shall be considered the day that is indicated on the sender's receipt. In case of sending the announcement specified in point *b)* in e-mail the student is required to send the e-mail from the e-mail address registered in the Educational System (ES), furthermore, the email shall contain the name and ES identifier of the student, the mother's name, the place and date of birth of the student as well as the identification number of his/her ID document (personal ID or passport) registered in the ES. In case the announcement specified in point *b)* takes place before October 15 in the fall semester and before March 15 in the spring semester and the student has active student's legal student in the given training, the student shall declare in the announcement whether he/she intends to temporarily terminate his/her student status in the given semester.

(1a) [2] In case after being re-assigned to self-financed training the student does not enroll for the next semester – therefore does not declare in this manner about continuing his/her studies in self-financed training – by the last day of the registration period at the latest, the Faculty shall call him/her in writing within 15 days to declare whether he/she wishes to continue his/her studies.

(1b) In case a student participating in the Stipendium Hungaricum program does not declare in writing on the call from the faculty after being re-assigned to self-financed training, his/her student status will be „undetermined" until the date of the declaration.

1 Repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 1st September 2023.

2 Section (1a) and (1b) built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

(2)[1] The University shall terminate, by a unilateral statement, as of the day the decision concerning termination becomes final, the student status in the given major of the student who failed to register for the following semester on two consecutive occasions, except from the students under 22 (5), or who does not commence his/her studies following the temporary termination of his/her student status provided the student has – at least once – been warned in writing to meet his/her obligation by the given deadline and has been informed about the legal consequences of such omission. The warning shall be issued not later than two weeks before the registration period of the semester in which the legal consequences of the omission are due. In case the warning returned undelivered to the Registrar's Office from the notification address of the student stored in ES with „Rejected", „Not claimed", „Unknown", „Recipient unknown", „Takeover denied" or „Moved away" notifications, the warning is considered delivered – considering the fact that the student is responsible in every case for the correctness and completeness of the data which can be modified by the student in ES, according to Article 37 (2) of the this Code. The warning shall be considered as delivered if during the electronic administration the provider of the official availability certifies that the consigment was received by the customer at the time indicated in the confirmation or if the provider provider of the official availability certifies that the recipient refused to receive the consigment at the time indicated in the confirmation on the refusal or the provider of the official availability certifies that the recipient has not taken the consigment despite having been notified two times on the fifth workday following the date indicated in the confirmation.

In case of delivering by post the assumption of delivery cannot be applied to students in foreign language training programmes. In their cases if the warning letter if sending the warning by post was unsuccessful the personal handing over shall be attempted at the Registrar's Office within a short period of time. If the student does not pick up the warning before the stated deadline in person at the Registrar's Office, the warning shall be considered as delivered and the warning letter shall be uploaded to the ES and the student shall be notified about the upload through the messaging system of the ES.

(3)[2] Student status shall be terminated in the given major by release for academic reasons on the day the decision concerning termination becomes final if the student fails to meet his/her obligations relating to progression in his/her studies stipulated herein and the curriculum as follows:

a)

b)

c) the student has enrolled for a course-unit on three occasions and has not accomplished it,

d) the student fails to obtain the pre-degree certificate during double the time from enrolment – including both active and passive semesters – specified in the programme completion and exit requirements,

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1 Amendment adopted by the Senate on its meeting held on 20th June 2013. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by the Senate on its meeting held on 20th June 2013. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

e) in the first two semesters of the master training the student failed to acquire the missing credits specified as the requirement of admission to graduate training in the decision concerning the recognition of credits and in the programme completion and exit requirements or in the case of teachers' graduate training failed to accomplish the teachers' founding module within two years from admission, provided in each case the student has – at least once– been warned in the manner specified by Section (2) in writing or by picking up the warning in person to meet his/her obligation by the given deadline and has been informed about the legal consequences of such omission. In the case of point *c)* the student shall be notified about the warning in writing one month before the end of the exam registration period in the semester of his/her taking up the course-unit for the third time. In the case of point *d)* the student shall be notified about the warning in writing before the registration period of the semester in which the student may have the last opportunity to satisfy the academic requirements. In the case of point *d)* the warning shall contain the information on the possibility specified in Section (5). In the case of point *e)* the the student shall be notified about the warning in writing before the period of course enrolment of the second semester as reckoned from enrolment.

(4)[1] The decision concerning the termination of student status shall be made by the Registrar in the cases governed by Articles (2)–(3) herein.

(5)[2] If the student fails to meet all the conditions required for the issuance of the pre-degree certificate within the period of time prescribed in Article (3) *d)*, the Dean may allow him/her a further extension for an exceptionally equitable reason. The Dean's decision herein shall not be considered as application for Dean's Equity regulated by Article (14).

(6)[3] The student shall be entitled to request the recognition of his/her previous studies in case he/she is granted permission by a new admission procedure. Considering the establishment of a new student status all provisions of the Regulation shall apply to the student with the derogation that when applying the conditions of the termination of student status for academic reasons specified in Article 23 (3), the student's previous enrolments for course-units shall not be taken into consideration.

(7)[4] If a student was admitted to a major with an already existing student status in the same major and intends to commence his/her studies based on a new admission resolution, he/she has to suspend the former student status, in case it still exists, according to Article 22 (1) herein at latest on the day the new student status is established. Following the semester of enrolment, in the case of two existing student statuses in the same major, the student is obliged to suspend one of them.

1 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 19th December 2013.

3 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

4 Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

(8)[1] The registrar shall terminate the student status of students enrolled in or after 2012/2013 if the number of retake and repeated retaken exams failed at the same course unit reaches five. The student's attention shall be called during the subject registration if he/she had already failed in the given subject 3 times and before the fourth and fifth repeated retake examination in message sent through the ES with a compulsory to read setting and the student shall be warned to fullfil his/her obligation in the exam and pay attention to the legal consequences of failing these obligations. Regarding this cause of student status termination the second exam taken at one course unit qualifies as a retake, the third and every further attempt (including the Dean's retake exam as well) as a repeated retake exam even if that was the first exam at one course unit in a given semester. The day on which the student status at a given major shall be terminated this way is the day the decision on termination by the first instance is made.

(9)[2] The student status terminating rules under Section (3) *c)* of this Article shall be applied only for students admitted before 2012/2013.

(10)[3] The student status of the student participating in the preparatory training of the International Studies Centre of the Medical School shall be terminated by the director of the International Studies Centre in case the number of the student's uncertified absences exceeds 20 classes provided the student has – at least once – been warned in writing or by a document delivered personally to meet his/her obligation by the given deadline and has been informed about the legal consequences of such omission. In this case of the termination of student status, the applicable rule is the procedure determined in Article 23 (3) of the Regulation.

(11)[4] If the student studies at more than one major on the University within valid student status this Article must be applied with the difference that the student status shall not be terminated but the continuance of studying at the given major shall be prohibited, the phrase of termination of student status shall mean the phrase of termination of training status.

Re-assignment for Academic reasons[5]

Article 23/A.[6] (1)[7]
(2)[8]
(3)
(4)
Article 23/B.[9] (1)[10]

1 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 1st September 2023.
2 Amendments to sections (9) and (10) were built in by the amendments adopted by the Senate on its meeting held on 19th December 2013.Effective from 19th December 2013.
3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
4 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.
5 Built in by the amendment adopted at the meeting of the Senate held on 26th April 2007.
6 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from 27 September 2012. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from 20 June 2013.
7 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
8 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
9 Amendment adopted by the Senate on its meeting on 27th September 2012. Effective: from 27th September 2012. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.
10 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(2) [1]
(3) [2]
(4) [3]
(5) [4]
(6) [5]
(7) [6]
(8)
(9) [7]
(10) [8]

PART TWO

PECULIARITIES OF TRAINING

Chapter 6.

The structure of training

The forms of training, the length of training

Article 24. [9] (1) Pursuant to Article 3. (1) of the HEA, at the University the hierarchically structured training cycles provided by higher education leading to an academic degree are:
a) undergraduate course,
b) graduate course,
c) doctorate course.
(2) Undergraduate and graduate courses may be organised in separate divided cycles that are built on each other or in cases specified by laws as an undivided training.
(3) [10] Non-degree courses organized at the University are
a)

1 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
3 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
4 Amendment adopted by the Senate on its meeting on 19Th December 2013. Effective: from 19th December 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
5 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
6 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
7 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
8 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
9 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012.
10 Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

b) postgraduate specialist trainings,
c) higher educational vocational training
d) trainings covering specific subfields of studies.

(4)[1] Trainings may be organized at the University as full-time training, part-time training or distance education as specified in the programme completion and exit requirements. Full-time training shall consist of at least two hundred hours per semester, and at least forty hours in the case of doctoral training or its equivalent in the form of closed-system electronic distance education.

(4a)[2] Full-time training must be organized in accordance with the work schedule of full-time education – except for closed-system electronic distance education – within the framework of a five-day teaching week, on working days. This provision may be deviated from in agreement with the Student Council.

(4b)[3] Part-time training may be a training organized according to the work schedule of an evening or correspondence training. The duration of part-time training – with the exception *of)* trainings covering specific subfields of studies and postgraduate specialist trainings – may be at least thirty and at most fifty percent of the contact hours of full-time training – including the corresponding closed-system electronic distance education. The duration of postgraduate specialist trainings may be at least twenty and at most fifty percent of the contact hours of full-time training – including the relevant closed-system electronic distance education.

(4c)[4] The University may deviate from the minimum number of contact hours stipulated in Section (4) in its Doctoral Regulations regarding the doctoral trainings but cannot not determine a stricter requirement.

(4d)[5] The training can also be organized as dual training.

Article 25. (1)[6] The length of programme in the particular training cycles specified by laws is as follows:

a)
b) in higher educational vocational training at least 4 semesters
c) in undergraduate (bachelor) training at least six but no more than eight semesters,
d) in graduate (master) training at least two but no more than four semesters,
e) in teacher master training no more than five semesters,
f) in undivided training no more than twelve semesters,
g) in postgraduate specialist training at least two but no more than four semesters,
h) on doctorate courses six semesters in case of doctorate students commencing their studies before the academic year 2016/2017 and eight semesters in case of doctorate students commencing their studies in or after the academic year 2016/2017.

(2)[7] The length of training of the given programme shall be defined by the pertaining programme completion and exit requirements or the vocational and examination requirements.

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1 Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
2 Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
3 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.
4 Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
5 Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
6 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 24th June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.
7 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

(3) The student may obtain the number of credits necessary for the award of diploma in a period of time shorter or longer than the length of programme. The student shall be entitled to schedule his/her studies within the framework of the Regulation at his/her own discretion and According to his/her own intentions.

Article 25/A[1] (1) The provisions of this Regulation shall not be applied on the preparatory trainings of the Medical School's International Studies Centre (hereinafter: ISC) that provide student's legal status – including the cases of the termination of student status –, these trainings shall be regulated by the ISC's own provisions.

(2) In case of the preparatory trainings of the ISC that provide student's legal status the person entitled for the termination of the student status is the director of the ISC.

The major

Article 26. (1) The major shall mean the training system aiming at the award of a professional qualification specified by the pertaining programme completion and exit requirements.

(2) The accomplishment of one (in the case of a major-pair, two) obligatory module(s) identifying the major shall be required for the completion of the major (core training). Besides the obligatory modules the accomplishment of further elective or optional (specialisation, minor) modules may also be required for the completion of the major.

(3) New and amended academic and examination requirements in other words the amendments concerning the obligatory and elective modules relating to the major shall be introduced in a phasing-out system.

(4) In the case of students suspending their studies the modules valid at the time of continuing their studies may be applied subject to a decision of the CTC.

Specialisations[2]

Article 26/A.[3] (1) Specialisation shall mean training aimed at the Acquisition of specialised knowledge as part of the professional qualification. The specialisations that may be chosen and the number of credits that may be allocated to them shall be specified by the programme completion and exit requirements.

(2)[4] The curricular units required for the completion of the specialisation shall be specified by the curriculum of the given major. The number of students pursuing studies in the given specialisation may be restricted by the capacity of the Faculty, thus only students fulfilling the academic requirements stipulated by the Faculty may attend the given specialisation.

(3) The conditions and the rules of procedure pertaining to the choice of specialisation shall be stipulated in a Dean's order approved by the Faculty Council. Students shall be informed – in the manner customary at the Faculty – about the Dean's order pertaining to the choice of specialisation upon enrolment.

Curriculum and recommended curriculum

1 Built in by the amendment adoped by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.
2 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008.
3 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008.
4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

Article 27. (1)[1] The detailed educational and Academic requirements and the detailed rules pertaining to the training – including providing a mobility period (mobility window) – shall be set forth by the curriculum.

(2)[2] The curriculum and its amendments shall be adopted by the Faculty Council. If more faculties are considered as responsible for the training then every modifying change concerning the curriculum shall be registered in the frames of an educational agreement between the concerned faculties before the Faculty Council's decision. In case more faculties are concerned in a training, the faculty council of the faculty responsible for the given major shall accept only such a curricular amendment without agreeing on it in advance with the other concerned faculties that does not affect the educational agreement. In case the curricular amendment affects the educational agreement, the concerned faculties shall make a new educational agreement.

(3)[3] The amended curriculum shall be applied in a phasing-out system from the semester following the amendment.

(4)[4] The Registrar's Office or the institutional unit of the Faculty designated for this task shall arrange the recording of the curriculum and curriculum amendment adopted by the Faculty Council in the ES.

(5)[5] Students concerned shall be informed about the amendment of the curriculum on the website of the Faculty and through the ES immediately or before the commencement of the next registration period at the latest. Upon the Faculty's request and based on its information the Educational Directorate shall inform the students on the ES surface.

(6)[6] The Educational Directorate shall also be immediately informed about the amendment of the curriculum and it shall implement its formal checking. If any objection to the curriculum amendment arises the Educational Directorate shall make a proposal concerning the necessary corrections and forward it to the Faculty Council and shall request the position of the Committee for Education on the issue disputed if needed.

(7)[7] Curricula shall be reviewed every five years.

(8)[8] The course description of every course and module of the University shall be made accessible in the ES for every student and teacher and downloadable for the educational system of the other higher educational institutions.

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1 Amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

2 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008.

4 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th June 2010. Effective from: 17th June 2010. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th June 2010. Effective from: 17th June 2010. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

7 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012.

8 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

Article 27/A. (1)[1] In line with the programme completion and exit requirements of the undergraduate and graduate programmes the curriculum of the programme shall contain especially the following:

a) the level of qualification,

b) the professional qualification and the name of the title related to it,

c) the specification of the educational purpose,

d) the general and professional competencies to be acquired,

e) the main academic fields and their ratios in the education,

f) the length of training in semesters,

g) the amount of academic work necessary for the award of qualification specified in terms of credit points,

h) the course-units leading to final examinations,

i) the criterion requirements and the subject groups (milestones),

j) the requirements concerning the degree thesis (diploma work),

k) the language requirements,

l) the content and the way of assessment of the state examination,

m) the manner of the classification and grading of the diploma,

n) the provision of a mobility period (mobility window) built into the curriculum that can be used for international mobility for the purpose of a part-time study abroad, a professional practice abroad, preparing the thesis or diploma work, and

o) any other provisions essential in respect of the major.

(1a)[2] The inclusion of the mobility window in bachelor and undivided training is recommended in the third semester of the recommended curriculum or thereafter.

(2)[3]

(3)[4]

Article 28. (1)[5] The list of curricular units prescribed in the recommended curriculum of the programme and the recommended curriculum of the major itself shall form part of the curriculum.

(2) The recommended curriculum (model curriculum) shall include the recommendation which, if followed, makes the completion of studies possible within the length of training rendered to the major.

(3) The recommended curriculum shall contain all the obligatory and elective course-units broken down by semesters and

a) the long and short titles of the course-units and the code of registration,

b)[6] the course director,

c) the purpose of the course-unit in implementing the aim of professional education,

d) the rules pertaining to the announcement of elective course-units,

e) the weekly (or per semester) number of contact hours of the course-units (broken down to lectures + classroom practice + laboratory practice) and the credit points rendered to them,

f) the type of assessment (signature, mid-term grade, examination grade),

g) the semesters for announcing the course-unit (autumn and/or spring),

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1 Its numbering amended by the amendment adopted at the meeting of the Senate held on 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

2 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Numbering amended by the amendment adopted at the meeting of the Senate held on 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Numbering amended by the amendment adopted at the meeting of the Senate held on 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

h) the criterion requirements and the deadline for their fulfilment,
i) [1]
j) the prerequisite's system.

(4) A further part of the recommended curriculum shall be the programme of the course-unit which besides the elements specified in Article (3) shall contain

a) the description of the course-unit and the important deployable technical and other aids,

b) the way of calculating the grade, the examination requirements, and the possible opportunities for making up for it,

c) the number, type, and criteria of the assignments of students to be implemented by individual work.

(5) The student shall have the right to deviate from the recommended curriculum.

(6) The student shall be granted the opportunity to select from courses with credit value in excess of 20% of the total number of credits prescribed in the recommended curriculum of the major.

(7) [2] The student may also complete fractional credits or microcredits that can be obtained outside the obligatory curriculum. When determining the microcredits, the number of students' working hours specified in the international credit allocation (ECTS) must be considered, and the number of microcredits corresponding to one credit must be determined taking into account the number of study hours equal to one credit. The credit obtained in this manner shall be considered a credit taken up and in all cases a grade shall be attached to it. The detailed rules regarding microcredits shall be determined by the faculties in the Dean's Order.

Article 29. (1) [3] The curricular units – without broken down to semesters – shall contain all the Academic requirements necessary for the completion of the curriculum.

(2) [4] Completion of another curricular unit may be the exclusive pre-requisite of enrolling for a curricular unit. No semester number shall be referred to when stipulating the pre-requisites of curricular units. Only an obligatory subject can be the prerequisite for an obligatory subject.

(3) The curricular units specified as pre-requisites shall be Accomplished before enrolment for the given curricular unit.

(4) Simultaneous enrolment for two or more curricular units – in the same term of study – may be required. The student shall not have to fulfil this requirement if he/she has already accomplished one of the curricular units.

The course (curricular units)

Article 30. (1) [5] A subject shall mean the professional fundamental unit of the structure of the curriculum of the programme. The curriculum can contain obligatory, elective and optional subjects.

(2) Obligatory course-unit shall mean a course-unit the completion of which is required from each and every student of the major.

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1 Repealed by the amendment adopted at the meeting of the Senate held on 26th June 2008. Ineffective: from 26th June 2008.

2 Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective from: 25th June 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

(3)[1] Enrolment for and completion of elective courses with a total credit value corresponding to the credit points stipulated in the curriculum shall be required for the award of the qualification. Students may select courses specified in the recommended curriculum of the major actually from the course list based on it.

(4)[2] Optional courses shall mean courses not defined concretely by the curriculum but are recognised by the major responsible for the training. In the case of optional courses the University shall not restrict the choice of the student from the range of courses offered by higher education institutions. The curriculum shall grant the opportunity to enrol for optional courses for at least five percent of the credits required for the award of the diploma or – if made available by the curriculum – beyond these courses the student can participate at voluntary work.

(4a)[3] The student can pursue studies in a teaching major correlating with his/her major in the bachelor training and in this case the limitation on the number of optional subjects specified in Section (4) shall not be applied.

(5)[4]

(6)[5]

(7)[6] The credit required for the completion of a course shall be earned by the accomplishment of the courses (lecture, practice, laboratory) assigned to it.

(8)[7] If the student gains more credit points for his/her elective courses than he/she is required to according to his/her recommended curriculum then the Registrar's Office enters the remaining credit points as accomplishment of optional course credit points without consideration.

(9)[8]

(10)[9]

(11)[10]

(12)[11]

Article 31. (1)[12] A subject group (milestone) shall be completed by accomplishing the obligatory courses classified under the subject group (milestone) and by accomplishing as many non-obligatory courses classified under the milestone as required by the curriculum.

(2)[13]

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

2 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012.

3 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

4 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. The numbering of Articles changes automatically. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

7 Amendments (8) – (11) and (12) were built in by their adoption on he Senate's meeting held on 10th November 2011. Effective from: 10th November 2011.

8 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

9 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

10 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

11 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

12 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

13 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(3) A **criterion requirement** shall mean a requirement to be fulfilled obligatorily to which no credit is allocated. A criterion requirement may be a practical course, taking part in physical education, or a language requirement.

Course, exam course [1]

Article 32. (1) Course shall mean a class held under the name of one or more lecturers at a specified place and points of time where students have a possibility to acquire knowledge and skills determined in the curriculum.

(2) [2] A course shall be linked to one or more subjects pursuant to Article 30 of this Regulation.

(3) [3]

(4) [4] Creating the course shall be the duty of the employee specified in the Faculty's rules of procedure before the start of the given semester in accordance with the Faculty's schedule. The following data are obligatory when creating the course:

– course code,
– language of instruction,
– lecturer of the course and type of the lecturer,
– number of hours,
– course type,
– semester of announcement,
– place and time,
– minimum/maximum headcount,
– type of assessment, exam,
– in case of chargeable course the amount of the fee.

(5) The created data shall be modified promptly if necessary.

(6) The data for the given semester must be checked and closed until the end of the second week following the instruction period at latest. The data about the assigned lecturer and number of contact hours shall refer to the actually held classes (in case of more lecturers which lecturer held which classes in which proportion) as a result of this data monitoring at latest.

Article 33. (1) [5] Exam course shall mean a non-contact-hour course ended by an exam in which the student may enrol only if he/she had already registered the subject at least once during his/her student status in the given training and gained end-of-semester signature required to be eligible for the exam – depending on the faculty's rules – during one of the registrations of the subject during the present student status in the given training or during the last registration of the subject during the present student status in the given training.

(2) [6] The exam course shall qualify as enrolment for a course-unit in respect of the conditions of release for academic reasons.

(3) An examination course is restricted to taking an exam, mid-term requirements cannot be fulfilled in this way.

(4) [7] Subjects ending with practical grade cannot be offered in form of exam course.

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1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
3 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
4 Sections (4)-(6) built in by the amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.
5 Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.
6 Amendment adopted by the Senate on its meeting held on 21st June 2007.
7 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

(5)[1] In case of an announced exam course the student has the possibility to sit one pre-scheduled exam in August or September in the fall semester and in January or February in spring semester, until by the date the Faculty defined and announced in the schedule of the semester or academic year.

(6)[2] In case of a successful exam according to Section (5) the student can sign up for the course(s) which are (parallel) pre-requisited by the course in the given semester but in the exam period he/she is not authorized to take a bettering exam in the subject in which he/she already took the pre-scheduled exam. The credit points and grade gained in the frame of an exam course will count into the semester when the exam is passed.

(7) In case of failing the exam the student does not have the possibility to sign up for the course(s) which are (parallel) pre-requisited by the course, but in the exam period of the same semester he/she can use his/her chances for taking re-take or repeated re-take exams.

(8) If the student does not register for the exam mentioned in (5) then he/she can use his/her three exam chances in the exam period of the given semester.

(9)[3] If the student registers for the exam mentioned in (5) but he/she does not sit the exam the number of his/her exam chances in the exam period will be deducted by one. If his/her absence is certified within 8 days by submitting the certification which clearly confirms the exam date along with written request to the Registrar's Office, and if the head of the Registrar's Office accepts his/her request, the number of his/her exam chances will not be deducted, his/her absence must be registered as „certified exam absence" in the ES.

The campus credit[4]

33/A. §[5] (1)[6] In the frame of Campus-course the organizational units of the University offer courses available for each student according to the schedule determined by the Educational Directorate for each semester (offering period).

(2)[7] Every such optional subject shall be offered that have the opportunity for the participation of at least 20 students in its classes. The offering organizational unit may determine headcount limit, charge and prerequisites for the registrations, furthermore it can specify which Faculty's students shall be preferred during the registration. The above data and the course descriptions of the offered subjects shall be uploaded to the ES

1 Amendments (5) – (9) were built in by their adoption on he Senate's meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held 21st June 2018. Effective: from 22nd June 2018.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Built in by the amendment adopted by the Senate on its meeting held on 17th June 2010. Effective from: 17th June 2010.

5 Built in by the amendment adopted by the Senate on its meeting held on 17th June 2010. Effective from: 17th June 2010. Amendment adopted at the Senate's meeting held on 15th December 2011. Effective from: 15th December 2011. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

6 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

7 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(3)[1] Registration for the Campus-course shall be possible from the first workday following the first day of the course registration period starting the latest until first workday following the first day of the course registration period ending the latest (registration period).

(4)[2] In the accepting period between the offering and the registration period, the organizational units shall decide which courses they accept. In case of accepting a course, the given course shall be recorded with credit value in the ES in the optional subjects module in the curriculum of the student.

(5)[3] In case the student would like to make the course credited in another curricular modul, he/she shall request it from the respective CTC.

(6)[4] In case the student would like to register for a course that is not accepted by the base faculty, he/she shall request the permission for the registration of the course from the respective EC.

(7)[5] The student's completion in the Campus-course shall be accepted as completion in the student's given major with credit number determined by the offering faculty. The course accepted for the given semester by the faculties and completed by the student shall be counted in to all academic average of the student and in case of students taking part in state funded training to the scholarship average as well.

(8)[6] A course announced with a charge shall be accepted to a curriculum only in case the course to be announced in the given curricular place and time of the recommended curriculum is available for a sufficient number of students in the given academic period, for state-funded students free of charge and for fee-paying students without any further payment obligations.

(9)[7] In the first week of the accepting period the faculties shall receive an electronic notification from the Education Management Office about the tasks and deadlines of their organizational unit and then in the last week of the accepting period a list of the courses offered for their organizational unit. The vice-deans for educations shall be responsible for the organisation of the offering and accepting of the courses and meeting the deadlines within the organizational unit.

(10)[8] In case an organizational unit offers none or a very few number of courses and another organizational unit disapproves it, both parties shall have the right to request the discussion of the case and a decision-making from Committee for Education.

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1 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 18th June 2020. Effective: from 18th June 2020.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

4 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

5 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

6 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

7 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

8 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

(11) [1] In case of the Campus-credit the provisions of the Regulation – especially the provisions pertaining to the order of the announcement of the subject and the order of the registration and de-registration of the courses – shall be applied with the differences determined in the previous Sections.

Article 33/B. [2] The University offers a cultural credit course within the framework of Campus-credit. The cultural credit course is a course for two credit points, which the student can obtain by participating in six cultural events. The completion of the course shall be documented by using a smartphone application provided by the sector management.

Chapter 7.

The order of the Academic year

Article 34. [3] (1) [4] Academic year shall mean an instruction period of at least ten and at most twelve months divided into two semesters (autumn semester and spring semester), each being five months long.

(2) [5] Depending on the programme completion and exit requirements, the training period, namely the semester shall be comprised of a term-time of at least 13 weeks and an exam period of at least 20 working days. The first day of the training period shall at the same time be the first day of the term-time. The first day of instruction may differ from the first day of the term-time.

(3) [6] At the University in all training cycles and in any training schedule the time schedule of the academic year shall always be as follows:

a) the first day of the autumn semester shall be September 1, the last day shall be January 31,

b) the autumn break shall be the same as the autumn break according to the state education,

c) the first day of the spring semester shall be February 1, the last day shall be June 30, in the doctoral training August 31.

d) the spring break shall be the week starting with Easter Monday.

(4) [7] The exact time scheduling of the particular semesters – in Accordance with Article (3) and (5) – shall be stipulated by the faculties in line with the programme completion and exit requirements pertaining to them.

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1 Built in by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007.

4 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

6 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective from: 23rd June 2011. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018. Amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021.

7 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

(5)[1] The Faculty shall forward the time schedule of the academic year and the registration period to the Rector for assent not later than 15 April preceding the beginning of the academic year. In reasonable cases due to the faculty's specialties, with the approval of the rector the faculty may deviate from the provisions of Section (3) of this Article except for the the first and last day of the spring semester. With regard to the first day of the fall semester, the faculty may – with the prior approval of the rector and the University Student Union – deviate from the provisions of Section (3) in such a way that the first day of the fall semester must fall within the seven-day period preceding September 1.

(6) The Rector may allow no more than three educational days off. The Dean may allow two further educational days off per semester besides the days off permitted by the Rector; in well justified cases he/she may allow the whole or part of the Faculty to be absent from classes.

Article 35. (1) The following instruction provision activities may be conducted during the registration period:

a) organisation of orientation (information) days,

b) enrolment and registration,

c) course registration and course dropping.

(2) The registration period may either partly precede the semester and/or may be partly part of it. As part of the semester the registration period and the term-time may overlap but cannot last longer than the fourth week of the semester.

(3)[2]

(4)[3]

Chapter 8.

The order of enrolment and registration

Article 36. (1)[4] Student rights arising from student status can be exercised from the day of enrolment in the University, thus, applicants who have been granted admission (hereinafter admitted) shall enrol to commence their studies. The ES can be used by the Admitted upon receipt of the resolution concerning admission. The Registrar's Office and the Central Registrar's Office (hereinafter: CRO) shall check the personal identification documents of the Admitted during the enrolment procedure.

(2)[5] The day of the establishment of student status shall be the day on which the Registrar's Office certifies the matriculation card. The day of enrolment shall be indicated on the matriculation card and on the master file of the student.

1 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

2 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. Repealed by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Repealed by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

5 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

(3)[1] The admitted shall indicate his/her intention to enrol by filling in the matriculation card electronically in the ES, printing it out, and then attesting by his/her signature (identified by a barcode). The attested matriculation card shall be submitted to the Registrar's Office. After this, the Registrar's Office shall establish the validity of enrolment. The student – in addition to keeping the deadline specified in the Regulation – submits the matriculation card via the document authentication service (AVDH) available through the Client Gate until December 31, 2024, or via the eSignature service, which is available as a digital framework service from September 1, 2024. Following the authentication the student can send it to the Registrar's Office via the ES, attaching the electronic images of the other documents required for enrolment.

(3a)[2] If a student with a non-Hungarian citizenship commences his/her studies in Hungary at the University in the form of distance education, he/she may submit the signed copy of the matriculation card specified in Section (3) to the University electronically. In accordance with this section that printed copy of the matriculation card signed by the student shall considered paper-based legal document.

(3b)[3] Students admitted to the University in the framework of the Stipendium Hungaricum Scholarship Programme, the "Scholarship Programme for Christian Young People" and the Hungarian Diaspora Scholarship can fulfil their enrolment obligation exclusively in person. In justified cases, and with the approval of the Faculty's Educational Committee, these students may also enrol electronically, provided that the faculty is obliged to inform the Stipendium Hungaricum Office of the International Centre and the Central Registrar's Office of the decision.

(4) A student card shall be issued upon the request of the Enrolled, later the registered student pursuant to the provisions of law.

Article 37. (1)[4] The Registrar's Office shall create a master file on the enrolled student. The University can keep only one master file of the same person during the validity of his/her student status. The University shall issue a certified a master file at the time of the termination of the student status to the student who terminated his/her studies without gaining the pre-degree certificate, provided that he/she has completed at least one semester with active student status. Upon termination of student status, the University shall issue a certified master file upon request by the student.

(2)[5] The student shall report any changes in his/her recorded data immediately but not later than on the eighth day following the occurrence of the change. The notification address and the bank account number can be modified in the ES by the student himself/herself, the rest of the changes in the data shall be reported on a form for reporting data change. The student shall in each case be responsible for his/her registered data and the correctness and completeness of data modifiable by him/her and no appeal can be made with subject of missing the obligation of reporting data changes.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

2 Built in by the amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020.

3 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

4 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective from: 23rd June 2011. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(3)[1] In order to comply with the obligation of written notification prescribed by law, students are obliged to provide their Hungarian place of residence, place of stay, or Hungarian postal address as their notification address in the educational system. If the student fails to comply with this obligation, the documents to be sent to him/her shall be uploaded to the educational system to the official remarks section and shall be considered to have been communicated on the 5th working day following the date of uploading. In case of the notification of documents resulting in the termination of student status (warning and resolution) Article 23 of this regulation and the faculty provisions shall be applied. The notification of decisions made in the legal remedy procedure the provisions of the NHEA shall be applied.

Article 38. (1) During the validity of student status no re-enrolment is necessary. In each semester prior to the commencement of the instruction period and in each major, the student shall state whether he/she wishes to continue his/her studies or alternatively intends to temporarily terminate his/her student status during the given instruction period. The student fulfils his/her obligation to register by enrolment in the semester of enrolment.

(2)[2] The student shall make the statement concerning registration electronically on the ES not later than the last day of the registration period.

(3)[3] In exceptional cases the student may request the EC to allow subsequent enrolment and registration not later than the end of the third week of the instruction period. In case the decision of the EC gives permission to late enrolment and late registration, the enrolment and registration shall be executed until the last workday of the fourth week of the semester. The EC can transfer this authority to the head of the Registrar’s Office. The EC shall not allow the late enrolment or – in case of students commencing their studies in the given major in the academic year 2007/2008 and afterwards – the late registration to the student who has not settled any of his/her expired payment obligations. In case the given person’s resolution on assignment or resolution on admission comes to effect after the registration period, the person shall have the possibility to enrol within 15 days from when the resolution on assignment or resolution on admission became effective. In special cases, if the given student’s matriculation or enrolment is blocked for reasons not attributed to the student, after the obstacles ceised he/she may request the permission of the EC for late matriculation or late enrolment even after the third week of the instruction period and in such cases the matriculation or enrolment may happen even after the last workday of the fourth week of the semester, but at latest until October 15 in the fall semester and March 15 in the spring semester.

(4)[4]

Chapter 9.

The order of announcing courses

1 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

4 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

Article 39. (1) Courses shall be announced by giving contact hours, in other words by launching courses. Consultations concerning the degree thesis, final exams, first proficiency exams, and exam courses may be announced without giving contact hours.

(2)[1] The announcement and the modification of courses linked to courses in line with the curriculum shall be the duty of the major director.

(3)[2] Upon the recommendations of the major director the courses to be launched the following semester (their lecturers, timetable, venue, course director, the minimum number of students with which the course may be given and the maximum number of applicants that can be admitted, and their requirements) together with the courses to be offered only as exam courses shall be announced in the customary manner of the Faculty or in the ES database not later than the end of the instruction period preceding the course registration of the given semester.

(4)[3] The chance of progression in the range of courses on offer in line with the recommended curriculum and the capacity required for it shall be ensured. The number of students admitted to any given course may exclusively be restricted if this condition is satisfied and due to the reasonable capacity of the lecturer giving the classes, the limited amount of equipment, and further objective reasons.

(5)[4] In the case of obligatory courses the Faculty shall arrange for the announcement of exam courses in each semester, except from courses to which no exam course may be assigned according to the programme of the course.

Article 40. (1) The requirements of the courses and the form of their assessment shall be contained in the programmes of the courses specified in Article 28 (4) of the Regulation in line with the curriculum.

(2) On announcing the course the lecturer shall inform the students about the programme of the course, the tasks, and their deadlines so that the course can be completed.

(3)[5] On announcing the course the students shall in all cases be informed in a way that te information shall be available until the end of the semester in which the given course is commenced. The information shall contain the following:

a) the title and the code of the course,

b) the weekly (per semester) or total number of contact hours of the course (broken down to

lectures + classroom practice + laboratory practice),

c) the number, subject matter, and time of mid-term assessments (recitals, classroom tests) and the possibilities of their making up for and correction,

d) the type of end-term assessment(s) (signature, mid-term/practical grade or examination grade),

e) the type of the exam (oral, written or both),

f) the way of calculating the grade,

g) the amount of academic work necessary for completion of the course defined in terms of credit value,

h) the organisational unit of instruction responsible for the course and the course director,

i) the pre-requisites of enrolling for the course,

j) the course description,

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007.

5 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

k) textbooks, study aids, the list of special literature that may be used for acquiring the course knowledge,

l) the number and type of the assignments of students to be implemented by individual work,

m) the requirements of attendance at classes and the possibility of making up for absence with regard to Article 45,

n) the acceptable ways of verifying absences from classes and exams,

o)[1] the provisions pertaining to the use of AI system during the course in relation to the acquirement and completion of academic requirements.

(4) The organisational units of instruction shall specify the requirements of the course and shall submit them to the major director for consent.

(5)[2] In case of those subjects where the proportion of the students with exam registration not completing the exam is higher than 30 per cent it is obligatory to compose and publish the detailed knowledge material necessary for the preparation and completion of the subject until the end of the third week of the following semester's instruction period.

The order of the registration and de-registration of courses (subject courses)[3]

Article 41.[4] (1) The student shall be entitled to enrol for a course linked to a curricular unit on proviso he/she has satisfied its pre-requisites and/or has simultaneously enrolled for it in the manner prescribed in the curriculum.

(2)[5] The student shall be entitled to progress in line with the recommended curriculum, but – in line with provisions stipulated in Article (1) – he/she shall have the possibility to deviate from the order of registration of the course-units set forth in the recommended curriculum.

(3)[6]

(4) Based on the the Faculty Council's decision or the Dean's Order the faculty administration may carry out the registration of the first semester subjects in the recommended curriculum in the first active semester following the matriculation as of the 2023/2024 fall semester. The student can modify the registered subjects/courses in the educational system until the end of the course registration period.

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1 Built in by the amendment adopted by resolution no. 117/2025 (October 2) of the Senate. Effective. from November 7, 2025.

2 Built in by the amendment adopted by the Senate on its online meeting 3rd December, 2020. Amendments come into effect on 4th December, 2020.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

4 Section (4) and (5) built in by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

5 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. The amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. Repealed by the amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

(5) The Educational Directorate shall announce – in consultation with the faculties – Campus-courses supporting the student's general knowledge and navigation in university life in the fall and spring semester every academic year. These courses shall be recognised as optional subjects in the student's curriculum as consulted with the faculties and it is recommended to register them in the student's first two active semesters.

Article 42. (1)[1] Courses (subjects) can be enrolled for during the period of regular subject and course registration, when the student shall finalise the list of courses to be completed by him/her. Students progressing in line with the recommended curriculum may be given preference at registration for the given course during the regular subject and course registration period. The period of regular subject and course registration shall be at least 10 calendar days per semester – starting from the academic year 2020/2021.

(2)[2]

(3)[3] If the student failed to earn the credits of a course he/she had enrolled for in the given semester, he/she shall be entitled to enrol for the same course in a later semester in the frames of the provisions specified by the Regulation. Students admitted before 2012/2013 can register a course maximum three times, except if his/her student status was terminated in way that conflicts with the law or the regulation. According to the (1) Appendix of the Code of Charges and Benefits the student has to pay the fee defined in the Appendix for the second and every further time registration for a course from the second semester of the academic year 2013/2014 on. Regulations mentioned in this Section have to be applied for exam courses as well. Fees to be paid will be set for the first time based on the courses registered in the second semester of the academic year 2013/2014 independently from the semester the course was registered for the first time. The Central Registrar's Office sets these impositions till the last day of the given semester's instruction period. The deadline for paying these debts shall be the 15th day from the day of the setting of the impositions. No payment will be set for the repeated course registration if the student pays his/her tuition fee based on credit numbers. In doctoral training the student has to pay such a fee only if the Specializations for doctoral training prescribe it. Students in preparatory training, part-time studies, or with visiting student status shall not pay a fee when repeating courses.

1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendments to (3)-(4) adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 14th November 2013. Effective from: 14th November 2013. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective from: 19th December 2013 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

(4)[1] The student may drop a course taken up in the given semester through the ES system during the subject-and course registration period. Following the subject- and course registration period the EC may allow the course dropping only in justified cases and upon the student's request handed in not later than the commencement of the exam period unless the student's academic performance has already been assessed during the semester. If the student refers to sickness, accident or other extraordinary circumstances in his/her request submitted even after the commencement of the exam period, the EC may permit the dropping of the course. Furthermore, the EC may permit the dropping of the course in these cases if the student's performance has already been assessed during the semester, but he/she has not taken any exams in the given course in the exam period yet. If the student has taken up the course for at least the third time in the given semester, upon request the possibility to drop the course specified in the warning shall be provided he/she submits his/her request 1 month before the exam period unless the student's academic performance has already been assessed during the semester.

Article 43. (1)[2] In the course of electronic course registration the prerequisites built in the certain curricula shall be checked by the ES automatically, further, it shall clearly be recorded in the database of the ES for which curriculara unit's completion has the student enrolled for the given course. The automatic checking shall not be applied in case of studies pursued in the frame of visiting student status.

(2)[3] When enrolling for the course necessary for his/her curricular progression the student shall select the appropriate subject and course to indicate which part of the curriculum he/she intends to accomplish, taking into consideration that the acquisition of a given knowledge content shall yield credit only on one occasion.

(3)[4] The Dean or the course director may permit registration for the course in excess of the maximum headcount of the course provided the technical conditions of completion may be ensured. Based on the written permission the entitled administrative unit shall record the course registration (subject registration) in the ES.

(4)[5] The student shall record the subject- and course registration on his/her own in the ES until the end of the registration period at the latest.

(5)[6]

1 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendments (5)-(6) in Article 43 adopted by the Senate on its meeting held on 19thApril 2012. Effective from: 19th April 2012 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(6)[1] Following the closing of the subject-and course registration period the student shall check the list of courses recorded in the ES and acknowledge the recorded state. If the student can prove that the recorded data do not agree with the facts (a particular course is not recorded or a course which the student has not enrolled for is on the list), the student can lodge a complaint with the Registrar's Office within eight days of the closing of the subject-and course registration period; missing the deadline shall result in forfeiture. The administrative officer at the Registrar's Office investigates the appeal and if it proves to be justified upon permission of the head of the Registrar's Office or his/her deputy officer the administrative officer shall do the necessary complementing, deletion, or correction. Following the lapse of the period of time open for appeal the student can print out a course registration and result sheet from the ES. This course registration and result sheet, which the student is entitled to take along with him/her to the oral exam and use it for certifying accomplishment, is a course registration and result sheet at the same time.

(7)[2] The student shall receive an automatic electronic notification about the registration and deregistration of a given course registered or deregistered by him/her.

Article 44. (1)[3] A course may only be cancelled following its announcement if the total number of those enrolling for the course does not reach the minimum headcount specified for the course or if the organisational unit of instruction responsible cannot launch the course due to lack of lecturer.

(2) Courses linked to obligatory courses cannot be cancelled following announcement.

(3) The major director shall notify the Registrar's Office and the students about not launching the course and the course offered instead of the cancelled course.

Chapter 10.

Contact hours

Article 45. (1)[4] The types of contact hours shall be:
a) lecture,
b) practice,
c) consultation including
ca) course consultation.
cb) thesis consultation,
d) seminar.

1 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

2 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(2)[1] Attendance at the contact hours of the courses registered shall be the obligation of the student. The student may be refused to be granted a grade, an assessment, or a signature in the given course for the reason of absence only if he/she has been absent from the contact hours given more than the rate specified when announcing the course. In this case the note 'Unfulfilled' shall be registered in the academic records if the assessment results in mid-semester grade. In case the assessment results in exam grade the note 'Blocked' (cannot sign up for exam) or 'Rejected' (can only sign up for exam for signature) shall be registered. In case the student's absences did not reach the determined rate, but has not gained a grade resulting in completion, a fail grade shall be recorded in the ES as midsemester grade. The major director may specify 15–30% of the total number of hours as the rate of acceptable absence when announcing the course. In case the rate of acceptable absence is determined only referring to this Regulation without specification, the rate of acceptable absence shall be considered the 30 percent of the total hours. In the teacher training absence arising from participation in the obligatory teaching practice to be completed in parallel with the training cannot be considered absence when denying end-of-semester signature.

(3) Practical requirements necessary for earning a practical grade may be the following:

a) recital on tasks performed at practices, and/or,

b) assignment implemented outside the time of the practice, and/or

c) classroom test, and/or

d) other requirements specified in the curriculum.

(3a)[2] In case of absences from courses resulting in practical grades the rules specified in Article 45 (2) shall be applied provided that in case the student's absence is certified, the Faculty shall give opportunity – if it is possible – for him/her to acquire the practical knowledge in another practical group.

(4)[3] The student of the University shall be entitled to attend the lectures of any Faculty or major without special permission. Attendance at practice-oriented contact hours shall need the prior consent of the lecturer. Attendance without registration for the course cannot entail the assessment of the student's performance. Any person without student status at the University can attend a lecture only with the permission of the lecturer. A person without student status at the University can not attend practical classes.

(5) If during any contact hour the student obtains any information the disclosure of which might violate the personal rights of others, especially the human dignity of patients, might qualify as abuse of confidence or as secret for any other reason the student shall keep the secret. In the event of a breach of confidence the student shall suffer the legal consequences thereof.

(5a)[4] Giving permission to hold a class with the help of infocommunicational device – with regard to the content of the subject and the aimed learning achievement – is the authority of the Dean.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

2 Built in by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

3 The amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

4 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

(6)[1] Making audio or video recordings during contact hours shall be possible exclusively upon prior consent of the teacher. Audio or video recording on the classes or recording the classed held with the help of information and communication devices shall be possible only with the expressed consent of the participants (teacher, students). Recording the class requires the permission of the lecturer due to copyrights. In case of interactive classes if the lecturer wishes to record it, the possibility to join the class shall be ensured with the proper setting of the information and communication devices to those students who do not give consent to being recorded.

(7)[2] The lecturer and the head of the competent organisational unit of instruction shall be responsible for actually giving the contact hours. Upon request of the representative of the students contact hours not given due to the fault of the lecturer shall be made up for during instruction period.

Preferential course schedule

Article 46. (1)[3] Upon permission of the EC the student may be granted partial or full exemption from the obligation to attend obligatory contact hours, may take his/her exam before the examination period, may close the length of instruction period earlier pursuant to the provisions of law, or may be granted any other similar favour. No exemption shall be given from the prerequisites and the rules pertaining to parallel registration of course-units. In case the student gets permission for taking an exam before the exam period, he/she can sit for the exam only in if he/she signs up for the exam date or one of the exam dates offered for him/her at latest 24 hours preceding the time of the announced exam. The same rule shall be applied in case the student gets permission to take an exam during the exam period on a date arranged with the lecturer.

(2) Students pursuing studies with a preferential course schedule shall also fulfil the academic requirements.

(3)[4] Application for preferential course schedule shall be submitted until the last day of the registration period at the latest. The student is obliged to attach to his/her request the document(s) certifying the statements of the request. In the lack of the document(s) certifying the statements of the request the Educational Committee may reject the request without calling for completion of documents. Permission concerning preferential course schedule may be valid for one occasion for maximum two semesters and it shall be applied for again.

(4)[5] Preferential course schedule may be granted to a student

a) who achieved outstanding academic results in the two semesters preceding the semester concerned by the application, or

b) who studies in a higher education institution abroad for the purpose of pursuing part-time professional studies, or

c) whose exceptional circumstances justify the preferential course schedule, or

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1 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

d) who conducts outstanding scientific, communal, artistic or sport activities.

(5) Preferential course schedule may be withdrawn if the student fails an exam or proves to be unable to fulfil his/her academic requirements within the framework of preferential course schedule in any other way. Preferential course schedule may be modified upon request of the student.

(5a)[1] A student raising a child under the age of fourteen may submit a request to the Faculty's Educational Committee to not attend the lectures and seminars to care for his/her child in a way that does not lead to exemption from the basic academic requirements of the given major. The Faculty's Educational Committee shall decide on the request considering the specificities of the given training. The exemptions determined in this section shall not affect the requirements for knowledge assessment.

(6)[2] Students participating in scholarship programme in foreign higher education institutes or doing his/her professional practice abroad may close his/her semester in the autumn semester till 20 March and in the spring semester till 20 September upon request. In this case the student may enrol for the semester following his/her semester spent abroad with scholarship and also register courses without closing the semester spent abroad with scholarship; but when the student closes his/her semester spent abroad with scholarship the Faculty's Registrar's Office shall investigate his/her course registration and proceeds according to the specifications about course registration of the Regulations herein. The EC permits this to all students who spends a semester abroad in a higher educational institute with scholarship or does his/her professional practice abroad.

Chapter 11.

Testing knowledge, the assessment of studies

Article 47. (1)[3] The performance of the student shall be assessed by the higher education institution during the instruction and the exam period. An exam sheet concerning exams as well as grades not obtained in the framework of exams shall be prepared. The exam sheet shall contain the title of the course (curricular unit), the time and date of the exam or other assessment, the name of the lecturer examining, his/her lecturer identification code and signature, the name of the student taking the exam, his/her student identification code, and the assessment of the exam. The data of the exam sheet shall be recorded in the ES until 3pm of the third workday from the date of the assessment at latest.

(1a)[4] The exam sheet may be a paper-based or electronic document generated from data recorded in the university's ES.

(2) Knowledge can be tested by

a) in the instruction period: written, oral or practical tests taken during the contact hour, classroom test, assignment prepared by work performed at home (plan, measuring records, essay), and assessment of work performed on practice,

b) exam taken in the exam period,

c) final exam,

d) final closing exam.

(3) End-of-semester grade may be given by

1 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

2 Amendment adopted by the Senate on its meeting held on 16th December 2010.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

a) mid-term grade in the case of both theory-oriented and practice-oriented courses on the basis of tests and assessments carried out during instruction period,

b) exam grade which may be defined on the basis of the performance at the exam exclusively or by taken into consideration performance on mid-term tests and the exam jointly. In the latter case the exam shall contribute to the grade by 50% at least and the mid-term tests by 50% at most.

(4)[1] In case of the practical grade (mid-term grade) being determined on the basis of classroom or oral tests one opportunity shall be granted to make up for the unsuccessful or missed classroom tests or the unsuccessful or missed oral tests in the instruction period. If the student fails to earn the mid-term grade through the opportunity to make up for it he/she shall be granted an opportunity to earn the mid-term grade until the end of the second week of the exam period in line with the information given to the student when announcing the course. Making up for laboratory practice may be partly or fully restricted by the program of the course.

(5)[2] Final exam shall mean a form of exam for jointly assessing the knowledge of more than one course. The courses of final exams shall be stipulated in the recommended curriculum. The final exam shall qualify as registering for a course in respect of the conditions of expulsion for academic reasons.

(6)[3] In case of oral assessment the University shall call the student's attention within 5 workdays after the assessment that he/she can take over the result sheet of the assessment at the Registrar's Office. The result sheet shall contain the semester of the given academic year, the name of the student, the student identification number, the name of the subject, curricular unit the student registered, the date of the assessment, the evaluation of the assessment, the name of the evaluating lecturer, the lecturer identification number and signature. In case of an assessment that is not qualified as an oral assessment the student shall receive electronic notification on the evaluation of the given assessment within 5 workdays from the assessment.

(6a)[4] In case of exceptional circumstances oral tests can be conducted electronically with the help of an information and communication device capable of sound and picture record simoultaneously. In this case the Registrar's Office shall send – upon the student's request – the result sheet to the student's e-mail address recorded in the ES.

(7)[5] In case there is possibility in the given Faculty the course director and/or the lecturer of the given subject may offer a grade in the subject to the student, which shall be recorded in the ES in case the student accepts it. In order to record the offered grade that is accepted by the student, no exam registration is needed by the student.

1 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007.

3 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

4 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

5 Built in by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

(8)[1] In case the exam includes a pre-exam test as well, the result of the successful pre-exam test can be taken into account during the further exams in the given exam period based on the decision of the given subject's course director that was made at the announcement of the course. The result of the successful pre-exam test taken in the frame of an exam course in the last exam period preceding the pre-scheduled exam can also be taken into account as part of the pre-scheduled exam in accordance with Article 33 (5) of this Regulation, based on the decision of the given subject's course director that was made at the announcement of the course.

Article 48. (1)[2] Assessment of student performance shall be carried out according to a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1).

(1a)[3] In case of a written assessment, the five-grade scale of the result determined as a percentage is stipulated in the Annex of the Regulation pertaining to the Faculty or in the Dean's Order with the agreement of the Faculty's Student Union.

(2)[4] The student shall not earn credit points in case his/her performance is assessed by fail (1) in the five-grade scale and fail (1) in the three-grade scale, further, if the performance of the student could not be assessed.

(3)[5] No discrimination shall be made in the assessment of student performance on the ground of which financing form or time schedule the student pursues his/her studies.

(4)[6] Students shall not have the right to appeal against assessment – except in the case of errors in correction and in calculating the score, and the possibility specified in Article 12 (2), in Article 50 (4) and in Annex 14 of the Regulation.

(5)[7] In case of a written test the infringement of copyrights shall result in fail (1) in the five-grade scale and fail (1) in the three-grade scale, and a disciplinary procedure according to the rules specified in Annex 14 of this Regulation.

Chapter 12.

The order of exams

Articles 49. (1)[8] Not later than four weeks before the end of the instruction period the Faculty shall publish the date of the certain exams, the maximum number of students stipulated for the certain exam days, the names of the examiners, the time and manner of registering for the exam, and the date of announcing the exam results in the ES.

(2) Exams shall be organised so that each student concerned shall be able to register for it and – provided all the requirements of registration for exam have been fulfilled – be able to take the exam.

(3) Announced exams cannot be postponed or cancelled based on the small number of students registering for them.

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1 Built in by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Built in by the amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

7 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

8 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(4)[1] In the course of establishing the order of exams and determining the number of exam days, the experience of exams of the given course, the number of student-candidates and the number of lecturer-examiners shall be taken into consideration together with the fact that the student shall have the opportunity to take a further exam in the given course pursuant to the provisions hereof. In disputed cases the Dean shall designate the exam days.

(5)[2] The student shall put together his/her exam schedule and register for the exams through the ES individually. Within the given exam period the student shall plan and put together his/her exam schedule – considering the specified exam days – in a manner to grant him/her the possibility to take the exam in the courses three times if necessary. The student shall register for the exam twentyfour hours prior to the specified exam time at the latest. The student shall have the opportunity to cancel registration for the exam thirty-six hours prior to the exam time at the latest.

(6)[3] If the student has registered for the exam in the ES but has not attended the exam, his/her knowledge cannot be assessed, the number of his/her exam opportunities concerning the given course shall automatically decrease (by one), and the note ’did not attend’ shall be recorded in the ES.

(7)[4] The student shall be entitled to register for another exam date in the same course provided the examiner has recorded the data concerning the given exam (the grade or the note ’did not attend’) in the ES.

(8)[5] During the exam period further exam dates may be announced besides the ones announced formerly upon the decision of the Institute or the Department or on the initiative of the Faculty Student Union in a manner to make it possible for the students concerned to register for them at least two days earlier. In reasonable cases the EC may allow the announcement of exam dates outside the exam period.

(9)[6] If the student does not attend the registered exam and he does not exempt his/her absence by stating the well-grounded reason and verifies it on a request submitted to the Registrar’s Office which clearly identifies the exam within 8 days from the exam date, he/she has to pay the absence fee according to Appendix (1) of the Code of Charges and Benefits. The decision about verifying requests has to be made by the Faculty’s registrar. If the Registrar accepts the request, the number of exam possibilities for the student will not decrease and the note „verified exam absence” shall be registered in ES. The assessment form is meant as exam in this section where exam sheet is used. Assessment that does not qualify as exam (for example mid-term test or recital during instruction period) does not have to be paid for pursuant to this section.

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1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective from: 23rd June 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Built in by the amendment adopted at the meeting of the Senate held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

6 Built in by the amendment adopted at the meeting of the Senate held on 23rd June 2011. Effective from: 23rd June 2011. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

Article 50.[1] (1)[2] The conditions of entry to exam shall be communicated to the student when announcing the course. Only students having satisfied these conditions and abode by the provisions of the Code of Charges and Benefits may be granted entry to exam. If a student fails to fulfil his/her obligations stipulated in the Code of Charges and Benefits he/she cannot register for the exam and cannot attend it either. The lecturer is obligated to test the students who have validly registered for the exam on the ES, are on the exam sheet, and have attended the exam. The student's exam registration who cannot be granted entry to exam under the provisions of the Regulation shall be null and void. Invalid exam registration shall be deleted from the ES.

(2)[3] In the case of a student failing to fulfil an obligation which is a condition of entry to exam pursuant to the requirements (not including the exceeding of the determined rate of absences), the student shall be entitled to make up for fullfilling the obligation in the given course on at least one occasion not later than the end of the second week of the exam period. If the entry to exam has more than one condition the student can make up for each of the missing conditions at least one time on different occasions.

(3)[4] The student cannot start the exam in lack of proving his/her identity. The student's other official documents may also be used as means of identification. The lecturer cannot test the student who has not registered for the exam and is not recorded on the exam sheet.

(4)[5] An exam shall only be taken and held – except for exceptional cases and electronic exams (held with the help of an information and communication device – in the official rooms of the University. The examiner shall be responsible for the smooth administration of the exam – except for ensuring the technical conditions – in all cases. If the examining lecturer or the person supervising the exam on his/her behalf at the exam venue notices that the student taking the exam is substituting somebody else or is being substituted by somebody else, is providing help for others or is being helped in any inadmissible way – including the use of unauthorized AI-systems – , uses any inadmissible device or breaches another rule pertaining to exams and assessments, the examiner or the person supervising the exam on his/her behalf at the exam venue shall record the fact of such suspension on the exam sheet and prepares a report on the case preferably with two witnesses. In this case the exam shall be assessed by a fail grade (1). The student shall have the possibility to appeal against the assessment with a written request addressed to the Secondary Educational Committee within 15 days of notification. In accordance with this Article and Section (5) of this Article the cheating committed during an exam or during an assessment that is not qualified as an exam shall be considered as exam cheating.

1 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective from: 23rd June 2011. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

4 Amendments of Articles (3)-(4) were adopted by the Senate on its meeting held on18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 10th November 2011. Effective from: 10th November 2011. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by resolution no. 117/2025 (October 2) of the Senate. Effective. from November 7, 2025.

(4a)[1] Intentionally causing technical incident during the electronic exam (using information and communication devices), furthermore, the use of unauthorized AI-systems shall be considered cheating at examination, therefore the legal consequences stipulated in the relating regulation shall be applied. If the technical incident was not caused intentionally, the examiner and the student taking the exam are obliged to cooperate in order to solve the technical issue.

(4b)[2] If the technical error occured before the exam question was announced, the exam can be continued provided that the error can be fixed within a reasonable time. In case the error occurs after the exam question is announced, the exam can be continued and the examiner has the right to rise a new question.

(4c)[3] If the technical error cannot be solved within a reasonable time a new date for the exam must be provided. The exam suspended due to technical error shall not be considered as an attempt to get the grade, it shall not be counted into the exam chances of the student.

(4d)[4] Upon written recommendation from the person teaching the subject, the dean may issue a written warning to a student who has committed a lesser severity offense of cheating at en examination, against which the student may seek legal remedy in accordance with the provisions of Article 12 of the Regulation. The written warning must be considered as an aggravating circumstance in the disciplinary proceedings initiated against the student in the event of repeated exam cheating.

(5) In case of repeated cheating at an examination or in case in the examiner's judgement the cheating is significant and he/she reports it to the Dean of the Faculty in a register with attached evidences, the Dean may order a disclipnary procedure. In this case the evulation of the examination shall be suspended. If no disclipinary procedure is launched or the disclipinary offence cannot be stated, it must be ensured that the student can retake the exam.

(6) The examiner shall have the right to exclude the student from the examination in case of a wrong conduct (e.g. an attitude violating the exam or if he/she is obviously under influence of psychoactive drugs). The fact of the exlusion shall be recorded on the exam sheet and a register shall be prepared about the case on the spot with two witnesses as far as possible. In these cases the examiner may initiate a discliplinary procedure with the Dean of the Faculty.

(7)[5]

(8)[6] Exams can exclusively be taken – unless otherwise provided by a provision – in the exam period. The Dean's equitable exam may be taken after the end of the exam period; its date and time shall be specified in a Dean's order.

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1 Amendment adopted by resolution no. 117/2025 (October 2) of the Senate. Effective. from November 7, 2025.

2 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

4 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

6 Built in by the amendment adopted at the meeting of the Senate held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

Article 51. (1)[1] Oral exams are open to the lecturers and students of the Faculty; audio and video recordings of them may be made with the consent of those taking part or if the consideration of necessity and proportionality justifies it for the sake of ensuring the fulfillment of public service assignments the Dean shall have the authority to allow the recording. The Dean or due to health protection, patients' rights and or educational-technical reasons the course director shall be entitled to restrict publicity.

(2)[2] In case of an oral exam the examiner shall arrange for the presence of at least one further student competent in the subject-matter and the language of the exam continously, until the end of the exam. A board of two lecturers shall be present at an oral final exam, but the presence of another student shall be ensured in this case as well.

(2a)[3] Electronic oral exams (held with the help of information and communication devices) are not public, making sound and video recording or recording the exam shall be possible only with the expressed consent of the participants. The provisions of Section (2) shall be applied in case of these exams as well.

(3)[4] In case of written exams test papers shall be marked within three working days from writing the test papers, and the results shall be recorded in the ES not later than 3 pm of the third working day.

(4)[5] The inspection of marked test papers shall be ensured until the end of the exam period. The candidate may make a complaint with the lecturer or – if this is not possible, in an exceptional case – with the head of department if the points of the test paper have been added up wrongly or no points have been given to a task. The lecturer shall accordingly modify the grade in case of a mistake in the calculation of points or wrong assessment.

(5)[6] Within fourteen days counted from the end of the exam period the student may challenge the data concerning assessment in the ES records by submitting an objection to the course director, or to the head of department (institute). In case of missing the deadline, the student may submit an excuse petition until the 30th day following the exam period at the latest. Within three working days the lecturer or the head of department (institute) shall decide on the disputed assessment on the basis of the exam sheet in case of oral examination, the course registration and result sheet attested by the examiner or in the case of a written examination or midterm/practical grades on the basis of the grade written on the test and in the case of a justified objection he/she shall record the necessary modification in the ES by using his/her entitlement to modify grade. 17 working days after closing the exam period not even the course director or the head of the department (institute) is allowed to register the unregistered grade in ES, nor can they ask the Registrar's Office to modify the grade, unless they or the student made an excuse petition as just described – latest 30 days after the exam period is closed.

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1 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

3 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

6 Built in by the amendment adopted at the meeting of the Senate held on 18th December 2008. Effective: from 18th December 2008. Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

Article 52.[1] (1)[2] The grade (assessment) –and the date – shall be recorded on the electronic or paper form exam sheet, and upon request of the student also on his/her course registration and result sheet.

(2)[3] The results of the oral examination (the grade or the note 'did not attend') shall also be recorded by the examiner or in the case of the examiner being prevented his/her head of department or his/her proxy (hereinafter the Department) electronically in the ES after the end of the exam or the determination of the grade not later than 12:00 on the working day following the exam day. The lecturer is obliged to submit the aggregate exam sheet printed at the end of the exam period to the Registrar's Office on the 16th workday following the closing of the exam period. The data of the exam sheet shall be deemed authentic until the contrary is proved. The Registrar's Office shall keep the exam sheets in accordance with the provisions of the Code of File Management and Unified Archive Scheme of the University in order the sheets be available in case of any requests, complaints of students. In the interest of the adjudication of the objection the lecturer of the course shall keep the exam papers until the accomplishment of the procedure initiated on the basis of the objection but at least until the end of the next semester.

(3)[4] Students shall have the right to appeal against any violations of the Regulation concerning exams to the Secondary Educational Committee within fifteen days pursuant to Article 12 (2).

Article 53. (1) Unsuccessful exams can be repeated twice during the given term of study.

(2)[5] The Faculty shall grant the opportunity of taking the unsuccessful exam (hereinafter retake exam) once more and taking the unsuccessful retake exam (hereinafter repeated retake exam) once more provided it is possible in the given exam period considering the announced exam dates, in other words the student selects his/her first exam day in the manner to allow him/her to select the further two exam dates if necessary. The number of exam chances in a subject for the exam period shall exceed double the total number of students enrolled for the subject.

(3)[6] If the oral retake exam has not been successful and the same person was the examiner at both the exam and the retake exam the student, upon request, shall be granted the possibility to take the repeated retake exam in front of another lecturer or of an exam board designated by the head of department. In the case of a written exam the student may request the marking of his/her written test to be countersigned by an additional lecturer. The student shall be entitled to these even if the exam is taken in a new term of study.

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1 Amendments of Articles (1)-(2) were adopted by the Senate on its meeting held on18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective from: 19th April 2012.

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007.

5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

6 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

(4)[1] Until the end of the exam period at the times announced in advance the student shall be entitled to take one bettering exam in case of any of the already successfully taken exams in the given semester – except for the exam successfully completed in August, September, January or February in the frame of an exam course. The grade obtained at the first exam may be worse at the upgrading exam. No additional credit shall be obtainable by improving the grade of a successful exam.
(5)[2]
(6)[3]
(7)[4] If the student takes an exam – except the bettering exams – in the same curricular unit three or more times he/she is obliged to pay the fee stipulated by Annex 1. of the Code of Charges and Benefits for the third and every further exam.

Chapter 13.

Recognition and Acceptance of studies announced or completed in other institutions, faculties and programmes

Article 54. (1)[5] Students of the University may apply to the CTC for the recognition of their studies completed in other higher education institutions in Hungary or abroad as part of their training. Students of the University can also apply at the CTC for acceptance of their completed professional practice in line with their curriculum. Students who studied abroad with a scholarship in a higher educational institute have to submit their application for acceptance of these studies to the CTC latest till the last day of the consecutive semester after the semester spent abroad with scholarship. The CTC has to accept all of the courses applied for as courses completed abroad in a higher education institute within the scholarship studies at least into the student's optional courses, provided they fit into the student's professional training according to the student's Training Contract, or if registered in any other documents similar to it.

1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.
2 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2008. Ineffective from 18th December 2008.
3 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective from: 19th April 2012. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
4 Built in by the amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.
5 Amendment adopted by the Senate on its meeting held on 16th December 2010. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

(2)[1] Acquisition of certain knowledge content shall yield credit only on one occasion. Student performance having earned credit shall be recognised in studies pursued in any other higher education institution – provided that the relevant pre-requisites are met – irrespective of the higher education institution and the level of training at which it was obtained. Recognition – based on the exit requirements specified in the programme of the subject (modul) concerned – shall exclusively be performed by way of comparing the knowledge content serving as the basis for the credit. The credit shall be recognised if it applies to an optional subject or there is a seventy-five percent overlap between the compared knowledge contents, the competences that are the basis of establishing the credits value [knowledge, adaptation (partial) skills and further (partial) competences] based on the subject descriptions (syllabi). The CTC compares the knowledge based on the professional opinion of the course director.

(2a)[2] The case-by-case decision of the CTC shall applied for five years in case of requests regarding the same credit recognition. The positive decisions of the CTC and their validity shall be made public without containing any personal data for every teacher and student in the educational system and it shall be downloadable for the ES of other higher educational institutions.

(2b)[3] The CTC may recognise prior studies and work experiences not gained through informal learning or knowledge gained through learning resulting in qualification as the completion of academic requirements.

(2c)[4] In case the student has not yet completed the pre-requisites of the course accepted by the CTC has not had recognized them with the credit transfer, the recognized credit can only be registered in the ES if the student provides the Registrar’s Office with proof of completion of the pre-requisites.

(3) If the student has previously acquired the required competences stipulated in the curriculum and can credibly certify it he/she does not have to fulfil the requirements again but may apply to the CTC for their recognition.

1 Amendment adopted by the Senate on its meeting held on 30th August 2007. Effective: from 1st September 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

2 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

3 Built in by the amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

4 Built in by the amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.

(4)[1] The student shall be entitled to request the recognition of the accomplishment of the academic requirement until the end of the subject registration (course registration) period. The CTC has the right to reject the requests submitted after the end of the subject registration (course registration) period without further consideration referring to the missed deadline. If the student wishes to register a subject built on the subject he/she requested to be recognized in the given semester, the individual deadlines of submission specified by each faculties in the Annexes of this Regulation shall be applied. If the student requests to recognize the given subject in a semester other than where the subject belongs to in the student's recommended curriculum, the Registrar's Office of the Faculty is obliged to inform the student of its possible consequences. The CTC shall determine conditions under which certificates and diplomas issued pursuant to the provisions of Act LXXX of 1993 on Higher Education can be validated in the given training and the number of credits such certificates and diplomas merit. The respective bodies of knowledge shall be compared upon request, regardless of the fact whether the student read for his/her degree in credit-based education or non-credit-based education.

(5)[2] The credit value of the recognised academic performance shall be equal to the credit value of the curricular requirement which is qualified as completed; nevertheless, the grade obtained cannot be modified on the recognition of the courses.

(6) The CTC shall carry out its procedure in accordance with the provisions set forth in Article 9 of the Regulation.

(7)[3] The Faculties shall prepare and publish the special provisions pertaining to the credit transfer of credits gained during abroad studies on their homepages.

Article 55. (1) On the basis of prior agreement, the Faculties of the University may mutually recognise the credit value of the course-units and courses offered.

(2) The student may request the conclusion of an individual study agreement which shall be signed, on behalf of the University, by the deputy head of the Faculty responsible for education on the basis of the statement of the CTC. The individual study agreement shall specify the curricular units to be completed in the other higher education institution and their syllabuses and shall also specify the completion of which curricular units of the recommended curriculum shall be recognised by the University and by what credit value. Study expenses incurring in respect of the study agreement shall not be borne by the University unless provided otherwise by a decision allowing the expenses to be covered from the own resources of the Faculty.

(3) The student may initiate the conclusion of the individual study agreement until the end of the instruction period of the preceding semester.

(4) In the semester in which the agreement is effective the student shall submit the proof of completion not later than the last day of the exam period. The curricular units certified thereby shall be taken into account in the studies of the semester concerned.

(5) Studies which have been completed by the student

a) under an individual study agreement concluded with the student, or

b) under an inter-institutional contract,

and which are contained in the contract stipulating them have been recognised.

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1 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018. Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 18th June 2020. Effective: from 18th June 2020.

(6)[1] The Rector may conclude an inter-institutional contract pertaining to the comprehensive and mutual recognition of credits only with the consent of the Committee for Education and by the authorization of the Senate.

Article 55/A.[2] (1) The CTC shall carry out an advance credit transfer procedure upon request. In the course of the advance credit transfer procedure, the CTC shall adopt a decision concerning recognition of the credits of the academic requirements already fulfilled by the student and the recognition (subject to fulfilment) of the credits of the academic requirements to be prospectively fulfilled by the end of the semester in which the application is submitted, and at the same time adopt a decision concerning the validity (subject to fulfilment) of the credits stipulated in the admission conditions.

(2) The University shall regard the credits recognized by the CTC as recognized on the actual commencement of the studies without further request.

(3) The advance statement concerning the recognition of the student's performance made by the institution in the framework of credit-based education in the course of the student's studies in another higher education institution shall not subsequently be revoked. The decision of the CTC shall be needed for the advance statement.

Credit certificate[3]

Article 55/B[4] (1) The credit certificate is a document issued and certified by the University, based on data recorded in the ES, which shall contain a description of the topics covered in the subjects (curriculum requirements) completed by the student in a manner that allows the examination and evaluation of the extent to which the knowledge and other competencies acquired and certified by the student correspond to the specified competencies of the replaced subject (curriculum requirements) for the purpose of decision-making in the credit recognition process.

(2) The credit certificate shall be issued upon request of the student. In their request, the student must indicate which requirements' completion he/she is requesting to be certified.

(3) The credit certificate shall be issued with a unique serial number and its data shall be recorded in the ES.

(4) In derogation of the provisions of Section (2), the University shall not issue a credit certificate for the fulfillment of requirements for which it has already issued a micro-credentials to the student.

Chapter 14.

Academic average, credit index

Article 56. (1)[5] The academic results of students shall be recorded in the ES database by lecturers and authorized administrative officers.

(2)[6] Any unauthorized entry in the ES database shall incur a disciplinary procedure.

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1 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 21st March 2019.

2 Built in by the amendment adopted at the meeting of the Senate held on 24th January 2008. Effective: from 24th January 2008.

3 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

4 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

5 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting on 19th April 2012. Effective from: 19th April 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(3) The amount of the students' academic work in the given semester is indicated by the number of credits earned in the given semester or from the commencement of studies.

(4) The weighted academic average is used for tracing the performance of the student in credit-based education. The weighted academic average of the credit points earned by the student in the given semester and in the course of his/her studies so far (cumulative average) can both be computed. When calculating the weighted academic average, the aggregate sum of the products of the credit value of the courses successfully accomplished in the given period and their marks shall be divided by the aggregate sum of the credits of the completed courses.

Weighted (academic) average:

$$\frac{\Sigma \text{ (credits accrued x grade)}}{\Sigma \text{ credit points accrued}}$$

(5) The credit index and the corrected credit index are suitable for the quantitative and qualitative assessment of the student's performance in a semester.

(6) In the course of calculating the credit index, the aggregate sum of the products of the credit value of the successfully accomplished course-units and their marks shall be divided by thirty credits obtainable during a semester in the case of average progression.

Credit index:

$$\frac{\Sigma \text{ (credits accrued x grade)}}{30}$$

(7)[1] The corrected credit index may be calculated by the factor corresponding to the ratio of credits obtained during the semester to credits undertaken in the individual course schedule.

Corrected credit index:

$$\frac{\Sigma \text{ (credits accrued x grade)}}{30} \times \frac{\text{credits accrued}}{\text{credits signed up for}}$$

(8)[2] When calculating the weighted (academic) average, the credit index and the corrected credit index, the credit value and the associated grade of the (recognised) subject completed in the same or in another institution prior to the given semester shall be disregarded. However, the credits of a given semester belonging to the category of part-time training completions shall be qualified as completed credits according to the weighted (academic) average, the credit index and corrected credit index.

(9)[3] Following the closing of the instruction period the number of credits taken up and earned by the student, the credit index and the weighted academic average of the semester shall be indicated in the ES database.

(10)[4] The calculation of the combined corrected credit index corresponds to the calculation of the corrected credit index with the remark that thirty credits per semester and credits signed up for and credits obtained during the whole period of time shall be taken into consideration.

Chapter 15.

1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective from: 19th April 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007.

Professional Practice and language requirements [1]

Article 57. (1) The curriculum may prescribe the obligatory completion of a professional practice. The completion of the professional practice may be prescribed as the pre-requisite of other curricular units.

(2) [2] The requirements of the professional practice and the conditions of its fulfilment and certification shall be stipulated in the curriculum of the given major or along the usual procedure of majors the professional practice can be regulated by the Dean's Order in agreement with the Student Council of the Faculty. Data concerning the student's professional practice shall be recorded in the master file of the student. In case the professional practice takes place outside the academic year, the professional practice shall be considered as belonging to the consequent semester.

(3) [3] In the case of practice-oriented undergraduate programmes a six-month-long uninterrupted professional practice shall be organised. Completion of an uninterrupted professional practice shall be prerequisite to taking the final closing examination.

(4) [4] The student participating in professional practice shall give feedback on the practice place based on the criteria set out in the rector's order adopted with the consent of the University Student Council.

(5) [5] Besides the obligatory professional practice the student has the opportunity to take part at practical training and obtain professional and work experience within the frame of the Campus Credit.

Article 57/A (1) [6] The University shall provide for the teaching of foreign professional language knowledge necessary for practicing the qualification to be gained in the given major according to the programme completion and exit requirements (Hungarian abbreviation: KKK) in every training The University shall also ensure – as part of the curriculum – the conditions required in order the student can acquire the foreign professional language knowledge stipulated in the curriculum, necessary for practicing the qualification to be gained in the given major.

(2) [7] The University provides professional language instruction per training level for students who have established their student status according to the following:

a) higher-educational specialist training: established in 2021/2022/2 semester and after,

b) bachelor training: established in 2020/2021/2 semester and after,

c) master training: established in 2021/2022/2 semester and after,

d) undivided training: established in 2018/2019/2 semester and after,

e) post-graduate specialist training: established in 2025/2026/1 semester and after.

(3) The faculties are obliged to build in – without regard to the phasing-out system – the professional language requirements in their curricula valid in the above period or accepted after it. The faculties are also entitled to decide about modifying the curricula (only by adding the professional language requirement) pertaining to students who have commenced their studies earlier at their own discretion.

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1 Amendment of the title adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

2 Amendment adopted by the Senate on its meeting held on 17th June 2010. Effective from: 17th June 2010. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

3 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective from: 19th December 2013.

4 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

5 Amendment adopte dby the Senate on its meeting held on 16th December 2010.

6 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

7 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

(4) The curriculum shall contain with regard to the particularities of the training – if the programme completion and exit requirements contain a relating provision, in the language(s) and level specified therein – the professional language knowledge in relation to the qualification, as obligatory or elective subject or criterion requirement. Adding the professional language knowledge to the curriculum may be done in the form professional language instruction, completing a subject of the given major in foreign language, foreign language literature search in the framework of a subject of the given major or other solution helping the development of professional language competences.

(5) The student can be exempted from the completion of the professional language requirement added to the curriculum as an individual curricular unit by presenting state-accredited, at least B2-level complex language examination in any living language. Different rules regarding this can be determined in the annexes of this regulation, containing the special provisions pertaining to each faculty, provided that for students who have commenced their studies before the academic year 2022/2023 and do not have a language examination determined in the programme completion and exit requirements, the level of professional language knowledge and its assessment determined in the curriculum cannot be stricter than the requirement level of the language examination determined in the programme completion and exit requirements before December 20, 2022.

Chapter 16.

Pre-degree certificate

Article 58.[1] (1)[2] The University shall issue a pre-degree certificate for the student who has passed the academic and examination requirements of the curriculum and the prescribed professional practice – except for writing the thesis work (thesis, degree thesis) – and has earned the prescribed number of credits. The pre-degree certificate shall be issued within 20 days from the accomplishment of the requirements of its issuing. The date of the issue shall be the day of the completion of the last necessary requirement. The student shall be informed about the issuance of the pre-degree certificate simultaneously with the issuance.

(2) In the case of a student pursuing studies in more than one major a separate pre-degree certificate shall be issued in each major.

(3)[3] In order to obtain the pre-degree certificate the student shall earn at least 30 credits at the University even in the case of recognising studies pursued at the University or in the course of other former studies, and work experiences as credit value. Students admitted in or after 2012/2013 have to complete at least 30 credit points, but at least one third of the credit value of his/her training in the given training of the University. Credits obtained in the frame of the former students status established in the given training of the University shall be considered as credits obtained in the given training of the University.

1 Amendment adopted by the Seante on its meeting held on 27th September 2012. Effective from: 27th September 2012. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

3 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

(3a)[1] The provision of Section (3) pertaining to gaining at least third of the credit value of the given training at the University shall not be applied in case of

a) doctoral training,

b) joint training in the framework of the programs financed by the European Union, the Visegrad Fund and the Central European Exchange Programme for University Studies,

c) students who were transferred to a major of the same field of a training in accordance with the agreement specified in Article 23 (1) of the NHEA,

d) former students admitted to the same major,

e) students who are refugees, asylum-seekers, persons under subsidiary protection, exiles.

(3b)[2] The requirement determined in Section (3) regarding the obtainment of at least one third of the training's credit value at the given training of the University shall not be applied if such visiting student studies are pursued in the training that are agreed upon by the higher education institutions in concern, and the subjects included in the agreement between the institutions are taught through closed-system electronic distance education, and if the Faculty – with the exception of optional subjects – recognizes the subject taught by the other higher education institution as meeting the academic requirements in relation to the subject included in its current recommended curriculum, and has made this decision available through its educational system.

(4)[3]

(5)[4] In case the University issued the pre-degree certificate for the student, upon his/her request the University shall prepare a certificate on the issue of the pre-degree certificate according to the Government Decree 87/2015 (IV. 09.) on the Implementation of certain provisions of Act CCIV of 2011 on Higher Education (hereinafter NHEA, Hungarian abbreviation NFtv.). The certificate does not verify qualification or profession. The certificate shall be given an individual serial number and its data shall be registered in the ES. The University shall provide authentic data on the pre-degree certificates issued in accordance with Section (1), have a registry of the pre-degree certificates and issues authentic copy of the pre-degree certificate upon request of the person who gained the pre-degree certificate. Upon his/her request the University shall also issue the pre-degree certificate in electronic copy with the electronic signature of the University and with a time stamp by a qualified service provider.

Chapter 17.

thesis (diploma work, final assignment)

1 Built in by the amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020.

2 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

3 The numbering of the subArticle amended by the amendment adopted at the meeting of the Senate held on 30th August 2007. Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective from: 19th April 2012. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Built in by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

Article 59. (1)[1] The writing and successful defence of the thesis/diploma work/final assignment (hereinafter degree thesis) shall be a condition of the award of the diploma. Thesis shall mean an assignment complying with the requirements of the curriculum concerning its content and form, written individually.

(2)[2] Credits may be assigned to writing the thesis in line with the degree completion and exit requirements. In the curricula of the academic year 2017/2018 and in the curricula to be accepted in the following academic years the condition for gaining the credits assigned to the thesis cannot be the submission (handing in) of the thesis work. These credits shall be gained based on the student's performance during the preparation of the thesis – for example in the frame of consultations, thesis seminars.

(3) The student shall write a separate thesis in each major.

(4)[3] The student shall be entitled and obliged to choose the topic of his/her thesis individually or from the topics published in writing by the organisational units of instruction responsible for the major.

(5) The writing of the thesis shall be assisted by one or more advisors (consultants). The consultant may be a lecturer or researcher of the Faculty or an outside expert if consented to by the Dean.

(6) The topic and the consultant of the thesis together with the possible permission concerning confidentiality shall be approved by the major director or by his/her representative.

(7) The thesis may be submitted in a foreign language even in trainings conducted in Hungarian language subject to the permission of the consultant.

(8)[4] The thesis shall be submitted electronically in the form determined by the University. The student is obliged to upload his/her thesis, the thesis title declaration and other required documents onto the ES. The Faculties can prescribe the submission in printed form besides the electronic form.

(8a)[5] The University shall store the thesis or diplomawork of the student who successfully completed the final closing examination in its entirety in the ES and keep a record of them. The stored theses and diploma works – except the parts that are made confidential in compliance with the law – shall be made accessible and searchable without any restriction in the ES.

(9)[6] The thesis cannot be modified, corrected or withdrawn following its submission.

(10)[7] The deadline for the submission and public defence of the thesis shall be determined and published by the Faculty Council in line with the provisions of Article 34 (4) each semester. Upon request – and with the payment of the fine for delay stipulated in the Code of Charges and Benefits – the deadline for the submission of the thesis may be extended by no more than one week by the major director.

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1 Amendment adopted by the Senate on its meeting held on 24th May 2012. Effective: from 24th May 2012. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

4 Built in by the amendment adopted by the Senate on its meeting held on 24th May 2012. Effective from: 24th may 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective from: 19th December 2013. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

5 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

6 Modified numbering adopted by the Senate on its meeting held on 24th May 2012. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

7 Modified numbering adopted by the Senate on its meeting held on 24th May 2012.

(11)[1] The thesis shall be assessed by two readers (opponents) designated by the major director. The reader (opponent) may be an outside expert holding a degree if consented to by the Dean. The consultant may also be a reader (opponent). In case the student requests the designation of a reader other than the reader designated by the major director, the major director – if he/she considers the designation of another reader reasonable based on the student's request – may assign a reader other than the student has disapproved before the evaluation. In case the major director has designated himself/herself as reader and the student ask for another reader, the Dean of the Faculty – if he/she considers the designation of another reader reasonable based on the student's request – may assign a reader instead of the major director that the student has disapproved before the evaluation. The proposal of the readers (opponents) concerning assessment and grade shall be attached to the thesis.

(12)[2] If there is a difference of more than two between the grades proposed by the two readers (opponents) of the thesis, or one of the readers (opponents) assesses the thesis with the fail grade, the major director may designate a third reader (opponent).

(13)[3] If at least two of the grades proposed by readers (opponents) in the course of assessment are fails, the thesis shall not be entered for defence. In this case the student shall write a new thesis within the deadline stipulated by the major director.

(14)[4] If the submitted thesis violates copyrights, its assessment shall be fail (1), and the major director shall initiate a disciplinary procedure against the author of the thesis in front of the Dean according to Annex 14 of this Regulation.

Article 60. (1) The student shall defend the thesis in front of a board. The board – in line with the provisions of the programme completion and exit requirements or the curriculum – may be the final closing exam board or a board called upon by the major director; the board shall have at least three members. The chairperson of the board shall be a university (college) professor or an associate professor or – with permission by the Dean – an assistant professor. Outside experts and the lecturer being the reader (opponent) of the thesis may also be members of the board.

(2)[5] The defence of the thesis shall be public only in case the student consents to it, except for the defence of confidential thesis.

(3) In the course of the defence it shall be proven that the student himself/herself has written the thesis, he/she is competent in the topic of the thesis and familiar with the sources and the relevant literature. The student may be asked questions, the review shall be communicated, and then the student shall be granted the opportunity to reply to the questions and react to the review.

(4)[6] The grade of the thesis shall be established according to the five-grade scale by the review committee taking into consideration the proposals of the readers (opponents). The chairperson of the board shall inform the student about the grade following the defence. In case it is specified in the curriculum, the special provisions of the Faculty pertaining to the thesis requirements or the Dean's Order, the student has to submit a new thesis if the result of his/her thesis defence is fail (his/her thesis is evaluated with a fail grade by the review board).

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1 Modified numbering adopted by the Senate on its meeting held on 24th May 2012. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.
2 Modified numbering adopted by the Senate on its meeting held on 24th May 2012.
3 Modified numbering adopted by the Senate on its meeting held on 24th May 2012.
4 Modified numbering adopted by the Senate on its meeting held on 24th May 2012.. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.
5 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.
6 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

(5)[1] Paper awarded the main prize or the first, second or third prize at the National Scientific Students' Associations Conference may be accepted by the major director without a special review with the assessment 'excellent' provided it complies with the requirements pertaining to the content and form of the thesis.

(6)[2] The University of Pécs Library and Knowledge Center shall store the thesis documents defended until December 19, 2022, in its own electronic system (University Archives of Pécs, hereinafter: UAP) as a closed collection (hereinafter: thesis archive) according to the collection status existing on August 31, 2025. The descriptive metadata of the items in the thesis archive shall be accessible without restriction. The content of the theses may only be read in the library of the faculty that has granted written permission to access, and only on computers set up in the faculty library, in compliance with the copyright laws, library regulations, and faculty rules.

(7)[3] In the case of a confidential thesis only the consultant, the readers (opponents), and the members of the board may get to know the thesis provided they confirm in writing to keep the secrets which has become known to them. Only the assessing board, the consultant, and the student may be present at the defence of a confidential thesis. The electronic version of confidential theses shall be managed in the ES labelled as confidential and protected by password. The expiry date of the confidentiality shall also be indicated. Following this date the thesis shall be handled identically with the other, not confidential theses. The storage of the classification concerning the confidentiality of the thesis shall be ensured by the Educational Directorate.

(8)[4] The culling of thesis works submitted in printed form and stored at the Faculty is possible only at least five years after issuing of the degree which the author of the thesis work was granted in the training program in which the thesis work was submitted. The rules of the culling shall be determined by the Faculties' Dean's Orders.

Chapter 18.

Final Closing examination

Article 61. (1)[5] The student shall complete his/her studies in the undergraduate, graduate, the undivided one-tier and postgraduate specialist training courses by taking the final closing examination.

(2)[6] The final closing exam shall test and assess the knowledge, skills, and abilities requisite to the award of the diploma, whereby the student shall also prove his/her ability to apply the acquired knowledge in practice. The final closing exam may consist of several parts – the defence of the thesis, and additional oral, written or practical exams – as defined in the curriculum.

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1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

3 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

4 Built in by the amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

6 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(3) The requirements (topics) and the obligatory reading list of related literature shall be published in manners customary at the Faculty at least three months prior to the final closing exam.

(4)[1] The final closing examination can be taken in the final closing examination period after the pre-degree certificate is gained in the framework of valid student status or after the student status is terminated in accordance with training requirements effective at the time of taking the final closing examination.

Those who have commenced their training based on Act LXXX. of 1993 on Higher Education cannot take the final closing examination in the given training after September 1, 2018.

Those students who have commenced their studies based on Act CXXXIX. of 2005 on Higher Education (in the period between the academic year 2006/2007 and 2011/2012) can take the final closing examination after the termination of their students in any final closing examination without deadline, in accordance with the effective training requirements. Students have to request the eligibility to take the final closing examination from the Credit Transfer Committee if their pre-degree certficate was issued more than 7 years ago. The Committee – in view of the lapse of time – might require in its decision to retake the exams of the subjects that are taken in account when calculating the qualification of the degree.

Students who have commenced their studies in the academic year 2012/2013 or after cannot take the final closing examinations after fifth year following the termination of their student status.

Within five years from the termination of their student status, students who gained the pre-degree certificate until September 30 2020 can register for the final closing examination in any of the final closing examination periods in accordance with the training requirements effective at the time of taking the final closing examination.

Within five years from the termination of their student status, students who gained the pre-degree certificate after October 1, 2020 can register for the final closing examination in any of the final closing examination periods in accordance with the training requirements effective at the time of taking the final closing examination, with the added requirement that after second year after the pre-degree certificate was issued the eligibility to take the final closing examination shall be requested from the Credit Transfer Committee. The Committee – in view of the lapse of time – might require in its decision to retake the exams of the subjects that are taken into account when calculating the qualification of the degree.

(5) Every academic year the scheduling of the final closing exam periods shall be specified and published by the Faculty Council in the form stipulated in Article 34 (4).

(6)[2] Students who are expected to obtain their pre-degree certificates at the latest by the commencement of the final closing exam or who have already obtained them may register for the final closing exam in writing at the Registrar’s Office or through the ES until the deadline specified in the time schedule of the academic year.

(7)[3] Students who have been awarded their pre-degree certificates at the University.

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1 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020. Amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021.

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendments of Articles (7)-(8) were adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(8) Candidates not having student status any longer may register for and attend the final closing exam with the derogations stipulated in Article (4) and with paying the fee stipulated in the Code of Charges and Benefits provided they have obtained their pre-degree certificates at the University.

Article 62. (1)[1] The final closing examination shall be taken in front of the final closing exam board which shall have a chairperson and at least two other members. At least one member of the final closing exam board shall be a university or college professor, or university or college associate professor, and at least one of its members shall have no employment relationship with the University or a lecturer of another major than the student's taking the final closing exam. The final closing exam shall be recorded in a report, which may be a paper-based or electronic document generated from data recorded in the university's ES.. The oral part of the final closing examination shall be open for the students and lecturers of the faculty, however, voice-and picture recording can only be taken with the consent of the participants. The publicity may be restrained by the Dean.

(2) The chairperson of the final closing exam board shall be appointed – with the consent of the Faculty Council – by the Dean for a period of 1–3 years. The chairperson of the board shall be a university (college) professor or university (college) associate professor or an outside expert with a high reputation. If the chairperson is prevented the Dean shall assign a person to temporarily fill the post of the chairperson of the final closing exam board; in the case of lasting prevention a new chairperson shall be assigned.

(3)[2] The members shall be invited by the major director in a manner that the members shall be competent in the topic of the thesis if it is defended in the framework of the final closing exam. The reader (opponent) or the consultant of the thesis may also be member of the board. In case the student requests the designation of a person other than the person designated by the major director, the major director – if he/she considers the designation of another person reasonable based on the student's request – may assign a member other than the student has disapproved before the final closing exam. In case the major director has designated himself/herself as member and the student asks for another person, the Dean of the Faculty – if he/she considers the designation of another member reasonable based on the student's request – may assign a person instead of the major director that the student has disapproved, before the final closing exam.

(4) The members of the board shall carry out the assessment of the candidate's performance according to the five-grade scale and then establish the grade – in the case of a debate by voting – in a closed session. In the case of a tied vote the chairperson shall have the casting vote. The result of the final closing exam shall be announced orally by the chairperson of the board.

(5)[3] If the student fails to complete the given final closing exam (is awarded a fail grade or does not attend) he/she can register for the final closing exam of the next final closing exam period pursuant to the provisions of Article 61 following the termination of his/her student status. The grade of the successful final closing exam cannot be improved unless provided otherwise by the Faculty.

(6)[4]

Chapter 19.

1 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.
3 Amendment adopted by the Senate on its meeting held on 21st June 2007.
4 Repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 1st September 2023.

Language requirements

Article 63.[1]

Chapter 20.

Diploma, diploma supplement

Article 64.[2] (1) Successful completion of the final closing exam shall be prerequisite to the award of the diploma certifying the accomplishment of academic studies.

(2)[3] The degree certificate shall be issued and delivered to the student within thirty days from the day of the successful final closing examination. The degree certificate shall still be issued in the given year of the final closing examination, even if less than 30 days remains from the given year of the final closing examination. In agreement with the student the degree certificate may be delivered to the student later than 30 days with all solemnity and in the manner customary at the Faculty. Attending the graduation ceremony can be compulsory or voluntary, as determined by the Faculty. If attendance is voluntary and the student wishes to attend he/she shall pay the fee stipulated in the Code of Charges and Benefits to the Faculty, considering the fact that in this case the ceremony is an additional service provided by the Faculty. In case the given person completed all the neccessary requirements to the issuing of the degree certificate and its preparing or issuing is in progress, upon request of the person eligible for the degree certificate the University shall issue a certificate on the eligibility according to the Government Decree 87/2015 (IV. 09.) on the Implementation of certain provisions of Act CCIV of 2011 on Higher Education (hereinafter NHEA, Hungarian abbreviation NFtv.). The certificate does not verify qualification or profession. The certificate shall be given an individual serial number and its data shall be registered in the ES.

1 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012. Repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 1st September 2023.

2 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

3 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

(3)[1] The degree certificate is a public document bearing the coat of arms of the Republic of Hungary and displaying the name of the University, its OM-identifier, the serial number of the diploma, the name, name at birth, place and date of birth of its holder, the level of qualification (and the next to the qualification in parentheses the average that is the basis of the qualification rounded to two decimals) , or the degree awarded, the classification of the degree certificate, the major, professional qualification, the classification of the qualification awarded by the diploma within the Hungarian Qualification Frame and within the European Qualification Frame, the term of training according to the programme and exit requirements, as well as the place, year, month, and day of issue. The degree certificate shall also be furnished with the original signature of the Dean – or in case the Dean is prevented, and the Vice-Dean shall sign the degree certificate, the name, position and original signature of the Vice-Dean authorized in written form by the Dean - and shall bear the impression of the stamp of the University. In the course of issuing the degree certificate the University is obliged to use the degree certificate text sample determined in the Government Decree 87/2015. (IV. 09.) on the Implementation of certain provisions of Act CCIV. of 2011 on Hungarian Higher Education, regardless of whether the degree certificate is certifying the completion of studies commenced before, in or after the academic year 2015/2016. This obligation shall not be applied to the case of the correction of the degree certificate or issuing a duplicate of the degree certificate.

(4) The diplomas issued shall be recorded in a central registry.

(4a) The University shall provide authentic data about the issued degree certificates from the ES and keep a register of them. Based on this register the University issues a certified copy upon request of the person being awarded the degree certificate. The degree certificate shall also be issued in an electronic copy upon request of the person gaining it and shall be affixed with the University's electronic signature and a time stamp issued by a provider that delivers this service as a qualified provider.

(5) The form of the diploma shall be determined by the Government. Higher education institutions can issue a copy of the diploma in a form compliant with their traditions.

(6)[2]

(7)[3] The diploma shall be issued in Hungarian and English, or in Hungarian and Latin, or, in the case of national and ethnic minority courses, in Hungarian and the language of the national or ethnic minority, whereas if the instruction is not delivered in Hungarian, in Hungarian and in the language of instruction.

(8)[4] The diploma awarded after the completion of an undergraduate training, a graduate training, an undivided one-tier programme, postgraduate specialist training or higher-level vocational training entitles its holder to hold the jobs and to pursue the activities as defined in laws.

(9) The English and Latin description of the levels of education corresponding to the degrees certified by the diplomas awarded in Hungary are as follows:

a) Bachelor degree or 'baccalaurean' (abbreviation: BA, BSc),

b) Master degree or 'magister' (abbreviation: MA, MSc).

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1 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

2 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

3 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

4 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

(10) Holders of a Master degree are entitled to use the designation ’okleveles’ [i.e. Master] in front of the professional qualification (e.g. engineer, economist, teacher) as certified by their diploma (master engineer, master economist, master teacher, etc.). Holders of master degree in teacher training programmes are entitled to use the designation „master of Education” (MEd).

(11) The diplomas of physicians, dentists, pharmacists and lawyers certify a doctorate title. The associated abbreviated forms are: dr. med., dr. med. dent., dr. pharm. and dr. jur.

(12) On the basis of the average specified in the curriculum of the major the assessment of the diploma shall be as follows: outstanding (5.00), excellent (4.51–4.99), good (3.51–4.50), satisfactory (2.51–3.50), pass (2.00–2.50).

(13)[1] In the diplomas (degree certificates) of lawyers, physicians, pharmacists and dentists, the average result calculated in line with the provisions of the curriculum of the major shall be recorded by using the following assessments: Summa cum laude (4.51–5.00), Cum laude (3.51–4.50), Rite (2.00–3.50).

(14) In the case of outstanding academic results the Faculty may award a diploma with honours, the detailed conditions of which shall be stipulated by the special provisions applying to the Faculty.

Article 65. (1)[2] The diploma supplement defined by the European Commission and the Council of Europe shall be issued together with the bachelor’s and the master’s degree, in Hungarian and English. Upon request of the student in the case of national or ethnic minority courses the diploma supplement shall be issued in Hungarian and in the language of the minority in concern and in case of a non-Hungarian language training in Hungarian and in the language of the training. Upon the student’s request the diploma supplement can also be issued in the post-graduate specialist training. The University shall provide authentic data about the issued diploma supplements from the ES and keep a register of them. Based on this register the University issues a certified copy upon request of the person being awarded the diploma supplement.

(1a)[3] The University shall issue the diploma supplement exclusively electronically using the ES, while complying with the privacy, data protection and security requirements. The diploma supplement must also be issued in printed form as a copy upon request of the person in concern.

(2) The fundamental requirements concerning the contents and form of diploma supplements are regulated by Decision No 2241/2004 EC of the European Parliament and of the Council of 15 December 2004. The diploma supplement shall contain

a) information identifying the holder of the diploma
b) information identifying the diploma
c) information on the level of the training
d) information on the contents of the training and results gained
e) information on certain entitlements consequent upon the diploma
f) certification of the diploma supplement
g) information on the Hungarian higher education system.

(3)[4] As well the Dean as the head of the Registrar’s Office is authorized to certify the diploma supplement.

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1 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.
2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023. Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
3 Built in by the amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.
4 Additional amendment adopted by the Senate on its meeting held on 16th December 2010.

Article 65/A.[1] (1)[2] The University shall annul the degree certificate issued by the University or by its predeccessor within 5 years from its issuing in case the degree certificate was gained illicitly. Furthermore, the provisions of the Act on the general administrative regulation shall be applied properly on the cancellation.

(2)[3] Contrary to the provisions specified in Section (1) in case the issuing of the degree certificate was influenced by a felony, and the felony was stated by a legally binding peremptory resolution of the court and the prosecutor's office terminated the criminal procedure, since the period of the probation determined by the prosecutor has expired, the University shall annul the degree certificate without time limitation provided that it does not affect bona fide rights. The provisions of the Act on the general administrative regulation shall be applied properly on the annullation.

(3)[4] The cancelled, anulled degree certificate shall be withdrawn by the University. The resolution – without reasoning – shall be published in the official paper of the Ministry led by the Ministry for Education and on the webpage of the Educational Authority. The University shall issue an abstract of the master file about the studies that are the basis of the degree certificate anulled according to Sections (1) and (2), when the resolution on the cancelling or anulling becomes final.

(4) The decision determined in Articles (1) and (2) may be appealed against. The provisions of Article 12 of this Regulation shall be applied in case of legal remedy.

(4a)[5] The rules determined in Sections (1)–(4) shall be applied to the diploma supplement appropriately.

(4b)[6] Prior to the awarding, the University shall make a certified copy of the issued paper-based degree certificate, which shall be attached to the master file.

(5) Upon request the University shall issue a true copy of the degree certificate that got lost, stolen or destroyed after the delivery. In case of further copies of the same degree certificate are requested the procedure applied shall be the same as in the case of the first copy.

(6) Ex officio or upon request the University shall withdraw and annul the erroneously issued degree certificate, record the correction of the error on the master file and re-issue the degree certificate based on the corrected master file.

(7) In case the University issues a new degree certificate according to Article (6) and any changes shall be applied in the content of the diploma supplement, the diploma supplement shall be re-issued and the previous copy shall be withdrawn and annulled.

Article 66. (1)[7]

(2)[8]

PART III.

1 Built in by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

2 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

3 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

4 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

5 Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

6 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

7 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

8 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

SPECIAL AND TRANSITIONAL PROVISIONS

Chapter 21.

Transitional provisions

Article 67. (1)[1] Trainings launched under Act CXXXIX of 2005 on Higher Education shall be completed – in case of continuous training – with unamended programme requirements and order of examinations and with the issue of unamended degree certificates.

(2)[2]

(3)[3]

(4)[4] Provisions contained in Parts I. and II. herein shall also apply from 1 September 2006 to students who commenced their studies prior to that date with the following derogations:

a) if the Code of Studies and Examinations of the Faculty also contained provisions concerning curricular requirements pertaining to the student the provisions effective at the time of the establishment of student status shall continue to apply,

b) in cases of terminating student status for academic reasons the condition stipulated in point *a)* of Article 23 (3) shall not apply,

c)

d)

e) Article 64 (4) shall not apply,

f) in the case of Students having commenced their studies prior to 1st January 2000, the name of the predecessor institution shall also be indicated in the diploma.

Article 67/A.[5] (1)[6]

(2) The student pursuing his/her studies in double-major training shall be entitled to request the dropping of one of his/her majors from the EC of the Faculty responsible for the major to be dropped.

(3) The EC may allow the dropping of the major – in other words continuing studies in a single-major training – in a justified case by providing for the curricular requirements of the single-major training in its decision.

(4) If two Faculties are concerned in the double-major training the EC of the Faculty responsible for the major to be dropped shall adopt a decision concerning the permission to drop the major, after which the student shall apply to the EC of the Faculty where he/she intends to continue his/her single-major training for the stipulation of the curricular requirements of the single-major training.

(5) The number of credit points required by the qualification requirements shall be earned in the permitted single-major training taking into consideration the level of training as well. Recognition of studies completed in the dropped major shall be requested from the CTC.

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1 Amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Repealed by the amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016.

3 Repealed by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

4 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

5 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007.

6 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

Article 68. The Regulation shall apply to students pursuing their studies in non-credit-based education with the following derogations:

a) obligatory courses shall not be assigned credit points,

b) obligatory courses shall continue to be enrolled for in line with the undivided curriculum applicable formerly,

c) with respect to the rules of transfer, in accordance with the modified interpretation of Article 18 (3) *b)* herein, the student shall have at least one completed valid semester (or corresponding academic period),

d) in the case of establishing visiting student status, the University shall mutatis mutandis be entitled to refuse consent specified in Article 19 (2) herein, if it cannot recognise the courses completed by the student in the framework of visiting student status as part of his/her studies,

e) in the case of the student obtaining a fail grade in at least one course in the given semester, his/her semester shall not be closed and he/shall be ordered to repeat the semester. Student status shall be temporarily terminated until registration for the repeated semester,

f) Article 23 (3) *a)–c)* herein shall not apply at the same time student status shall be terminated for academic reasons if the student has already repeated a semester and a further semester of his/hers cannot be closed. The Dean may grant exemption from this provision once during the training in an especially equitable case in addition to Article 14,

g) Article 42 (3) shall not apply to obligatory courses,

h) Article 56 (3)–(8) herein shall not apply. Academic progression shall be assessed by the simple academic average instead of the methods listed there.

Article 68/A.[1] (1) The following provisions shall be be applied in case of students who have commenced their studies before the academic year 2012/2013 and have grade books.

(2) In case the given student’s grade book gets full, lost, destroyed, damaged or gets out of the hand of the student for any reason, the University shall not provide a new grade book for the student. In this case the University shall keep the student’s academic data, that can be published in the grade book, in the ES henceforward.

(3) The grade book is a public document certifying the studies and the pre-degree certificate which contains the data in connection with the completion of the academic requirements. The language of the grade book shall be Hungarian, except for the trainings pursued in a foreign language in which case the official entries shall be recorded in the language of the training. The grade book shall be a form issued by printing, sequentially numbered on every page and inseparably bound. The designated person shall take entries to the grade book by handwriting or with the etiquette label printed from the TS. The data content of the etiquette label shall be certified by the designated person’s signature in the manner it is determined in the Regulation. Only the designated person can take corrections in the grade book who is also entitled to take the entry to be corrected; the designatied person shall certify the correction with signature and date.

(4)[2] The student status and the final resolutions on the completion of the studies shall be recorded in the grade book of the student.

1 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

(5)[1] The University shall keep only one grade book of the same person during his/her student status – except for studies conducted concurrently at different levels of training. The Registrar's Office shall print out the personal data of the students from the ES and record them into the student's grade book. The authenticity of the part of the registration book containing personal data and the admission and enrolment of the student shall be certified by the Registrar's signature.

(6) The Registrar's Office shall record the registered courses in the ES database to the grade book of the student at the end of the course registration period. The authenticity of the course registration data shall be certified by the Registrar.

(7) The examiner shall record the grade (qualification) – with date – on the exam sheet and based on the student's request on the course registration and result sheet and without further request in the grade book.

(8) Within fourteen days counted from the end of the exam period the student may challenge the data concerning assessment in the ES records and/or in the grade book by submitting an objection to the course director, or to the head of department (institute). Missing the deadline the student may submit an excuse petition within 30 days following the exam period at the latest. Within three working days the lecturer or the head of department (institute) shall decide on the disputed assessment on the basis of the exam sheet, the course registration and result sheet attested by the examiner or in the case of a written exam on the basis of the grade written on the test and in the case of a justified objection he/she shall record the necessary modification in the ES by using his/her entitlement to modify grade and at the same time shall notify the Registrar's Office about the necessity of correcting the grade book. 17 working days after closing the exam period not even the course director or the head of the department (institute) is allowed to register the unregistered grade in ES, nor can they ask the Registrar's Office to modify the grade, unless they or the student made an excuse petition as just described – latest 30 days after the exam period is closed.

(9) In the case of the student having requested the grade book from the Registrar's Office during the semester, the student shall hand it in to the Registrar's Office not later than the third day following the last day of the exam period. If the student fails to fulfil this obligation by the deadline he/she shall pay the fee stipulated in the table constituting Annex 1 of the Code of Charges and Benefits.

(10)[2] The academic results of students shall be recorded in the grade book and in the ES database by lecturers and authorized administrative officers. Within 30 working day after the end of the exam period the Registrar's Office shall stick an etiquette label with the data recorded in the ES database, resolutions affecting the student's studies, and the certifications of studies pursued in other higher education institutions and studies recognised on the basis of previous studies in the student's grade book once a semester. The Registrar shall attest the printed pages of the grade book.

(11) Any unauthorized entry in the grade book and the ES shall incur a disciplinary procedure. Since the grade book is a public document the falsification of data recorded therein shall be prosecuted.

(12) Following the closing of the instruction period the number of credits taken up and earned by the student, the credit index and the weighted academic average of the semester shall be indicated in the grade book and in the ES database.

(13) The pre-degree certificate shall be signed by the Dean in the student's grade book.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

Article 68/B[1] (1) Those students who have student status in the Pharmaceutist major on March 17, 2016 shall continue their studies at the Faculty of Pharmacy as of March 18, 2016.

(2) Students of the Doctoral School of Pharmaceutical Sciences who are taking part in the doctoral programs of the Faculty of Pharmacy shall continue their studies at the Faculty of Pharmacy from the first semester of the academic year 2016/2017.

Chapter 22.

Language training

Article 69. (1)[2]
(2)[3]
(3)[4]
(4)[5]

Chapter 23.

Physical education requirements

Article 70. (1)[6]

(2)[7] With the exception of dual training, a student pursuing studies full-time, bachelor or undivided training can take a physical education subject as an obligatory or optional subject or as a criterion requirement during his/her training period in order to obtain the pre-degree certificate. One physical education subject can be completed per semester. If the physical education subject is not a criterion requirement, its credit value shall be at least one credit. If the Faculty does not provide otherwise in this Regulation, the student may take further physical education above the ones stipulated in the curriculum at his/her own expense.

(3)[8] Rules pertaining to the physical education requirements shall be contained in the curriculums.

Maintaining and improving the fitness status of students at the University of Pécs

1 Built in by the amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016. Amendment adopted by the Senate on its meeting held on 21st April 2016. Effective: from 21st April 2016.
2 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
3 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
4 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
5 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
6 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.
7 Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.
8 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

Article 70/A.[1] (1) The University shall announce optional physical education subjects in the form of Campus courses in every semester, which can be completed in the following ways:

a) with certified participation in a sports event or championship organized by an organizational unit of the University (a total of 30 hours of certified sports participation = 1 subject),

b) by presenting a sports club membership document signed by the coach covering the duration of the given semester,

c) with weekly (at least 2x45 minutes/week) sports and exercise covering the duration of the given semester organized outside the university, verified by the signature of the representative (coach, manager) of the external service provider,

d) with independent sports activity in accordance with the provisions of Section (3).

(2)[2] In case of points *a) b)* and *c)* of Section (1), the faculty may accept certificates of completion of the physical education subject with a grade or they must be submitted to the Credit Transfer Committee of the Faculty for recognition. The verification of certificates is carried out by the Sports Office of the Educational Directorate upon request of the faculty.

(3) In the case of sports activities carried out independently – without the supervision of a coach or physical education teacher – the completion of the physical education subject specified in Section (1) point *d)* shall take place within the framework of a physical fitness measurement in the manner specified in the relevant Rector's Order.

Chapter 24.

Special rules pertaining to doctorate courses[3]

Article 71.
Article 72.
Article 73.

Chapter 25.

Special provisions pertaining to foreign students

Article 74.[4] (1)[5] The following non-Hungarian nationals may pursue studies at the University in state-funded, fully or partly Hungarian State scholarship supported, fee-paying, or self-financing training:

a) nationals authorized to free-travelling or residency stipulated by law

b) refugees, asylum-seekers, persons under subsidiary protection, exiles, and persons with long-term residens permit living in the territory of the Republic of Hungary not falling under the scope of Article 74 (1) point *a)*,

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1 Built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

2 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Provisions pertaining to doctorate courses are repealed by the amendment adopted at the meeting of the Senate on 29th November 2007. Rules pertaining to doctorate courses shall be contained in the Doctoral Regulations.

4 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective from: 19th december 2013.

5 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

c) foreign nationals having the same rights as Hungarian citizens on the basis of an international agreement,

d) the nationals of countries where Hungarian citizens have recourse to the higher education services of the country concerned based on the principle of reciprocity.

e) persons falling under the Act on Hungarians Living in Neighbouring Countries (referred to as Act on Beneficiaries) but not having Hungarian citizenship or not authorized to free-travelling and residency

f) persons falling under the Act on the General Rules of Migration and Residency of Third Countries' Citizens who claim to have Hungarian nationality but are citizens of a Third Country provided they are not under the Act on Beneficiaries and do not have Hungarian citizenship.

g) citizens of a Third Country possessing permission aimed at accepting job offers demanding high educational degree and at residency (EU Blue Card) *h)* Third Countries citizens possessing contracted permission

h) Third Countries citizens possessing contracted permission.

(2) Persons not falling under the scope of Article (1) may only pursue studies in the form of fee-paying or self-financing training.

Article 75.[1] (1) The recognition of diplomas and certificates of completion of secondary studies awarded by foreign education institutions that have been granted an operating license abroad or in Hungary shall be subject to the provisions of the C. Recognition Act of 2001.

(2) For the studies of non-Hungarian nationals in Hungary the provisions of the Regulation shall apply subject to the following derogations:

a) if a non-Hungarian national has no residence in the territory of Hungary prior to acquiring student status he/she shall obtain an entry visa and a residence license as stipulated by other laws,

b) non-Hungarian nationals may undertake preparatory studies in student status prior to enrolling in higher education for a period of maximum two semesters.

c) student under Regulations for Beneficiaries (LXII Act of 2001 about Hungarians Living in Neighbouring Countries) – having student status at higher educational institute abroad – can take part at fully or partly Hungarian State scholarship supported training maximum for half a year,

d) foreign citizens – persons claiming to have Hungarian nationality, but not possessing Hungarian permanent address – without considering Hungarian citizenship – can take part at preparatory courses instructed in Hungarian with student status maximum two semesters long before starting their higher educational studies.

Chapter 26.

Studies of Hungarian nationals abroad

Article 76. (1) Hungarian nationals shall have the right to pursue studies in foreign higher education institutions without any authorisation.

(2) Special provisions pertaining to students taking part in the Erasmus programme shall be stipulated by the Erasmus Regulations of the University.

Chapter 27.

1 Amendment adopted by the Senate on its meeting held on 27th September 2012. Effective from: 27th September 2012.

Promotion of the equal opportunities of the student's [1]

Article 77. (1) The student shall have the right to pursue his/her studies in a safe and healthy environment in the higher education institution and to receive assistance with his/her studies in line with his/her talent, abilities and interests, and within this scope especially to receive provisions and services to start a carreer in accordance with his/her condition, personal capabilities, or disability.

(2) [2] Disabled students shall be offered convenient circumstances for preparation and examination and shall be assisted to be able to fulfil the obligations arising from their student status. Where appropriate they should be exempted from the obligation to take certain courses or certain parts thereof or to undergo assessment. If necessary, such students shall be exempted from knowledge assessment of foreign terminology or a certain part or level of it. Disabled students shall be given more time to prepare at the knowledge assessment and shall be afforded the opportunity to use aids at the written test (typewriter, computer, etc.), or if necessary, to have a written test instead of an oral test, or an oral test instead of a written one.

(2a) [3]

(3) [4] The exemption under Article (2) shall exclusively be granted in the context of the condition justifying such exemption and may not result in exemption from the fulfilment of basic academic requirements that are requisite to the award of the professional qualification certified by the degree certificate. The basic academic requirements necessary to obtain a professional qualification certified by the degree certificate must be stipulated primarily based on the programme completion and exit requirements of the major.

(4) [5] Students who got extra points during the admission procedure considering their disabilities are obliged to visit the Faculty's coordinator in charge for students with disabilities within 30 days after commencing student status for data check. The University shall notify the student about this. In reasonable case further 30 days can be granted for the student for the data check.

Article 78. [6] (1) [7] The Rector of the University shall appoint an institutional coordinator in charge for students with disabilities for the assistance of disabled students. The duty of the Faculty coordinator in charge of students with disabilities shall be fulfilled by the head of the Supporting Service.

(2) The duty of the coordinator of the Faculty in charge for students with disabilities shall cover the following:

a) taking part in the first instance assessing and registering applications regarding assisstance, exemption or benefit submitted by students with disability,

b) keeping contact with disabled students and their personal helpers,

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1 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

2 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

3 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

4 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

5 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective from: 20th June 2013. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

6 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

7 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 28th June 2012. Effective from: 28th June 2012.

c) ensuring disabled students possibilities of assistance in the course of their studies and exams and arranging possibilities of consultation in the instruction period,

d) forward proposals concerning the utilisation of normative grants for assisting the studies of disabled students and the purchase of devices necessary for giving assistance

e) continuous registration of the headcount of disabled students in line with the provisions pertaining to data protection and ensuring the use of data for statistical purposes,

f) registering the statistical data of disabled students in the record within 60 days from enrolment and registration.

(3)[1] The duty of the institutional coordinator in charge for students with disabilities shall be taking part in assessing and registering legal-remedy applications regarding assisstance, exemption or benefit submitted by students with disability.

(4) The Supporting Service helps the work of the coordinators in charge for students with disablities and the studies and everyday life of students with disability.

Article 79.[2] (1)[3] On the basis of an expert report under Article 84 (1), the student may request exemption from his/her academic requirements or partial or full exemption from exams or to be permitted to take them in a different way, furthermore, the providing of other academic benefits stipulated in Article 80.

(2)[4] The requests determined in Section (1) shall be addressed to the Faculty's Educational Committe, in case of doctoral training to the Doctoral School of the Faculty and submitted to the Registrar's Office or the doctoral administration of the Faculty. The application shall contain the professional opinion determined in Article 81 of present Regulation on the type and extent of the disability. The Registrar or the head of the doctoral administration shall promptly forward the applications electronically to the coordinator of the Faculty in charge for students with disabilities. The requests shall be reconsidered by the Educational Committee or the Committee appointed by the Doctoral School along with the coordinator of the Faculty in charge for students with disabilities as a member according to the procedure determined in Article 8 of this Regulation, provided that the 50 percent membership of students is ensured in the EC or the committee. This competence of the Educational Committee shall be non-transferable.

(3)[5]

(4)[6] The decision may be appealed against under Article 12 herein. The requests of legal remedy shall be reconsidered by the EC of second instance with the institutional coordinator in charge for students with disabilities as a member.

(5)[7] The student can notify the Supporting Sercive about his/her claim for further assistance (eg. personal helper, sign language interpreter) – beyond the benefits determined in Section (1) – based on his/her disability.

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1 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

2 Amendment adopted by the Senate on its meeting held on 16th December 2010.

3 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

4 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

5 Repealed by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

6 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

7 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

Article 80.[1] (1)[2]

(2)[3] If the applicant with disability was granted preferential treatment during the admission procedure or the secondary school-leaving exam, he/she is obliged to report and certify this fact to the coordinator of the Faculty in charge for students with disabilities within 30 days from the enrolment, and these benefits shall also be granted to him/her during his/her studies.

(3)[4] With regard to Artilce 77 (2) the disabled student can be granted the following benefits by the committee determined in Article 79 (2) based on expert opinion issued by the organization determined in Article 81 depending on the individual characteristics:

a) applying oral examination instead of written examinaton or applying written examination instead of oral examination,

b) providing longer preparation time than the one that is applied for the non-disabled students,

c) providing opportunity to use the special tools and devices according to the disability during the student's studies and examinations,

d) providing personal helper, sign language or oral interpreter during the oral exam,during the student's studies and examinations,

e)) simoltaneous visual presentation of what has been said during the lecture or the exam in regards of the clarity and the better understanding, audiovisual presentation, providing opportunity for braille-writing and enlarging,

f) reducing the waiting time of the students to the minimum during exams, holding a longer exam in several parts or having breaks without leaving the place of the exam or allowing movement activities,

g) upon the student's request, writing down or repeating the questions several times, disassemble complex questions to components, giving help to understand the requirements and questions during the oral examination,

h) holding the exam individually,

i) exemption from exercises that require manual, visual skills, but the theoretical knowledge can be required,

j) full or partial exemption from the obligation to fulfil practical requirements or their fulfillment in a different form,

k) exemption from the assessment of language knowledge, or a part or level of it.

(4)[5]

(5)[6]

(6)[7]

(7)[8]

(8)[9]

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1 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008.

2 Repealed by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

3 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

4 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

5 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Sections (4)-(8) repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 1st September 2023.

6 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

7 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

8 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

9 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

(9)[1] The longer preparation time shall be determined at least 30% longer than the time stipulated for nondisabled students.

(10)[2]

(11)[3] In a reasonable case, upon the student's request, based on expert opinion the University may award benefits that are different from or beyond the benefits determined in Section (3).

(11a)[4] The University may provide personalised support for the student based on the decision of the committee specified in Article 79 (2) in case a medical expert opinion justifies a chronic disease or health damage not resulting in disability.

(12)[5]

(13)[6]

(14)[7] The Dean shall be responsible for complying with the preferential treatment granted to students with disabilities.

Article 81. (1)[8] The student with a disability (applicant) shall certify the type by an expert report.

(2)[9] The following rules shall be applied in regards of issuing the expert report specified in Section (1):

a) in case the disability, special educational needs of the student (applicant) have already existed in the period of the public education or the disability, special educational needs may be certified based on the expert report issued by the county (capital) institution of pedagogical special services and its member institutions proceeding as county specialist committees;

b) in case the disability, special educational needs of the student (applicant) have not existed during his/her public education, the subsequent disability may be certified with the expert report issued by the Special Educational Professional Service Institution of the Eötvös Loránd University.

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1 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

2 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Section (10) repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 1st September 2023.

3 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

4 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

5 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. The amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

6 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Repealed by the amendment adopted by the Senate on its meeting on June 20, 2024. Ineffective: from July 1, 2024.

7 Numbering modified by the amendment adopted by the Senate on its meeting held on 25th June 2015.

8 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

9 Amendment adopted by the Senate on its meeting held on 24th January 2008. Effective: from 24th January 2008. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

(3)[1] The provisions stipulated in Section (1) shall be applied in case of expert reports issued after September 1, 2020, but for determining the type of disability of the student (applicant) the expert reports issued before September 1, 2020 shall still be used. If the expert report had been issued before September 1, 2020 the following shall be applied:

– in case the student's (applicant's) disability, special educational needs already existed in the period of public education special educational needs may be certified based on the expert report issued by the county (capital) institution of pedagogical special services and its member institutions proceeding as county or national specialist committees (or among their predecessors the learning skills examining specialis and rehabilitational committees and the national specialist and rehabilitational committees), except for the studies in adult education that are not pursued in full-time mode. In this case the disability, special educational needs can be certified by the expert report of the National Pedagogical Special Service of the Eötvös Loránd University and its predecessor, the Special Education and Logopaedia Special Service, Expert and Rehabilitation Committee and Special Educational Professional Service Institution of the Eötvös Loránd University

– in case the disability, special educational needs of the student (applicant) did not exist during his/her public education the disability may be certified with the specialist opinion issued by the rehabilitational specialist body or its predecessors.

(4)[2] If the applicant of non-Hungarian citizenship does not have a residence in Hungary, or, in the lack of that a residence, the disability can be verified with an authentic translation of an expert opinion issued abroad, contrary to the provisions of Sections (2) and (3). In case of an expert opinion issued in English, the University also accepts a non-authentic translation. The faculties may also determine other foreign languages, for which non-authentic translations are also accepted.

(5) If the applicant or student of non-Hungarian citizenship has an expert opinion issued abroad, the disability can be verified with an authentic translation of the expert opinion issued abroad, contrary to the provisions of Sections (2) and (3). In case of an expert opinion issued in English, the University also accepts a non-authentic translation. The faculties may also determine other foreign languages, for which non-authentic translations are also accepted.

Chapter 28.

Supporting gifted students

Article 82. (1) Students shall be assisted in nurturing their talents by means of high-quality education, scientific students' associations, student colleges and doctorate courses.

(2) As part of high-quality education, students with exceptional abilities shall be provided assistance in satisfying those extra requirements that encourage them to cultivate their talents.

(3) The scientific students' association shall serve to deepen and expand curricular, academic and artistic knowledge, as well as facilitate research and creative activity by students.

1 Built in by the amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

2 Section (4)-(5) of Article 80. built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

(4) The aim of the student college is to provide high-standard and good quality professional education by way of developing a professional programme and thereby to give support for gifted students, to encourage them to play an active role in public life, to contribute to the creation of infrastructure conditions and personal criteria of preparation for professional duties, and to educate students so that they become professionals who are receptive to social problems and ambitious enough to sustain a high standard in their profession. The student college rests on the principle of self-governance and the independent activity of student college members. Members of the student college shall especially decide on granting or terminating student college membership, the adoption of bylaws of the independent student college, the professional programme of the student college and pertaining performance criteria.

(5) A student college shall qualify and operate as such if it is established to offer further support for gifted students under the stipulations of Article 82 (4). The student college may operate as part of the dormitory or the students' hall of residence if it meets the criteria listed under Article 82 (4). The student college may give home to a scientific students' association. Students with no dormitory membership can also access the services of the student college.

(6) If the student college operates as part of the higher education institution it shall be entitled to receive funds from the institutional budget for the fulfilment of its tasks.

(7)[1] Detailed provisions pertaining to the special colleges operating in the University are determined by the Code of Special Colleges of the University of Pécs.

Article 83. (1) The University shall provide assistance in order to support gifted or disadvantaged students, and to help them to prepare in the course of their studies by means of a mentoring programme.

(2) Lecturers and students of the University (hereinafter mentor) shall provide assistance within the framework of the mentoring programme.

(3) Activities performed in the framework of the mentoring programme shall be co-ordinated by the organisation assigned by the Minister of Education and Culture. The Minister of Education and Culture shall conclude a contract with the organisation implementing the co-operation (hereinafter mentoring organisation) stipulating the responsibilities of the mentoring organisation, the rules of financing its activities, the general description of the activities of the mentors and the individual professional requirements imposed on the mentors.

(4) The mentoring organisation shall enter into a contract with the mentor stipulating the obligations concerning keeping contact arising from the responsibilities undertaken, the contents of the mentor's task, its duration, remuneration and the rights and duties of the mentoring organisation.

(5) The mentoring organisation shall enter into a contract with the student taking part in the mentoring programme which shall contain:

a) the description of the activities of assistance implemented in the framework of the mentoring programme, their regularity and the rules pertaining to their utilization,

b) the fees to be charged for the special services rendered on the individual request of the student,

c) the cases of terminating the contract and their legal consequences,

d) the consent pursuant to Article 82 (6).

1 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

(6) The student taking part in the mentoring programme shall give his/her consent to and allow the mentoring organisation to manage his/her data in relation to the mentoring programme, namely his/her name, name at birth, place and date of birth, mother's name at birth, address, name of institution, data pertaining to training (title of programme, level of training, form and training schedule), academic average in each semester, the number of credits obtained and the reason for and the date of the termination of student status, and to forward these data to the Ministry of Culture and Education in the interest of monitoring the implementation of the mentoring programme and professionally and financially checking the implementation of the mentoring programme.

(7) The student taking part in the mentoring programme shall report any changes in his/her personal data to the mentoring organisation within 15 days from the occurrence of the change.

Chapter 29.

Teacher training

Article 84. [1]

Chapter 30.

Closing and enacting provisions

Article 85. (1) The Regulation shall come into effect on 1st September 2006.

(2) Annex 24/a of the Statutes of the UP the Code of Studies and Examinations, Annex 24/b of the Statutes of the UP the Credit-based Code of Studies and Examinations and the academic and examination regulations of the Faculties shall be repealed upon the commencement of the Regulation.

(3) Where the Regulation disposes the Bachelor degree and professional qualification, it shall also mean a college-level degree and professional qualification. Where the Regulation disposes the Master's degree and professional qualification, it shall also mean a university level degree and professional qualification.

(4) [2]

(5) [3] Where the Regulation refers to Registrar's Office, in case of faculties where there is no Registrar's Office, it shall also mean the organisational unit of the Faculty performing the tasks of a Registrar's Office as determined in the special provisions pertaining to the Faculty. Where the Regulation refers to Registrar, this expression shall also mean the person leading the Registrar's Office according to the special provisions of the Faculty.

(6) In case of faculties providing education organised in trimesters, where the Regulation refers to a semester, it shall also mean a trimester.

(7) [4]

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1 Numbering modified by the amendment adopted by the Senate on its meeting held on 19th October 2006. Repealed by the amendment adopted by the Senate on its meeting held on 1st October 2009. Ineffective: from 1st October 2009.

2 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from:24th June 2016.

4 Built in by the amendment adopted at the meeting of the Senate held on 30th August 2007. Effective: from 1st September 2007. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(8) [1]

(9) [2] Article 59 (8) and 60 (6) shall be applied from the end of the second semester of the academic year 2013/2014. The University shall establish the detailed rules pertaining to electronic storage of the theses and electronic content management system until the end of the second semester of the academic year 2013/2014.

(10) The data of the theses determined by the ES shall be recorded in ES retroactively in case of the theses written after September 1, 2006.

(11) [3]

(12) [4]

Article 85/A. [5] (1) From the academic yer 2022/2023 the faculty of the University – based on the decision of the Faculty Council – may provide possibility for electronic administration during interactions with students for certifying and delivering documents issued by the University for which the law allows it.

(2) Electronic administration specified in Section (1) shall only be possible in case the student consented to this. From the academic year 2022/2023 the student shall declare in the course of matriculation whether he/she gives consent to the University to use electronic administration for certifying and delivering documents relating to his/her studies. In case of students who have established their student status before the academic year 2022/2023 the Faculty shall obtain the consent.

(3) If the faculty allows electronic administration during interactions with students as specified in Section (1) it is also obliged to ensure its conditions, in particular the electronic signature and timestamp for the bodies and persons determined in Article 4 of the regulation and establishing and operating the official gateway of the organisation in compliance with the provisions of the Chauncellor’s Order 4/2021.

(4) [6] In case of electronic administration in accordance with inóection (1) the University may deliver decisions in electronic way as specified in the Dáptv.

Article 85/B. (1) [7]

(2) When applying this regulation, the declaration of intention shall be considered a written statement or written notification during the electronic administration if

a) the identification of the person making the statement is conducted in compliance with the Dáptv.

b) it is ensured that the delivered electronic document is identical with the document approved by the person making the statement.

(3) The effects of using a delivery service in compliance with the conditions determined by the Dáptv. and its implementing regulation when the electronic declaration specified in Section (2) is

a) sending the electronic declaration specified in Section (2) are equivalent to the effects of sending the written, not electronic declaration by post,

b) delivering the electronic declaration specified in Section (2) are equivalent to the effects of submitting, delivering or notifying the written, not electronic declaration.

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1 Built in by the amendment adopted at the meeting of the Senate held on 30th August 2007. Effective: from 1st September 2007. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Amendment of Article 85 (9)-(10) adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.

3 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

4 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 1st September 2023.

5 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

6

7 Repealed by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Ineffective: from January 9, 2026.

Article 85/C. [1] Until September 1, 2025 the Faculties shall review and modify the curricula in an ascending system with the aim of creating a mobility period built into the curriculum (mobility window) provided for the students, that can be used for international mobility for the purpose of a part-time study abroad, a professional practice abroad, preparing the thesis or diploma work and ensure that the introduction of artificial intelligence becomes part of the training program in a manner complying with the aims of the given training.

Article 85/D [2] The faculties shall apply the feedback system of the professional practices specified in Article 57 (4) of the Regulation from the academic year 2025/2026.

Article 85/E. [3] Point *o)* of Article 40 (3) of the Regulations shall be applied from the spring semester of the academic year 2025/2026.

Pécs, 22nd June 2006.

dr. László Lénárd
Rector

Additional clause:

The Regulation was adopted by the Senate of the University of Pécs on its meeting held on 22nd June 2006.

The amendment of the Regulation was adopted by the Senate on its meeting held on 19th October 2006. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 26th April 2007. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 21st June 2007. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate by its Decision No 189/2007. (August 30) on its meeting held on 30th August 2007. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate by its Decision No 284/2007. (November 29.) on its meeting held on 29th November 2007. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate by its Decision No 54/2008. (January 24) on its meeting held on 24th January 2008. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate by its Decision No 188/2008. (June 26.) on its meeting held on 26th June 2008. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate by its Decision No 317/2008. (October 30) on its meeting held on 30th October 2008. Amendments shall come into effect on 1st November 2008.

The amendment of the Regulation was adopted by the Senate by its Decision No 363/2008. (December 18.) on its meeting held on 18th December 2008. Amendments shall come into effect on the day the Senate adopted them.

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1 Built in by the amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024. Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

2 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Built in by the amendment adopted by resolution no. 117/2025 (October 2) of the Senate. Effective. from November 7, 2025.

The amendment of the Regulation was adopted by the Senate in its Decision No 121/2009. (June 18) on its meeting held on 18th June 2009. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate in its Decision No 191/2009. (October 1) on its meeting held on 1st October 2009. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate in its Decision No 21/2010. (February 18) on its meeting held on 18th February 2010. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 17th June 2010. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 16th December 2010. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 23rd June 2011. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 10th November 2011. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 15th December 2011. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 19th April 2012. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 24th May 2012. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 28th June 2012. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 27th September 2012. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 29th April 2013. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 23rd May 2013. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 20th June 2013. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 14th November 2013. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 19th December 2013. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 27th March 2014. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 24th April 2014. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 26th June 2014. Amendments shall come into effect on the day the Senate adopted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 18th December 2014 with the resolution nr. 236/2014. (12.18.). Amendments shall come into effect on 1st February 2015.

The amendment of the Regulation was adopted by the Senate on its meeting held on 25th June 2015. Amendments shall come into effect on 15th August 2015.

The amendment of the Regulation was adopted by the Senate on its meeting held on 17th December 2015. Amendments shall come into effect on 18th December 2015.

The amendment of the Regulation was adopted by the Senate on its meeting held on 17th March 2016. Amendments shall come into effect on 18th March 2016.

The amendment of the Regulation was adopted by the Senate on its meeting held on 21st April 2016. Amendments shall come into effect on 21st April 2016.

The amendment of the Regulation was adopted by the Senate on its meeting held on 3rd November 2016. Amendments shall come into effect on 4th November 2016.

The amendment of the Regulation was adopted by the Senate on its meeting held on 15th December 2016. Amendments shall come into effect on 1st February 2017.

The amendment of the Regulation was adopted by the Senate on its meeting held on 22nd June 2017. Amendments shall come into effect on 23rd June 2017.

The amendment of the Regulation was adopted by the Senate on its meeting held on 28th September 2016 with the resolution nr. 114/2017. (09.28.). Amendments shall come into effect on the day the Senate has accepted them.

The amendment of the Regulation was adopted by the Senate on its meeting held on 14th December 2017. Amendments shall come into effect on 1st January 2018.

The amendment of the Regulation was adopted by the Senate on its meeting held on 21st June 2018. Amendments shall come into effect on 22nd June 2018.

dr. József Bódis
rector

The amendment of the Regulation was adopted by the Senate with the resolution nr. 158/2018 (12.20.) on its meeting held on 20th December 2018. Amendments shall come into effect on 21st December 2018.

The amendment of the Regulation was adopted by the Senate with the resolution nr. 32/2019 (03.21.) on its meeting held on 21st March 2019. Amendments shall come into effect on 22nd March 2019.

The amendment of the Regulation was adopted by the Senate on its meeting held on 27th June 2019. Amendments shall come into effect on 28th June 2019.

The amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

Annex 16. (Special provisions on the digital distance education introduced due to the state of emergency caused by the coronavirus pandemic) of the Regulation was adopted by electronic resolution no. 52/2020 (April 9) of the Senate. Annex 16 takes effect on April 9, 2020 and becomes ineffective on the day following the termination of the state of emergency.

The amendment of the Regulation was adopted by the Senate on its meeting held on 18th June 2020. Effective: from 18th June 2020.

Changing the name of the Faculty of Humanities to Faculty of Humanities and Social Sciences was adopted by the Senate with electronic resolution 61/2020 (April 29). Change of name shall come into effect on August 1, 2020. Change of name has been applied to the Regulation.

The amendment of the Regulation was adopted by electronic resolution no. 158/2020 (September 30) of the Senate. Amendments come into effect on October 1, 2020.

The amendment of the Regulation was adopted by electronic resolution no. 191/2020 (December 2) of the Senate. Amendments come into effect on December 3, 2020.

The amendment of the Regulation was adopted by electronic resolution no. 235/2020 (December 4) of the Senate. Amendments come into effect on December 4, 2020.

The amendment of the Regulation was adopted by electronic resolution no. 1/2021 (January 20) of the Senate. Amendments come into effect on January 21, 2021.

The amendment of the Regulation was adopted by electronic resolution no. 41–43./2021 (April 15) of the Se-nate. Amendments shall come into effect on the day the Senate has accepted them.

The amendment of the Regulation was adopted by the electronic resolution no. 106/2021 (June 16) of the Senate made on June 16, 2021. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 209/2021 (December 15) of the Senate. Amendments shall come into effect on December 16, 2021.

The amendment of Annex 2. of the Regulation was adopted by electronic resolution no. 37/2022 (April 14) of the Senate made on April 14, 2022. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of of the Regulation was adopted by electronic resolution no. 81/2022 (June 23) of the Senate made on June 23, 2022. Amendments shall come into effect on the day the Senate had accepted them, except the amendment of Article 64 (3) which shall become effective on August 1, 2022.

The amendment of the Regulation was adopted by resolution no. 11/2023 (January 19) of the Senate made on January 19, 2023. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 55/2023 (March 30) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 15. of the Regulation containing the special provisions pertaining to the Faculty of Pharmacy was adopted by electronic resolution no. 56/2023 (March 30) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 88/2023 (May 4) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 2. of the Regulation containing the special provisions pertaining to the Medical School was adopted by electronic resolution no. 89/2023 (May 4) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 121/2023 (June 22) of the Senate. Amendments shall come into effect on September 1, 2023.

The amendment of Annex 1. of the Regulation containing the special provisions pertaining to the Faculty of Law was adopted by electronic resolution no. 122/2023 (June 22) of the Senate. Amendments shall come into effect on September 1, 2023.

The amendment of Annex 3. of the Regulation containing the special provisions pertaining to the Faculty of Humanities and Social Sciences was adopted by electronic resolution no. 123/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 4. of the Regulation containing the special provisions pertaining to the Faculty of Health Sciences was adopted by electronic resolution no. 124/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 7. of the Regulation containing the special provisions pertaining to the Faculty of Business and Economics was adopted by electronic resolution no. 125/2023 (June 22) of the Senate. Amendments shall come into effect on September 1, 2023.

The amendment of Annex 9. of the Regulation containing the special provisions pertaining to the Faculty of Music and Visual Arts was adopted by electronic resolution no. 126/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 12/A of the Regulation containing the special provisions pertaining to the undivided teacher training programmes was adopted by electronic resolution no. 127/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 13 of the Regulation containing the special provisions pertaining to the Faculty of Sciences was adopted by electronic resolution no. 128/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 14 of the Regulation containing the special provisions pertaining to the copyright protection and plagiarism was adopted by electronic resolution no. 129/2023 (June 22) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 4. of the Regulation containing the special provisions pertaining to the Faculty of Health Sciences was adopted by electronic resolution no. 176/2023 (October 5) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of Annex 9. of the Regulation containing the special provisions pertaining to the Faculty of Engineering and Information Technology was adopted by electronic resolution no. 177/2023 (October 5) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 178/2023 (October 5) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by electronic resolution no. 212/2023 (December 14) of the Senate. Amendments shall come into effect on the day the Senate had accepted them.

The amendment of the Regulation was adopted by resolution no. 25/2024 (February 1) of the Senate. Amendments shall come into effect on February 12, 2024.

The amendment of Annexes 4., 6. and 15. of the Regulation was adopted by resolution no. 78/2024 (May 9) of the Senate. Amendments shall come into effect on May 20, 2024.

The amendment of the Regulation (final vote) was adopted by resolution no. 79/2024 (May 9) of the Senate. Amendments shall come into effect on May 20, 2024.

The amendment of the main text and Annexes 1, 3 and 12/A of the Regulation was adopted by resolution no. 130/2024 (June 20) of the Senate. Amendments shall come into effect on July 1, 2024.

The amendment of the Regulation was adopted by resolution no. 207/2024 (December 12) of the Senate. Amendments shall come into effect on December 23, 2024.

The amendment of the Regulation was adopted by electronic resolution no. 36/2025 (March 27) of the Senate. The amendment was approved by the Foundation Board of the maintainer with its resolution no. 71/2025. (April 22). The amendment shall enter into force on the day following its publication.

The amendment of the Regulation was adopted by electronic resolution no. 88/2025 (June 26) of the Senate.
The amendment was approved by the Foundation Board of the maintainer with its resolution no. 146/2025. (August 26).
The amendment shall enter into force on the day following its publication.

The amendment of the Regulation was adopted by electronic resolution no. 117/2025 (October 2) of the Senate.
The amendment was approved by the Foundation Board of the maintainer with its resolution no. 220/2025. (November 3).
The amendment shall enter into force on the day following its publication.

The amendment of the Regulation was adopted by electronic resolution no. 158/2025 (December 11) of the Senate.
The amendment was approved by the Foundation Board of the maintainer with its resolution no. 265/2025. (December 22).
The amendment shall enter into force on the day following its publication.

The amendment of the Regulation was adopted by electronic resolution no. 38/2026 (March 26) of the Senate.
The amendment was approved by the Foundation Board of the maintainer with its resolution no 81/2026. (April 2).
The amendment shall enter into force on the day following its publication.

dr. Attila Miseta
rector
Chairman of the Senate

Annex 1.

Special provisions pertaining to the Faculty of LAW

Article 1.[1] (1) Rules pertaining to the EC and the CTC determined in Article 8 (1)–(5) and Article 9 (1)–(6) of the Regulation shall be applied at the Faculty with the restrictions specified in section (2) of this Article.
(2) The student shall submit his/her request to the EC and to the CTC until the last day of the course registration period at latest. In case of missing the deadline, the student may submit an application for extension, within 15 days from the last day of the missed deadline. In case of extraordinary circumstances, the application of extension can be submitted within 15 days from the day the circumstance has occurred.
Article 2.[2]
Article 3.[3] According to point *e)* of Article 28 (3) the following general principle shall prevail in the curriculum: credits of optional subjects completed in a foreign language shall be determined with a double multiplier.

1 Built in by the amendment adopted by the Senate on its meeting held on 18th December 2008. Effective: from 18th December 2008. Numbering modified by the amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 23rd June 2011. Articles 1 and 1/A repealed and Article 1/B renamed to Article 1 by the amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.
2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Repealed by the amendment adopted by the Senate on 15th December 2021. Ineffective: from 16th December 2021.
3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.

Article 4. (1) Rules pertaining to exam courses of Article 33 shall be supplemented with the following specifications at the Faculty.

(2) In case of obligatory exam courses, the student may take one exam in the first week of the instruction period.

(3) In case of a successful exam, the student may register the further subjects that are built on the certain subject in the given semester. Credits and grades obtained with the exam course shall be recorded in the semester in which the student completed the subject.

(4) In case of a failed exam the student is not entitled to register the further subjects that are built on the certain subject according to the prerequisites, but he/she might take the remaining exam chances of the exam course in the exam period of the given semester (retake exam and repeated retake exam).

(5) In case the student does not register for the exam offered according to Article 4 (2), he/she might use the three exam chances belonging to the exam course in the regular exam period of the given semester.

(6) In case the student registers for the exam offered according to Article 4 (2), but he/she fails to attend the exam, the number of his/her exam chances concerning the given exam course shall automatically decrease by one. (Article 49 (6) of the Regulation).

Article 5.[1]

Article 6.[2] (1)[3] In derogation of Article 44 (1) of the Regulation, the rules pertaining to cancelling a course that is already announced shall be applied at the Faculty as follows: in case of elective subjects in the different professional fields offered for students in full time training programme, the course shall only be launched with a maximum of 20 and a minimum of 5 students. In case of optional subjects and practices, the course shall only be launched with a minimum of 5 students. Courses offered in foreign language are an expection to the rule if there is at least one student participating in the Erasmus program among the students registered for the subject. These courses may be launched even under the minimum of 5 registered students.

(2)[4] In case of full-time training programmes the optional subjects and practices shall be announced in the form of contact hours.

(3)[5] Block schedule courses can be offered jointly with a part-time lecturer who is not an employee of the Faculty.

Article 7.[6] (1) Point *a)* of Article 46 (4) of the Regulation regarding the outstanding academic achievement shall be applied at the Faculty as follows: only those students shall be entitled for preferential course schedule, who obtained at least 27 credits in each of their active semesters and achieved a weighted average of at least 4,9.

(2) In the framework of individual exam schedule exam dates can be announced from the third week of the semester.

Article 8. (1) Article 47 (2) of the Regulation regarding forms of knowledge testing shall be supplemented at the Faculty according to the following.

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1 Repealed by the amendment adopted by the Senate on 15th December 2021. Ineffective: from 16th December 2021.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

4 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

5 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

6 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021. Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

(2)[1] The form of assessment in regards of subjects belonging to the basic module of legal education with a duration of one semester, as well as the subjects outside the abovementioned module with a duration of two semesters and the subjects belonging to the different professional fields – in the Paralegal higher educational vocational training those subjects that cannot be transferred to the Jurist undivided training at the Faculty – is the report. The report may be oral or written.

(3)[2] Within the Jurist undivided training students who have commenced their studies before the academic year 2019/2020 are obliged to prepare an academic paper during their studies in the semester specified in the recommended curriculum in order to get knowledge in research methods and to develop and control the writing skills. A paper discussed in the Student Researchers' Society can also be accepted as an academic paper. An academic paper may be written in any of the obligatory subjects. Students who have commenced their studies based on the recommended curriculum determined from academic year 2019/2020 are not obliged to prepare an aacademic paper.

(4)[3] In case of students commencing their studies in the Jurist undivided (unified) training before the academic year 2019/2020 the consultants shall evaluate the academic papers – with a five-grade scale – until the start of the exam period. The result shall be calculated into the average of the given semester. In case of a fail grade, the deadline for submitting a corrected academic paper is the last day of the exam period.

(5)[4] The proficiency exam is a collective form of knowledge testing in more than one subjects.

Article 8/A.[5] (1) Article 49 (4) of the Regulation on the order of exams shall be supplemented with the following at the Faculty.

(2)[6] The educational and research units of the Faculty shall hold in case of oral exams at least two exam days per week per subject in the first two weeks of the exam period, otherwise at least three exam days per week, and in case of written exams least one exam day per subject per every week of the exam period.

Article 8/B.

Article 8/C.[7] (1) Provisions of Article 57/A (5) of this Regulation pertaining to the exemption from professional language requirements shall be applied with the exception that the student cannot exempted from completing the professional language requirements by presenting a state-accredited and at least B2-level complex language examination in any living foreign language or an equivalent document.

(2) In the Jurist training at the Faculty the professional language final examination can be replaced only with a legal professional language examination accredited in Hungary or internationally, taken in any level in an examination system with a Hungarian exam place based on the decision of the Credit Transfer Committee.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

2 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

4 Built in by the amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 23rd June 2011.

5 Built in by the amendment adopted by the Senate on its meeting held on 18th February 2010. Effective: from 18th February 2010.

6 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

7 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023. Amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.

Article 9.[1] (1) Article 59 and 60 of the Regulation regarding the thesis shall be applied with the following supplements at the Faculty.

(2) The topic of the thesis can be chosen individually or from the topics offered by the department in writing at the beginning of every academic year. The thesis can be written in any of the offered obligatory legal subjects. Upon the request of the student and based on the written recommendation of the consultant, the Dean may allow the student to write the thesis in a different obligatory subject that borders with the legal field.

(3) In Article 59 (6) of the Regulation the programme director and his/her deputy in the undivided training programme of the Faculty shall be the head of the department or another full professor, associate professor or senior lecturer of the department. The programme director the programme director and his/her deputy shall mean the head of the division.

(4) At the Faculty a further requirement of the thesis is that the student shall take counsel with his/her consultant at least two times: first when working out the draft of the topic, then after surveying the literature references. The departments may require more than two consultations.

(5) Article 59 (11) of the Regulation shall be applied at Faculty with the following changes. The head of the department shall invite an opponent for the evaluation of the thesis, who may be a teacher of Faculty, the consultant teacher or an outside expert. The evaluation of the thesis shall be done by the consultant in case of the bachelor programme (in the Judicial Administration major). The consultant simultaneously makes suggestion for the qualification on the thesis and a suggestion for two questions for the final closing examination committee.

(6) Instead of Article 59 (11)–(12) the following rule shall be applied at the Faculty: in case the consultant evaluates the thesis with a fail, he/she gives back the thesis with his/her remarks and with an appointed deadline to the student. In case the opponent does not accept the corrected thesis, he/she informs the person specified in section (3) of this Article and this person shall invite another opponent to evaluate the thesis.

(7) Article 60 (1) of the Regulation shall prevail at the Faculty as follows: the thesis shall be defended publicly, in front of a committee consisting of two members who are appointed by the head of the department. The president of the committee shall be a full professor or an associate professor, and exceptionally – with the permission of the Dean – a senior lecturer. A member of the committee can be an outside expert as well. The teacher evaluating the thesis shall be a member of the committee at all times.

Article 10.[2] (1)[3] The rules pertaining to the organisation of the final closing examination shall be supplemented according to the following specifications at the Faculty.

(2)[4] The Faculty organises two final closing examination periods in the Jurist training in every academic year:

a) the fall (first) final closing examination period starts at the beginning of September of the given academic year and lasts until January. The number of exam days per subject is 5 days at most.

At least 5 weeks preparation period must be provided for the student between two final closing examination subjects.

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1 Amendment adopted by the Senate on its meeting held on 15th December 2011. Effective: from 15th December 2011. Built in by the amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.

2 Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.

3 Amendment adopted by the Senate on its meeting held on 28th September 2017. Effective: from 28th September 2017.

4 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective: from 18th December 2008. Amendment adopted by the Senate on its meeting held on 28th September 2017. Effective: from 28th September 2017. Amendment adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st February, 2021.

b) the spring (second) final closing examination period starts in February of the given academic year and lasts until June. The number of exam days per subject is 5 days at most.

At least 5 weeks preparation period must be provided for the student between two final closing examination subjects.

(3)[1] The calendar-based schedule of the final closing examination period shall be published in the academic announcement (on the webpage of the Faculty) by the Registrar's Office until the end of the preceding semester.

(4)[2] The student who obtained the pre-degree certificate shall register for the final closing examinations in the ES. The student shall register for the exams of final closing examination period(s) until 4pm of the seventh day preceding the first day of the announced examination period at latest.

(5)[3] The final closing examinations are arranged by the Registrar's Office. After the closing of the registration period, any modification in this schedule can only be initiated, if:

– a close relative of the student passed away,

– an extraordinary circumstance occurred in the student's health status that obstructs his/her appearance on the day of the final closing examination.

In the abovementioned cases the request regarding the modification and the supporting documents shall be submitted through the ES until midnight of the last day of the current final closing examination period. The decision shall be made by the EC.

(6)[4] The Registrar's Office shall assign 25 examinees per day per examination committee at most. The draw of the examination committees shall be done publicly, with the cooperation of the administrative officer of the Registrar's Office before the commencement of the exams.

(7)[5] The applicant whose student status already terminated can register for the final closing examinations according to section (4) of this Article (registration). In case the applicant does not have an educational system identifier, he/she shall demand it at by phone or personally at the Registrar's Office. In case the applicant does not have student status any more, he/she shall transcribe in the ES the fee for the final closing examination determined in the Code of Charges and Benefits and pay it. He/she shall be able to register for the final closing examination only upon payment of the fee. Registration for final closing examination is possible only without any outstanding debts, including the fees for the final closing examination.

(8)[6] The final closing examination committee shall have at least two and at most four members beside the president. The president of the final closing examination committee shall be a full professor, emeritus professor, associate professor of the Faculty or a recognized outside expert of the given professional field. In the bachelor programme (Judicial Administration major) the president of the committee shall be a lecturer of the Faculty taking part in the training or a recognized practical expert. The final closing examination committee shall be compiled as follows: at least one member shall be a recognized expert of the practice and the practical training.

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1 Amendment adopted by the Senate on its meeting held on 28th September 2017. Effective: from 28th September 2017.

2 Amendment adopted by the Senate on its meeting held on 28th September 2017. Effective: from 28th September 2017.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 28th September 2017. Effective: from 28th September 2017.

4 Amendment adopted by the Senate on its meeting held on 28th September 2017. Effective: from 28th September 2017.

5 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 28th September 2017. Effective: from 28th September 2017

6 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

(9) The subjects of the final closing examination in the undivided Jurist training are the following: Constitutional Law, Administrative Law, Criminal Law, Civil Law, European Law.

(10) The students shall sit for a complex (contracted) final closing examination in the subjects of Constitutional Law and Administrative Law, but the two subjects shall be evaluated with separate grades. In this case the result of the final closing examination will be the mean average of the grades of the subjects. A retake exam shall only be taken in the subject in which the exam was unsuccessful.

(11)[1] Students in the bachelor programme (Judicial Administration major) shall take a complex (contracted) final closing examination in the following subjects: Constitutional Law, Criminal Law, Civil Law.

(11a) In the Paralegal higher-educational vocational training students shall take a complex (contracted) final closing examination that consists of three parts.

a) written official protocol,

b) carrying out paralegal tasks in the field of justice,

c) carrying out paralegals tasks outside the field of justice.

(12)[2] Based on a written and well-reasoned request, the student may get permission to retake the final closing examination or sit for the missed final closing examination only within one subject and only once during his/her studies. The retake final closing examination shall be completed based on the resolution on the day determined by the Dean in front of the committee. No exemption can be given from these conditions and no application for Dean’s equity can be submitted for this purpose.

(13) After a successfully completed final closing examination subject the student can register for a bettering examination to improve his/her grade provided that he/she appeared in all the examinations of the first final closing examination period following the acquisition of the pre-degree certificate and did not fail any of the final closing examinations. The bettering examination shall be completed within the same examination period on the supplementary exam day. The grade obtained in the subject may also be worsened on the bettering exam.

(13a)[3] The Dean may give permission to the student participating in final closing examination after his/her student status is terminated one time for a particulary equitable reason to register for an additional final closing examination day, if the student has taken an unsuccessful final closing examination in the given final closing examination period or if he/she registered for the exam, but could not be present through no fault of his/her own.

Article 11.[4]

Article 12.

Article 13.[5] (1) Rules pertaining to the qualification of the degree certificate (diploma) in Article 64 and 65 shall be supplemented with the following at the Faculty.

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1 Amendment adopted by the Senate on its meeting held on 15th December 2011. Effective: from 15th December 2011.

2 Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 23rd June 2011. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

3 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

4 Built in and numbering modified by the amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012. Articles (11)-(12) repealed by the amendment adopted by the Senate on 15th December 2021. Ineffective: from 16th December 2021.

5 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2007.

(2)[1] In the Jurist undivided training and the Judicial Administration bachelor training the qualification of the degree certificate shall be awarded by the mean average of the grade of the proficiency exam and the final closing examination. The result of the proficiency exam at the Faculty shall be the mean average of the grades obtained in the proficiency exam completed in the given major (or in case of visiting student status at a different university, but within the same major). The result of the final closing examination shall be the mean average of the grades of the final closing examination and the thesis. In the Paralegal higher-educational vocational training the qualification of the degree certificate shall be awarded by the mean average of the grades of the final closing examination subjects. In the postgraduate specialist training the qualification of the degree certificate shall be awarded by the mean average of grades of the final closing examination subjects and the thesis.

Article 13/A.[2] With regard to the authorisation specified in Article 70 (2) of the Regulation at the Faculty the physical education as criterion requirement will not be determined as prerequisite for being eligible to take the final closing examination in accordance with the relevant recommended curricula. Exception to this rule are the students who have commenced their studies before the academic year 2019/2020 and pursuing studies in the Jurist undivided (unified) training in full-time schedule who shall fulfill the physical education requirement according to their valid recommended curriculum.

Article 14.[3]

Article 15.[4]

Article 16.[5]

The amendment of the Regulation was adopted by the Senate with electronic resolution nr. 210/2021 (December 15) on December 15, 2021. Amendments shall come into effect on December 16, 2021.

Annex 2.

Special provisions pertaining to the Medical School[6]

General provisions

1 Amendment adopted by the Senate on its meeting held on 18th February 2008. Effective: from 18th February 2008. Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.

2 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023

3 Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2008.Ineffective: from 26th June 2008.

4 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Built in by the amendment adopted by the Senate on its meeting held 19th December 2013. Effective: from 19th December 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

6 Amendment adopted by the Senate on its meeting held on 30th October 2013. Effective: from 1st November 2008.

Article 1.[1] (1)[2] The length of the programme at the Faculty shall be 12 semesters in the General Medicine programme and 10 semesters in the Dentistry programme within the framework of undivided training and 4 semesters in the Biotechnology master training.

(2)[3] Instruction shall be provided in three languages at the Faculty: in Hungarian, English and German. Foreign language training (in case of undivided one-tier training) may only be provided in the form of self-financed training at the Faculty. The topics, the curriculum and the rules of organization of education shall be identical for the same programme with instruction in the three languages.

(3) All the organisational units of instruction at the Faculty and – under special agreement – teaching hospitals and hospitals abroad shall also take part in the provision of English and German language training.

(4)[4] In addition to the cases of the termination of student status specified in Article 23 (3) of the Regulation, student status (within the framework of undivided one-tier training) shall be terminated at the Faculty pursuant to Article 76 (2) of the HEA: if the student who has gained admission or transfer to the Faculty has failed to earn at least 20 credits (out of which at least 15 for obligatory courses) by the end of his/her first two active semesters, who has failed to earn at least 40 credits (out of which at least 20 for obligatory courses) by the end of his/her first four active semesters, further who has commenced his/her studies in the academic year 2023/2024 or after and failed to earn at least 100 credits (out of which at least 60 for obligatory courses) by the end of his/her first seven active semesters provided the student has – at least once – been warned in writing to meet his/her obligation by the given deadline and has been informed about the legal consequences of such omission. In case of termination of student status for this reason, contrary to the provisions of Sections (2) and (3) of Article 23 of this regulation, a preliminary written warning shall be sent to the student by the end of the fourth week of the semester at the latest, primarily by post, if the student has a Hungarian address recorded in the ES, or in electronic form via the ES. According to the abovementioned rule, only the credits earned for the completion of courses (including exam courses) registered at the Faculty shall be included in the obtained credits, and credits obtained by credit transfer shall not. For students who requested credit transfer in the first two active semesters following their admission/transfer and at least 10 obligatory credits were accepted for them, the rule of present article shall be applied in the second next active semester.

1 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.
2 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.
3 Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.
4 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

(5)[1] The student may request once during his/her studies to change his/her recommended curriculum until August 1 for the fall semester and January 1 for the spring semester, provided that he/she meets every prerequisite of the other curriculum and accepted its conditions in written form. The student may request to change his/her recommended curriculum on one further occasion if he/she can certify an extraordinary circumstance which can be evaluated based on individual equity. The student shall be assigned to the highest semester of the recommended curriculum of which all the obligatory courses he/she completed. If justified by the student's academic progress, in cases where shall be considered equitable, the requirement to pass the medical terminology final exam and the physical education criterion requirement may be waived when assigning the student to a training program. In case of a student who requests to change his/her recommended curriculum the Educational Committee reflects and determines which curriculum the student shall be assigned by taking into consideration the completed and recognized credits as well.

(6)[2] In derogation of the general provisions of the Regulation pertaining transfer, the transfer from another higher education institution is only possible in case if the student requesting his/her transfer has not completed more than 50 percent of his/her recommended curriculum in the current institution and simultaneously meets the other requirements specified in Article 18 of the Regulation, with the following additional conditions: in case the student status of the student at the University of Pécs has been terminated due to academic or other, not disciplinary reasons, the student can request his/her transfer to undivided training program 2 years after his/her students status at the University of Pécs has been terminated; in case the student status of the student at the University of Pécs has been terminated due to disciplinary reasons, the transfer is not possible. Requesting transfer within the University Pécs or the change of program can only be permitted in case the student has reached the minimum point limit determined for the admission in the given major, in the year of admission in accordance with the requirements specified in Article 18/A (3) of the Regulation, one time during the validity of the student status. The transfer requests can only be submitted for the fall semester. The transfer is possible between the given training program**s**, with the conditions determined by the Educational Committee and in accordance with the pertaining effective regulations and provisions. When making its decision, the EC is obliged to examine whether the Faculty has sufficient capacity for the training program concerned by the transfer, and is also entitled to examine the academic results achieved by the applicant in their previous training program and to fill the available capacity according to the ranking based on academic results in the transfer applications received. Testing the student’s language knowledge is in the authority of the Department of Languages for Specific Purposes. In case the level of the student’s knowledge is not satisfactory the student cannot be transferred to the foreign language in which he/she would like to continue his/her studies.

(7)[3]

1 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

2 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

3 Amendment adopted by the Senate on its meeting held on 16th December 2010. Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

(8)[1] In derogation of the general provisions of the Regulation, for the students of the Faculty the deadline of submitting requests related to transfer is August 1, the deadline of submitting requests related to visiting student status and credit transfer is August 1 in case of the fall semester and January 1 in case of the spring semester.

(9)[2]

(9a)[3] At the Faculty, even in case of recognizing previous studies completed in other Hungarian or foreign higher educational institution, the student is still obliged to obtain at least 137 obligatory credit points in General Medicine major, 106 obligatory credit points in Dentistry major and 50 obligatory credit points in Biotechnology master training out of all the obligatory credits of the curriculum in the training at the Faculty. In case of the obligatory subjects the student requests to be recognized, the recognition shall be processed as counting from the lower semesters towards the upper semesters of the recommended curriculum. Within the same student status the total number of recognized credits cannot exceed two-third of the total credit number of the training. In case of students participating in the Faculty's mobility program the obligatory subjects completed as part of the mobility program – which have already been accepted by the Faculty's Credit Transfer Committee in the preliminary credit transfer procedure – shall be recognised as completed in the student's training at the Faculty, but the total number of recognised credits cannot exceed two-third of the total credit number of the training within the same student status even in this case.

(10)[4] The rules of Article 42 (3) of the Regulation pertaining to charges of repeated registration of a course-unit shall be applied to the students of the Faculty according to the following: the student is obliged to pay the fee specified in Appendix 1 of the Code of Charges and Benefits for the fourth and every further time registration for a subject.

(11) In case the transferred student's study progress cannot be unsured in any other ways the Educational Committee may allow upon request the parallel completion of those pre-requisites that have been not possible to complete previously based on the former curriculum of the student. The EC shall call in the declaration of the course director whether the student has the necessary precognition of the given subject.

(12)[5] In derogation of point *c)* of Article 23 (3) and Section (9) of Article 23 of the Regulation, at the Faculty the student status of students having commenced their studies in the academic year 2015/2016 or after shall be terminated in the given major by release for academic reasons on the day the decision concerning termination becomes final if the student has enrolled for a course-unit on six occasions and has not accomplished it.

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1 Built in by the amendment adopted at the meeting of the Senate held on 29th April 2013. Effective: from 29th April 2013. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

2 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Built in by the amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

4 Built in by the amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

5 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

(13)[1] In order to help student mobility, upon request of the student taking part part-time training as visiting student at the Faculty, in consideration of the part-time training aspect of the visiting student status, the EC may allow taking up subjects in the lack of the completion of pre-requisites in case they find the student's preliminary qualification sufficient. The EC may call in the opinion of the course director of the subject to be registered. By registering the subject, the visiting student shall note that the academic requirements applied to him/her are equal in all respect with the requirements applied to the students with non-visiting student status.

The above benefit shall be given exclusively in case of students taking part in part-time training; in case the student continues his/her studies in full-time training after closing his/her studies in the part-time training, the general rules of credit transfer shall be applied to him/her.

In case of visiting students who apply exclusively for practical training to the Faculty there is no need for the permission of the Educational Committee. The resolution on the permission shall be made by the Registrar based on the proposal of the given clinic.

(14)[2] The special provisions pertaining to the procedures of the Educational Committee of the Faculty that are not specified in this Regulation are included in the code of procedures of the Educational Committee of the Faculty. According to the code of procedures in case of certain, approving decisions the chairsperson of the Faculty's Educational Committee shall have the right of decision-making and he/she shall be obliged to report his/her decisions made based on this right to the Educational Committee of the Faculty. The Registrar shall have the right of decision-making instead of the Educational Committee in the following cases of approval: late course registration and dropping, course registration in another language/major, change of study group, change of major, change of training programme, accepting remaining credit points as part of the optional module, as well as in case of every decision fully granting the student's application, for which the Educational Committee gives authorisation on an individual basis or in its rules of procedures.

(15)[3]

Rules pertaining to attending classes

Article 1/A[4] (1) Lectures delivered in lecture halls at the Faculty are open to all the teachers and (active) students of the University of Pécs. The lecturer may restrict attendance at certain lectures to those having enrolled for the course primarily on the grounds of ethics and personal rights.

(2) The order of attending small-group classes (bedside and laboratory practices and seminars – hereinafter practices):

a) Due to education-organisational and financial reasons, practices may exclusively be attended by students who have enrolled for the course. Students who have enrolled for the course as an exam course cannot attend the practical course either.

b) Students do practices in groups assigned to them.

1 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Built in by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

3 Built in by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Repealed by the amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

4 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009.

c) If a student cannot attend a practical course for an admissible reason, the leader of the practice may allow the student to attend the practice of another group with the same topic on limited number of occasions per semester. No student shall be admitted to a practical course where the number of students present would exceed the maximum group number specified by the institute, or in lack of this, the original group number (that is only the places of those not present may be taken up).

(3)[1] Maximum group numbers are fixed (24 person) in the interest of students – students are arranged in groups evenly. Students shall be arranged in groups based on the decision of the course director. Students pursuing their studies in accordance with the recommended curriculum and applying for admission to their former groups shall be favoured when arranging students in groups.

(4)[2] The lecturer shall check the attendance at small group classes (practices and seminars) and the lectures of the elective and optional courses and pass down the list of absences at least once, at the end of the semester to the course director. The course director shall decide on giving or denying the end-of-semester electronic signature in the ES based on the list. In case of subject requirement is mid-semester grade, if the student did not complete the number of hours required for the end-of-semester signature the „Not completed" entry shall be recorded in the ES. In case the student completed the required number of hours, but has not gained a grade, a practical fail grade shall be recorded in the ES as midsemester grade.

(5) The method of checking the attendance at lectures shall be determined by the course director.

(6)[3] The rules of accepting absences are as follows:

a) the student who has been absent from less than 15% of the classes of the course cannot be condemned for absence.

b) whose absence was between 15 and 25% (for any reason), the course director shall decide on accepting the semester by examining the particular case. The course director shall determine the maximum extent of absence in the course description before the beginning of the semester, where it seems justified to set it to an extent higher than 15%, but lower than 25%.

c) he/she whose absence reaches 25% (for any reason, with or without a certified excuse) cannot be granted entry to examination.

From the academic year 2013/2014, the rules of present article can also be applied to small-group classes (practices and seminars) separately, based on the decision of the course director.

When counting the absences the way determined above, the clinical block practice causing absence from the contact hours in the registered subjects of the student in the given semester shall be considered as certified absence up to 16,7 percent of the contact hours of the subject.

(7)[4] In derogation of Article 46 (1) of this Regulation at the Faculty the course director shall not have the right to exempt either partially or fully a student admitted to the course from attending classes. Exemption from attending classes may only be granted in the form of exam courses.

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1 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

2 Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective: from 19th April 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

3 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

4 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

(8)[1] Beside the absences the course director is entitled to settle other, educational requirements for the acceptance of the semester (requirements of registration for the exam). The requirements shall be contained by the course description. As of the academic year 2009/2010, at the University of Pécs Medical School the acceptance of the semester is indicated with the course director's electronic signature in the ES, instead of the signature in the gradebook. The course director is obliged to indicate in the ES on the last week of the instruction period, if he/she does not accept the student's semester and does not allow him/her to register for the exam. The denial of the electronic signature is possible until Saturday midnight of the last week of the instruction period at latest, this deadline cannot be prolonged even in exceptional cases. After the deadline only those students can be listed on the exam sheet, who are entitled to register for the exam. The acceptance of the semester does not have to be indicated with a signature in the gradebook, it is represented by the exam grade – in case of elective and optional subjects as well.

Provisions pertaining to examinations and grades

Article 2.[2] (1) Credits may only be granted on the basis of a grade established under the five-grade scale. Pursuant to the provisions of the curriculum, grades may be granted on the basis of exams (**final exams and end-of-term exams**) or mid-term performance (**mid-term grade, Hungarian abbreviation FJ**). The classification of exams is as follows:

a) exam = **A** exam
b) retake exam = **B** exam
c) repeated retake exam = **C** exam
d) Dean's retake exam = **D** exam

(2) The Hungarian, English and German names of the grades under the five-grade scale (with their numeric codes and ECTS grade letter codes in brackets for comparison) are as follows:

jeles	excellent	sehr gut	(5, A),
jó	good	gut	(4, B),
közepes	average	befriedigend	(3, C),
elégséges	satisfactory	genügend	(2, D) and
elégtelen	fail	ungenügend	(1, F).

(3)[3] The form and timing of the tests serving as the basis of practical grades shall be specified in the curriculum. In case of obligatory courses mid-semester grades shall be established on the basis of at least two (written or oral-practical) mid-term tests. The lecturer must not evaluate the performance of the student in the instruction period or in the exam period (eg.: midterm test, oral or practical report, or practical grade, exam) in case the student has not registered for the subject (class) or registered without being eligible for it.

1 Built in by the amendment adopted by the Senate on its meeting held on 18th February 2010. Effective: from 19th February 2010. Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective: from 19th April 2012. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective: from 19th April 2012.

3 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(4)[1] Elective and optional courses shall be evaluated with mid-term grades. In derogation of the general provisions of the Regulation the student can have one opportunity to improve his/her mid-term grade if the lecturer of the elective or optional subject and the requirements system of the subject allows it. The grade obtained at the first assessment may be worse at the upgrading (bettering) assessment. Provisions of Artcile 47 (4). shall be applied in case of the upgrading (bettering) assessment.

(5)[2] In derogation of Article 49 (5) herein, at the Faculty the student shall register for the exam not later than 9am on the working day preceding the given exam day at latest. The student shall have the opportunity to deregister from the exam not later than 9am on the second working day preceding the exam day at latest. Registration for bettering exam for the exam days announced for the last week of the exam period shall be possible only with the help of the Registrar's Office. Students without a valid health aptitude test result issued by the Centre for Occupational Medicine cannot participate in healthcare activities and their participation in taking exams in the exam period is deniable.

(6)[3] Mid-term performance (oral and written tests) may also be taken in account in case of a course concluded with an exam, but its contribution to the grade cannot be more than 30%. In such a case the grade to be recorded in the ES shall be determined by taking in account the grades of the parts of the exam and the results of the mid-term tests in the proportion and manner specified in the curriculum by the course director.

(7)[4] Before the commencement of the exam the examiner is obliged to check whether the student is entitled to take the exam on the given day. A student may only be tested if he/she:

a) trustworthily and securely proves his/her identity,

b) is recorded on the exam sheet printed out from the ES.

(8)[5] Oral final exams shall be conducted in front of a board of at least two members, involving university lecturers who are experts in the topic of the exam. The head of the examination committee shall be a full professor or an associate professor. In case of an end-of-term exam, the examiner may also be a senior lecturer or a clinical doctor who previously had a senior lecturer position. On an end-term exam, the examiner shall provide the presence of at least one further person competent in the subject-matter and the language of the exam (who may be another student taking the given exam) throughout the whole exam. Upon the justified request of the course director, the Dean may allow an in case of an end-term exam an assistant lecturer or a clinical doctor, in case of a final exam a senior lecturer or a clinical doctor who was formerly employed as a senior lecturer, to act as the head of the examination committee for one exam period.

1 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 18th February 2010. Effective: from 18th February 2010. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective: from 26th June 2014.

(9)[1] The theoretical (written and oral) and practical parts of an exam may be conducted in separate venues by different examiners. In such a case the first examiner shall be responsible for checking whether the student is entitled to be tested and the examiner conducting the final part of the examination shall be responsible for recording the final grade onto the exam sheet, and – in case the student has a grade book – into the grade book.

(10) The lack of basic knowledge and skills in the practical part of exams in practice-oriented courses may in itself result in awarding a fail grade. In such a case the formal requirements of the practical part of the exam shall comply with all the formal requirements (persons present, examiners of an adequate position) imposed on exams. The detailed minimum requirements shall be published for the students before the registration for the course.

(11) Exams (end-of-term exams, final exams) not requiring the testing of practical knowledge and skills may be taken in written form. In this case the form of the test (essay, short answer questions, multiple choice etc.), the handling of exam sheets (exam sheets shall be kept for at least two years – in the case of final exams – for five years, the answer sheet shall bear the signature of the marker and in the case of final exams the signature of the course director or that of the lecturer designated by him/her) and the control of the exam (the statistical analysis of exam questions, the maintenance and update of the question bank) shall meet the international expectations.

(12) If the exam only consists of a written part, in the case of an oral retake exam more than one exam and in the case of a written retake exam more than three exams spread evenly shall be announced in any given exam period.

(13)[2] Non-attendance of the examination shall be established following the start of the first part of examination that concerns the student. In case the student registers for the examination offered according to Section (1) but does not attend it, the number of his/her examination chances from the given course shall decrease by one. In case he/she excuses his/her absence with indicating and providing proof of a valid reason within 8 days from the date of the missed examination by submitting an original request to the Registrar's Office, issued by the University's Centre of Occupational Health and Safety (or in case of Hungarian students by their general practitioner) or a clinical outpatient treatment record, indicating the examination concerned in an identifiable way, attested with the signature, seal of the course director concerned and dated with the date of approval by the course director, and his/her request is accepted by the Registrar, the number of his/her examination chances shall not decrease despite the absence and „approved absence" remark shall be made in the ES.

(14)[3]

(15)[4] The course director shall have the right to offer exam grade on the basis of mid-term performance and if it is accepted by the student at latest one week before the end of the exam period, it shall be recorded in the ES. The conditions of offering a grade shall be made public by the course director before announcing the course.

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1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

3 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

4 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

(16)[1] In case the student had a valid exam registration or his performance during the semester was evaluated (e.g.: mid-term test), he/she can only set his/her student status to passive according to Article 22 (5).

(17)[2] The following rules shall apply to announcing exams to be held during the exam period:

a) The number of exam chances in a subject announced for the exam period shall exceed double the number of students enrolled for the subject.

b) In the case of oral exams:

ba) at least two exam days shall be held in every week of the exam period,

bb) an exam shall be announced for one of the last three days of the exam period

c) In the case of written exams:

ca) at least four-five exams with the same topic and conditions shall be announced,

cb) the exams shall be announced for different weeks, furthermore

cc) an exam shall be announced for one of the last three days of the exam period.

d) The requirements determined in points *b)* and *c)* can be disregarded provided that the course director and representatives of the Faculty Student Union collectively agreed on it.

(18)[3]

(19)[4] In case of students who have been admitted before the academic year 2012/2013 and have grade books, the grade book can be given to the student only at his/her request, with the permission of the Registrar. The student is obliged to submit the grade book at the Registrar's Office within 8 workdays after taking it. In case the student fails to submit the grade book within the deadline, he/she is obliged to pay the fee determined in Annex 1. of the Code of Charges and Benefits.

(20)[5] In derogation of Article 50 (6) of the Regulation, even Dean's exam chance can only be given within the exam period at the Faculty.

Provisions pertaining to enrolment for courses and to exam courses

Article 2/A[6] (1)[7] Obligatory courses may exclusively be enrolled for and dropped in the ES during the period open for course registration. If enrolment for an obligatory course fails due to a proven administrative default during the registration period (e.g. the exam result has not been recorded in time) and the student reports it within 24 hours, he/she may enrol for the given course free of charge by submitting the request to the Registrar's Office in the first week of the instruction period.

1 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2008. Built in by the amendment adopted by the Senate on its meeting held on 18th February 2010. Effective: from 18th February 2010.

2 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

3 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Repealed by the amendment adopted by the Senate on its meeting held on 4th May 2023. Ineffective: from 4th May 2023.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Built in by the amendment adopted by the Senate on its meeting held on 29th April 2013. Effective: from 29th April 2013.

6 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 18th February 2014. Effective: from 1st February 2015.

7 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(2)[1] Late registration or deregistration of obligatory courses shall be decided by the Education Committee until the end of the third week of the instruction period based on individual review. Following the third week of the instruction period the Educational Committee may allow the late registration of obligatory subjects in case of extraordinary circumstances (childbirth, accident, illness or other unexpected reason). The student shall submit the request supported with documentation to the Registrar's Office in both cases. The Educational Committee – in case it considers the request acceptable – makes a decision and directs the student to pay the procedural fee stipulated in the Code of Charges and Benefits within 15 calendar days from the day of the electronic written notification on the decision. In case the student fails to pay the procedural fee within 15 calendar days from the electronic written notification the decision of the Education Committee shall be repealed and the late registration of the requested subject is not possible. From the first week of instruction of the semester a certificate from the course director shall be attached to the request certifying that the student has attended the classes of the course in the given semester and that his/her absence until that time has not reached 15% percent of the number of contact hours per semester of the course. In case the course director determines the valid health aptitude issued by the Centre for Occupational Medicine as prerequisite for obligatory subjects, the student shall be eligible for the registration of the subjects exclusively upon having the valid health aptitude. In the lack of documents supporting the reasons referred to in the request the submitted request shall be rejected without further consideration in the cases specified in this Section. In case of late course registration the student cannot have advantage if he/she follows the recommended curriculum regarding the course registration and the study group.

(3)[2] Elective and optional subjects and criterion requirements may be taken up or dropped in the registration period preceding the instruction period, and until 24.00 hours on the third working day of instruction period. Exam courses may be taken up or dropped until 24:00 on the fifth day of the instruction period. Late registration or deregistration of elective and optional subjects, criterion requirements and exam courses shall be decided by the Education Committee until the end of the third week of the instruction period based on individual review. Following the third week of the instruction period the Educational Committee may allow the late registration or late deregistration of elective and optional subjects, criterion requirements and exam courses in case of extraordinary circumstances (childbirth, accident, illness or other unexpected reason). The student shall submit the request supported with documentation to the Registrar's Office in both cases. The decision shall be made by the Educational Committee. In case the course director determines the valid health aptitude issued by the Centre for Occupational Medicine as prerequisite for elective and optional subjects and exam courses the student shall be eligible for the registration of the subjects exclusively upon having the valid health aptitude.

1 Amendment adopted by the Senate on its meeting held on 18th December 2014- Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 14th April 2022. Effective: from 14th April 2022.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(4)[1] The student may take up a course with a language of instruction other than that of his/her training with the condition that he/she completed all the pre-requisites determined in the curriculum that was given when he/she commenced his/her studies. The further condition of taking up a subject in another language is an adequate knowledge of the given language. The student shall take the exam in the language of the course taken up. The student shall submit his/her request in this matter along with the consent of the course director to the Registrar's Office until August 1 for the fall semester and January 1 for the the spring semester at latest. The enrolment for the requested course shall be recorded in the ES. In case of missing the deadline, provided that the student attaches the payment certificate of the procedural fee specified in the Code of Charges and Benefits, the request can be considered admissible within 7 days from the deadline. In case of missing the additional deadline, the request shall be rejected without further consideration, unless the student can certify credibly the unavertable circumstance beyond his/her control that prevented him/her from submitting the request within the deadline. The course director may limit the number of students taking up the course with a different language of instruction due to education-organisational reasons. During his/her studies the student can take up obligatory courses with a different language of instruction worth altogether 30 credits at the most. There is no such limit in the case of elective and optional courses. Courses enrolled for in a different language of instruction shall be considered as courses taken up in the original language in respect of determining the tuition fee, Article 23 (8) and Article 1 (12) of Annex 2 of this Regulation. Testing the student's language knowledge is in the authority of the Department of Languages for Specific Purposes. In order to register for obligatory subjects in a different language it is compulsory to have the confirmation about the sufficient level of language knowledge from the Department of Languages for Specific Purposes. In case the level of the student's knowledge is not satisfactory according to the abovementioned department he/she may not register for the proper subject in the requested language even if the course director of the subject supports his/her request.

(5)[2] If an optional/elective course has been enrolled for by fewer students than the minimum number of students –stipulated when announcing the course in February of every year, the course shall be cancelled by the Registrar's Office on the 4th day of the instruction period and the Registrar's Office shall inform the concerned students through the ES. In case the course director indicated with a request on the surface for registering the data of the subjects to be offered during the course announcement period that he/she wishes to keep the course even if it does not reach the minimum headcount limit and supported his/her request with a reasoning and the Curriculum Committee has accepted it, the Registrar's Office will not cancel the course even if the number of students who registered for the course does not reach the minimum headcount limit specified in Section (14). The permission of the Curriculum Committee is valid for the following academic year.

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1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018. Amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

2 Amendment adopted by the Senate on its meeting held on 18th February 2010. Effective: from 18th February 2010. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023. Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

(6)[1] The registration (course enrolment) period of the given semester shall be the two weeks preceding the instruction period.

(7)[2] Until the seventh day (Sunday) of the first week of the registration period only obligatory subjects, criterion requirements, exam courses and prescheduled exam dates belonging to them may be registered for. From the first day (Monday) of the second week of the registration period any course (obligatory, elective, optional, exam courses) may be enrolled for. Registration for obligatory subjects shall be possible in accordance with the provisions of Section (16) of this Article. Elective, optional subjects, exam courses and criterion requirements may be registered according to Section (3) of this Article.

(8)[3] Exam courses may only be announced in obligatory courses during the regular period for announcing courses according to the decision of the course director. Exam courses may be announced in either one or both semesters regardless of the place of the courses, however, in derogation from Article 39 (5) hereof, their announcement is compulsory in case of obligatory, mostly theoretical subjects taught in the first six semesters of the recommended curriculum and it is suggested in case of mostly practical subjects. Exceptions will be allowed only with permission of the Vice-Dean for Education based on the course director’s request accompanied by professional justification.

(9)[4] An exam course may only be enrolled for (in the ES) by the student who has previously enrolled for the course now announced as an exam course, has fulfilled the mid-term requirements (“signature in the gradebook”) of the course, nevertheless has not accomplished the course (did not attend the exam or obtained a fail grade). An exam course can be registered only in the same language in which the student previously registered the course or in which language the student has completed the midsemester requirements of the subject. In derogation of Section (1) of Article 33 the student can register subject as an exam course even in case he/she had already completed all the parallel conditions of the subject in a previous semester and had met the requirements of being entitled to sit for the exam (had gained the end-of-semester signature).

1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 14th April 2022. Effective: from 14th April 2022.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 14th April 2022. Effective: from 14th April 2022.

3 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

4 Amendment adopted by the Senate on its meeting held on 25th June 2015- Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(10)[1] Prescheduled exam in the first week of the registration period of the fall semester can be announced only in the subject-announcement period. The announcement is compulsory in case of obligatory, mostly theoretical subjects taught in the first six semesters of the recommended curriculum, unless the Vice-Dean for Education gives permission to not announce the prescheduled exam based on the course director's request accompanied by professional justification. In case of obligatory subjects of later semesters in the curriculum announcing prescheduled exam is suggested. In case of announcement the headcount of the exam places can be limited. In the case of exam courses having been enrolled for the student may take the exam on one of the last three days of the first week of the registration period (between Wednesday and Friday). Pre-scheduled exams shall be registered for at the same time as enrolling for the exam courses but not later than until 9am of the second day (Tuesday) of the course registration period. Rules pertaining to enrolling for exam courses are otherwise the same as those for other courses.

(11)[2] In order to facilitate course registration, the results of pre-scheduled exams shall be recorded in the ES by the course director within the time period stipulated by Article 2 (18) hereof. In the case of an unsuccessful exam the remaining exam chances may be taken in the regular exam period of the semester.

(12) If the student has registered for the exam date announced in the registration period but fails to attend the exam, the number of his/her exam chances concerning the given exam course shall automatically decrease by one.

(13) Exam courses shall be regarded as courses enrolled for in the given semester even in the case of a pre-scheduled exam. Credits and grades obtained by pre-scheduled exams shall be taken into account in the given semester. In addition to the above, enrolment for exam courses have the same rules and the same consequences as those regarding all other courses.

(14)[3] In case of optional courses the minimum number of students can be five.

(15) The student shall have the opportunity to take up subjects that are offered by another major in the Faculty. Rules pertaining to taking up a subject in another major shall be the same as specified in Article (4). In regards of the maximum number of credits that can be taken up, the number of credits of subjects taken up in another language and in another major shall be added together.

1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 14th April 2022. Effective: from 14th April 2022. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

2 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

(16)[1] Those students who follow their recommended curriculum may register for courses according to their group, which is registered in the ES, between the first day (Monday) and the fifth day (Friday) of the registration period. In case of subject registration following this, the students shall lose their rights from following the recommended curriculum regarding the given subject. On the sixth day of the first week of the subject registration (Saturday) from 8am until midnight on the seventh day (Sunday) every student may register for courses according to the group which is registered in the ES for him/her. From the first day of the second week (Monday) of the subject-and course registration period from 8am all the students can register for all the groups offered in the ES, depending on the number of free spots. The students' registration for small-group classes (seminar / practice) is information for the course director, following the end of the registration period it is the course director's authority to set the final groups.

(17)[2] Contrary to Article 29 (2) of this Regulation, criterion requirements may also be prerequisites for obligatory subjects.

(18)[3] The student is allowed to register subjects for maximum 50 credit points in the ES. Further credit points can be registered only with the help of the Registrar's Office.

Special provisions pertaining to the sixth year

Article 3. (1)[4] The final (sixth) academic year (rotational year) of the General Medicine programme shall be an undivided academic year with a different schedule than the regular academic year, however, it still means two semesters in the ES technically and both of them has to be enrolled by the student. The subject-and course registration of the rotational year belongs only to the fall semester in the ES. Students shall take part in clinical practices in the manner stipulated in the curriculum, for a different period of time in the case of the different courses, and in different sequences of the practices for groups of students. Students shall take an exam in the course after completing each practice. Thus, the rotational year shall qualify as a continuous exam period. The thesis shall also be defended during this year.

(2)[5] The registration period for the rotational year shall be the last week of the (spring) exam period preceding the rotational year, the deadline for enrolment is Saturday midnight.

(3)[6] Students of the General Medicine programme:

a) who have earned credits in all the obligatory courses listed in the course lists of the first five years,

b) who have earned at least 90% of the required minimum number of credits in the elective and optional courses (not including the 20 credits to be given for the thesis),

1 Built in by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 14th April 2022. Effective: from 14th April 2022.

2 Built in by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

4 Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

5 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

6 Amendment adopted by the Senate on its meeting held on 18th December 2008. Effective from 18th December 2008. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

c) who have fulfilled all the criterion requirements prescribed in the recommended curriculum for the first five years – except for the final exam in medical Hungarian that can be accomplished during the rotational year at latest until the issuing of the pre- degree certificate,

d) whose consultant has certified that the student has made considerable progress in writing his/her thesis, and

e) who have fulfilled the physical education requirements stipulated in Article 6 (1) hereof shall have the right to register for the sixth year (rotational year).

(4) The clinical practices of the rotational year may be accomplished in the university clinics or in other hospital departments accredited for medical training in Hungary or abroad. Only the course director has the right and responsibility to give permission to the student to complete his/her practice outside the university clinics. The detailed rules pertaining to the administration of practices completed outside the university clinics can be found on the homepage of the Registrar's Office.

(5) [1] The exams of the rotational year shall be taken at the clinics of the Faculty.

(6) [2] Exam days can be announced in every subject of the rotational year for any day of the academic year. Students may also register for exam before accomplishing the practice, but at earliest only after having registered for the sixth year. The course director is obliged to check after the deadline for registration is over, whether the student provided the certificate of completion of the practice. In the lack of the certificate the exam registration shall become void. Other rules pertaining to the order of exams shall also apply to the exams in the sixth year.

(7) Preparing for an exam not passed for any reason in the exam period following the practice and taking it shall be managed without causing any disturbance to the next practice. No exemption from the practices of the year of final exam may be granted because of exams.

(8) [3] Unsuccessful exams may be repeated twice (B and C exams) without having to repeat the practice. Dean's exam chance and bettering exam cannot be taken in the rotational year.

Practices

Article 4. (1) A special form of education at the Faculty is the practices to be done at bedside and in examination and treatment rooms (hereinafter practices). Practices are classes specified in the curriculum. There may be mid-term and summer practices.

(2) Mid-term practices (practical classes) of preclinical and clinical modules shall mean classes which are specified in the curriculum and are to be held in groups, in direct contact with patients, in accordance with a defined list of topics, and under the continuous supervision and guidance of a lecturer. Mid-term practices shall constitute the major part of the education in clinical modules. The lecturer shall exclusively perform educational work – case discussions, examinations of patients for educational purposes and diagnostic and therapeutic demonstrations.

1 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

2 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

3 Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

(3) Further to the above, in each semester in the clinical module the course director shall have the right to oblige students to serve out-of-class bedside practice (e.g. obligatory on-duty service) the length of which cannot exceed 10% of the number of hours of the given course in the given semester. The accomplishment of these is included in the criterion requirements – no extra credit shall be granted for them. The course director shall stipulate the rules of such practices, draft the duty schedule for the students and organise the practices. The end-of-semester signature may be denied for non-attendance which are not made up for.

(4)[1] Summer practice shall mean a two-four-week long form of education during which personal contact is established with the patient and is performed in small groups or individually in clinics, outpatient departments of training hospitals and ambulances. Its form is similar to that of the sixth year practices for developing professional skills. Its duration, timing (after which semester) and guiding principles are included in the curriculum. Summer practices are criterion requirements; no extra credit shall be granted for them. Contrary to Article 57 (2) of this Regulation the summer practice shall be considered as belonging to semester directly preceding it. The period of the summer practice can be set only within the dates determined in the schedule of the academic year, in the summer following the given academic year.

(5) Practices of the sixth year shall mean individual practices for developing professional skills under the periodical supervision of a lecturer. In the course of a practice students shall observe the lecturer's activity while providing medical care, applying methods of medical examination and his/her manner of treating patients, shall train themselves in simple procedures for diagnosing, medical examination and treatment and shall attend ward rounds and case discussions. During the practices students shall attend classes (seminars with a list of topics set forth in the curriculum and held in small groups in the continuous presence of a lecturer or demonstrations of examining patients with educational purposes) the proportion of which (approx. 10%) is stipulated in the curriculum. The length of practices shall be six hours per day (30 hours per week). In case of a successful exam, the student shall earn one credit for each week of the practice.

(6) The leader of the practice shall have the right to exclude a student from bedside practice (class) in case of any unpreparedness endangering the health of the patient. Exclusion from the given practice shall qualify as uncertified absence.

(7) Students shall be provided with a ***„Booklet for Clinical Skills"*** for checking the acquisition of practical skills required for pursuing medical activities as required by the completion and exit requirements of the programme and the acquisition of which is time consuming and cannot be scheduled to a given time due to the peculiarities of health care provision. The booklet shall contain the practical requirements and the expected level of the acquisition of such skills. Students shall acquire the skills listed in the booklet in the university clinics – in and out of classes – and in the training hospitals accredited by the University. An authorised lecturer shall certify the acquisition of skills by his/her signature. Specialists having passed the specialist examination in the given field shall be entitled to give their signature. If the specialist is not a clinical lecturer, the hospital director shall authorise (accredit) the specialist to perform such activity.

Thesis (diploma work)

1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

Article 5. (1)[1] Before taking the final closing examination students shall write a thesis and defend until the date determined by the Faculty Council. Artificial intelligence is not allowed to be used for the wording the thesis, since its purpose is to develop students' ability to grasp the essence by individually studying, processing and scientifically elaborating on a chosen issue of the medical science, to make them acquire library skills and the methods of literary research and to express their data and conclusion briefly and accurately.

(2) The student shall write the thesis with the help of a consultant. In case of a theoretical institute the consultant shall hold a PhD degree, in case of a clinic or training hospital the consultant shall have passed a specialist examination in the given field. The acceptance of the student shall be certified by the signature of the consultant on a special form to be submitted to the Registrar's Office.

(3)[2] The consultant shall be responsible for the quality of work behind the thesis. In case of the student not progressing with the thesis to the extent expected by the consultant, the co-operation may be terminated by the consultant not later than the student registering for the sixth year (in the case of dentistry students for the fifth year). The consultant may only be changed after registration for the sixth year (in the case of dentistry students for the fifth year) if the original consultant does not work at the Faculty long-term (due to illness or study trip) or has quit the Faculty.

(4)[3] The thesis can be defended only in a semester with active student status, orally in the institute of the consultant. The student is required to send the final version of his/her thesis to his/her consultant in electronic form at least 30 calendar days prior to the date of the defence. The supervisor shall also share the final thesis received in this manner with the opponents in electronic form. The head of the institute shall be responsible for scheduling and conducting the defence and for the compliance with the formal requirements. The formal requirements of the thesis and the procedure of its writing and defence are stipulated in the curriculum.

(5) The thesis and its defence shall jointly be assessed under a five-grade scale. This grade shall contribute to the grade of the final closing examination.

(6)[4] In case of a student having been awarded a prize at the Dean's Competition for Student Researchers' Society paper, his/her paper shall be recognised as a thesis. If the student having been awarded such a prize has given an award-winning presentation (grand prize, first, second or third place) on the topic of the Dean's thesis at the Conference of the Student Researchers' Society, it does not need to be defended orally either, it shall automatically be acknowledged as a thesis evaluated with an excellent grade. In case the student has given an award-winning presentation (grand prize, first, second or third place) on the topic of the final closing exam thesis at the Conference of the Student Researchers' Society, the thesis does not need to be defended, the president of the thesis defence commitee may accept the grade suggested by the consultant's and the opponent's opinion. The consultant of thesis shall declare in written form that the topic of thesis is identical with the topic of the award-winning Student Researchers' Society presentation.

Detailed information can be found on the webpage of the Registrar's Office.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 4th May 2023. Effective: from 4th May 2023.

2 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

3 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

4 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(6a)[1] Article 60 (5) of the Regulation in regards of Faculty shall be modified according to the following. The major director may accept the paper awarded a grand prize or first, second or third place at the Faculty's and the National Conference of Student Reserachers' Society with excellent qualification without further evaluation, if the paper meets the content and formal requirements of the thesis work. The major director may accept the thesis of the student winning the Dean's Competition as thesis work, if it meets the content and formal requirements of the thesis work. The evaluating committee may accept the thesis of the student not winning any place at the Dean's Competition based on the consultant's proposal as thesis work, if it meets the content and formal requirements of the thesis work. The written evaluation of thesis having been awarded at the Dean's Competition substitutes the opponent's evaluation, but the student is required to defend the thesis orally. The paper without any award at the Dean's Competition but accepted as thesis requires the opponent's evaluation and the oral defense as well.

(7)[2] If the student is evaluated with a fail grade at the defence of the thesis, he/she can be granted entry to the final closing examination only after he/she has corrected it. The corrected thesis can be submitted two months after the defence at the earliest. The new deadline of submitting the thesis and the thesis shall be appointed according to the schedule of the academic year of the Faculty. Derogation from this schedule shall only be possible in particulary reasonable cases with the approval of the Dean.

(8)[3] The student is obliged to upload his/her thesis electronically to the ES by the deadline specified in the schedule of the academic year, send it to his/her consultant electronically as specified in Section (4), and submit one physical copy to his/her consultant's institute. The date of submission of the thesis shall be the date of upload to the ES. The student shall receive the physical copy submitted to the institute or clinic back after the defence.

Pre-degree certificate, final closing examination and degree certificate (diploma)

Article 6.[4] (1) In derogation from Article 70. (2) hereof, a student pursuing his/her studies at the Medical School in the majors of undivided one-tier training may be issued with a pre-degree certificate only if during his/her studies, the student has completed two hours per week in any four semesters of the first ten semesters in the framework of any of the courses and programmes offered by the Physical Education and Sportcentre and any programmes of the Medical Students' Sports Circle and the Medical Students' Sports Association included in the curriculum and in case the student participating in the training in Hungarian language has already completed the educational course on the use of the National eHealth Infrastructure (Hungarian abbreviation: EESZT) within the first ten semesters. In derogation of Article 58 (4) of the Regulation, the pre-degree certificate is to be certified by the Vice-Dean of Education or the Registrar at the Faculty.

(2) The student who:

a) has been granted a pre-degree certificate,

b) has successfully defended his/her thesis, and

1 Built in by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

3 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

4 Amendment adopted by the Senate on its meeting held on 19th April 2012. Effective: from 19th April 2012. Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

c) is a student of the General Medicine Programme – has certified by the „Booklet of clinical skills" the successful acquisition of all the skills listed in the booklet shall be granted entry to the final closing examination.

(3) The final closing examination shall consist of three parts:

a) a national written test unified for each programme,

b) a practical examination, and

c) an oral examination.

(4)[1] The practical and oral parts of the final closing examination shall be taken in front of an examination board consisting of three to five members. At least one member of the examination board shall be an outside expert not having employment status with the Faculty or the Clinical Center. The chairpersons of the examination boards shall be approved by the Faculty Council for a period of no more than three years. The members of the board shall be invited by the Vice-Dean for Education. The detailed rules on the order of the final closing examinations can be found on the webpage of the Registrar's Office.

(5) The grades of the different parts of the final closing examination shall be established under a five-grade scale. The complex final closing examination shall be successful and shall be allocated a grade if all the grades of all the parts of the examination are evaluated by at least a grade 2 (satisfactory). The assessment of the complex final closing examination shall be the simple mean average of the grades awarded for the parts of the examination and the grade of the thesis.

(6) In case a part of the final closing examination is failed, only the unsuccessful part shall be retaken. Retake final closing examinations can only be taken in the next final closing examination period. In case of a student having attempted a part of the final closing examination three times without success or having failed to pass all the parts of the final closing examination within 12 months of passing the first part of the examination, the complex final closing examination shall be retaken.

(7) In case of a student failing to accomplish his/her final closing examination until the termination of his/her student status, he/she can take the final closing examination at any later date in accordance with then prevailing provisions pertaining to the final closing examination.

(8)[2] A degree certificate (diploma) may be awarded to the student who has passed his/her final closing examination and has fulfilled all other requirements determined in the qualification requirements necessary for the award of the degree certificate.

(9)[3] The average of the degree certificate shall be the credit-weighted average of the grades of all the courses successfully completed by the student during his/her studies and evaluated by credits and a grade in a five-grade scale. When calculating the average the grade of the complex final closing examination shall be weighted by the 20 credits awarded for the successful defence of the thesis.

(10)[4] The diploma shall be issued in Hungarian and in English and in the case of the instruction having been delivered in a foreign language in Hungarian and in the language of the instruction. Upon the student's request and at his/her expense the diploma may be issued in Latin as well.

Special provisons pertaining to the Biotechnology master programme

1 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

3 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: 28th June 2019.

4 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

Article 7.[1] (1)[2] In the Biotechnology major the student shall be considered eligible to take the final closing examination if he/she

a) has been granted the pre-degree certificate and

b) successfully defended his/her thesis.

(2)[3] In the Biotechnology major the final closing examination consists of two parts:

a) written test

b) oral examination.

(3) In the degree certificates of biotechnologists the average result calculated in line with the provisions of the curriculum of the major shall be recorded by using the following assessments: First Class Honours (4,51–5,00), Second Class Honours (3,51–4,50) or Third Class Honours (2,00–3,50).

(4)[4] The consultant shall be responsible for the quality of work behind the thesis. In case of the student not progressing with the thesis to the extent expected by the consultant, the co-operation may be terminated by the consultant not later than the student registering for the fourth semester. The consultant may only be changed after registration for the fourth semester if the original consultant is not available at the Faculty long-term (due to illness or study trip) or has quit the Faculty.

(5)[5] The average of the degree certificate shall be the credit-weighted average of the grades of all the courses successfully completed by the student during his/her studies and evaluated by credits and a grade in a five-grade scale. When calculating the average the grade of the final closing examination shall be weighted by the 30 credits awarded for the successful defence of the thesis.

Special provisions pertaining to the Medical Biotechnology master training[6]

Article 8.[7]

Transitional provisions

Article 8.[8] Article 1 (4) of the Regulation hereof shall apply to students having established student status in the fall semester of the academic year 2009/2010 and afterwards.

Annex 3.

Special provisions pertaining to the Faculty of Humanities and social sciences

1 Repealed and substitued by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.
2 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.
3 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
4 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. effective: from 22nd June 2018.
5 Built in by the amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.
6 Built in by the amendment adopted at the meeting of the Senate held on 18th December 2014. Effective: from 1st February 2015.
7 Repealed by the amendment adopted by the Senate on its meeting held on 21st June 2018. Ineffective: from 22nd June 2018.
8 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 16th December 2010..

Article 1.[1] (1)[2] Provisions pertaining to transfer stipulated by Article 18 herein shall apply to the Faculty with the restriction that transfer shall be possible only with the approval of the hosting major's programme director and the permission of the Educational Committee.

(2)[3]

Article 1/A.[4]

Article 2.[5]

Article 2/A.[6] In case the student gets permission to enrol after the fourth week of the semester according to Section (3) of Article 38 of this Regulation, he/she is obliged to attend each classes of the semester in order to be entitled to take the exam.

Article 2/B.[7] (1) At the Faculty the provisions specified in Article 45 (2) herein shall be supplemented by the following: the method of checking the attendance at classes shall be determined by the course director.

(2) In case of students pursuing studies in the foreign language trainings the Faculty shall accept only the certificates issued by the University's Centre for Occupational Medicine in Hungarian or English language in case of the certification requests specified in Article 33 (9) and 49 (9) of this Regulation.

Article 2/C.[8] At the Faculty the provisions specified in Article 46 herein shall be supplemented by the following: the condition of deciding the requests for preferential course schedule is that the students of the Faculty shall submit the request for preferential course schedule on the form issued by the Faculty with the approval of the lecturer and the permission of the head of the institute or the person responsible for the major.

Article 3.[9] (1) The forms of knowledge testing specialized in Article 47 (2) herein shall be supplemented by the first proficiency exam at the Faculty.

(2) The first proficiency exam shall be laid down in the curricula of certain language majors and shall mean an exam representing the basic language requirements of the major and measuring language knowledge. Its successful completion presumes that the student will be able to meet the linguistic conditions of further requirements.

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1 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 23rd June 2011.

2 The amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020.

3 Built in by the amendment adopted at the meeting of the Senate held on 23rd June 2011. Effective: from 23rd June 2011. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

4 Built in by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 22nd June 2023.

5 Built in by the amendment adopted at the meeting of the Senate held on 21st June 2007. Amendment adopted at the meeting of the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

6 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

7 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

8 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

9 Amendment of Article 3 (2) (3) and (6) (7) adopted by the Senate on its meeting on 26th June 2014. Effective: from 1st July 2014.

(3)[1] The first proficiency exam may consist of two parts according to the curriculum: a written and/or an oral part. The written and the oral parts can contain further exam parts. The parts of the first proficiency exam shall be offered and registered as separate courses. A part of the exam – in case it was unsuccessful – can be repeated only once within one semester. The oral part can only be commenced in case the written part had been taken successfully. The written or the oral part can be considered successful only in case all the exam parts are completed. The unsuccessful exam part shall be recorded with „Failed" entry along with the number of completed exam points, the successful exam part shall be recorded with „Pass" entry and the number of completed exam points in the ES. In case of an unsuccessful exam part the student must retake only the unsuccessful exam unit/exam units.

(4)[2]

(5)[3] At the Faculty a further rule of the final exam specified in Article 47 (5) herein shall be that the final exam shall be written and/or oral, according to the curriculum. The final exam may have four parts at most. The parts of the final exam shall be offered and registered as separate courses, except in case of students having commenced their studies before 2002. When completing only a part of the final exam, the combined final exam shall also be registered in the given semester.

(6)[4] The final exam – in case it consists of several parts – shall be considered as completed if all the parts are evaluated with at least a satisfactory grade. In case the student failed any part of the exam, he/she will have to retake the given part. In case if any part of the exam is unsuccessful, the final exam can only be retaken twice. In case the repeated retake of a part of the final exam is still a fail, the whole final exam shall qualify as a fail. The grade of a part of the final exam shall exclusively be taken on to the next semester.

(7)[5] In respect of the first proficiency exam at the Faculty, the cases leading to the termination of student status listed in Article 23 (3) shall be supplemented by the following: student status shall be terminated for academic reasons in case

a) the student pursuing studies in bachelor training and admitted to undivided teacher training before the academic year 2022/2023 does not complete the first proficiency exam until the end of the 5th semester or if he/she had the possibility to complete the first proficiency exam after the 5th semester, then until the end of the given semester

b) the student admitted to undivided teacher training in the academic year 2022/2023 or after does not complete the first proficiency exam until the end of the 7th semester or if he/she had the possibility to complete the first proficiency exam after the 7th semester, then until the end of the given semester.

In this case of the termination of student status, the applicable rule in regards of the notification is the procedure determined in Article 23 (3) of the Regulation.

(8)[6]

1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

2 Amendment adopted by the Senate on its meeting held on 21st June 2007. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

3 Amendment adopted by the Senate on its meeting held on 19th October 2006. Amendment adopted by the Senate on its meeting held on 21st June 2007.

4 Amendment adopted by the Senate on its meeting held on 19th October 2006. Amendment adopted by the Senate on its meeting held on 21st June 2007.

5 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

6 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Repealed by amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Ineffective: from 12th February 2024.

Article 4. (1) At the Faculty the order of announcing the exams specified in Article 49 (2) herein shall be supplemented by the following: at least two exam days shall be specified for a certain exam per course and per final exam and a further exam day shall be provided depending on the number of candidates considering not more than 20 candidates per exam day.

(2)[1] At the Faculty the final exam may also be taken during the instruction period preceding the exam period with the consent of the lecturers and the students. The Faculty shall notify the students concerned in the usual ways about the date of the final exam organised during the instruction period preceding the exam period not later than a week before the exam day.

(3)[2] Students pursuing studies in the undivided teacher training shall be provided the opportunity in the registration period of the given semester to take an exam on one occasion in the first week of the instruction period in case of exam courses which are prerequisites of another subject according to the recommended curriculum of the given major.

Article 5.[3]

Article 6.[4] (1) Provisions pertaining to the thesis specified in Article 17 herein shall be amended and supplemented at the Faculty as follows:

(2)[5] The consultant shall be at least a senior lecturer of the competent department. A lecturer below the rank of senior lecturer may be a consultant exclusively upon the recommendation of the head of department and with the consent of the Dean. The head of department may invite an outside expert (under the same conditions) to be a consultant. The topic of the thesis shall be reported to the competent department when designating the consultant. If the consultant agrees to the modification of the topic, it shall immediately be reported to the Registrar’s Office.

(3)[6] The person of the consultant may be changed by submitting the form at the competent department at the beginning of the semester, during the enrolment, preceding the submission of the thesis at latest upon consultation with the given department.

(4)[7]

(5) If the consultant evaluates the thesis with a fail grade, the student shall not be entitled to sit for the final closing examination. He/she may register for a new final closing examination with a new, revised thesis. If the opponent evaluates the degree thesis with a fail grade, another opponent shall also be invited to assess the degree thesis. If the thesis got a fail grade from the other opponent as well, the student shall not be granted entry to the final closing examination. The student may later register for the final closing examination with an improved thesis.

(6) In case the consultant does not agree with the evaluation by the opponent, a new opponent may be designated with the consent of the chairperson of the final closing examination committee.

(7) If the thesis is unacceptable due to professional reasons, it may be improved only once. If this is not successful, the student shall write a new thesis and report a new topic.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007.
2 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.
3 Repealed by the amendment adopted by the Senate on its meeting held on 19th April 2012.Ineffective: from 19th April 2012.
4 Amendment adopted by the Senate on its meeting held on 21st June 2007.
5 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
6 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
7 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

(8)[1]
(9)[2]
(10)[3]
(11)[4] The consultant and opponent reviewing the thesis is obliged to upload their evaluation 10 workdays before the commencement of the final closing examination period determined in the schedule of the given academic year.
(12)[5] In the Psychology bachelor training only that part of the thesis portfolio can be submitted for evaluation and demonstrated in the final closing examination that contains empirical (using experiment or questionnaire) research. The corresponding procedure (students' duties) shall be published on the homepage of the Psychology Department of the University of Pécs Faculty of Humanities and Social Studies.
Article 7.[6] (1)[7]
(2)[8] At the Faculty the provisions of Article 62 (4) herein pertaining to the detailed rules of establishing the grade of the final closing examination shall be supplemented as follows: the grade for the final closing examination shall be calculated based on the assessment table in the relevant Dean's Order of the Faculty. This Dean's Order can be accepted, modified only with the approval of the Faculty Student Council.
(3)[9] If the grade of the oral final closing examination is a fail, the final closing examination shall be retaken. In case of retaking the final closing examination, the partial grades earned from the previously passed final closing examination remain valid, but these grades cannot be further improved. A failed final closing examination may be retaken no sooner than the next final closing examination period.
(4)[10]
(5)[11]
(6)[12]
(7)[13] The qualifications of the final closing examination at the Faculty are the following: outstanding (5,00), excellent (4,51–4,99), good (3,51–4,50), satisfactory (2,51–3,50), pass (2,00–2,50), fail (1,99).

1 Article 99 (7)-(11) built in by the amendment adopted at the meeting of the Senate held on 19th October 2006. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
2 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
3 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
4 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
5 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.
6 Amendment adopted by the Senate on its meeting held on 21st June 2007.
7 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
8 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.
9 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.
10 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
11 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
12 Built in by the amendment adopted at the meeting of the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
13 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

Article 8. (1)[1] At the Faculty the qualification of the degree certificate (diploma) specified in Article 64 (12) herein shall be calculated based on the assessment table in the relevant Dean's Order of the Faculty. This Dean's Order can be accepted, modified only with the approval of the Faculty Student Council.

(2)[2]

(3)[3]

(4)[4] Based on the authorization specified in Article 64 (14) herein, a degree certificate **with distinction** shall be awarded to the student

a) who has commenced theirs studies before the academic year 2006/2007, was granted excellent grades on the final closing examination and the final exams and has not obtained any grades below average,

b) in the BA training who completed all parts of the final closing examination and all the final exams with grade excellent (5), all their academic weighted averages are 4,51 or higher and has not obtained any grades below good during their studies,

c) in the MA training who completed all parts of the final closing examination with grade excellent (5) and has not obtained any grades below good during their studies.

Article 9.[5] (1)[6]

(2)[7]

Article 10.[8]

Article 11.[9]

Article 12.[10] The provisions of this appendix can be applied to those students who pursue their studies at the Faculty based on the resolution nr. 142/2017 (November 9) of the Senate since August 1, 2018 only to an extent that the given provision does not mean any drawback in case of the given student compared to the effective provisions on July 31 2018. The favorable provisions pertaining to the studies or language requirements of the above students shall be still applied in regards of the given student's training based on the above resolution of the Senate from August 1, 2018.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

2 Article 101 (2)-(3) built in and renumbered by the amendment adopted at the meeting of the Senate held on 19th October 2006. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

3 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

4 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

5 Amendment adopted by the Senate on its meeting held on 21st June 2007.

6 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

7 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

8 Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

9 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

10 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

Article 13.[1] In the scope of authority determined in Article 61 (2) of the Regulation, at the faculty in case of those who establish a student status from the academic year 2024/2025 onwards, only those students may be admitted to the final closing examination in the Sports Psychology post-graduate specialist training who have completed 100 hours of self-awareness psychotherapy practice with a therapist listed in the register of training therapists. The practice completed at an accredited psychotherapy training place, fully or at most in three parts, in grouped or individual form, shall be certified by the training therapist.

Article 14.[2] In the scope of authority determined in Article 70 (2) of the Regulation, physical education is not defined as a requirement in the Faculty's recommended curricula as a condition for admission to the final closing examination.

Annex 1

The average of rows (1), (7), (10) divided with three rounded to two decimals

Annex 4.

Special provisions pertaining to the Faculty of Health Sciences

Article 1.[3]

Article 2. At the Faculty, the provisions pertaining to the announcement of exams determined in Article 49 herein shall be supplemented as follows: if the number of students registering for one exam day has been limited, the number of exam opportunities to be provided in the exam period shall be calculated by counting with a double headcount of students.

Article 2/A.[4] (1) Article 33 of the Regulation on the exam courses shall be supplemented with the following specifications at the Faculty.

(2)[5] In case of announced exam course the student shall have the opportunity to take one exam until the end of the second week of the instruction period in the given semester.

(2a)[6] Article 33 (1) of the Regulation shall be complemented as follows: the student can register an exam course only in case he/she gained the signature required for the eligibility to take the exam during any registrations of the given subject in his/her current student status in the training.

(3) In case of a successful exam the student is entitled to register the courses that are built on the given subject or which are parallel prerequisites of it, but he/she is not entitled for a bettering exam in the regular exam period of the given semester. Credits and grades obtained in an exam course shall be counted in to the average of the semester of completion.

(4) In case of an unsuccessful exam is not entitled register the courses that are built on the given subject or which are parallel prerequisites of it, but he/she is entitled to take a retake and the repeated retake exam in the regular exam period of the given semester.

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1 Built in by the amendment adopted by the Senate on its meeting on June 20, 2024. Effective: from July 1, 2024.
2 Built in by the amendment adopted by the Senate on 12th December 2024. Effective: from 23rd December 2024.
3 Repealed by the amendment adopted by the Senate on its meeting held on 19th January 2023. Ineffective: from 19th January 2023.
4 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013.
5 The amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020.
6 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

(5) In case the student does not register for the exam specified in section (2) of this Article, he/she is entitled to use the exam chances belonging to the exam course in the regular exam period of the given semester.

(6)[1] In case the student registers for the exam offered according to section (2) of this Article, but he/she fails to attend the exam, the number of his/her exam chances concerning the given exam course shall automatically decrease by one, but if the student can certify his/her absence for a solid reason by submitting a certificate and request clearly referring to the given exam to the Registrar's Office within 8 days from the day of the unattended exam, with the approval of the Registrar his/her exam chance shall not decrease and the status of his/her of exam shall be modified to „certified absence" in ES.

(7) A course to be evaluated with a mid-semester grade or an end-of-semester signature cannot be offered as an exam course at the Faculty.

(8)[2] According to the provisions of Article 33 (1) of the Regulation, it is obligatory to announce all final exams in the form of exam course every semester.

Article 3. (1)[3]

(2)[4] Article 59 herein shall apply to the Faculty with the following modifications. In case of a submitted, but according to the formal requirements unacceptable thesis, the Registrar is entitled to make the decision that the thesis is not evaluable and cannot be defended. In this case the student may only submit the thesis after the formal inadequacies are corrected.

(3) Article 59 (10) shall be applied with the following modifications at the Faculty. One of opponents of the thesis shall be the consultant, who shall also make a separate evaluation. The consultant and the opponent shall take separate proposals for the qualification of the thesis.

(4)[5] In respect of the Faculty, Article 60 (5) hereof shall be amended as follows. A paper awarded the main prize or the first, second or third prize or the Faculty's scientific special award at the Faculty's Student Reseachers' Society Conference and the National Student Reseachers' Society Conference may be accepted by the prog-ramme director without a special review with an excellent grade, in case it corresponds to the topic of the submitted thesis and meets the formal and content requirements of the thesis. The thesis of the student being awarded the first prize at the Dean's Competition Essay may be accepted by the programme director as a the-sis, in case it meets the formal and content requirements of the thesis. The written assessment of the Dean's Competition Essay shall substitute the opinion of the opponent, but the student shall orally defend his/her thesis.

In the Faculty of Health Sciences of the University of Pécs students who held a presentation in the Faculty Scientific Conference (2020) do not have to defend their thesis provided that it was submitted within deadline, meets the the formal and content requirements of the thesis and both of the opponents evaluated it with at least a satisfactory (passing) grade. The result of the thesis defence shall be average of the grades given by the opponents rounded upwards. Participation in the XXVI. Faculty Scientific Conference on May 20, 2020 shall be accepted as thesis defence in case of future final closing examinations as well provided that it meets the conditions specified above.

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1 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Repealed by the amendment adopted at the meeting of the Senate held on 26th June 2008. Ineffective: from 26th June 2008.

4 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.

5 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective:from 18th June 2009. The amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020.

Article 4. (1) At the Faculty, the final closing examination referred to in Article 61 (2) – unless provided otherwise by the curriculum – shall be compiled of the following parts:

a) the defence of the thesis, and simultaneously or separately

b) the prescribed written and/or oral examination

c) the completion of certain practices defined in the particular majors.

(2)[1] Article 62 (2) herein shall apply to the Faculty with the following amendments: the president of the final closing examination committee shall be assigned – with the consent of the Faculty Council – by the Dean for a period of one year, furthermore, the president of the final closing examination committee can be a full university (college) professor, associate professor, senior lecturer, assistant lecturer (the latter only in the practical part of the final closing examination) of the Faculty or a recognized outside expert.

(3)[2] At the Faculty, the complex final closing examination shall be regarded as successful if each of its parts – the defence of the thesis and the written, practical and oral final closing examinations – has separately been awarded at least a satisfactory grade. Unsuccessful parts of the examination may be retaken separately. The results of the successful parts of the examination shall be taken into account until the date of the first retake final examination. In case of a final closing examination taken at a later date, all parts of the examination – apart from the successful defence of the thesis – shall be retaken.

(3a)[3] In the final closing examination, it is only possible to take a supplementary exam topic for the theoretical and practical partial final closing examination if the final closing examination committee unanimously approves it. A maximum of one supplementary exam topic can be taken from a given partial final closing examination section on a given day.

(3b)[4] In case of a delay of maximum 15 minutes after the beginning of the written final closing examination, the student may start the written final closing examination at his/her own decision, however, no additional time can be provided for him/her.

(4) The qualification of the complex final closing examination at the Faculty shall be as follows: outstanding (5.00), excellent (4.51–4.99), good (3,51–4,50), average (2,51–3,50), satisfactory (2,00–2,50)

(5)[5] The method of calculating the result of the complex final closing examination at the Faculty – unless provided otherwise in the curriculum of the major – shall be as follows: the mean average of the results of the successful final closing examination parts (that is the sum of the results of the final closing examination parts divided by the number of examination parts) rounded to two decimals.

1 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. Amendment adopted by the Senate with its electronic resolution on 5th October 2023. Effective:from 5th October 2023.

2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

3 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

4 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

5 Built in by the amendment adopted at the meeting of the Senate held on 18th June 2009. Effective: from 18th June 2009.

(6)[1] The method of calculating the qualification of the degree certificate (diploma) at the Faculty – unless provided otherwise in the curriculum of the major – shall be as follows: the mean average of the grades of the final exams and the result of the final closing examination (that is the sum of the results of the final exams and final closing examination divided by the number of final exams plus one) rounded to two decimals. In case of students commenced their studies in the academic year 2014/2015 and afterwards – unless provided otherwise in the curriculum of the major – the qualification of the degree certificate (diploma) is equal to the average of the final closing examination.

Article 4/A.[2]

Article 4/B.[3] In derogation of Article 61 (4) at the Faculty the Credit Transfer Committee may require in its permission – due to lapse of time – the retake of the exams in the professionally relevant courses.

Article 5.[4] (1) At the Faculty, the student shall receive his/her degree certificate (diploma) in person and shall take an oath at the same time, although based on the decision of the Faculty's leader the oath-taking can be fulfilled with a signed and submitted oath form and the degree certificate (diploma) can be delivered as document instead of receiving it personally.

(2)[5]

(2a)[6] Based on the authorization specified in Article 64 (14) herein, the students of pursuing studies in bachelor or master training, who have been admitted at earliest to the academic year 2023/2024 and whose final exam grades are all excellent (5) and the weighted average 5.00 in every semester during his/her training shall be awarded a diploma with distinction.

Article 6. (1)[7]

(2)[8]

(3)[9]

(4)[10]

Article 7.[11]

Article 8.[12] (1) The rules determined in Article 45 (4) of present Regulation shall be applied at the Faculty with the following amendments.

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1 Built in by the amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Amendment adopted by the Senate on its meeting held on 26th June 2014. Effective: from 1st July 2014.

2 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

3 Built in by the amendment adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007. The amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020.

5 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009. Repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 22nd June 2023.

6 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

7 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate with its electronic resolution on 5th October 2023. Ineffective:from 5th October 2023.

8 Repealed by the amendment adopted at the meeting of the Senate held on 26th June 2008. Ineffective: from 26th June 2008.

9 Repealed by the amendment adopted at the meeting of the Senate held on 26th June 2008. Ineffective: from 26th June 2008.

10 Repealed by the amendment adopted at the meeting of the Senate held on 26th June 2008. Ineffective: from 26th June 2008.

11 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

12 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15h August 2015.

(2) Lectures delivered in lecture halls at the Faculty are open to all the teachers and students of the University. The lecturer may restrict attendance at certain lectures to those having enrolled for the course primarily on the grounds of ethics and personal rights. The attendance in a public lecture shall not give the right for the student to get his performance evaluated in any form.

(3) The lecturer shall not evaluate the performance of the student who has not enrolled for the subject (lecture) or enrolled for it without being eligible for it, neither in the instruction period, nor in the exam period (eg. midsemester test, oral or practical reports, practical grade or semester exam).

(4) The rules on the attendance of the practical classes of the Faculty (demonstrational practice, bedside and laboratory practices and seminars, hereinafter: practices):

a) Due to professional, education-organisational and financial reasons, practices may exclusively be attended by students who have enrolled for the course after completed its prerequisites. Students who have enrolled for the course as an exam course cannot attend the practical course either.

b) The lecturer shall not evaluate the performance of the student who has not enrolled for the subject (lecture) or enrolled for it without being eligible for it, neither in the instruction period, nor in the exam period (eg. midsemester test, oral or practical reports, practical grade or semester exam).

c) Students do practices in groups assigned to them.

d) The lecturer shall check the attendance at small group classes (practices and seminars) as well.

(5) In case the performance of a student who has not enrolled for the subject or enrolled for it without being eligible is evaluated in a lecture or a practical course (eg. due to the time period of the course registration procedure, the hidden course registration ineligibility of the student, administrative mistake, etc), the evaluation shall be considered void.

Article 9. Section (2) of Article 29 of the Regulation shall be applied with the following alteration at the Faculty: only obligatory and elective subject can be a prerequisite for an obligatory subject.

Article 10.[1] (1) Articles 54, 55 and 55/A shall be applied at the faculty with the difference that due to the lack of theoretical and practical knowledge in special European and Hungarian attendance protocols/policies, in case of students in the foreign language programme, the studies pursued in higher educational institutions outside the countries of the European Economic Area or the countries joining the area of the European Union with a bilateral contract cannot be recognised.

(2)[2]

Article 11.[3]

Article 12.[4] (1) In accordance with Article 57/A of the Regulation the Faculty provides for the teaching and knowledge assessment of foreign professional language knowledge neccessary for practicing the qualification to be gained – as part of the curriculum – in the given major according to the programme completion and exit requirements according to the following.

1 Built in by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

2 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

3 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Repealed by the amendment adopted by the Senate with its electronic resolution on 5th October 2023. Ineffective:from 5th October 2023.

4 Built in by the amendment adopted by the Senate with its electronic resolution on 5th October 2023. Effective:from 5th October 2023.

(2) In case of higher-educational specialist training in health sciences, for students who have commenced their studies in the second semester of the academic year 2021/2022 or later the terminology for health care (latin) course determined in the training programme of the higher-educational specialist training according to the programme completion and exit requirements and – if the programme completion and exit requirements and the curriculum contains it –foreign language courses necessary for basic level professional communication in foreign language is obligatory to complete in order to gain the pre-degree certificate.

(3) In case of bachelor majors in health sciences, for students who have commenced their studies in the second semester of the academic year 2021/2022 or later the condition of gaining the pre-degree certificate is to complete the professional language terminology criterion requirement – to which no credit is allocated – determined in the curriculum of the given training.

(4) The Faculty shall support the students in completing the professional language terminology criterion requirement by preparing and publishing electronic, online English language preparation materials that are accessible free of charge during the student's training period from the academic year 2024/2025 at latest.

(5)[1] Students who can present a state-recognized, at least B2-level complex language examination in any living language or an equivalent level of school leaving certificate or degree certificate to the Faculty before or during their studies can be exempted from completing the professional language terminology criterion requirement.

(6) In order to improve the professional language knowledge neccessary for practising the qualifications to be gained in the given bachelor training, the Faculty shall give opportunity upon the student's requests for students who have commenced their studies in bachelor majors in the second semester of the academic year 2020/2021 or later to register and complete one, at least one-semester long course in English during the training in the form of integrated teaching together with the students of the English language training program and promotes acquiring experience abroad for students in a programmable way with the help of a time window provided for international student mobility built in the curriculum of the given training.

(7) In order to improve the professional language knowledge neccessary for practising the profession, the Faculty shall give opportunity upon the student's requests for students who have commenced their studies in master majors in the second semester of the academic year 2020/2021 or later to register and complete one, at least one-semester long course in English during the training in the form of integrated teaching together with the students of the English language training program. Furthermore, based on the student's request he/she shall be given the opportunity – in the manner determined in the course description of the curriculum of the given training – to prepare the seminar paper required for the completion of the given course in English language in case of at least one course and be provided „blended learning" preparation material in English in case of at least one course, as well as consultations in English language.

(8) The Faculty stipulates the following provision for every training level: the thesis works/diploma works to be prepared shall rely on literary sources processed in the framework of foreign language literature research in compliance with the form and extent determined in the Faculty's internal regulations.

(9) For the interpretation of Article 12 commencing the training shall mean the academic year/semester in which the student has started his/her first active semester following the matriculation even in case no subject registration and completion has been made.

1 Built in by the amendment adopted by the Senate with its electronic resolution on 9th May 2024. Effective:from 20th May 2024.

Article 13.[1] Contrary to Article 18/A. (2) of the Regulation, the deadline for submitting applications for transfer is no later than the 30th working day preceding the first day of the instruction period.

Article 14.[2] During the registration period and during the autumn and spring breaks, professional practices can be organized at the Faculty with the prior consent of the faculty student council, in the interest of the students concerned, and with their prior information.

Annex 5.

Special provisions pertaining to the students of the Faculty of Cultural Sciences, education and Regional Development, who have started their current studies in the Faculty of Adult Education and Human Resources Department[3]

Article 1. Based on the authorization stipulated in Article 64 (14) of the Regulation a diploma with honours shall be awarded to the student who completed all the end-term exams and final exams as well as the final closing examination with excellent grades during his/her studies.

Article 2. (1) Rules pertaining to course registration in Article 42 of the Regulation shall apply to the Faculty with the following restrictions.

(2) The student shall register in the first round of the course registration for a certain number of elective subjects for the given semester recommended by the curriculum.

(3) The restriction specified in Article 2 (2) ends in the second round of course registration and the student may register for further courses.

(4)[4]

Article 3. (1)[5] Article 59 (10) of the Regulation shall be applied with the following modifications at the Faculty. The programme director shall invite for the evaluation of the thesis

a) two opponents in case of students in the former university level training,

b) one opponent in case of students in the former college level training,

c) one or two opponents depending on the undergraduate qualification (university level or college level) in case of students taking part in postgraduate training,

d)[6] one or two opponents depending on the professional and exam requirements of the given major in case of students in higher level vocational training,

e) one opponent in case of students in bachelor training,

f) two opponents in case of students in master training, who may be a lecturer of the Faculty or an outside expert proficient in the given field.

The calculation of the qualification of the final closing examination

1 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

2 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Built in by the amendment adopted by the Senate on its meeting held on 23rd June 2011. Effective: from 23rd June 2011. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

6 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.

Article 4.[1]

The calculation of the qualification of the degree certificate (diploma)

Article 5.[2] At the Faculty the qualification of the degree certificate (diploma) shall be calculated according to the following:

a) in case of students in the former university and college level trainings the qualification of the degree certificate is the mean average of the following results: the result of the final closing examination multiplied by two + the results of the final exams;

b) in case of students in andragogy major in bachelor training: the result of the final closing examination + the average of the academic results' average;

c) in case of students in IT specialist librarian bachelor training: the average of the results of the final exams and the final closing examination;

d) in case of students in master training: the result of the final closing examination + the average of the academic results'average.

Article 6.[3] (1) Provision pertaining to the language requirements in Article 63 of the Regulation shall be supplemented by the following specifications at the Faculty.

(2) Based on Article 107 (2) of the National Higher Educational Act (no. CCIV / 2011) – according to the special provisions of the Faculty – former students in bachelor training (BSc) and college level training, who have not submitted the language examination certificate within three years from the successful final closing examination, but completed the professional language exam organized by the Faculty, shall be exempted from the general language requirements. The present rule can be last applied in case of students taking their final closing examination in the academic year 2012/2013.

Article 7.[4]

Annex 6.

Special provisions pertaining to the students of the Faculty of Cultural Sciences, education and regional Development, who have started their current studies in the Illyés Gyula Faculty[5]

Article 1–9.[6]

Special provisions pertaining to the Faculty of Cultural Sciences, education and regional Development[7]

1 Repealed by the amendment adopted by the Senate on its meeting held on 24th April 2014. Ineffective: from 24th April 2014.

2 Built in by the amendment adopted by the Senate on its meeting held on 18th June 2009. Effective: from 18th June 2009.

3 Built in by the amendment adopted by the Senate on its meeting held on 27th September 2012. Effective: from 27th September 2012.

4 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

5 Provisions pertaining to the Illyés Gyula Faculty built in by the amendment adopted by the Senate on its meeting held on 19th October 2006. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Repealed by the amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. _ Amendment of Annex 6. adopted by the Senate with its electronic resolution on 9th May 2024. Effective:from 20th May 2024.

6 Repealed by the amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

7 Built in by the amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019.

Article 1.

I. Exam course

Article 2. (1) Article 33 of the Regulation regarding exam courses shall be specified at the Faculty as follows.

(2) In case of exam courses in obligatory subjects, the student may take one exam in the first two weeks of the instruction period.

II. Classes

Article 3. Article 45 (2) on the rules of accepting absences shall apply to the Faculty supplemented by the following: the maximum extent of absence to be accepted in a registered course is 30% of all the classes. The fact of the absence shall be recorded by the lecturer in a verifiable way.

III. Preferential course schedule

Article 4.[1] (1)[2] In derogation of the provisions stipulated in point *a)* of Article 46 (4) of the regulation at the Faculty students cannot be granted preferential course schedule based exclusively on outstanding academic achievement.

(2)[3] Prefential course schedule can be allowed to the student pursuing scientific work who undertakes in his/her statement attached to the request that he/she prepares a student research paper during the semester which will be presented in the next institutional conference of Student Researchers' Society preceding the national conference of Student Researchers' Society.

(3)[4] In order to comply with Article 46 (2) of the Regulation, the student who has been granted a preferential course schedule must contact the teacher of the given course within 10 working days of receiving the decision in order to determine the content of the benefit.

(4)[5] The professional practice is an independent activity of the student, therefore, participation in the internship is compulsory in order to fulfill the academic requirements. The academic requirements can be fulfilled in a manner agreed upon with the training coordinator of the practice.

(5)[6] Until the application for permission to use the preferential course schedule has been processed, the student may not be exempted from attending classes, furthermore, the granting of permission shall not have retroactive effect, therefore the student is required to attend the classes during this period.

Article 4/A.[7] In the scope of authority determined in Article 48 (1a) of the Regulation, the five-grade scale evaluation in the case of written assessment can be interpreted as follows:

a) excellent: above 85%,

b) good: between 75,01 – 85,0%

c) average: between 65,01 – 75,0%,

1 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

3 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

4 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

5 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

6 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

7 Built in by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

d) satisfactory: between 50,01 – 65,0%,
e) fail: below 50,01%.

IV. Order of exams

Article 5 (1) Article 49 of the Regulation regarding the order of announcing exams shall be supplemented at the Faculty with the following specifications.
(2) In case of written exams at least three exam dates shall be offered in the exam period.
(3)[1] In case of oral exams at least three exam dates shall be offered . In case there is a limitation in the number of students registering for the exam, the number of exam days shall be calculated with the number of students multiplied with 1,2.

V. Thesis work (diploma work, diploma paper, final paper)[2]

Article 6 (1) Article 59 of the Regulation shall be supplemented at the Faculty with the following specifications.
(2)[3] The lecturers of the Faculty shall announce thesis work /diploma work/diploma paper/final paper (hereinafter: thesis work) consultations, seminars in every academic year and the announcement shall also contain the topics offered to work in the Catalogue of thesis topics.
(3) The student is obliged to announce the chosen thesis topic and the data of the consultant he/she previously contacted to the department responsible for the major on the thesis topic declaration form.
(4) The consultant and topic of the thesis can be changed only in a reasonable case one time with the permission of the programme director and the head of the department. In the last semester it is not possible to change the consultant or the topic of the thesis. The student is obliged report the alteration to the department responsible for the major on the Form for changing the topic/consultant of the thesis work.
(5)[4] In the bachelor (BA) training thesis work seminar may be launched with minimum 5 and maximum 15 students.
(6) The seminars for students in primary school teaching, pre-school teacher and the infant and early childhood educator majors registering for the same thesis work course shall be merged provided that the number of hours specified in the curriculum is identical.
(7) In case of less than 5 registered students the thesis work seminar can be organized in an individual consultational order with the permission of the head of department approving the offering of the given topic. The number of contact hours of the consultation shall be identical with the number of hours determined for the thesis work seminar in the curriculum even in this case and the syllabus of the consultation shall be identical with the seminar's.
(8)
Article 7 (1)
(2)
(3)
(4) The thesis can be submitted along with the consultant's declaration that the student has been preparing the thesis with continuous consultation and he/she found the final form of the thesis work sufficient for defence.

1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.
2 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.
3 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.
4 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

Article 8 (1) Article 60 (5) of the Regulation shall be supplemented at the Faculty with the following specifications.

(2) In case the student was awarded grand prize, first, second or third place on the topic of the thesis at the National Conference of the Student Researchers' Society, the programme director may accept it without defence and evaluate with excellent grade provided that it meets the formal and substantive criteria of the thesis work.

Special provisions pertaining to the primary school teaching and pre-school teaching majors

Article 9 (1)
(2)
Article 10 (1)
(2)
(3)
Article 11 (1)
(2)
Article 12 (1)
(2)

Special provisions pertaining to the infant and childhood educator major

Article 13 (1)
(2)

Special provisions pertaining to the environmental design major

Article 14 (1)
(2)
(3)
Article 15 (1)
(2)

Special provisions pertaining to the business trainer major

Article 16 (1)
(2)
(3)
(4)
(5)
Article 17. (1)
(2)
(3)
(4)

Special provisions pertaining to the Social pedagogy master training [1]

Article 17/A. (1)
(2)
(3)

VI. Final closing examination

1 Built in by the amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

Article 18. In derogation of Article 62 (2) at the Faculty the president of the final closing examination committee shall be appointed – with the approval of the Faculty Council – by the dean for 1 year.

(2) Article 61 shall be supplemented with the following specifications at the Faculty:

Special provision pertaining to the bachelor trainings (BA), master trainings (MA) and postgraduate specialist trainings

Article 20 (1) The final closing examination topics shall be prepared by the department responsible for the major and approved by the programme director.

(2) The final closing examination shall consist of two parts:

a) defence of the thesis,

b) oral test determined in the programme completion and exit requirements.

Article 21 (1)[1] In the Environmental Design BA major the final closing examination consists of demonstrating the thesis work and the oral defence.

(2) The thesis work consists of the tasks compiled by the department responsible for the major and approved by the programme director.

(3) Requirements of the thesis work:

a) a coloured portfolio compiled of the works of the three years,

b) a visual presentation about the thesis work and the way towards the completion of work and the collection,

c) at least one planning sheet which clearly shows the designing thoughts,

d) a sufficient sized scale-modell which provides a valuable spacial demonstration,

e) presentation on the plans of topic-related printed materials (invitation, brochure, catalogue).

Article 22 (1)[2] In the Business Trainer BSc and the Vocational Trainer BSc major the thesis defence consists of the following: a brief (max. 15 minutes) thesis presentation prepared with Microsoft Office Power Point and defence (answering the opponents' preliminary questions and the committee's questions).

(2)[3] In the Social Pedagogy MA major the thesis defence consists of a thesis presentation prepared with Microsoft Office Power Point (min. 10 minutes – max. 15 minutes) and its defence (answering the opponents' preliminary questions and the committee's questions).

(3)[4] In the German language and ethnic culture in childhood MA major the thesis defence consists of the following: brief (min. 10 – max. 15 minutes) thesis presentation prepared with Microsoft Office Power Point and its defence (answering the opponents preliminary and committee's further questions).

Article 23.[5] In the Wine and Wine Gastronomy and the Nature Pedagogy postgraduate specialist training the thesis defence shall consist of a short (max 5–10 minutes) Microsoft Office Power Point presentation of the thesis.

Article 24 (1) If the student's performance at the theoretical test is evaluated with a fail grade in maximum one exam topic part, the committee shall provide opportunity to draw another exam topic. In this case the new topic takes the place of the original one that was evaluated with a fail grade. The examinee must retake the test from the same exam topic part, in which he/she failed.

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1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

2 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Built in by the amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

4 Built in by the amendment adopted by the Senate with its electronic resolution on 9th May 2024. Effective:from 20th May 2024.

5 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

(2) The members of the committee shall make a decision about the grades jointly, in the event of a tie the president's vote shall decide.

Article 25 (1) If any of the two parts of the final closing examination (thesis and the test) is evaluated with a fail grade, then the final closing examination shall be failed.

(2) In the retake final closing examination only the failed exam part must be repeated.

(3) The result of the final closing examination shall be the average of the grades decided by the final closing examination committee rounded to two decimals.

Article 26 (1) The thesis qualification meaning the thesis grade is the simple arithmethic average of the grade from the readers (opponents) and the grade for the defence – determined by the committee – rounded to two decimals.

(opponents's grade A + opponent's grade B + Defence / 3 = THESIS

(2) If the thesis defence is unsuccessful the student must prepare a new thesis work.

(3) [1]

Article 27 (1) The student shall be granted separate grades for each of the exam topic parts he/she drew.

(2) The qualification of the oral test shall be determined the following way (as arithmethic average rounded to two decimals):

(Oral test1 + Oral test2 + Oral test3)/3=ORAL TEST or (Oral test1+ Oral test2)/2=ORAL TEST

(3) If the student's performance is evaluated with a fail grade, the final closing examination shall be qualified as fail.

Article 28. The result of the final closing examination examination shall be the arithmethic average of the THESIS and the ORAL TEST:

(THESIS + ORAL TEST)/2=FINAL CLOSING EXAMINATION

Article 29. The qualification of the final closing examination shall also be specified in text according to the below scale:

average	**qualification**
4,51–5,00	excellent
3,51–4,50	good
2,51–3,50	average
2,00–2,50	satisfactory
– 1,99	fail

Article 30 (1) The result of the final closing examination shall be registered in the report sheet.

(2) In case the student failed to accomplish his/her final closing examination (was granted a fail grade or did not show up at the examination) following the termination of his/her student status, he/she can register for the final closing examination of the next final closing examination period in accordance with the provisions of Article 61.

(3) Upgrading the grade awarded for the final closing examination is not possible.

Article 31 [2] (1) In the primary school teaching and the pre-school teacher BA majors the professional practices shall end with a final teaching or final class in compliance with the program completion and exit requirements.

(2) The student shall be granted one grade per teaching or per class in the final teaching or final class that is part of the degree qualification.

Article 32 (1) [3] In the German national specialization of the primary school teaching and the kindergarten educator BA majors, the final teaching**s** or final classe**s** shall be conducted in both Hungarian and German language.

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1 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

2 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

(2) The student shall be granted two grades per teaching or per class in the final teaching or final class. The arithmetic average of the grades rounded to two decimals shall be the grade that is part of the degree qualification.

Article 33. (1) In the Primary School Teaching BA major the final teaching shall be conducted in the field of general teaching and a chosen content area as well.

(2) The student shall be granted two grades in the final teaching. The arithmethic average of the two grades rounded to two decimals shall be the grade that is part of the degree qualification.

Article 34. The final teaching and the final class shall be held in a preannounced time period.

Article 35.[1] (1)

(2)

Article 36. (1)[2] In case of the bachelor training (BA) the degree qualification is the average of the final exam grades and final closing examination grade:

(final exam + final closing examination)/2=GRADE OF DEGREE

Except in the German national specialization the Infant and Early Childhood Educator BA major, Agrobusiness and Rural Development Engineer BA major and the Social Pedagogy BA major where the qualification of the degree equals the qualification of the final closing examination.

(2)[3] In the Primary School Teacher BA major and the German national specialization of the Primary School Teacher major, as well as the pre-school teacher BA major and the German national specialization of the pre-school teacher major the degree qualification is the average of the final exam grades, the average of the final teaching or final class grade and the average of the final closing examination grade:
(average of final exams + average of final teaching/final class + average of final closing examination)/3= GRADE OF DEGREE

(3) In the business trainer and the vocational trainer BSc majors the degree qualification is the weighted average of grades for the student's portfolio and the final closing examination rounded to two decimals:

(portfolio X0,2 + final closing examination X0,8)=DEGREEGRADE

(4)[4] In case of the master (MA) training the degree qualification is identical with the qualification of the final closing examination.

Article 37. In the postgraduate specialist trainings the degree qualification is the same as the final closing examination qualification.

Article 38. The qualification of the degree shall also be specified in text according to the below scale:

average	**qualification**
4,51–5,00	excellent
3,51–4,50	good
2,51–3,50	average
2,00–2,50	satisfactory

Special provisions pertaining to the training covering special subfields

Article 39. (1) The input requirement of the training is a degree in primary school teaching major, therefore no thesis work and no further language exam is needed to complete the two-semester training.

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2 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment adopted by the Senate with its electronic resolution on 9th May 2024. Effective:from 20th May 2024.

3 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

4 Built in by the amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

(2) The training can be completed by gaining the compulsory number of credits determined in the curriculum, completing the final teaching and with the final closing examination compiled of the professional and methodological knowledge material acquired in the courses.

(3) The final closing examination topics shall be prepared by the department responsible for the major and approved by the programme director.

(4) The final closing examination shall be an oral test meaning an oral presentation on the exam topic as determined in the programme completion and exit requirements.

(5) If the student's performance is evaluated with a fail grade the committee shall provide opportunity to draw another exam topic. In this case the new topic takes the place of the original one that was evaluated with a fail grade. The examinee must retake test from the same exam topic part, in which he/she failed. The members of the committee shall make a decision about the grades jointly, in the event of a tie the president's vote shall decide.

(6) If the student's performance is evaluated with a fail grade the final closing examination is considered unsuccessful.

(7) The qualification of the final closing examination shall also be specified in text according to the below scale:

average	**qualification**
4,51–5,00	excellent
3,51–4,50	good
2,51–3,50	average
2,00–2,50	satisfactory
– 1,99	fail

(8) The result of the final closing examination shall be registered in the report sheet.

(9) In case the student failed to accomplish his/her final closing examination (was granted a fail grade or did not show up at the examination) following the termination of his/her student status, he/she can register for the final closing examination of the next final closing examination period in accordance with the provisions of Article 61.

(10) Upgrading the grade awarded for the final closing examination is not possible.

(11) In the training covering special subfields the professional practices ends with final teaching. The student shall be granted a grade in the final teaching. The practical final closing examination shall be held at a different, pre-announced time.

(12) The training ends with issue of a certificate that can be used along with the primary school educator degree gained in the bachelor training.

Special provisions pertaining to higher educational vocational training (HEVT)

Article 40 (1) The final closing examination topics shall be prepared by the department responsible for the major and approved by the programme director.

(2) The higher educational vocational training shall end with an oral professional final closing examination during which the student draws an exam topic in from the following topic topic fields in front of the assigned examination committee:

– „A" topics: common basic knowledge
– „B" topics: professional knowledge

(3) If the student's performance is evaluated with a fail grade in both topics the final closing examination shall be qualified as failed.

(4) If the student's performance in of the topics is evaluated with at least a satisfactory grade, but he/she failed in the other topic, the committee shall provide opportunity to draw another exam topic. In this case the new topic takes the place of the original one that was evaluated with a fail grade. The examinee must retake test from the same exam topic part, in which he/she failed. If the examinee's fails in the new topic as well, the final closing examination shall be qualified as failed. Otherwise the qualification shall be satisfactory (2,00).

(5) The members of the committee shall make a decision about the grades jointly, in the event of a tie the president's vote shall decide.

Article 41 (1) If the student gained at least a satisfactory grade in both of the original topics the qualification of the final closing examination shall be determined as follows:

Final closing examination qualification = (oral test A + oral test *B)* / 2 [rounded to two decimals]

(2) The qualification of the final closing examination shall also be specified in text according to the below scale:

average	**qualification**
4,51–5,00	excellent
3,51–4,50	good
2,51–3,50	average
2,00–2,50	satisfactory
– 1,99	fail

Article 42 (1) The result of the final closing examination shall be announced orally by the president of the examination committee.

(2) The result of the final closing examination shall be registered in the report sheet.

(3) In case the student failed to accomplish his/her final closing examination (was granted a fail grade or did not show up at the examination) following the termination of his/her student status, he/she can register for the final closing examination of the next final closing examination period in accordance with the provisions of Article 61.

(4) Upgrading the grade awarded for the final closing examination is not possible.

Article 43 (1) The degree qualification is the same as the final closing examination qualification.

(2) The qualification of the degree shall also be specified in text according to the below scale:

average	**qualification**
4,51–5,00	excellent
3,51–4,50	good
2,51–3,50	average
2,00–2,50	satisfactory
– 1,99	fail

VII. Diploma (degree certificate), diploma supplement

Article 44. Based on the authorization specified in Article 64 (14) herein, the students in the BA and MA trainings whose final exam grades are all excellent, who has been awarded an excellent qualification for the final closing examination, whose weighted average is at least 4.51 in every semester and whose other grades are at least good shall be awarded a diploma with honours.

VIII. Physical education requirements

Article 45 (1) Based on the authorization specified in Article 70 (3) herein the following rules shall be applied pertaining to the physical educaiton requirements of the Faculty.

(2) The requirements of obligatiory physical education in the non-pedagogical majors shall be contained by the curriculum of the given major.

(3) Those students may request exemption from the completion of the conditioning physical education requirement

a) who pursue competitive sport activites and can certifiy with one of the following documents:

– valid permission from a sports physician

– valid registration with the sport association,

– in case of teams sports: regular competitions in at least the first tier of local divisions (Megye I.)
– in case of individual sports: regular competitions in at least the third tier of local divisions (Megye III.)
– if the given sport does not fit any of the above categories the exemption shall be given based on individual consideration.
b) whose health status requires it. The exemption request must contain the detailed opinion the specialist medical expert.

Annex 7.

Special provisions pertaining to faculty of business and economics

Article 1.[1] (1) Article 41 of this Regulation shall be supplemented at the Faculty with the following. In the semester when the student is completing his/her professional practice, he/she can register for an exam course only upon the approval of the Educational Committee.
(2)[2] Article 42 (4) of the Regulation shall be supplemented at the Faculty with the following. In the correction week after the registration week that student may freely register and cancel courses, but in the following two weeks only with the permission of the Educational Committee of the Faculty and after paying the procedural fee determined by the Code of Charges and Benefits. After this period the Educational Committee can give permission to late course registration and cancellations only in vis maior cases in which cases the student does not have to pay the procedural fee. The modification of the successfully gained professional practice place offered by the faculty following the announcement of the application results shall only be possible with the approval of the Educational Committee after paying the relating fee determined in the Code of Charges and Benefits.
Article 1/A.[3] Article 47 (2) and (4) shall be supplemented with the following: the student can obtain a midsemester grade in the instruction period with a classroom test, which can be improved with a retake classroom test in the first week of the exam period. In case the result of the retake classroom test is a fail, the repeated retake test shall be written only in the last week of the exam period.
Article 2.[4]
Article 3. (1) According to Article 50 (4) – in case of written exam – the undisturbed execution of the examination shall also involve the preparation of the seating charts and the identification of students.
(2)[5]
Article 3/A.[6]

1 Built in by the amendment adopted by the Senate on its meeting held on 18th Februray 2010. Effective: from 18th February 2010. Article 1 repealed and the article numbering modified by the amendment adopted by the Senate on its meeting held on 10th November 2011. Effective: from 10th November 2011. Numbering modified by the amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.
2 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.
3 Built in by the amendment adopted by the Senate on its meeting held on 17th June 2010. Effective: from 17th June 2010.
4 Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2014. Ineffective: from 1st July 2014.
5 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Ineffective: from 1st February 2015.
6 Repealed by the amendment adopted by the Senate on its meeting held on 26th June 2014. Ineffective: from 1st July 2014.

Article 3/B.[1] Article 59 (10) of the Regulation shall be supplemented with the following: the request shall be submitted 5 workdays before the deadline at latest.

Article 4.[2]

Article 5. (1)[3] In case of the english language majors of the bachelor and master training programmes of the Faculty the special provisions of Sections (2)–(8) shall be applied.

(2)-(3)[4]

(4)[5] In case of students in the bachelor program, Article 19 (2) shall be applied as follows: visiting student status shall be permitted only after paying the cost price.

(5)[6]

(6)[7]

(7)-(8)[8]

Article 6. (1) The following special provision shall apply to the part-time (correspondent) training.

(2) Article 28 (6) shall be applied as follows: the circle of elective subjects may be restrained due to the specialities of the training.

(3) In case of part-time training the semester may be organized contrary to Article 34 (2)–(3), the academic holiday is not obligatory.

(4) Article 45 (7) shall be applied with the following specification: in the part-time training the programme director shall decide on the making up for cancelled classes.

Article 6/A.[9] Article 21/A of the Code of Studies and Examinations contains the chapter „on courses covering special subfields of studies", which gives the opportunity to establish a fee-paying student status – without entrance exam – for two semesters at the most for those who have already been awarded a degree certificate in bachelor or master training. The student can register 30 credits per semester at the most within the framework of a training programme covering special subfields.

Article 7. (1) Based on Article 70 (2) of the Regulation the following specifications shall prevail in the curricula of the Faculty.

(2) A programme shall be considered as accredited by the Faculty, if the Faculty makes a contract for it and if it is accepted as accredited by the physical educational administrative officer (hereinafter: officer) of the Faculty.

(3) The officer prepares a list of the accredited programmes, which is published in the academic announcement by the Faculty.

(4) The provider of the accredited programme issues a sports' gradebook for the students who complete their physical education course within the accredited programme. The sports' gradebook shall authentically prove the participation in the sports classes. The officer shall accept the physical education course as completed based on the sports' gradebook.

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1 Built in by the amendment adopted by the Senate on its meeting held on 17th June 2010. Effective: from 17th June 2010. Amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 1st February 2017.

2 Amendment adopted by the Senate on its meeting held on 17th June 2010. Effective: 17th June 2010. Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

3 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

4 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

5 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

6 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

7 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Repealed by the amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

8 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

9 Built in by the amendment adopted by the Senate on its meeting held on 27th March 2014. Effective: from 27th March 2014.

(5) The officer shall appoint a person for every accredited programme to confirm the student's participation in the classes.

Article 8.[1]

Article 9.[2] (1) Article 64 (14) of the Regulation gives the authorization to the faculties to award a degree certificate with honours, which applies to the Faculty of Business and Economics as follows.

(2)[3] The students who successfully completed the final closing examinations and

a) took part in one of the master trainings,

b) finished their studies according to the recommended curriculum,

c) studied at least two semesters at the faculty and

d) the qualification of their degree certificate (diploma) is at least excellent (above 4,50),

shall be awarded a diploma with honours from the Faculty of Business and Economics besides the degree certificate with strict accountability determined by the Educational Authority. The dean may set aside from the condition specified in point b) based on individual consideration and the proposal of the Faculty's Educational Committee.

Article 10.[4] (1) Article 59 shall be supplemented with the following provisions at the Faculty.

(2) Students who successfully qualified for the National Student Reseachers' Society Conference and presented their paper at the conference, may submit their paper (not with a joint authorship) without any modifications as thesis, in case it meets the formal and content requirements of the thesis.

(3) Students who successfully qualified for the National Student Reseachers' Society Conference and presented their paper on the conference, in case of a joint authorship may use their part of the paper without any modifications for their thesis, in case it meets the formal and content requirements of the thesis.

(3a)[5] With the permission of the secretary of the faculty's Student Reseachers' Society, a Student Reseachers' Society essay may be submitted as thesis work provided that it meets the content and format requirements for a thesis.

(4) The papers determined in Article 10 (2)–(3) – if submitted as theses – shall be handled the same way as the other theses.

(5) Article (2)–(4) shall be first applied in the spring semester of the academic year 2013/2014.

Article 11.[6] (1)[7] Except for the english language majors of the bachelor – and master training programmes of the faculty, the rule pertaining to the termination of the student status determined in Article 23 (8) shall be applied according to provisions of Sections (2)–(4).

(2) The registrar shall terminate the student status of students enrolled in or after 2012/2013 if the cumulated number of failed exams in the same curricular unit reaches six. The day on which the student status at a given major shall be terminated this way is the day the first instance decision on the termination is made.

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1 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Built in by the amendment adopted by the Senate on its meeting held on 27th March 2014. Effective: from 27th March 2014.

3 Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018. Amendment adopted by resolution no. 36/2025 (March 27) of the Senate. Effective. from April 25, 2025.

4 Built in by the amendment adopted by the Senate on its meeting held on 24th April 2014. Effective: from 24th April 2014.

5 Built in by the amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

6 Built in by the amendment adopted by the Senate on its meeting held on 15th December 2016. Effective: from 1st February 2017.

7 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

(3) When applying the provisions of Section (2) every activity serving gaining of the credits of the given curricular unit or fulfilling the criterion requirement (especially: exam, retake exam, repeated retake exam, midterm activity for course grade or practical grade) that is evaluated in the ES in the form of a semester grade or signature shall be considered as a completion.

(4) When applying the provisions of Section (2) it shall not be considered a failed completion if the student registers for an exam date offered in the ES and has uncertified absence from the exam, however, the student is obliged to pay the charges of the uncertified absence in an exam as determined in the Code of Charges and Benefits.

Article 12.[1] In derogation of Article 57/A (5) at the Faculty exemption from professional language requirements built in the curriculum as individual curricular unit can be given only if an English, French, Spanish, Italian or Russian professional language exam of at least B2-level or a general complex language exam of at least C1-level is presented.

Article 13.[2]

Annex 8.

Special provisions pertaining to faculty of music and visual arts

Article 1. (1) The definitions of the Regulation shall be modified as follows in respect of the Faculty.

(2)[3] **contact hour:** a class requiring the continuous personal contribution of the lecturer for the fulfilment of the academic requirements specified in the curriculum (lecture, seminar, practice, consultation), its length is usually 45 minutes, however, due to the special characteristics of arts education, this can be modified in case of certain practical classes

(3)[4] **exam period:** means the part of the period of the training devoted to testing and assessment in the framework of which only the end-of-semester assessment of the acquired knowledge is conducted and grades are given. Replacement for cancelled courses in the instruction period is not possible in the exam period.

Article 2.[5] At the Faculty the cases specified in Article 23 (3) of the Regulation regarding the termination of the student status shall be supplemented as follows. The student status shall be terminated for academic reasons at the Faculty in case of students establishing students status in or after the academic year 2022/2023 – provided that the student has been previosuly warned in writing according to the procedure specified in Article 23 (3) to fullfil his/her duties within the given deadline and has been informed about the consequences of the failure –, if the the student had already registered the main subject determined in the curriculum two times and had not completed it.

Article 3. Rules pertaining to exam courses of Article 33 (1) of the Regulation shall be supplemented with the following specifications at the Faculty: professional main subject or a course ending with a practical grade cannot be registered as exam course.

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1 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 1st September 2023.

2 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

3 Amendment adopted by the Senate on its meeting held on 21th June 2007.

4 Amendment adopted by the Senate on its meeting held on 21th June 2007. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

5 Amendment adopted by the Senate on its meeting held on 21th June 2007. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

Article 4. Article 45 (2) on the rules of accepting absences shall apply to the Faculty supplemented by the following: the maximum extent of absence to be accepted in case of lectures is 30% of all the classes, in case of practices and seminars 20% of all the classes.

Article 5. (1)[1] Article 39 (1) of the Regulation shall be applied with the following amendment at the Faculty: the final exams determined by the curriculum have to be announced at least one time in every semester by the responsible departments.

(2) At the Faculty the final exam specified in Article 47 (5) herein shall be written and/or oral, according to the curriculum. The final exam may have four parts at most.

(3) The final exam shall be considered as completed if all the parts are evaluated with at least a satisfactory grade. In case the student failed any part of the exam, he/she will have to retake the given part. In case if any part of the exam is unsuccessful, the final exam can only be retaken twice. In case the repeated retake of a part of the final exam is still a fail, the whole final exam shall qualify as a fail and shall be repeated. The grade of a part of the final exam shall exclusively be taken on to the next semester.

Article 6.[2]

(2)[3] The Faculty shall notify the students concerned in the usual ways, but through the ES in every case, about the date of the exam organised outside the exam period not later than one week before the exam day.

Article 7.[4] (1)

(2)[5]

(3)

(4)

Article 8. (1) In consideration of the special characteristics of arts education, Article 17 shall be supplemented by the following at the Faculty.

(2) The diploma work / diploma concert shall mean the demonstration of the acquired skills and proficiency in the work of arts during the training according to the curriculum.

(3)[6]

(4) The diploma work is a product of art that the student shall prepare in the last year of his/her training with the help of his/her consulting teacher.

(5) The consulting teacher is a lecturer of the responsible department who took part in the professional training of the student. The consulting teacher shall be a lecturer in a leader position. Exemption from this provision can only be accepted based on the recommendation of the head of the department, with the Dean’s permission. The head of the department (with the same conditions) may invite an outside expert as consulting teacher.

(6) The diploma work shall be presented within 30 days after registering for the final closing examination at latest. The presentation shall be public.

(7)[7]

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1 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Repealed by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Ineffective: from January 9, 2026.

3 Amendment adopted by the Senate on its meeting held on 21st June 2007. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

4 Amendment adopted by the Senate on its meeting held on 21st June 2007. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

5 Section (2)-(3) modified by and section (4) repealed by the amendment adopted by the Senate on its meeting held on 23rd May 2013.

6 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

7 Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

(8) The diploma concerts shall be evaluated by a professional jury. The jury shall be invited by the president of the final closing examination board based on the recommendation of the head of the responsible department.

(9) The administrative organization of the diploma work and the diploma concert belongs to the departments of the Faculty, in cooperation with the president of the final closing examination committee and the Registrar's Office. The administration related to the diploma work shall be the same that is determined in relation with the thesis.

Article 9.[1] (1) Students shall register to the final closing examination with the help of the Registrar's Office and in the ES:

a) in musical majors (bachelor and master training) by accepting the program of the diploma concert,

b) in teacher training majors by submitting the portfolio and the thesis,

c) in fine arts and applied arts majors by submitting the thesis.

(2)[2] The student may withdraw his/her registration from the oral final closing examination based on his/her written statement submitted to the Registrar's Office two weeks before the final closing examination at latest.

(3)[3] At the Faculty the result of the final closing examination shall be the average of the following grades without rounding (by specifying two decimals, and taking the certain parts into account equally):

a) in the painter, sculpture and graphic arts undivided trainings the average of the grades of the diploma work and the defense of the diploma work and the grades of the thesis and the defense of the thesis,

b) in the object design and the electronic music media assistant bachelor trainings the average of the grades of the final exams, the grade for the thesis and diploma work and the result of the complex oral examination,

c) in bachelor and master training musical majors the average of the grades of the diploma concert and the complex oral examination.

(4)[4] In case any (oral) part of the final closing examination is a fail, the final closing examination shall be considered fail. In the repeated final closing examination only the failed part shall be repeated. The failed final closing examination or the failed part of the final closing examination can be repeated in the next final closing examination period at the earliest.

(5)[5] The qualification of the degree certificate shall be made by:

a) in the painter, sculpture and graphic arts undivided trainings and the ceramic design master training the mean average calculated from the average of the grades of final exams (rounded to two decimals) and the grade for the final closing examination (rounded to two decimals);

b) in the classic singing bachelor training the mean average calculated from the average of the grades of final exams (rounded to two decimals), the grade for the diploma concert and the grade for the complex oral examination.

(6)[6] In the object design and electronic music media assistant bachelor trainings and the musical and singing master trainings the qualification of the degree certificate shall be the average of the grades for the final closing examination rounded to two decimals.

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1 Amendment adopted by the Senate on its meeting held on 23rd May 2013. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

4 Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022

5 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

6 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

Article 10. In case of the provisions in Article 67 of the Regulation, the date of 1st September 2006 shall be modified to 1st September 2007 in case of students of the Faculty.

Article 11.[1]

Article 12.[2] (1) Students shall be able to register and de-register courses in the ES only in the period specified in the schedule of the academic year that is accepted by the Faculty Council of the Faculty of Music and Visual Arts. After this period late course registration and de-registration shall only be possible with the permission of the Educational Committee of the Faculty and by paying the fee determined in the Code of Charges and Benefits, until the end of the fourth week of the instruction period.

(2) Following the fourth week of the instruction period the Educational Committee may allow the late registration of obligatory subjects only in case of extraordinary circumstances (childbirth, accident, illness or other unexpected reason). The student shall submit the request supported with documentation to the Registrar's Office in every case.

(3) If enrolment for a course fails due to a proven administrative default during the registration period (e.g. the has not been announced in time) and the student reports it by submitting a request signed by the head of the given department to the Registrar's Office, he/she may enrol for the given course free of charge.

Article 13.[3] (1) The provisions of Article 57/A of the Regulation pertaining to the language requirements shall supplemented at the Faculty according to the following. The provisions of this Section shall apply to students pursuing studies in the Hungarian language bachelor, master and undivided training programs determined in points *b)*, *c)* and *d)* of Section (2) of Article 57/A.

(2) The foreign professional language requirement can be accomplished at the Faculty by completing 2 subjects in case of majors in bachelor (BA) training, 1 subject in case of majors in master (MA) training, 3 subjects in case of majors in undivided training:

a) by completing obligatory, elective and optional subjects according to the curriculum as part of the training,

b) by completing a subject taught in a foreign language,

c) by completing a course during Erasmus+ or other foreign scholarship program for students that is recognized by the Faculty's Educational and Credit Transfer Committee.

Annex 9.

Special provisions pertaining to the faculty of engineering and information technology

Article 1.[4] In derogation of Article 21/A (6) at the Faculty the applications for specific subfield courses shall be submitted at the Registrar's Office 15 days prior to the beginning of the instruction period.

1 Amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

2 Built in by the amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

3 Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

4 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

Article 1/A.[1] (1) At the Faculty the Dean may grant exemption from a provision of the Regulation not pertaining to the fulfilment of academic requirements on more occasions than specified in Article 14 (1), such as allowing that the given student takes exam after the exam period on more occasions than specified in Article 14 (1), nevertheless, the overall number of Dean's retake exam chances during the given student's given training cannot exceed two in case of a 4-semester long training and 3 in a training longer than 4 semesters.

(2) At the Faculty the Dean may also grant a Dean's retake exam chance from more than one subject in the given semester, while at the same time taking account of the maximum number of Dean's retake exam chances determined in Section (1) of this Article.

Article 1/B.[2] At the Faculty the temporary termination of student status can be permitted in accordance with the provisions of Article 22 (2) of the Regulation even if the student's academic achievements have not been evaluated during the semester, but he/she failed an exam at the beginning of the semester in a subject that prevents or limits his/her academic progress due to not completing the given subjects and the fact that the subjects are built on each other. If the temporary termination of student status is permitted the student's status is passive in the semester. The exams completed or failed by the student until the time of setting of the passive student status shall be recorded in the ES, therefore, these course registrations and failed exams shall be taken into account in the cases of terminating the student status in connection with registration of curricular units and the unsuccessful retake and repeated retake exams. Furthermore, course registrations without completion will be deleted following the temporary termination of student status.

Article 2.[3] Article 33 (1) shall be supplemented as follows: the student can enrol for an exam course only in case if he/she had gained the end-of-semester signature required to be eligible for the exam during one of the registrations of the subject during his/her student status in the given training.

Article 2/A[4] (1) Instead of the provisions olf Article 33. (5) of the Regulation ollowing special provision of Article 2/A (2) shall be applied at the Faculty.

(2) In case of exam courses announced for courses that are required to be completed as a pre-requisite of the registration of another courses according to the recommended curriculum of the given major, the course director may decide to announce pre-scheduled exam for one occasion in the first week of the instruction period.

Article 3.[5] Article 45 (2) of the Regulation shall be supplemented and modified according to the following. The attendance of the classes is one of the prerequisites of gaining the end-of-semester signature. The grade or qualification in the given subject shall only be denied for the student in case he/she

a) has been absent from more than 30% of the classes stipulated in the course description of the subject in case of full-time training,

b) has been absent from more than 50% of the classes stipulated in the course description of the subject in case of correspondent training programme.

Article 4.[6]

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1 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

2 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

3 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

4 Built in by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from Amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

5 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

6 Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

Article 5. (1) The order of announcing exams specified in Article 49 of the Regulation shall be supplemented with the following provisions at the Faculty.

(2)[1] In case of written exams at least three dates shall be announced on different weeks, spread evenly in the exam period.

(3)[2] In case of oral exams at least one exam day shall be announced per week in the exam period. If there is a limitation in the number of examinees for an exam day, the double of the number of students shall be taken into account when announcing the exam days.

Article 6.[3]

Article 7.[4]

Article 8. (1) Article 57 of the Regulation on the professional practice shall be supplemented according to the following.

(2)[5] The professional practices may be criterion requirements or subjects with credit value in the recommended curricula.

(3)[6] Professional practices shall be organized during the summer holiday (in the non-educational period following the spring semester) or in the preceding exam period.

(4)[7]

Article 9. (1)[8] Article 59 of the Regulation on the thesis shall be supplemented or modified according to the following in case of the Faculty.

(2)[9] In the curricula accepted preceding the academic year 2017/2018 the thesis / diploma work (hereinafter: thesis) is a subject ending with a grade evaluation. The registration of the thesis has its own prerequisite determined by the programme of the subject.

(3)[10] In the curricula accepted preceding the academic year 2017/2018 the signature for the subject shall be given by the consultant. The student shall receive the signature in case he/she submitted the thesis within the deadline and consultant evaluated with at least a satisfactory grade, or if he/she will be able to finish the thesis without the further cooperation of the consultant until the submitting deadline of a later semester. The grade evaluation shall be awarded by the Final Closing Examination Committee. In the curricula accepted in and after the academic year 2017/2018 the signature for the subject shall be given by the course director based on the proposal of the consultant.

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1 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

3 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

4 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

5 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

6 Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

7 Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

8 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

9 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

10 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

(4) [1]

(5) [2] In case the difference between the grades suggested by opponent and the consultant is bigger than two or in case one of the opponents evaluates the thesis with a fail, the programme director shall call the

attention of the Final Closing Examination Committee or the professional jury. The professional jury shall conduct the evaluation of the thesis within one week from the call. In case the jury evaluates the the-sis/diploma work with a fail grade the student shall not be eligible for the final closing examination. In this case the student can register for a next final closing examination with a new, revised thesis/diploma work.

(6) [3] The defense of the thesis may be organized separately before the final closing examination in front of a professional jury.

(7) [4]

(8) [5] In case the thesis is defended in front of a professional jury, the professional jury shall give an oral evaluation and either accept or reject (not accept) the candidate’s work. The professional jury shall also make a written suggestion for the Final Closing Examination Committee about the qualification on the defense.

Article 9/A. [6] Provisions of Article 59 of this Regulation pertaining to the thesis work shall be supplemented at the Faculty as follows. Based on the Vice-Dean for Education’s notification for students in certain majors students are obliged to upload their thesis works to the electronic surface made by the Faculty and at the same also upload it to the electronic system provided by the University specified in Article 59., until the deadline determined in the notification. The review and the evaluation is conducted on this surface that is made by the Faculty.

Article 9/B. [7] Provisions of Article 61. of the Regulation pertaining to the final closing examination at the Faculty shall be supplemented with the following. Student or former students can register for the final closing examination (final closing examination period) in the Neptun ES with the payment of the fee stipulated in Annex 1 of the Code of Charges and Benefits of the University after the deadline specified in the schedule of the academic year, but only until the 15th day following this deadline. Registration for the given final closing examination period is not possible after the 15th day following the deadline determined in the schedule of the academic year.

Article 10. (1) Article 62 of the Regulation on the final closing examination shall be supplemented with the following provisions.

(2) [8] The final closing examination shall be considered successful in case the qualification of all the final closing examination subjects and the defense of the thesis/diploma work is at least satisfactory. Successful final closing examination cannot be retaken.

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1 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on 15th December 2021. Effective: from 16th December 2021.

2 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate on 15th April 2021. Effective: from 15th April 2021.

3 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

4 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

5 Built in by the amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008. Amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

6 Built in by the amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

7 Built in by the amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021. Amendment adopted by the Senate with its electronic resolution on 5th October 2023. Effective:from 5th October 2023.

8 Amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

(3)[1] In case the defense of the the thesis/diploma work has not been accepted (evaluated with a fail grade) by the Final Closing Examination Committee, the candidate can only have one opportunity to improve it. If the Final Closing Examination Committee evaluates the new defense of the thesis/diploma work with a fail again, the candidate must prepare a new thesis/diploma work.

(4)[2] In case the completion of one of the final closing examination subjects has been unsuccessful, the student shall retake only the given subject. Retake final closing examination shall only be taken in the next final closing examination period(s).

(5)[3] The president of the Final Closing Examination Committee shall inform in writing the Dean of the Faculty about the experiences of the final closing examination. The Final Closing Examination Committee shall also prepare the suggestions regarding the thesis / diploma work competitions announced by various professional organizations.

Article 10/A.[4] Article 62 (2) of the Regulation shall be applied at the Faculty with the exception that the president of the final closing examination committee can be a university (college) professor, associate professor of the Faculty or a recognized outside expert of the given professional field or a senior research fellow of the Faculty.

Article 11.[5]

Article 11/A.[6] (1) The provisions of Article 57/A of the Regulation pertaining to the language requirements shall supplemented at the Faculty according to the following. The provisions of this Section shall apply to students pursuing studies in the Hungarian language bachelor, master and undivided training programs determined in points *b)*, *c)* and *d)* of Section (2) of Article 57/A. In case of higher educational specialist trainings teaching foreign professional language knowlegde necessary for practising the profession shall be implemented by building in subjects to the curriculum.

(2) Completing the language requirements shall be carried out in the form of a criterion requirement required for issuing the pre-degree certificate and can be accomplished by gaining a certain number of so-called „language points”. The language requirements can be completed with 12 language points in the bachelor (BSc, BA) majors, 4 language points in the master (MSc, MA) majors, 16 language points in the undivided majors.

(3) Students who can present a state-recognized, at least B2-level complex, general or professional language examination in any living language (or an equiavalent qualification) can be exempted from completing the language requirements.

(4) Language points required to complete the language requirements can be collected with the following activities:

a) internal professional language knowledge assessment at the Faculty: the Faculty’s internal knowledge assessment in English or German language offered at the end of every semester, measuring all four language skills (writing, reading, speaking, speech comprehension); in case of successful completion the student is awarded 12 language points;

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1 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

2 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

3 Amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

4 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

5 Built in and numbering modified by the amendment adopted by the Senate on its meeting held on 27th September 2012. Repealed by the amendment adopted by the Senate with its electronic resolution on 5th October 2023. Ineffective:from 5th October 2023.

6 Built in by the amendment adopted by the Senate with its electronic resolution on 5th October 2023. Effective:from 5th October 2023.

b) direct language teaching: the student can register it as an optional subject; the teaching can be carried in with in-person classes built in to the timetable or with the application of „blended learning" teaching materials and providing consultations; in case of successful completion the student gains the credit for the optional subject as well as language points according to the following:

– basic level: number of language points equals to the number of the credit points of the optional subject,

– intermediate level: number of language points twice the number of the credit points of the optional subject,

– advanced level: number of language points three times the number of the credit points of the optional subject,

c) subjects completed and recognised in the framework of Erasmus+ programme or other student scholarships abroad: the student gains language points twice the number of the credits points of the subject recognised by the Faculty's Credit Transfer Committee;

d) subjects completed in English language: in case of successfully completing the subject the student gains the credit points assigned to the subjects as well as language points twice the number of the credit points;

e) the student gains 12 language points by preparing the SRAS (Student Research And Art Societies) project in English language and presents it in English at the Faculty's SRAS conference;

f) completion of professional practice:

– in case of certified completion at an internaional company abroad: 1 language point for 20 working hours, meaning he/she gains 12 language points in case of 240 working hours (6 week professional practice);

– in case of certified completion at an international company in Hungary: 1 language point for 20 working hours, meaning he/she gains 12 language points in case of 240 working hours (6 week professional practice);

g) other certified completions in a foreign language (based on the proposal of the major director and the decision of the Educational Committee of the Faculty).

(5) Completions determined in Section (4) preceding the date of effect of the provisions stipulated in this Article can be recognized as part of the completion of the language requirements, the student– upon request – can gain language points for them to the extent determined in Section (4).

Article 12.[1]

Article 13.[2]

Article 14.[3] In derogation of the provisions of Article 64 (12) of the Regulation at the Faculty the qualification of the degree certificate shall be the following based on the average result determined in the curriculum of the given major: outstanding (4,95–5,00), excellent (4,51–4,94), good (3,51–4,50), satisfactory (2,51–3,50), pass (2,00–2,50).

Article 15. In derogation of the deadline determined in Article 54 (4) of the Regulation the deadline to submit requests for credit transfer shall be the first day of the subject registration period for students of the Faculty.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2007. Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Ineffective: from 28th June 2019.

2 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Sections (14)-(16) built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

Article 16. In the special cases governed by Article 38 (3) of the regulation if the student's matriculation or enrolment is prevented by circumstances without any fault on his/her part and the student requests permission for late matriculation or late enrolment after these obstacles disappeared, after the third week of instruction period, in cases of approval the Educational Committee of the Faculty delegate its decision-making power to the registrar. In case of requests for late matriculation or late enrolment submitted after the fifth week of instruction period decision-making shall be in the Educational Committee's scope of authority provided that the matriculation or enrolment shall happen until October 15 in fall semester or March 15 in spring semester at latest.

The amendment of the Regulation was adopted by the electronic resolution no. 111/2021 (June 16) of the Senate made on June 16, 2021. Amendments shall come into effect on the day the Senate had accepted them.

Annex 10.

Rules of procedure of committees dealing with academic and examination cases

Article 1.[1] The scope of the Annex shall extend to the procedures of the Educational Committee of the Faculty and the Secondary Educational Committee (hereinafter jointly referred to as committee).

The rights and obligations of the members and the secretary of the committee[2]

Article 2. (1) Facilitating the efficient operation of the committee shall be the right and the obligation of its members.

(2)[3] The member shall be entitled and obliged to:

a) attend the meetings of the committee,

b) if prevented or absent, notify the chairperson or the secretary about his/her absence and provide an alternate,

c) observe the measures and the university regulations during his/her activities,

d) ask questions and initiate actions and amendments in any case falling within the scope of authority of the committee at its meetings,

e) have access to any information necessary for fulfilling his/her duties arising from committee The scope of the Annex shall extend to the procedures of the Educational Committee of the Faculty, the Credit Transfer Committee of the Faculty and the Secondary Educational Committee (hereinafter jointly referred to as committee). membership.

(3)[4] The secretary of the Educational Committee of the Faculty shall be the Registrar, the secretary/ies of the Secondary Educational Committee shall be the the person(s) appointed by the Rector. The secretary shall not have a right to vote. The secretary may be substituted by a person assigned by the chairperson of the committee.

The order of the meetings of the committee

1 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.
2 Amendment adopted by the Senate on its meeting held on 26th June 2008. Effective: from 26th June 2008.
3 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.
4 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

Article 3. (1)[1] The Educational Committee of the shall hold a meeting within 15 days of the submission of the request. In case the committee notices an increase in the number of requests during any period of the academic year, the committee shall hold meetings weekly in appointed dates, based on the decision of the chairperson of the committee.

(2) The chairperson of the committee shall from time to time invite to the meeting all those whose presence is required for debating the agenda with the right of consultation.

(3)[2]

(4)[3] The members of the committee including the president – in case of being prevented or absent – may be substituted by a person designated by them who shall have the right to vote.

(5)[4] In case the student intending to attend the Committee's meeting is participating in foreign language training and does not speak Hungarian at an appropritate level, the Committee is obliged to provide an interpreter.

Arrangements for committee meetings

Article 4. (1)[5] The meetings of the committee shall be arranged by the secretary of the committee. During the preparations the secretary of the committee may ask for relevant information and documents for the case from any organisational unit of the University and the given organisational unit is obliged to submit them promptly or at least within 5 working days.

(2)[6] The secretary of the committee shall send the notification about the committee's meeting to the university e-mail address of the committee members and – in case the opportunity to attend the meeting has to be offered for the student – to the student's default e-mail address recorded in the ES 5 days before the meeting at latest. Invitations to the meeting and the proposals shall be sent in e-mail to the members of the committee and persons invited by the secretary of the committee five working days before the meeting at latest.

(3) In exceptional cases, the committee may be summoned on short notice, orally as well.

The meeting of the committee

Article 5. (1)[7] After opening the meeting the chairperson shall state the quorum of the committee. The meeting has a quorum if at least half of its members are present and the student representation determined by law is also ensured.

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1 Amendment adopted by the Senate on its meeting held on 10th November 2011. Effective: from 10th November 2011. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. The amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

2 Repealed by the amendment adopted by the Senate on its meeting held on 21st March 2019. Inffective: from 22nd March 2019.

3 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

4 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Ineffective: from 1st February 2015. Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

5 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

6 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

7 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

(2)[1] In case the committee does not have a quorum, the chairperson of the committee shall attempt to re-establish a quorum and shall provide for arranging a new meeting to be held within 72 hours.

(3)[2] Committee meetings may be held electronically with the help of an information and communication device capable of transferring sound and picture simoultaneously.

Article 6. (1)[3] The secretary shall briefly describe the request and the legal situation, or if the applicant is also present at the meeting, he/she may briefly present his/her request orally.

(2)[4] Then the members of the committee may ask the applicant and the concerned persons questions. The applicant may react to the observations made by the concerned persons concerned present at any time during the meeting.

(3)[5] If there are persons invited with the right to consultation present at the meeting of the Faculty's Educational Committee and the members of the committee do not intend to ask the persons present any further questions, the chairperson of the committee shall call on those present who are not members of the committee and do not perform any tasks as secretary or intepreter to leave the room for the time of the decision-making.

(4)[6] In case the applicant is present at the meeting, the chairperson of the committee shall inform him/her about the decision of the committee.

(5)[7] The written decision shall be announced by delivery.

(6)[8]

Decision-making

Article 7. (1) The resolutions of the committee shall be adopted by open vote and by simple majority. In case of a tied vote, the chairperson (or the current acting chairperson) shall have the casting vote.

(2)[9] The Educational Committee of the Faculty shall send the written decision within 8 workdays from the decision-making to the applicant in case the decision shall be announced in written form according to Article 11 (2) of the Regulation. The resolution shall contain the following:

a) the name and address of the student, his/her educational system identifier, the subject of the case,

1 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

2 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

4 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from22nd March 2019.

5 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

6 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

7 Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

8 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Ineffective: from 1st February 2015.

9 Amendment adopted by the Senate on its meeting held on 10th November 2011. Effective: from 10th November 2011. Amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015. Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019. The amendment of the Regulation was adopted by the Senate on its meeting held on 28th November 2019. Amendments shall come into effect on 29th November 2019. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

b) in the purview, the decision of the committee and information on possible legal remedy,

c) in the reasoning, the ascertained facts of the case and the evidences admitted on the basis of them, the referred measurer under which the committee has adopted its resolution,

d) the place and date of the decision-making, its registry number and the signature of the chairperson or acting chairperson of the committee.

(3) [1]

(4) [2] The first instance resolution shall be put into writing by the Registrar's Office and the second instance resolution by the secretary of the Secondary Educational Committee and he/she shall forward it to the student and to the head of the concerned organisational unit.

(5) [3] Resolutions concerning student status and the academic and examination cases of the student shall be registered and recorded in the ES.

Memorandum

Article 8. [4] (1) The secretary of committee shall prepare a memorandum about the meeting of the committee.

(2) The memorandum shall contain – for each item of the agenda – the essential parts of what the applicant or the applicant's representative presented and the decision of the committee.

(3) The memorandum shall be signed by the president of the committee, the operating president of the committee and the secretary.

Annex 11. [5]

Annex 12.

SPECIAL PROVISIONS PERTAINING TO THE UNDIVIDED TEACHER TRAINING PROGRAMMES [6]

1 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Ineffective: from 1st February 2015.

2 Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

4 Repealed by the amendment adopted by the Senate on its meeting held on 18th December 2014. Ineffective: from 1st February 2015. Built in by the amendment adopted by the Senate on its meeting held on 21st March 2019. Effective: from 22nd March 2019.

5 Repealed by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Ineffective: from January 9, 2026.

6 Built in by the amendment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013.

Article 1.[1] In case of students entering the higher educational system from September 2013 teacher qualification shall be awarded for the completion of the requirements determined in Article 3 (1) of Decree no. 283/2012. (X.4.) on the system of the teacher training, the order of its specializations and the register of the teacher majors, as well as in Decree no. 8/2013. (I.30.) of the Ministry of Human Capacities (hereinafter: MHC) on the common requirements of the teacher preparation and the completion and exit requirements of the teacher majors. In case of issues not regulated in this Annex, the provisions of the Regulation shall be applied with unvaried content.

Definitions and special rules of procedures

Article 2.[2] (1) Undivided teacher training programme: according to the conditions of enforcement specified in Annex 3 of the Act nr. CXC (2011) on the national public education the scholastic education-teaching, it is a major preparing for the teaching tasks of the professional subjects system according to the curriculum framework based on the National Base Curriculum in case of the scholastic education-teaching, as well as the stages of scholastic education-teaching preparing for the acquisition of the qualification, in the 5th–12th grades and in the 5th–13th grades – in case of elementary school teacher qualification in the 5th–8th grades of scholastic education-teaching and in the 9th–11th grades preparing for the acquisition of scholastic education-teaching qualification –, furthermore, preparing for the teaching tasks of the subjects in the adult education corresponding to the given major in the vocational training classes specified in the National Qualification Register, and also preparing for completing the pedagogical duties of the school. The undivided teacher training programme shall consist of three groups: general educational teaching major, specialist teaching major and art teaching major.

(2) General educational teaching major: an undivided teacher training programme that prepares for the fulfilment of teaching scope of activities in the stage of scholastic education-teaching, in the education based on subject specialists.

(3) Specialist teaching major: an undivided teacher training programme that prepares for the teaching of more professional theoretical subjects in the stage of the programme preparing for the acquisition of the qualification of scholastic teaching-education, in the classes of vocational training determined in the National Qualification Register, in the adult education.

(4) Art teaching major: an undivided teacher training programme that prepares for the fulfilment of teaching scope of activities relating to art subjects in the elementary art school in the field of art, in the secondary technical school or specialized school of art and to the music teaching in the elementary art school and specialized school, in the musical arts teaching in the elementary and secondary education of arts.

(5)[3] Parallel teacher training: a single-major, short cycle teacher training which can be completed in parallel with a non-teaching master major or an undivided non-teaching major.

1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.
2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.
3 Built in by the amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021.

Article 2/A.[1] (1) In the undivided teacher training the state-funded period for the student shall be maximum 14 semesters if the training period is more than 10 semesters according to the programme completion and exit requirements, but in the given training it shall be the training period according to the programme completion and exit requirements plus 2 semesters.

(2) The state-funded period by law can be extended with 2 semesters in case of studies pursued in teaching major or professional teaching major with a non-teaching master training or undivided training or after a non-teaching undivided training, furthermore, in case of studies pursued in the teaching major that is specified in the decree of the Government and that can be enrolled only as a second training built on the non-teaching master training in the given discipline aiming at the award of professional teacher qualification in master training,

Article 2/B.[2] (1) Undivided teacher training and by holding a degree the short cycle teacher training can be applied for in the central admission procedure in accordance with the law on admission procedure and the university regulations.

(2) Parallel teacher training can be applied for with a request submitted in the ES after completing one semester in non-teaching master training or four semesters in undivided training at earliest. The joint training period of the majors in parallel teacher training can be maximum one semester longer than the training period specied in the programme completion and exit requirements of the given non-teaching master training or undivided training.

Article 3. (1) The components of the teacher qualification:

a) knowledge in the specialties according to the teaching major (disciplinary and art knowledge), and

b) required for the work as a teacher

ba) knowledge, skill, ability of the theory and practice of pedagogy and psychology

bb) knowledge, skill, ability (disciplinary and inter-disciplinary subject-pedagogical), of the methodology

bc) pedagogical, psychological and teaching practice acquired along with the qualification, as well as

c) the continuous professional practice completed in a public educational or in adult educational institution.

(2) Point *b)* and *c)* of Section (1) herein shall mean the teaching preparation together.

(3) The specialty knowledge shall result in a teacher qualification only with the completion of the requirements of the teaching preparation. The teaching preparations shall be built on common requirements in the undivided teacher training programme.

(4)[3] The teacher qualification shall also involve in full-time tranings the vernacular knowledge that is includes as criterion requirements the improvement of the vernacular (practical communicational, elocutional, rhetorical, spelling) skills and the knowledge shaping and interpreting the linguistic attitude. The courses of vernacular knowledge shall be completed according to the recommended curriculum, but at latest until the end of the joint training period.

1 Built in by the amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021.

2 Built in by the amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021.

3 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(5)[1] According to Article 5 (2a) of Government Decree 283/2012 in the teacher master training pursued in parallel with a non-teaching master training or an undivided training or after gaining the master degree the specific professional (disciplinary, artistic) knowledge can be accomplished in the non-teaching master training corresponding to the given teacher training only upon being awarded the master degree and qualification.

Article 4.[2] (1) The general educational teaching major shall offer both secondary and elementary school teacher qualification; during the completion of the requirements of the joint training period the student may choose whether he/she shall acquire the elementary or the secondary school teacher qualification.

(2)[3] The concerned Faculty shall not be obliged to launch a training program offering elementary or the secondary school teacher qualification in case the number of applicants per major does not reach 5 persons.

(3)[4] The application shall be submitted until the last day of the exam period of the semester in which the student completes the requirements of the joint training period. The Registrar's Offices shall check after the exam period that the students had actually completed the requirements of the joint training period and he/she is entitled to start the autonomous training period. The chosen training for the elementary school teacher qualification or the secondary school teacher qualification shall be commenced in the semester after 150 credits is already obtained out of the 180 credits determined in the recommended curriculum. Students shall complete at least 65–65 credits in the knowledge in the specialties according to the teaching major and minimum 20 credits in knowledge in pedagogy and psychology. The Faculties shall announce the courses of the autonomous training period according to the recommended curriculum. Those students pursuing studies in the undivided teacher training who are obliged to take the first proficiency exam according to their recommended curriculum and do not complete it cannot choose the qualifcation according to this Paragraph.

(4) In case of changing major or institution in the given general educational teaching major the credits obtained in the joint training period shall be considered as completed.

(5)[5] The Educational Committee shall make a decision on the application within 15 days from the last day of the exam period with consideration to the capacities.

(6) The student can appeal against the decision to the Secondary Educational Committee within 15 days from notification. The Secondary Educational Committee shall act upon the appeal within 15 days from its onset.

Article 5.[6] (1) In double major training programme the student shall be given the opportunity – upon his/her request – to a one-time changing of one of the teaching majors of his/her double major until the end of the second semester.

(2) The student may submit a request to the competent Educational Committee regarding changing major until the last exam day of the second semester of his/her studies. The student shall attach the acceptance letter of the department to the request.

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1 Built in by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.

3 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 18th June 2020. Effective: from 18th June 2020.

5 Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

6 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013

The Educational Committee shall make a decision on the application within 15 days from the submission with consideration to the capacities. The Educational Committee shall investigate whether the student had completed the input requirements of the chosen major (obligatory higher secondary level exam, practical exam), in the lack of these the Committee might oblige the student to the completion of the requirements and in this case the student can start his/her studies in the new major only after completing the given requirements.

(4) The student can appeal against the decision to the Secondary Educational Committee within 15 days from notification. The Secondary Educational Committee shall act upon the appeal within 15 days from its onset.

(5) In case of permissive decision the student can continue his/her studies in the new major from the semester following the decision. The remaining credits to be obtained in the given major shall be collected until the end of the joint training period.

Article 6. (1) In case the student obtained at least 60 credits in specialty component of the teacher qualification in the undivided teacher training programme, he/she may request his/her transfer to the bachelor programme in accordance with the specialty of the given undivided teacher training programme.

(2) The conditions of the transfer shall be determined by the Education Committee of the Faculty responsible for the given bachelor programme.

(3) During the proccess of the transfer the credit correspondence shall be examined uniquely, the responsibility for the prolonging of the studies shall be taken exclusively by the student.

(4)[1] The Educational Committee shall make a decision on the application within 15 days from the submission with consideration to the capacities.

(5) The student can appeal against the decision to the Secondary Educational Committee within 15 days from notification. The Secondary Educational Committee shall act upon the appeal within 15 days from its onset.

Article 7.[2] (1)[3] The student admitted to bachelor programme can apply for transfer to the full-time, undivided teacher training programme in accordance with the specialty of the bachelor programme.

(2) During the proccess of the transfer the Educational Committees of the Faculties responsible for the concerned undivided teacher training programmes shall determine – in case of general educational teaching major – the teaching major that shall be combined with the concerned teaching major and until when and under what conditions the student shall obtain the remaining credits.

(3) The transfer shall be possible only after two closed semesters.

(4) The transfer shall be allowed in case the student takes part in the aptitude test – held one time in every semester – in the semester when he/she submitted the application and he/she meets its criteria.

(5) During the proccess of the transfer the credit correspondence shall be examined uniquely, the responsibility for the prolonging of the studies shall be taken exclusively by the student.

(6) The Educational Committee shall make a decision on the application within 15 days from the submission with consideration to the capacities. The Educational Committee shall investigate whether the student had completed the input requirements of the chosen major (obligatory higher secondary level exam, practical exam), in the lack of these the Committee might oblige the student to the completion of the requirements and in this case the student can start his/her studies in the new major only after completing the given requirements.

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1 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013 Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(7) The student can appeal against the decision to the Secondary Educational Committee within 15 days from notification. The Secondary Educational Committee shall act upon the appeal within 15 days from its onset.

(8) In case the transfer is allowed, the student shall make up for the pedagogical, psychological knowledge as well as for the specialty knowledge that he/she did not complete in the bachelor programme and which are presribed in the undivided teacher training programme. In case of general educational teaching major the student can start the autonomous training period only in case of completing the joint training period.

Curriculum and recommended curriculum

Article 8. (1) Corresponding to the different preliminary qualifications of the students there shall be more curricula belonging to the undivided teacher training programme – based on the completion and exit requirements. Depending on the preliminary qualification of the students – in the way determined in the certain teacher curricula – the components of the undivided teacher training programme specified in Article 3 (1) shall be completed with different credit numbers.

(2)[1] The curriculum and the amendment of the curriculum shall be adopted by the Faculty Council of the Faculty responsible for the given major in regards Point *a)* of Article 3 (1) and the Council is obliged to notify the PTC about the amendment. In regard to Point *b)–c)* of Article 3 (1) the curriculum and the amendments of the curriculum shall be adopted by the Faculty Council of the Faculty responsible for the given major based on the suggestion of the PTC.

(3) In case there is more than one Faculties concerned in the training, the provisions pertaining to the curriculum and the amendments of the curriculum shall be recorded in a cooperation agreement before the decision of the Faculty Council.

The order of the announcement of courses

Article 9.[2] (1)[3] In derogation of Article 39 (2) of the Regulation, in the teaching major the announcement of courses relating to the pedagogical-psychological subjects and the professional practice is the duty of the programme director and the appointed persons at the Faculty being responsible for the organization of the given training and who are obliged to notify the TTC.

(2)[4] The TTC faculty coordinator shall be responsible for the announcement grouped pedagogical practice to be held simultaneously with the training, the autonomous (teaching) practice, the common pedagogical practice and the individual (continuous professional) practice, as well as the supporting seminars.

(3)[5] The TTC shall check course plans belonging to the teaching preparation in every semester in order to guarantee that the University provides the students with the progress corresponding to the recommended curricula of the undivided teacher training programmes.

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1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013

3 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015

4 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

5 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015

(4)[1] The Faculties are obliged to announce the courses in the course approved by the TTC and which are necessary according to the curriculum, but in case of the incapacitation of the lecturer or in case more or less students registered as planned, it is the Faculty's authority to modify the person of the lecturer or the number of the courses.

The order of examinations

Article 10. (1)[2] Those students who shall complete the individual professional practice for less than 50 credits according to the recommended curriculum, shall be provided – before starting practice – with the possibility for a blocked course schedule for the courses to be still completed in the practical semester, the closing of exams taken outside the exam period.

(2)[3] In case of a teacher training having been commenced in two undivided teacher training majors simulatenously the final examination is obligatory in both majors. The material of the specialty final examination shall contain the whole knowledge of the given specialty in a complex way connecting to all qualifications. The specialty final examinations shall be taken after obtaining the required credits, preceding the continous individual practice. The specialty final examinations shall be organized by the respective faculty(ies), the setting of the fnal examination boards is the duty of the given institutions/departments.

(3)[4] The specialty final closing examination shall be obligatory for every student pursuing studies in the short cycle training in correspondence schedule except the students participating in the teacher training based on disciplinary training or pursued in parallel with it. According to Point 4.2.3 of Annex 1 of Decree no. 8/2013. (I.30.) of the Ministry of Human Capacities (hereinafter: MHC) on the common requirements of the teacher training in case of these students the professional component of the training shall be considered completed based on the academic and exam completions of their studies pursued previously or in parallel with the teacher training .In the short cycle trainings in correspondent schedule the professional final closing examination shall not be a prerequisite of commencing the individual continuous practice.

(4)[5] In the short cycle training in correspondence schedule the formal and content requirements of the specialty final closing examinations shall be published on the webpage of the Faculty.

Scholastic practices

1 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015

2 Numbering modified by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

3 Built in by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

4 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

5 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

Article 11.[1] (1)[2] Article 57 of the Regulation pertaining to professional practice shall be supplemented with the provisions of present Annex. The organization of the practices of the undivided teacher training programme shall be coordinated and supervised by the TTC according to this Annex. The TTC is obliged to work out and publish on the TTC's homepage the general handouts relating to the scholastic practices. The prescribed forms of the scholastic practices in the undivided teacher training programme are contained by Article 2 of present Annex.

(2)[3] The scholastic practices shall include the acquisition of practical knowledge relating to the general teacher and given teacher qualification and to the roles of teachers, the knowing and practicing of skills and attitudes, getting acquainted with the workplace (school-life, school management, communication with the parents, individual handling of students, cooperation), as well as getting acquisition of basic expertness in the interpretation of the teaching, learning, educational processes and professional developments. The types of scholastic practices are the following:

a) grouped (teaching) practice: shall mean a grouped (teaching) practice to be completed in school in field of the given qualification under the supervision of a practice leading teacher, its duration shall be 60 hours per qualification in the full-time training schedule which shall include the observation, the class consultations, the cooperation in the classes held by the practice leading teacher and 15 independently held classes (planning-preparing, holding the classes, individual and common reflection-analysis). The 15 independently held classes can be completed partly with microteaching. At least 5 full time (45 minutes) classes shall be held. The practice leading teacher shall decide about the proportion of further full time classes beyond the obligatory number of hours. The completion of the further 45 hours of the practices and proportions of the observation, class consultations and the cooperation in the tasks of classes held by fellow students shall also be decided by the practice leading teacher with aim of preferably dividing them evenly (15–15–15 hours per activity).

The student who choses the secondary school teacher qualification shall complete the practice of one of the qualifications in the 5th – 8th grades and the practice of the other qualification in the 9th–12th grades.

At least one lecturer per major out of the lecturers holding professional methodology course at the Faculty in the given semester or any lecturer of the discipline appointed for the task is obliged to visit at least six classes held by students, provided that the number of students completing the practice in the given major reaches at least three. If the number of students completing the practice in the given major is less than three the lecturer shall attend at least two classes per student during the semester. Every visit shall be followed by a consultation with the practice leading teacher and the students. Professional methodology lecturers employed by the practice institutions of the University of Pécs shall be exempted from this obligation.

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1 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

3 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Amendment adopted by the Senate on its meeting held on 18th June 2020. Effective: from 18th June 2020. Amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021.

The grouped (teaching) practice of the students participating in the teacher training based on the two semesters disciplinary training in the correspondence training schedule shall be 30 hours per qualification which shall include the observation, the class consultations, the cooperation in the classes held by the practice leading teacher and 15 independently held classes (planning-preparing, holding the classes, individual and common reflection-analysis). The student shall complete the practice in the 9th12th grades. If the student completes his/her grouped teaching practice outside the University's practice schools or partner institutions, he/she is obliged to accomplish at least 10 hours compulsory observation in a practice school within the practice (included in the 30 hours).

The grouped (teaching) practice in the field of the given qualification in case of students participating in the correspondence four semesters teacher training leading to a further teacher qualification following the gaining of the elementary, secondary school or master teacher qualification shall be 20 hours, which shall include the observation, the class consultations, the cooperation in the classes held by the practice leading teacher and 15 independently held classes (planning-preparing, holding the classes, individual and common reflection-analysis). The student who choses the secondary school teacher qualification shall complete the practice of the qualification in the 5th – 8th grades or in the 9th–12th grades.

The grouped (teaching) practice in case of students participating in the two semesters correspondence teacher training leading to the secondary school teacher qualification in the same field following the gaining of the elementary school teacher qualification shall be 20 hours per qualification, which shall include the observation, the class consultations, the cooperation in the classes held by the practice leading teacher and at least 10 independently held classes (planning-preparing, holding the classes, individual and common reflection-analysis). The student shall complete the practice in the 9th–12th grades.

The grouped (teaching) practice in case the four and five semesters correspondence teacher training built on the elementary school instructor qualification, leading to the elementary school teacher qualification in the same field following the gaining of the elementary school teacher qualification shall be 20 hours, which shall include the observation, the class consultations, the cooperation in the classes held by the practice leading teacher and at least 10 independently held classes (planningpreparing, holding the classes, individual and common reflection-analysis). The student shall complete the practice in the 5th–8th grades.

The organization of the grouped (teaching) practice is the duty of the TTC faculty coordinator. The practical aspects shall be contained by the evaluation sheet of the practice.

The schedule of the grouped (teaching) practice completed in the field of the given qualification shall be recorded in the relating curricula. One grouped (teaching) practice can be completed in one semester. The students shall complete the grouped (teaching) practice in the practice schools of the University, or in reasonable cases in the partner institutions of the University. In case of the professional and art teacher training the student can be assigned to an outside practice leader based on an individual request with the permission of the person responsible for the qualification.

Simultaneously with the preregistration the student in the correspondence training can submit an individual request approved and signed by the person responsible for the qualification regarding the place of the grouped (teaching) practice to TTC faculty coordinator. The request may be accepted by the Educational Committee of the student's base faculty. The person responsible for the qualification shall agree with the TTC faculty coordinator on the fulfillment of the placements in the practicing schools before making the decision, then after the decision is made the TTC faculty coordinator shall notify the student about the place of the grouped (teaching) practice.

The requirement of the commencement of the grouped teaching practice is the completion of at least two special methodological subjects in the major of the double major training in which the student commences the grouped teaching practice.

b) the common pedagogical practice that is parallel with the training is a common service and can be completed during the vacation or the instruction period as part of the full-time trainings, it offers experiences in the organizational, leading, program-arranging, community-building fields of the extracurricular activities (camps, study circles, fields of interest, etc.) of a given age group of students.

c) the individual (continuous professional) practice shall mean a practice built on the theoretical knowledge and practical experiences acquainted during the training, completed in public educational or adult educational institution under the continuous supervision of the practice leading mentor and the higher educational teacher training expert. It shall also include the acquirement of the complex teaching educational task system of the school and the teacher, the knowing of the social, legal environment around the school and the public educational institution system. Fields of the practice: activities relating to the teaching of the specialty subjects; teaching and educational basic activities outside the teaching of specialty subjects; getting to know the school as organization and its supporting systems.

(3) [1]

(4) [2] The organisation of the individual (continuous professional) practice is the duty of the TTC faculty coordinator, the coordination is the duty of the TTC. The individual (continuous professional) practice can be commenced only in case the student completed – with the exception of the pedagogical, psychological, methodological tasks relating to the individual (continuous professional) practice – the academic and exam requirements of the components specified in point *a)–b)* of Article 3 (1) and Article 10 (2) herein that are necessary for the acquisition of the teacher qualification. In the teacher training pursued in parallel with the disciplinary training the individual (continuous professional) practice can be commenced after successfully completing the academic and exam requirements of the non-teaching master training or the undivided training.

(5) [3] The individual (continuous professional) practice is a continuous, individual professional practice completed in the partner institutions of the University, or if neccessary in the practice school, adult educational institution or upon individual request in other public educational institution, under the persistent supervision of an appointed practice leading mentor and a higher educational teacher training expert in the last two semesters of the training. The individual request that is approved and signed by the person responsible for the qualification shall be submitted to the TTC faculty coordinator simoultaneously with the pre-registration and it can be approved by the Educational Committee of the student’s base faculty.

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1 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Repealed by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on 16th June 2021. Effective: from 16th June 2021. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

The length of the practice shall be one year in the full-time training and adjust to the all-time public educational semester. The student shall take the practice in both semesters in both majors. In case one of the majors gives elementary school teacher qualification and the other results in secondary school teacher qualification the student shall be preferably assigned to a practice place where he/she has the possibility to teach both age groups.

The practice shall include the observation, teaching/classroom activities in minimum 2–4 hours per week per qualification in the public education teacher training, maximum 6 hours per week together in two qualifications, minimum 45 hours per semester per qualification and minimum 90 hours per schoolyear per qualification, the completion of the supplementary seminars and the professional documentation of the data collecting and experience gaining. The coordination of the individual (continuous professional) practice is the duty of the TTC.

The University shall make efforts in order that the student who choses the secondary school teacher qualification shall complete the practice of both qualifications in both age groups, in the 5th – 8th grades and in the 9th–12th grades. The start and end of the individual professional practice shall adjust to the alltime public educational semester.

The individual scholastic practice of students taking part in the correspondenc teacher training built on two semesters disciplinary training shall be 4 weeks out of which there shall be 20 hours of independently held classes. The student shall complete the practice in the 9th–12th grades.

The continuous individual scholastic practice in the field of the given qualification in case of students participating in the four semesters correspondence teacher training leading to a further teacher qualification following the gaining of the elementary, secondary school or master teacher qualification shall be 4 weeks out of which there shall be 20 hours of independently held classes. The student shall complete the practice in the 5th – 8th grades or in the 9th–12th grades in accordance with the qualification.

The continuous individual scholastic practice in case of students participating in the two semesters correspondence teacher training leading to the secondary school teacher qualification in the same field following the gaining of the elementary school teacher qualification shall be 4 weeks out of which there shall be 20 hours of independently held classes. The student shall complete the practice in the 9th–12th grades.

The continuous individual scholastic practice in case of the four and five semesters correspondence teacher training built on the elementary school instructor qualification, leading to the elementary school teacher qualification shall be 4 weeks out of which there shall be 20 hours of independently held classes. The student shall complete the practice in the 5th – 8th grades.

The length of the individual continuous practice of students participating in art teacher training built on the two semesters disciplinary training shall be 12 weeks. The student is obliged to complete the practice in an elementary or secondary educational institution.

(6)[1] During the individual (continuous professional) practice, under the supervision of the practice leading mentor and the practice leading teachers (teacher training experts), the student shall prepare the portfolio – that supports with data his/her work in getting to know the students and the effectiveness of his/her work as a teacher and documents his/her own practical development –, that is a part of the thesis and a subject of the teacher's qualification examination. During the practice every student shall obligatorily take part in a class of students with special educational needs (SEN). The student shall solve, document, (self-reflectively interpret, analyze and evaluate the tasks he/she gets/undertakes while completing the individual (continuous professional) practice in the institution. The student shall complete the undertaken tasks of the supplementary seminar of the individual (continuous professional) practice, he/she shall look for solutions to the emerging problems, then he/she shall document, (self)– reflectively interpret, analyze and evaluate them.

(7)[2] The classification of the individual (continuous professional) practice shall be the grade given by the practice leading mentor, who evaluates the student's performance according to the aspects of the competence-based evaluation sheet. In order to evaluate the individual (continuous professional) practice the practice leading mentor shall send the evaluation sheet to the TTC faculty coordinator within the deadline specified in the schedule of the Faculty, so that the TTC faculty coordinator can record the grade in the ES. The condition of recording the grade is the student's anonymous evaluation on the practice leader's/mentor's work.

(8)[3] The student is obliged to report his intention in advance to register courses of the grouped pedagogical and the individual teaching practice to be held simultaneously with the training, under the supervision of a leading pedagogue (leading teacher) in a school – due to educational-organizational reasons – to the TTC faculty coordinator at the time and in the way specified in the schedule of the Faculty in the semester preceding the semester of the given course registration at latest. The actual subject and course registration (confirming the intention to register the course) shall happen in the ES in the semester of the announcement of the grouped pedagogical and the individual teaching practice to be held simultaneously with the training, under the supervision of a leading pedagogue (leading teacher) in a school and in case of the individual (continuous professional) practice in the subject-and course registration period of the last two semesters of the training. The student shall show up in the place of the practice in the first week of the instruction period, in case of continuous individual scholastic practice at the beginning of the public educational semester and arrange the period of the completion of the practice. In case of reasonable delay, the TTC faculty coordinator shall notify the school. In case the student misses the deadline or he/she does not start the practice on the recorded date, the practice shall be evaluated as not completed.

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1 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015. Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016.

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022.

3 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 23rd June 2016. Effective from: 24th June. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

(9)[1] The TTC faculty coordinator shall assign the student to the grouped pedagogical practice, the autonomous teaching practice and continuous individual teaching practice and notify him/her.

(10)[2] The length of the common pedagogical practice shall be at least 50 hours. The practice can be completed with extracurricular activity in a public educational institution or with a pedagogical practice in public educational institution that is not pursuing a teaching-pedagogical activity. The practice can be completed in the instutitions and organisations holding the Partnerinstitution of the University of Pécs title without individual request.

(11)[3] In case the student wants to complete the common pedagogical practice outside the partner institutions of the University, he/she can request this at the PTC faculty coordinator by submitting the form downloadable from the homepage of the PTE and the Faculty of Humanities and Social Sciences in the time and manner specified in the academic schedule of the Faculty. The decision on the request is made by the course director of the practice.

(12)[4] The student shall take up the course belonging to the grouped pedagogical practice in the educational system in the semester of completion or, in case he/she is completing the practice after the exam period, but before the start of the instruction period (e.g. in the summer), in the semester after the completion.

(13)[5] The student shall certify the completion of the grouped pedagogical practice by submitting the related form, which shall be affixed with the signature and professional opinion of the head of the organization, instution or the private person providing the practice.

(14)[6] The student shall submit the filled out, signed and sealed form to the TTC faculty coordinator until the beginning of the exam period at latest. The TTC faculty coordinator shall record the completion of the course based on the above in the educational system.

(15)[7] The student shall document his/her activity during the practice in a reflective diary. The student shall certify the completion of the common pedagogical practice by submitting the related form and the reflective diary, which shall be affixed with the signature and professional opinion of the head of the organization, instution or the private person providing the practice. The form for certifying the completion and the form for the reflective diary can be downloaded from the webpages of the PTC and the faculties.

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1 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

3 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

4 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015

5 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015

6 Built in by the amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015

7 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

(16)[1] The student shall prepare a reflective diary about the completion of the practice and send it to the mentor at the practice place in electronic format until the end of the semester of the course registration. The mentor shall evaluate and certify with signature the reflective diary. The student shall submit the filled out, signed and sealed form certifying the completion of the practice and the reflective diary to the TTC faculty coordinator until the end of the exam period at latest. The TTC faculty coordinator shall record the completion of the course based on evaluation of the mentor and the form with the approval of the course director in the educational system.

Thesis

Article 12.[2] (1) In the full-time undivided teacher training programmes – with the exception of the art and specialist teaching majors – the thesis – within the framework of the specialty studies – shall be awarded with 8 credits.

(2) In the art and specialist teaching majors the thesis shall be awarded with 15 credits.

(3)[3] In the teacher training pursued simultaneously in two undivided teaching majors, one specialist thesis shall be submitted and defended as part of the final closing examination.

(4)[4] The student shall report his/her chosen thesis topic on the form to be used for that purpose at latest in the beginning of the eighth semester of his/her studies or in case of training for the elementary school teacher qualification in the beginning of the first academic semester following the joint training period. This way the department, the chosen lecturer and Registrar’s Office receives information regarding which major of the student the thesis will be related to.

1 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

4 Amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.

(4)[1] The student shall indicate the chosen major at latest at the beginning of the 8th semester according to the recommended curriculum or in case of training for the elementary school teacher qualification at the beginning of the 7th academic semester in accordance with faculty regulation. Through this declaration, the department, the chosen lecturer and the registrar's office receive information on the major in which the student writes his/her thesis. In the full-time, undivided teacher majors the thesis shall be a unit of the curriculum in a module (OSZTSZDT01) that is independent from the modules of the majors. The student shall complete 8 credits in this module in two obligatory subjects: Thesis Seminar (4 credits) and Thesis Work (4 credits). The student shall register and complete the thesis seminar at latest in the semester preceding individual continous practice that is at latest the eighth semester for student who chose the elementary school teacher module and at latest the tenth semester for students who chose secondary school teacher modul. Students participating in the eleven-semesters training shall complete this seminar at latest in the ninth semester. The registration and completion of the Thesis Work subject is not a prerequisite for the individual continuous practice, it shall be registered and completed in the second semester of the individual continuous practice, which is the tenth-twelfth semester of the training. Both subjects shall be announced by all professional departments with different codes.

(5)[2]

(6)[3] In case of general educational teaching majors, art and specialist teaching majors the content and formal requirements and the length of the thesis shall be determined by the Faculty responsible for the given major.

(7)[4] According to Article 59 (5) of this Regulation the writing of the thesis shall be supported by one or more consultant. The consultant can be a lecturer and researcher of the Faculty or with the Dean's permission an outside expert, unless the faculties have different provisions. The student shall always choose the consultant based on the provisions of the Faculty where the chosen topic belongs to. The person of the opponent is determined by Article 59 (11) of this Regulation.

Teacher thesis portfolio

Article 12/A.[5] (1) According to Point 4.5. of Annex 1 of the Decree no. 8/2013 (I.30.) of the Ministry of Human Capacities (hereinafter: MHC) the students of the undivided teacher training program shall also write a teacher thesis portfolio.

(2) In the majors of the undivied teacher training – except for the arts and specialist teacher majors – the credit value of the teacher thesis portfolio shall be 2 credits in the frame of the pedagogical-psychological modul.

(3) In case of general educational teaching majors the length of the teacher thesis portfolio shall be 60–80000 characters that shall not include the table of contents, the bibliography and illustration and charts. In case of arts and specialist teaching majors the length of the teacher thesis portfolio shall be determined by the Faculty responsible for the given major.

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1 Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

2 Repealed by the amendment adopted by the Senate on its meeting held on 20th December 2018. Ineffective: from 21st December 2018.

3 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

4 Built in by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

5 Built in by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

(4)[1] The consultant of the portfolio shall be the participant of the teacher preparation. In case of general educational teaching majors the opponent shall be a lecturer of the Insitute of Pedagogy or special methodological lecturer participating in the teacher preparation. The opponent shall be appointed by the leader of the Institute of Educational Sciences. In case of arts and specialist teaching majors the person of the consultant and the opponent of the teacher thesis portfolio shall be determined by the Faculty responsible for the given major.

The final closing examination

Article 13.[2] (1)[3] In case of arts and specialist teaching majors the schedule of the execution of the final closing examination shall be determined by the Faculty responsible for the given major. In case of general educational teaching majors the final closing examination shall consist of two parts in the full-time training schedule:

a) disciplinary part: the presentation and defense of the thesis which includes the answering of the questions previously given to the student, expressing the remarks, complements relating to the evaluation of the thesis and the presentation of the thesis.

b) teacher training final closing examination part:

ba) the presentation and defense of the teacher thesis portfolio which includes the demonstration of the concept of portfolio, furthermore, answering of the questions previously given to the student, expressing the remarks, complements relating to the evaluations and the answering of the possible further questions of the examination board.

bb) complex oral examination in which the student shall prove his/her ability to integrate the knowledge acquired in the different fields of the training, apply the professional-disciplinary knowledge in the teaching practice and its use in a creative way. The preparation for each complex topic requires the systematical, fitting to the student’s own learning experiences processing of the relating bibliography and the structured analysis of the experiences of the scholastic practices. The teacher candidate may also use the documents prepared during the practices to support his/her thoughts relating to the complex topic. The requirements of the complex oral examination (topics, bibliography) shall be accepted by the TTC and these requirements shall be published on the homepage of the University and according to the regular ways of the Faculty at least 3 months before the examination.

(2)[4] In the correspondence training schedule in the general educational teaching major the final closing examination shall be completed according to point *b)* of Article 13 (1).

(3)[5] The final closing examination shall be taken in front of the final closing examination committee. In case of full-time general educational teacher majors both parts of the final closing examination shall be taken in fron of an individual committee. The teacher final closing examination shall be organised by the General Knowledge Teacher Training Sub-Centre.

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1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

4 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015 Repealed by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

5 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

The disciplinary part and the teacher final closing examination can be taken on the same day or on two different days in accordance with the schedule of the Faculty.

The disciplinary part of the final closing examination that is the presentation and defense of the thesis (point *a)* of Article 13 (1)) shall be taken in front of an autonomous professional committee with at least three members. The chairperson of the committee shall be in at least senior lecturer position and shall be appointed by the respective Dean of the given field. Its members shall be invited by the respective programme director according to Articles 62 (1)–(3) of this Regulation.

In both the full-time and the correspondence training schedule, the teacher training final closing examination part (point *b)* of Article 13 (1)) shall be taken in front of an autonomous teacher training final examination committee with at least three members. Its chairperson shall be one of the lecturers of pedagogy or psychology in at least senior lecturer position and shall be appointed by the director of the TTC based on the suggestion of the organisational unit responsible for organising the final closing examination. Further members of the committee can be the consultant and the opponent of the teacher thesis portfolio and the representative of public education, as well as the lecturers of the professional disciplines and methodology.

In case of art and specialist teacher majors the final closing examination shall be taken in front of one final closing examination committee. The committee shall consist of at least three members, its chairperson and the outside expert shall be invited and appointed by the director of the TTC based on the suggestion of the Faculty. The chairperson of the committee shall be a lecturer of a subject of the pedagogical-psychological field of the training or the professional methodology in at least senior lecturer position or a lecturer in at least senior lecturer position with an academic degree in the specialist field of pedagogy or psychology. The further members of the committee can be the consultant and the opponent of the teacher thesis, as well as the lecturers of the professional disciplines and methodology and practice leading mentors of the practice schools and partner schools.

(4)[1] The language of the teacher final closing examination is Hungarian, but the student shall have the possibility to present and defend his/her teacher thesis in the same foreign language it was written. The student shall claim this when registering for the final closing examination.

(5)[2] In case of general educational teacher majors in the full-time training schedule the aggregate result of the final closing examination shall be the average of the following grades without rounding (to two decimals, with the certain parts taken into account evenly):

a) the average of the grades of the teacher thesis given by the consultant and the opponent and the grade awarded by the teacher training final closing examination committee for the disciplinary part of the final closing examination, that is the presentation and defense of the teacher thesis (evaluated by the specialist final closing examination committee)

b) the average of the grades of the teacher thesis portfolio given by the consultant and the opponent and the grade awarded by the teacher training final closing examination committee for the presentation and defense of the teacher thesis portfolio (evaluated by the specialist final closing examination committee)

c) grade awarded for point *bb)* of Article 13 (1), that is the complex oral examination (evaluated by the teacher training final closing examination committee)

The aggregate result of the final closing examination shall be the mean average of the three grades rounded to two decimals:

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1 Amedment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

$$\frac{\Sigma \text{grades } a)\ b)\ c)}{3}$$

In case of general educational teacher majors in the correspondence training schedule the aggregate result of the final closing examination shall be the average of the following grades without rounding (to two decimals, with the certain parts taken into account evenly):

a) the average of the grades of the teacher thesis portfolio given by the consultant and the opponent and the grade for the presentation and defense of the teacher thesis portfolio (evaluated by the teacher final closing examination committee)

b) the grade for point *bb)* of Article 13 (1), namely the complex oral examination (evaluated by the teacher final closing examination committee)

The aggregate result of the final closing examination shall be the mean average of the two grades rounded to two decimals:

$$\frac{\Sigma \text{grades } a)\ b)}{2}$$

In case of any of the grades is a fail the final closing examination shall also be considered a fail. In this case the student shall make a new final closing examination registration in a next examination period and repeat the failed part. In case the student's thesis portfolio or the thesis was evaluated with a fail grade, he/she cannot take the complex oral examination in the given examination period. (6)[1] In case of arts teacher majors the final closing examination consists of the following parts:

In musical teacher major:

a) disciplinary part: presentation and defence of the thesis that involves the explanation of the answers to the questions previously given to the student, remarks on the evaluations of the thesis, wording of the amendments and the presentation of the thesis, shall be evaluated on a five-grade scale,

b) teacher final closing examination

ba) presentation and defence of the portfolio that involves the description of the concept of the portfolio, further, the explanation of the answers to the questions previously given to the student, possible remarks on the evaluations of the portfolio, answering to the possible additional questions of the committee, shall be evaluated on a five-grade scale,

bb) Professional answers to the committee's questions in the field of pedagogy, psychology, methodology (complex oral examination).

During the complex oral examination the student shall evince that he/she is capable of the integration of the knowledge acquired in the different fields of the training, the adaptation of the knowledge of the professional subject and the discipline in the scholastic practice and its creative use. Within the certain complex topics the student shall systematically process the relating scientific literature and the own learning experiences in a way that fits the topic and give a structured analysis on his/her practical experiences. The teacher candidate may also use his/her own documents prepared during the scholastic practices to support his/her message relating to the complex topic. The requirements of the complex oral examination (topics, obligatory scientific literature) shall be accepted by the TTC and these requirements shall be published on the webpage of the University and in the manner customary at the faculty at latest three months preceding the examination. The evaluation of the complex oral examination shall be done on a five-grade scale.

bc) final closing teaching examination (can be conducted in an external venue in case of double-major training), shall be evaluated on a five-grade scale

1 Built in by the amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

The aggregate result of the final closing examination shall be the average of the following grades (rounded to two decimals, taking into account each parts egally):

– grade for the professional final examination 1.

– grade for the final closing teaching examination that shall also contain the evaluation of the previous scholastic practices 2.

– consultant's (mentor's) and opponent's grade for the portfolio 3. 4.

– grade for the defence of the portfolio 5.

– consultant's and opponent's grade for the thesis 6. 7.

– grade for the defence of the thesis 8.

– grade for the professional answers to the opponent's questions in the field of pedagogy, psychology, methodology 9.

the average of eight pedagogical (P) grades (2–9) rounded to two decimals:

$$\text{Grade (P)} = \frac{(2.+3.+4.+5.+6.+7.+8.+9.)}{8}$$

Further, the average of the professional final examination (F) rounded to two decimals:

Final grade of the final closing examination = (F + P) / 2

The oral examination shall be considered successful if all its grades are at least satisfactory. The retake final closing examination can be completed in the next final closing examination period at earliest.

In case of retake final closing examination only the failed part shall be repeated.

If the student already possesses a teacher degree certificate, in the training resulting in a second qualification the thesis is not part of the final closing examination. In this case the 6. 7. 8. grades shall not be part of the calculation, the final grade shall be calculated the following way:

the average of five pedagogical (P) grades (2–3–4–5, 9) rounded to two decimals:

$$\text{Grade (P)} = \frac{(2.+3.+4.+5.+9.)}{5}$$

Further, the average of the professional final examination (F) rounded to two decimals:

Final grade of the final closing examination = (F + P) / 2

The final closing examination in the two-semesters arts teacher majors

In case of arts teacher majors the final closing examinations shall be taken in musical teacher majors, fine arts teacher majors and design-and visual arts teacher majors.

Parts of the final closing examination in the arts teacher majors

a) disciplinary part: presentation and defence of the thesis that involves the explanation of the answers to the questions previously given to the student, remarks on the evaluations of the thesis, wording of the amendments and the presentation of the thesis, shall be evaluated on a five-grade scale by the final closing examination committee.

b) teacher final closing examination

ba) presentation and defence of the thesis portfolio that involves the description of the concept of the portfolio, further, the explanation of the answers to the questions previously given to the student, possible remarks on the evaluations of the portfolio, answering to the possible additional questions of the committee, shall be evaluated on a five-grade scale by the final closing examination committee,

bb) The complex oral examination involves the explanation of a topic in different levels (macro, mezzo, micro level) and professional answers to the committee's questions in the field of pedagogy, psychology, methodology.

During the complex oral examination the student shall evince that he/she is capable of the integration of the knowledge acquired in the different fields of the training, the adaptation of the knowledge of the professional subject and the discipline in the scholastic practice and its creative use. Within the certain complex topics the student shall systematically process the relating scientific literature and the own learning experiences in a way that fits the topic and give a structured analysis on his/her practical experiences. The teacher candidate may also use his/her own documents prepared during the scholastic practices to support his/her message relating to the complex topic. The evaluation of the complex oral examination shall be done on a five-grade scale.

The requirements of the complex oral examination (topics, obligatory scientific literature) shall be accepted by the TTC and these requirements shall be published on the webpage of the University and in the manner customary at the faculty at latest three months preceding the examination.

bc) final closing teaching examination is only in the musical teacher major (can be conducted in an external venue in case of double-major training). The final closing teaching examination shall be evaluated on a five-grade scale by the final closing examination committee.

Qualification of the final closing examination in the musical teacher major:

The aggregate result of the final closing examination shall be the average of the following grades (rounded to two decimals, taking into account each parts egally):

– grade for the final closing teaching examination that shall also contain the evaluation of the previous scholastic practices 1.

– consultant’s (mentor’s) and opponent’s grade for the portfolio 2. 3.

– grade for the defence of the portfolio 4.

– consultant’s and opponent’s grade for the thesis 5. 6.

– grade for the defence of the thesis 7.

– grade for the professional answers to the opponent’s questions in the field of pedagogy, psychology, methodology 8.

the average of eight grades rounded to two decimals:

$$\text{Grade} = \frac{(1.+2.+3.+4.+5.+6.+7.+8.)}{8}$$

The oral examination shall be considered successful if all its grades are at least satisfactory. The retake final closing examination can be completed in the next final closing examination period at earliest.

In case of retake final closing examination only the failed part shall be repeated.

If the student already possesses a teacher degree certificate, in the training resulting in a second qualification the thesis is not part of the final closing examination. In this case the 5. 6. 7. grades shall not be part of the calculation, the final grade shall be calculated the following way:

The average of five grades rounded to two decimals:

$$\text{Grade} = \frac{(1.+2.+3.+4. +8.)}{5}$$

Qualification of the final closing examination in the design and visual arts teacher majors:

Grades:

– the average of grades for the teacher thesis essay and the thesis portfolio given by consultant’s on a five-grade scale, rounded to two decimals 1.

– the grade for the two documents of the teacher thesis given by the opponent on a five- grade scale 2.

– the grade for the presentation and defence of the two documents of the teacher thesis given by the final closing examination committee on a five-grade scale 3.

– the grade for the complex oral examination part of the teacher final closing examination also given by the final closing examination committee 4.

The aggrate result of the teacher final closing examination shall be the mean average of the four grades rounded to two decimals.

$$\text{Grade} = \frac{(1.+2.+3.+4.)}{4}$$

In case of any of the grades is a fail the final closing examination shall also be considered a fail. In case of retake final closing examination only the failed part shall be repeated.

The retake final closing examination can be completed in the next final closing examination period at earliest.

Degree certificate

Article 14.[1] (1) In the general educational teaching major, the qualification of the degree certificate shall be the average of the following grades rounded to two decimals:

a) the grade of the specialty final examination (Article 10 (2)) related to one of the student's teacher qualifications (evaluted by the final examination committee of the specialty institution/department);

b) the grade of the specialty final examination (Article 10 (2)) related to student's other teacher qualification (evaluted by the final examination committee of the specialty institution/department);

c) the grade given by the practice leading mentor at the end of the continuous (individual) practice completed in the last two semesters,

d) the qualification of the final closing examination.

(2) In case of students in the general educational teaching majors' short cycle trainings, the qualification of the degree certificate shall be the average of the following grades rounded to two decimals:

a) the grade of the specialty final examination (Article 10 (2)) related to the student's teacher qualification (evaluted by the final examination committee of the specialty institution/department) – except the in the majors specified in point 4.1.5. *b)* of Decree no. 8/2013. (I.30.) of the MHC on the common requirements of the teacher training;

b) the grade given by the practice leading mentor of the continuous (individual) practice;

c) the qualification of the final closing examination.

(3) In case of the art teaching majors, the qualification of the degree certificate shall be the average of the grades of the final closing examination rounded to two decimals.

Annex 12/A[2]

SPECIAL PROVISIONS PERTAINING TO THE UNDIVIDED TEACHER TRAINING PROGRAMMES

1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 20th December 2018. Effective: from 21st December 2018.

2 Built in by the amendment adopted by the Senate in its electronic decision-making procedure on 23rd June 2023. Effective: from 23rd June 2023.

Article 1. In case of students entering the higher educational system from September 2022 teacher qualification shall be awarded for the completion of the requirements determined in Article 3 (1) of Government Decree no. 283/2012. (X.4.) modified by Government Decree 538/2021. (IX.15.) (hereinafter: Decree) on the system of the teacher training, the order of its specializations and the register of the teacher majors, as well as in Decree no. 8/2013. (I.30.) of the Ministry of Human Capacities modified by Decree no. 64/2021 (XII.29.) of the Ministry of Innovation and Technology on the common requirements of the teacher preparation and the completion and exit requirements of the teacher majors. In case of issues not regulated in this Annex, the provisions of the Regulation shall be applied with unvaried content.

Definitions and special rules of procedures

Article 2 (1) *Undivided teacher training programme:* a training that can be organized and admitted in the higher educational admission procedure only with the simoultaneous training of two teaching majors in general educational teaching majors in the cases specified in the Decree and in the teaching majors determined in field of musical arts by Annex 1. of the Decree, and the master degree can also be granted only upon completion of the requirements of the teacher qualifications according to the paired majors.

(2) *Undivided teacher training major:* it is a major preparing for the teaching tasks of the specialty subjects system according to the curriculum framework based on the National Base Curriculum in case of the scholastic education-teaching, as well as the stages of scholastic education-teaching preparing for the acquisition of the qualification, in the 5th–12th grades and in the 5th–13th grades. Furthermore, preparing for the teaching tasks of the subjects in the adult education corresponding to the given major in the vocational training and also preparing for completing the pedagogical duties of the school.

(3) *Short cycle, divided teacher training*: a single major training resulting in a further teacher qualification after gaining primary school teacher qualification or disciplinary degree, during further education in a teaching major or after gaining a higher educational – college,university or master level – teacher qualification.

(3a) [1] *Upgrade training* means a training aimed at obtaining a secondary school or master's degree teacher qualification based on the primary school teacher qualification obtained in college education listed in Article 4/C. (3) of Decree no. 8/2013. (I.30.) of the Ministry of Human Capacities (MHC).

(3b) *Specialist teacher training* means a training at obtaining a new master's degree teacher's qualification in the same field, which also includes knowledge of the requirements of the advanced level secondary school-leaving exam and is based on the primary school teacher qualification obtained in college training referred to in Article 4/C. (2) of Decree no. 8/2013. (I.30.) of the MHC, as well as in the undivided training specified in point *a)* of Section (1) of Decree no. 8/2013 of the MHC in the possession of a master's degree teacher's qualification.

(4) *Parallel teacher training:* a single-major, short cycle teacher training which can be completed in parallel with a non-teaching master major or an undivided non-teaching major.

(5) *General educational teaching major:* prepares for the fulfilment of teaching scope of activities in the stage of scholastic education-teaching, in the education based on subject specialists.

(6) *Specialist teaching major:* prepares for the teaching in vocational training.

1 Sections (3a) and (3b) built in by the amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

(7) *Art teaching major:* a specialist teaching major that prepares for the fulfilment of teaching scope of activities relating to art subjects in the elementary art school in the field of art, in the secondary technical school or specialized school of art and to the music teaching in the elementary art school and specialized school, in the musical arts teaching in the elementary and secondary education of arts.

(8) *Teacher qualification:* a qualification that provides specialty knowledge for the certain teaching majors and prepares for the education and teaching uniformly in all teaching majors.

(9) *Teacher training director:* the teacher who is responsible for pedagogical-psychological professional content of the „teacher preparation" qualification unit (module) and the coordination of the training in the training pursued in the teaching majors of the institution.

(10)[1] *Major director* (in the paired-major teacher training shall be meant per specialty): the lecturer with authority responsible for the content of the major, the whole training process (launching, operating, organising, quality assurance).

(11) *Specialisation director* (in specialty/arts teaching major): the lecturer responsible for the coordination in specialisation and the content of the training (specialisation) which results in an individual qualification or is aimed at the acquisition of specialised knowledge which is certified as part of the professional qualification within the major.

(12) *Specialty final examination*: a form of assessment that contains the full speciality knowledge (disciplinary, arts) material of the given teaching major in a complex way.

(13)[2] *Career knowledge and career socialization practices:* Career knowledge and career socialization practices: a scholastic practice completed in parallel with the training in different types of public educational and vocational training partner institutions during classes related to the teaching majors of the teacher candidate, in accordance with the curriculum, as part of a course and under the lead of the instructors of pedagogical and psychological specialties.

(14)[3] *Teaching practices*: a scholastic practice completed in parallel with the training in school with the support of the fields of professional methodology which shall be accomplished by the students in a practice institution or a well-prepared partner institution in the form of grouped, social or individual specialty subject teaching practices.

(15)[4] *Grouped specialty subject teaching practice:* a scholastic practice that is a grouped observation in parallel with the training during which the teacher candidates observe the learning and teaching process under the coordination a lead teacher or a mentor teacher.

(16)[5] *Social specialty subject teaching practice:* a scholastic practice carried in out groups in parallel with the training, under the coordination of the practice school's lead teacher during which the students participate in the grouped observation of specialty subject-related, talent development, catch-up classes or study groups and carry out grouped teaching, micro-teaching and pedagogical tasks.

1 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
2 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024. Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
3 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
4 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
5 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

(17)[1] *Individual specialty subject teaching practice:* a scholastic practice completed in parallel with the training under the coordination of the practice school's lead teacher during which the student observes, holds grouped teaching, micro-teaching, carries out pedagogical tasks, then holds at least 5–6 classes in specialty subjects.

(18) *Pedagogical diary*: a diary for documenting the teaching practices containing the competence map, observation diaries and the feedbacks, reflections, suggestions, the interpretation of the textbooks, the planning documents, details of the classes held by the student or his/her fellow students, self-reflective analysation of the classes, syllabus, teaching tool, a tool for monitoring and assessment.

(19) *Continuous individual scholastic practice:* a semester-long continuous individal scholastic practice completed in partner school under the coordination of a mentor teacher in the last semester of the training which is supported by the teachers of the fields of pedagogy, psychology and professional methodology in the form of seminars.

(20)[2] *Practice leading mentor teacher*: the teacher of the University's partner institution (public educational and vocational training institution), in the arts field of training in a primary or secondary art school appointed for leading the continuous individual teaching practice taking care of all scholastic activities during the continuous individual teaching practice.

(21) *Practice leading teacher:* university lecturer leading the pedagogical, psychological and professional methodology supporting seminars of the continuous individual teaching practice.

(22) *Lead teacher*: a teacher having lead teacher assignment in the practice school, coordinating the professional work of the teacher candidate during the practices.

(23) *Portfolio*: a compilation of documents prepared during the training which shall present and process the practices, evaluate the preparation and the development of the teacher candidate, demonstrate, analyze and evaluate the experiences from a pedagogical point of view with scientific rigour.

(23a)[3] Scientific essay in the field of arts: a written work related to the student's practical activities, which shall be completed as part of the portfolio in the last semester of the short-cycle art teacher major.

(24)[4] *Pedagogue Training Centre (hereinafter: PTC):* responsible for uniting the educational work of the teacher training in the organisational units of the University and the related practical training in compliance with the provisions of the Annex of the Code of Studies and Examinations of the University of Pécs (hereinafter: CSE).

(25)[5] *PTC faculty coordinator for pedagogical training*: a person assigned to complete the organisational and communicational tasks determined in present Annex as the colleague of the PTC or a person appointed by the Faculty conducting the pedagogical training.

(26)[6] *PTC central coordinator for pedagogical training*: a person assigned to complete the organisational and communicational tasks determined in present Annex as the colleague of the PTC in the PTC Office.

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1 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
2 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
3 Built in by the amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
4 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.
5 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.
6 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

(27)[1] *General Knowledge Teacher Training Sub-Centre (hereinafter: GK Teacher Training SC):* as set out in this Annex of the CSE, it performs educational-organizational tasks related to teacher preparation in general knowledge teacher training, assists in the implementation of the practical training and contributes – in cooperation with the Faculties – to the management of academic affairs.

Article 3.[2] According to Annex 1. of MHC Decree No. 8/2013 the length of the training shall be

a) 10 semesters in the one-tier undivided training, 10 or 12 semesters in the musical arts double major teacher training,

b) 2–4 semesters in the short cycle divided training, in general educational teaching major and arts teaching major in teacher master training,

c) 2 semesters in the teaching master major enrolled in parallel with a non-teaching master major or undivided major of the field of the given teaching major or after gaining the master degree in accordance with to the programme completion and exit requirements.

d) in the teacher of science and environment major in parallel with the master training majors listed in point *a)* of Article 4/B. (1) of Decree no. 8/2013 of the MHC or in the 4 semesters long training commenced after gaining the master's degree.

Article 4 (1) According to Article 47 (1) of the NHEA a person can pursue studies in state-funded or fully or partly Hungarian State scholarship supported form of financing for 12 semesters – altogether in higher educational specialist training, bachelor and master training – (state-funded period). The state-funded period can be maximum 14 semesters in case the student is pursuing studies in undivided training and the length of the training is more than 10 semesters according to the programme completion and exit requirements.

(2) The state-funded period by law can be extended with 2 further semesters in case of studies pursued in teaching major or specialty teaching major with a non-teaching master training or undivided training or after a non-teaching undivided training, furthermore, in case of studies pursued in the teaching major that is specified in the decree of the Government and that can be enrolled only as a second training built on the non-teaching master training in the given discipline aiming at the award of professional teacher qualification in master training.

Article 5 (1) Application to the one-tier undivided teacher traning and the short cycle divided teacher training (after having gained a higher educational degree) shall be made in the central admission procedure in accordance with the law and university regulations pertaining to the admission procedure.

(2) Student status can be established through local admission procedure with those students who have only 66 or less credits left to be gained as final year students in non-teaching master major or in undivided training in order to successfully complete the academic requirements and for whom it can be ensured based on the higher educational institution's curriculum that the length of the parallel training in the two majors can be maximum 1 semester longer than the training period determined in the programme completion and exit requirements of the given non-teaching master major or undivided training.

Article 6 (1) The components of the teacher qualification:

a) knowledge in the specialties according to the teaching major (disciplinary and art knowledge),

b) required for the work as a teacher

ba) knowledge, skill, ability of the theory and practice of pedagogy and psychology

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bb) knowledge, skill, ability (disciplinary and inter-disciplinary subject-pedagogical), attitude (approach) of the methodology

c) pedagogical, psychological and teaching practice acquired along with the qualification, such as

ca) career knowledge and career socialization practices,

cb) teaching practices,

cc) the continuous individual professional practice completed in a public educational or in adult educational institution.

(2) Point *b)* and *c)* of Section (1) together herein shall mean the teaching preparation.

(3) The specialty knowledge shall result in a teacher qualification only with the completion of the requirements of the teaching preparation. The teaching preparations shall be built on common requirements in the undivided teacher training programme.

(4) According to Article 5 (2a) of the Government Decree in the teacher master training pursued in parallel with a non-teaching master training or an undivided training or after gaining the master degree the specific professional (disciplinary, artistic) knowledge specified among the components of the teacher qualification in point *a)* of Article 6 (1) can be accomplished in the non-teaching master training corresponding to the given teacher training only upon being awarded the master degree and qualification.

(5) The teacher qualification shall also involve in full-time tranings the vernacular knowledge that is includes as criterion requirements the improvement of the vernacular (practical communicational, elocutional, rhetorical, spelling) skills and the knowledge shaping and interpreting the linguistic attitude. The courses of vernacular knowledge shall be completed according to the recommended curriculum.

Article 7. (1) In double major training programme the student shall be given a one-time opportunity – upon his/her request – to change one of the teaching majors of his/her double major until the end of the second semester.

(2)[1] The student may submit a request to the competent Educational Committee (hereinafter: EC) regarding changing major until the last exam day of the second semester of his/her studies. The student shall attach the acceptance letter of the department to the request.

(3) The Educational Committee shall make a decision on the application within 15 days from the submission with consideration to the capacities. The Educational Committee shall investigate whether the student had completed the input requirements of the chosen major (obligatory higher secondary level exam, practical exam), in the lack of these the Committee might oblige the student to the completion of the requirements and in this case the student can start his/her studies in the new major only after completing the given requirements.

(4) The student can appeal against the decision to the Secondary Educational Committee within 15 days from notification. The Secondary Educational Committee shall act upon the appeal within 30 days from its onset and make a formal resolution and send it to the student.

(5)[2] In case of permissive decision the student can continue his/her studies in the new major from the semester following the decision. The remaining credits to be obtained in the given major shall be collected until the end of the sixth semester.

Article 8 (1) In case the student obtained at least 60 credits in specialty component of the teacher qualification in the undivided teacher training programme, he/she may request his/her transfer to the bachelor programme in accordance with the specialty of the given undivided teacher training programme.

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1 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

2 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

(2) The conditions of the transfer shall be determined by the Education Committee of the Faculty responsible for the given bachelor programme.

(3) During the proccess of the transfer the credit correspondence shall be examined uniquely, the responsibility for the prolonging of the studies shall be taken exclusively by the student.

(4) The Educational Committee shall make a decision on the application within 15 days from the submission with consideration to the capacities.

(5) The student can appeal against the decision to the Secondary Educational Committee within 15 days from notification. The Secondary Educational Committee shall act upon the appeal within 30 days from its onset and make a formal resolution and send it to the student.

Article 9 (1) The student admitted to bachelor programme can apply for transfer to the full-time, undivided teacher training programme in accordance with the specialty of the bachelor programme.

(2) During the proccess of the transfer the Educational Committees of the Faculties responsible for the concerned undivided teacher training programmes shall determine – in case of general educational teaching major – the teaching major that shall be combined with the concerned teaching major and until when and under what conditions the student shall obtain the remaining credits.

(3) The transfer shall be possible only after two closed semesters.

(4) During the proccess of the transfer the credit correspondence shall be examined uniquely, the responsibility for the prolonging of the studies shall be taken exclusively by the student.

(5) The Educational Committee shall make a decision on the application within 15 days from the submission with consideration to the capacities. The Educational Committee shall investigate whether the student had completed the input requirements of the chosen major (obligatory higher secondary level exam, practical exam), in the lack of these the Committee might oblige the student to the completion of the requirements and in this case the student can start his/her studies in the new major only after completing the given requirements.

(6) The student can appeal against the decision to the Secondary Educational Committee within 15 days from notification. The Secondary Educational Committee shall act upon the appeal within 30 days from its onset and make a formal resolution and send it to the student.

(7) In case the transfer is allowed, the student shall make up for the pedagogical, psychological knowledge as well as for the specialty knowledge that he/she did not complete in the bachelor programme and which are presribed in the undivided teacher training programme.

Curriculum and recommended curriculum

Article 10 (1) Based on the completion and exit requirements there may be more than one curriculum belonging to the given teaching major.

(2)[1] The curriculum and the amendment of the curriculum shall be adopted by the Faculty Council of the Faculty responsible for the given major in regards Point *a)* of Article 6 (1) and the Council is obliged to notify the PTC about the amendment. In regards to Point *b)–c)* of Article 3 (1) the curriculum and the amendments of the curriculum shall be adopted by the Faculty Council of the Faculty responsible for the given major based on the suggestion of the PTC.

(3) In case there is more than one Faculties concerned in the training, the provisions pertaining to the curriculum and the amendments of the curriculum shall be recorded in a cooperation agreement before the decision of the Faculty Council.

1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

The order of the announcement of courses

Article 11 (1)[1] In derogation of Article 39 (2) of the Regulation, in the teaching major the announcement of courses relating to point *ba)* of Article 6 (1) is the duty of the organisational unit responsible for the organization of the given part of the training and the unit is obliged to notify the PTC.

(1a)[2] Two credits per major shall be assigned to the competence relating to collaborative space, innovation in educational technology and artificial intelligence that is an obligatory element in the framework of methodological preparation specified in point *bb)* of Article 6 (1).

The courses assigned to point *bb)* of Article 6 (1) shall be announced by the organizatinal unit responsible of organizing point *a)* of Article 6 (1).

(2)[3] In the public educational teacher training the GK Teacher Training SC shall be responsible for the announcement of the career knowledge and career socialization practices organized as part of the pedagogical, psychological and teaching practice acquired in parallel with the training specified in point *c)* of Article 6 (1). The PTC faculty coordinator for pedagogical training shall be responsible for the announcement of teaching practices and the continuous individual professional practice completed in a public educational or in adult educational institution, as well as the supporting seminars.

(2a)[4] In the arts teacher training, as part of the pedagogical, psychological, and teaching practice organized in parallel with the training, as specified in Article 6 (1) *c)* of the training, the education organisational coordinator of the Faculty of Music and Visual Arts shall be responsible for announcing career knowledge and career socialization practices, teaching and continuous individual scholastic practices, as well as seminars accompanying the practices.

(2b)[5] as part of the pedagogical, psychological, and teaching practice organized in parallel with the training, as specified in Article 6 (1) *c)* of the training, the PTC coordinator responsible for pedagogue training of the Faculty of Health Sciences shall be responsible for announcing career knowledge and career socialization practices, teaching and continuous individual scholastic practices, as well as seminars accompanying the practices.

(3)[6] The PTC shall check the course plans belonging to the teaching preparation in every semester in order to guarantee that the University provides the students with the progress corresponding to the recommended curricula of the undivided teacher training programmes.

(4)[7] The Faculties are obliged to announce the courses in the course approved by the PTC and which are necessary according to the curriculum, but in case of the incapacitation of the lecturer or in case more or less students registered as planned, it is the Faculty’s authority to modify the person of the teacher or the number of the courses.

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2 Built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023. Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024. Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

3 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

4 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

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7 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

The order of examinations

Article 12 (1)[1] In case of a teacher training having been commenced in two undivided teacher training majors simulatenously the specialty final examination is obligatory in both teaching majors. The material of the specialty final examination shall contain the whole knowledge of the given specialty in a complex way connecting to all qualifications. The specialty final examination can be completed in more than one parts according to the curriculum of the given disciplinary training.

(2)[2] The specialty final examinations shall be taken after obtaining the required credits, preceding the continous individual practice. The specialty final examinations shall be organized by the respective faculty(ies), the setting of the fnal examination boards is the duty of the given institutions/departments.

(3)[3] The specialty final examination shall also be obligatory for every student pursuing studies in the short cycle training in correspondence schedule except the students participating in the teacher training based on disciplinary training or pursued in parallel with it. According to Point 4.3 of Annex 1 of Decree no. 8/2013. (I.30.) of the Ministry of Human Capacities (hereinafter: MHC) on the common requirements of the teacher training in case of these students the professional component of the training shall be considered completed based on the academic and exam completions of their studies pursued previously or in parallel with the teacher training. The specialty final examination is not obligatory in case in the public educational teaching majors commenced after obtaining the qualification on case of students who completed a bachelor major equivalent to the specialty.

(4)[4] In the short cycle trainings in correspondent schedule the specialty final examination shall not be a prerequisite of commencing the individual continuous practice specified in point *c)* of point *cc)* of Article 3 (1) of the Decree.

(5)[5] In the short cycle training in correspondence schedule the formal and content requirements of the specialty final examinations shall be published on the webpage of the Faculty.

Scholastic practices

Article 13 (1)[6] The organization of the practices of teaching majors shall be coordinated and supervised by the PTC. The PTC is obliged to work out and publish the general handouts relating to the scholastic practices on the PTC’s homepage. The prescribed forms of the scholastic practices are contained by point *c)* of Article 3 (1) of the Decree. The instructor of the course is responsible for assigning the students about the career knowledge and career socialization practices, PTC faculty coordinator for pedagogical training is responsible for assigning and notifying the students about the teaching practices and the continuous individual professional practice completed in parallel with the student’s training.

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3 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
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6 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

(1a)[1] In the arts teacher training majors, the PTC faculty coordinator responsible for pedagogue training shall assign students to career knowledge and career socialization practices, based on the guidance of lecturers of the Faculty of Music and Visual Arts responsible for these practices. In undivided music teacher, master music teacher, and musician-teacher programs, students are required to indicate their intention to complete career knowledge and career socialization practices via the ES at the time specified in the faculty's schedule for educational-organisational reasons.

(2)[2] The career knowledge and career socialization practices organised in parallel with the training shall be completed in parallel with the courses determined in the curriculum of pedagogical, psychological theoretical and practical preparation. Evaluating the career knowledge and career socialization practices is the duty of the instructor of the relating pedagogical course. The colleague of the PTC shall give feedback on the experiences of students who have completed the career knowledge and career socialization practices to the head of the public educational or vocational training institution. In case of the third and fourth career knowledge and career socialization practices, the condition for recording the grade is the student's evaluation of the practice and the completion of the evaluation form. The evaluation shall be included as a completion requirement in the course description of the practice.

(2a)[3] Students – except in the arts and vocational teaching majors – cannot be exempted from completing the teaching practice even in the framework of credit recognition. In the case of vocational (healthcare) teacher training, exemption may only be granted in the framework of credit recognition procedure initiated at the commencement of the training, based on conditions specified in the legislation.

(2b)[4] In arts and vocational teacher training programs, students' evaluation of the practice is not a prerequisite for recording grades in case of the career knowledge and career socialization practices.

(3) The student is obliged – due to educational-organisational reasons – to indicate his/her intention to complete the teaching practices organized in parallel with the training and continuous individual training in the ES at the time and manner determined in the schedule of the Faculty in the semester preceding the semester in which the actual course is registered. The actual course registration (meaning the confirmation of intention to complete the practice) shall be done through the ES in the semester in which the courses of teaching pratice in parallel with the training, carried out in school under the coordination of the lead teacher is announced or in case of continuous individual training in the course-and subject registration period of the last semester of the training.

(3a)[5] In the arts teaching majors, the teachers responsible for the practices of the Faculty of Music and Visual Arts shall take care of assigning the students to teaching practices and continuous individual scholastic practices – without the condition of the preregistration – and organize them together with the pedagogue training faculty coordinator of the PTC. In the vocational teaching majors, the teachers responsible for the practices of the Faculty of Health Sciences shall take care of assigning the students to teaching practices and continuous individual scholastic practices – without the condition of the preregistration – and organize them together with the pedagogue training faculty coordinator.

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(3b)[1] In the fine arts teacher majors and design-and visual arts teacher majors, the teachers responsible for the practices of the Faculty of Music and Visual Arts shall take care of assigning the students to teaching practices and continuous individual scholastic practices – without the condition of the preregistration – and organize them together with the pedagogue training faculty coordinator of the PTC in the semester prior to the completion of the practices.

(4)[2] Students commencing teaching practice in general teacher training must show up at their place of practice at the beginning of the semester, or by the end of the second week of the semester at the latest, or in the case of continuous individual scholastic practice, at the beginning of the current public educational semester, to agree on the period of practice. If the student misses the deadline of application or does not begin the practice at the agreed time, the course will be considered incomplete.

(4a)[3] In the undivided music teacher, master music teacher and musical-teacher majors, students beginning their teaching practice are required to appear at their practice location at the beginning of the semester, until the end of the fourth week of the semester at latest, or in the case of continuous individual practice, no later than the end of the second week of the semester, to agree on the period of their practice. If the student misses the application deadline or does not begin the practice at the scheduled time, the course shall be considered not completed.

(4b)[4] Students enrolled in fine arts teacher majors and design-and visual arts teacher majors programs are required to report to their practice place during the first week of the semester and begin their scholastic training.

(5)[5] The requirements for the completion of the grouped, joint or individual subject-specific teaching practice are independent from the schedule and the training. When registering the practices it shall be taken into consideration how the certain units are built on each other. In the general educational teacher training the teaching practices shall be completed primarily in the practice schools of the University under the coordination of the lead teacher preferably in the semester(s) recommended in the time-schedule of the given training. In case of lack of capacity, the University’s partner institution and their lead teachers/mentor teachers can be drawn into the completion of teaching practices. Students pursuing studies in two undivided teacher trainings simultaneously shall complete the teaching practices in the 5–12th grades of public education. Students pursuing studies in correspondence schedule can complete – in reasonable cases, based on individual request – the teaching practice(s) in partner institutions or if necessary in other public educational, vocational training or adult educational institutions not affiliated with the University in the 5–12th grades. It the practice place is a partner institution; an acceptance letter shall be submitted to the PTC faculty coordinator simultaneously with the pre-registration. If the practice place is not a partner institution, but another public educational, vocational training or adult educational institution, the request reviewed, signed and approved by the major director and the acceptance letter shall be submitted to the PTC coordinator simultaneously with the pre-registration. The request shall be decided by the Educational Committee of the student’s base faculty.

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(5a)[1] In the arts teacher majors, the assignment of students shall be based on the selection of the partner institution that best suits the student's artistic field and personality and other aspects, where he/she shall be welcomed by a practice-leading mentor or teacher with a university degree in the field of arts and a significant artistic achievement in the given field of arts.

(5b)[2] The teaching practice shall be 30 hours in case of the short-cycle 4-semester musical arts teacher master training with the same qualification/studies in the same specialization, which includes observation, class discussions, participation in the partial tasks of the classes taught by the practice–leading teacher, the classes held independently (planning-preparation, holding the classes, reflection-analysis). The organization of the teaching practice is the task of the PTC faculty coordinator.

(5c)[3] The teaching practice shall be 60 hours in case of the short-cycle 4-semester musical arts teacher master training with a further qualification/study in another specialization, which includes observation, class discussions, participation in the partial tasks of the classes taught by the practice–leading teacher, the classes held independently (planning-preparation, holding the classes, reflection-analysis). The organization of the teaching practice is the task of the PTC faculty coordinator.

(5d)[4] In the short-cycle vocational (healthcare) teacher training, teaching practices shall be organized in healthcare vocational training institutions that are partner institutions of the University in vocational teacher training, or in cooperating vocational training institutions that offer 5-year or 6-year technical college training in several professional fields in the healthcare sector and ensure the involvement of professional teachers with teaching experience as practice mentors. In the two-semester art teacher training, which is based on or runs parallel to disciplinary training, the grouped school practice period for students in the fine arts teacher and design- and visual arts teacher programs shall be two weeks, while in the music teacher program, the observation period shall be 15 hours, and the practical teaching shall be 15 hours.

(5e)[5] In the short-cycle, vocational (healthcare) teacher master training exclusively in correspondence schedule, the teaching practice component shall consist of 40 hours of collaborative teaching practice in the case of 3- and 2-semester training programs, which shall include classroom observation, microteaching, independently taught lessons/classes, and lesson discussions (planning-preparing, holding the classes, reflection and class analysis). The organization of the teaching practice shall be the responsibility of the course directors and the program director.

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(6)[1] The qualification of the teaching practices shall be the grade given by the lead teacher/mentor teacher. After the completion of the grouped subject-specific teaching practice the lead teacher/mentor teacher shall notify the faculty coordinator about the grade, who records it in the ES. The lead teacher shall evaluate the student's performance based on the criteria of the competence-based evaluation sheet in case of the joint and the individual subject-specific teaching practice. The lead teacher / mentor teacher shall involve the student in the evaluation and must forward the evaluation sheet to the PTC faculty coordinator for pedagogical training so that the PTC faculty coordinator can record the grade in the ES. The condition of recording the grade in case of the joint and individual subject-specific teaching practice is the student's evaluation on the lead teacher's work. This does not apply to the recording of the grade in case of grouped subject-specific teaching practice. The student shall evaluate the lead teacher's work anonymously before the grade is recorded.

(7)[2] The continuous individual practice is a continuous, individual professional practice completed in the partner institutions of the University, or if necessary, in the practice school, under the persistent supervision of a practice leading mentor appointed by the University and a higher educational teacher training expert in the last semester of the training. Upon individual request the practice can be completed in other public educational, vocational training or adult educational institution the individual request that is approved and signed by the major director shall be submitted to the PTC faculty coordinator simultaneously with the pre-registration and it can be approved by the Educational Committee of the student's base faculty. The acceptance letters to the University's partner institutions shall be submitted to the PTC faculty coordinator for pedagogical training along with the pre-registration.

(7a)[3] In the arts teacher majors, the student is obliged to present acceptance letters signed by the director of the institution and stamped with the institution's seal (about the teaching practices and continuous individual school practice) to the pedagogue training faculty coordinator of the PTC.

(8)[4] The length of the continuous individual scholastic practice shall be 5 months in the full-time one-tier undivided, double major general educational training and adjust to the all-time public educational semester. Time spent on individually held classes shall be at least 14 weeks. The student must spend at least 20 hours a week at the host institution, of which at least 6 hours must be devoted to teaching/training, and 14 hours to extracurricular and other activities. (9) The duration of the continuous individual scholastic practice shall be 4 weeks in the short cycle, divided training of public educational teacher majors in case of admitted students in possession of primary school teacher qualification who pursue further studies in a teacher major. During the practice 20 contact hours/classes shall be held individually.

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(10)[1] The duration of the continuous individual scholastic practice shall be 12 weeks in full-time schedule in the trainings of public educational teacher majors enrolled after the short cycle, divided, field-specific or partly field-specific bachelor or disciplinary master training, divided or in parallel with the disciplinary master training. The student must spend at least 20 hours a week at the host institution, of which at least 4 hours must be devoted to teaching/training, and 16 hours to extracurricular and other activities. In the correspondence training schedule the duration of the practice shall be minimum 6 weeks during which at least 25 contact hours/classes shall be held individually and further 30 hours shall be spent for other school activities outside the classes.

(10a)[2] In the training aimed at obtaining a new teacher qualification and commenced with an already achieved higher educational – college, university level or master's – and teacher qualification, the units of the teacher qualification specified in sub-point *ba)* of point *b)* and subpoint *cc)* of point *c)* Article 3 (1) of the Government Decree shall be considered fulfilled in compliance with Article 5 (3) of the Government Decree.

(11)[3] The duration of the continuous individual scholastic practice shall be 12 weeks for students pursuing studies in the two-semester long arts teacher training built on a disciplinary training or enrolled in parallel with it.

(11a)[4] In the short-cycle, vocational (healthcare) teacher master training exclusively in correspondence schedule, the continuous individual school practice period shall be 120 hours in the 3-semester training program, which the student shall complete in the third semester of the training. In the 2-semester training program, which is built on the disciplinary master's program, the practice period shall be 120 hours, which students shall complete in the second semester. The organization of the continuous individual school practice shall be the responsibility of the program director of the healthcare teacher master training.

(12)[5] The continuous individual scholastic practice can be commenced only if the student had already completed the academic and exam requirements specified in points *a)–b)* of Article 3 (1) of the Decree necessary for the acquisition of the teacher qualification, except the pedagogical, psychological, and professional methodology tasks related to the continuous individual scholastic practice. In the teacher training pursued in parallel with disciplinary training the continuous individual training can be commenced only after academic and exam requirements of the non-teaching master major or undivided major are completed. For the completion of the specialty final examination(s) as prerequisites the provisions Article 12 of this Regulation shall be applied.

(13) Parts of the continuous individual scholastic practice are the educational and pedagogical activities related to the teaching of the specific subject and outside the frames of the subject: becoming acquainted with the school as organisation and its support systems and active participation in it, experiencing learning from each other and the forms of innovation in community. The practice also involves the completion of the supporting pedagogical-psychological and major-related seminars, as well as the preparation of the portfolio which has a credit value of 2.

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1 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

2 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

3 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

4 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

5 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

(14) In case the practice leading mentor teacher does not possess the specific qualification of the teacher candidate's major/majors, consultant specialized teacher(s) shall also be involved in the continuous individual scholastic practice.

(15)[1] The qualification of the continuous individual scholastic practice shall be the grade given by the practice leading mentor teacher who evaluates the student's performance based on the criteria of the competence-based evaluation sheet. Part of the evaluation shall be the evaluation of the student's final teaching class during which the presence of the practice leading mentor and consultant specialized teachers is compulsory, the practice leading tutors of the supporting seminars may also attend. The practice leading mentor teacher shall involve the student in the evaluation process and shall have the possibility to be informed about the feedback on the teaching practices. The mentor teacher shall send the evaluation sheet to the PTC faculty coordinator for pedagogical training until the deadline specified in the faculty's academic schedule so that the PTC faculty coordinator can record the grade in the ES. The condition of recording the grade is the student's feedback on the mentor teacher's/specialized teacher' work.

(15a)[2] In the arts teacher training programs, the assessment of the continuous individual scholastic practice shall be based on a grade given by the mentor teacher, who evaluates the student's performance according to the criteria of the competency-based assessment sheet. The practice leading mentor teacher shall carry out the assessment with the involvement of the student. The practice leading mentor teacher shall forward the assessment to the PTC pedagogue training faculty coordinator until the last day of the semester specified in the faculty schedule. The condition for recording the grade is the student's assessment of the work of the practice leading mentor/ teacher.

(15b)[3] In the vocational (healthcare) teacher training programs, the assessment of the continuous individual scholastic practice shall be based on a grade given by the mentor teacher, who evaluates the student's performance according to the criteria of the competency-based assessment sheet. The practice leading mentor teacher shall carry out the assessment with the involvement of the student. The practice leading mentor teacher shall forward the assessment to the program director until the last day of the semester specified in the faculty schedule. The condition for recording the grade is the student's assessment of the work of the practice leading mentor/ teacher.

(16)[4] At least one instructor per major from those who held a professional methodology course in the given semester in the general educational teacher training or any instructor of the given field appointed for the duty is obliged to visit minimum 6 classes held by the students during the social or individual subject-specific teaching practice, provided that the number of students completing the given practice in the given major reaches three. If the number of students completing the practice in the given major is less than three, the instructor shall attend at least 2 classes per student in the given semester. After every observed class the instructor shall hold a consultation with the practice leading teacher and the students. Professional methodology teachers employed by the University's practice institutions are exempted from this obligation.

(17) In the course of the practices every student is obliged to participate in some form in teaching activities with students, children who require particular attention (students with special needs or multiple disadvantages) in accordance with Article 4 of Act CXC. of 2011.

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1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.
2 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
3 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
4 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

Thesis

Article 14 (1)[1] In the full-time undivided teacher training programmes – with the exception of the specialist teaching majors – the thesis – within the framework of the specialty studies – shall be awarded with 4 credits.

(2)[2]

(3)[3] In the teacher training pursued simultaneously in two undivided teaching majors, the student must submit and defend one specialist thesis as part of the final closing examination

(4)[4] The student shall indicate the specialty in which he/she plans to prepare the thesis at latest at the beginning of the 7th semester according to the recommended curriculum in accordance with the faculty regulation.

(5)[5] The thesis shall be an individual module of the curriculum (independent from the modules of the major) in one-tier undivided teaching majors in full-time schedule. **In this module 4 shall be completed in two obligatory subjects: Thesis Seminar (2 credits) and Diploma Work (2 credits).** The student shall register and complete the Thesis Seminar at latest in the semester preceding the individual continous practice. Registering and completing the Diploma Work subject is not a prerequisite of the continuous individual practice, it shall be registered and completed at latest in parallel with the continuous individual practice, in the 10th semester of the training. Both subjects are announced by all professional departments with different subject codes.

(6) In case of general educational teaching majors the length of thesis shall be 60.000–80.000 characters (with spaces) which does not include the table of contents, the bibliography, the figures (illustrations) and the pictures.

(7) According to Article 59 (5) of this Regulation the writing of the thesis shall be supported by one or more consultant. The consultant can be a lecturer and researcher of the Faculty or with the Dean’s permission an outside expert, unless the faculties have different provisions. The student shall always choose the consultant based on the provisions of the Faculty where the chosen topic belongs to. The person of the opponent is determined by Article 59 (11) of this Regulation.

Teacher portfolio

Article 15 (1) According to Point 9.3. of Annex 1 of the Decree no. 8/2013 (I.30.) of the MHC the students of the teacher training program shall write a teacher portfolio.

(2)[6] In the general educational and vocational teaching majors the credit value of the teacher portfolio shall be 2 credits in the frame of the continuous individual scholastic practice.

1 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023. Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

2 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023. Repealed by amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Ineffective: from 12th February 2024.

3 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

4 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

5 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

6 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

(3) In case of general educational teaching majors the length of portfolio shall be 60.000–80.000 characters (with spaces) which does not include the table of contents, the bibliography, the figures (illustrations) and the pictures. In case of arts and specialist teaching majors the length of the portfolio shall be determined by the Faculty responsible for the given major.

(4) The consultant of the portfolio shall be the participant of the teacher preparation. In case of general educational teaching majors the opponent shall be a lecturer of the Insitute of of Educational Sciences or special methodological lecturer participating in the teacher preparation. The opponent shall be appointed by the leader of the Institute of Educational Sciences and the major directors. When appointing it shall be taken into consideration that one of opponents shall be a lecturer of the pedagogical, psychological field and the other one shall be a teacher of professional methodology or a lead teacher of a practice school. In case of arts and specialist teaching majors the person of the consultant and the opponent of the teacher thesis portfolio shall be determined by the Faculty responsible for the given major.

(5)[1] In the case of the short-cycle 2-semester arts teacher majors, part of the portfolio shall be a scientific essay on an art subject. The requirements for preparing the essay and the aspects of the evaluation (evaluation form) are established by the Faculty Council of the Faculty of Music and Visual Arts within its own authority.

(6) In the 2-semester arts teacher majors, the declaration form on the topic of the student’s art-related scientific essay must be submitted for approval at the end of the semester before the relevant subject is enrolled for, by the date specified in the schedule of the faculty.

(7) In the case of arts teacher majors, the supervisor of the portfolio and the art-related scientific essay shall be a faculty employee with a PhD or DLA degree and a teaching qualification, employed at least as a senior lecturer. The opponent of the portfolio and the art-related scientific essay shall be invited to by the head of the department, from among the Faculty’s lecturers with a PhD or DLA degree and a teaching qualification, working at least as a senior lecturer.

(7a)[2] In the case of vocational (healthcare) teacher training, the portfolio consultant shall be a faculty member holding a PhD and a teacher qualification, employed at least in senior lecturer position.

Final closing examination

Article 16 (1)[3] The final closing examination shall consist of two parts in case of one-tier undivided general educational teaching majors and certain 4 semesters long teacher trainings enrolled after the bachelor majors in accordance with the determined specialty with a curriculum involving the thesis and in the 4 semesters long teacher of science and environment teacher master major enrolled in parallel or after master training:

a) disciplinary part: the presentation and defense of the thesis which includes the answering of the questions previously given to the student, expressing the remarks, complements relating to the evaluation of the thesis and the presentation of the thesis.

b) teacher training final closing examination part:

1 Sections (5)-(7) built in by the amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

2 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

3 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

ba) the presentation and defense of the teacher portfolio which includes the demonstration of the concept of portfolio, furthermore, answering of the questions previously given to the student, expressing the remarks, complements relating to the evaluations and the answering of the possible further questions of the examination board.

bb)[1] complex oral examination in which the student shall prove his/her ability to integrate the knowledge acquired in the different fields of the training, apply the professional-disciplinary knowledge in the teaching practice and its use in a creative way. The preparation for each complex topic requires the systematical, fitting to the student's own learning experiences processing of the relating bibliography and the structured analysis of the experiences of the scholastic practices. The teacher candidate may also use the documents prepared during the practices to support his/her thoughts relating to the complex topic. The requirements of the complex oral examination (topics, bibliography) shall be accepted by the PTC and these requirements shall be published on the homepage of the University and according to the regular ways of the Faculty at least 3 months before the examination.

(2)[2] In case of general education teaching majors (except certain 4 semesters long teacher trainings commenced after the bachelor majors in accordance with the determined specialty with a curriculum involving the thesis and in the 4 semesters long teacher of science and environment teacher master major enrolled in parallel or after master training) completed in short cycle divided the final closing examination shall be completed according to point *b)* of Article 16 (1). In teaching majors enrolled after or in parallel with the bachelor majors in accordance with the determined specialty or the disciplinary master major the precondition of completing the teacher final closing examination according to point *b)* is to finish the disciplinary studies by gaining the pre-degree certificate.

(3)[3] The final closing examination shall be taken in front of the final closing examination committee. In case of one-tier undivided general educational teaching majors both parts of the final closing examination shall be taken in front of an individual committee. The disciplinary part and the teacher final closing examination can be taken on the same day or on two different days within the same final closing examination period in accordance with the schedule of the Faculty. The disciplinary part of the final closing examination that is the presentation and defense of the thesis (point *a)* of Article 16 (1)) shall be taken in front of an autonomous professional committee with at least three members. The chairperson of the committee shall be in at least senior lecturer position and shall be appointed by the respective Dean of the given field. Its members shall be invited by the respective programme director according to Articles 62 (1)–(3) of this Regulation. The disciplinary part of the teacher final closing examination shall be organised by the organisational unit responsible for the knowledge specified in point *a)* of Article 6 (1), where the student submitted his/her disciplinary thesis.

1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.
2 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.
3 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

(4)[1] In all general educational teacher trainings, the teacher training final closing examination part (point *b)* of Article 16 (1)) shall be taken in front of an autonomous teacher training final examination committee with at least three members. Its chairperson shall be one of the lecturers of pedagogy or psychology in at least senior lecturer position or the teachers of academic disciplines or teaching methodology and shall be appointed by the director of the PTC based on the suggestion of the organisational unit responsible for organising the final closing examination. Further members of the committee can be the consultant and the opponent of the teacher thesis portfolio and the representative of public education, as well as the lecturers of the professional disciplines and methodology. The members of the committee shall be invited by the director of the PTC based on the proposal of the faculties and the public educational institution. The teacher training final closing examination part shall be organised by the GK Teacher Training SC.

(5)[2] 3 Amendment adopted by the Senate on its meeting on 20th June 2024. Effective: from 1st July 2024. In case of art and specialist teacher majors, the final closing examination shall be taken in front of one final closing examination committee. The committee shall consist of at least three members, its chairperson and the outside expert shall be invited and appointed by the director of the PTC based on the suggestion of the Faculty. The chairperson of the committee shall be a lecturer of a subject of the pedagogical-psychological field of the training or the professional methodology in at least senior lecturer position or a lecturer in at least senior lecturer position with an academic degree in the specialist field of pedagogy or psychology. The further members of the committee can be the consultant(s) and the opponent(s) of the candidate’s portfolio and the art-related scientific essay, as well as the lecturers of the professional disciplines and methodology and practice leading mentors of the practice schools and partner schools.

(5a)[3] In the case of vocational (health) teacher training, the final closing examination must be taken before a single final closing examination committee. The final closing examination committee shall consist of at least three members, whose chairman and members shall be appointed by the organizational unit responsible for organizing the training in agreement with the director general of the PTC. The chairman shall be a teacher employed in at least the position of associate professor in one of the subjects of teacher training or in professional methodology, or a teacher who has obtained a scientific degree in the field of educational sciences and psychology and is employed in at least the position of associate professor. The committee may include the candidate's portfolio consultant and opponent, as well as lecturers in educational sciences and professional methodology, representatives of partner schools, and practical training mentors.

(6) The language of the teacher final closing examination is Hungarian, but the student shall have the possibility to present and defend his/her teacher thesis in the same foreign language it was written. The student shall claim this when registering for the final closing examination.

1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

2 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

3 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

(7)[1] The aggregate result of the final closing examination shall be the average of the following grades without rounding (to two decimals, with the certain parts taken into account evenly) in case of general educational teacher majors in double major training and in case of one-tier undivided general educational teaching majors and certain 4 semesters long teacher trainings enrolled after the bachelor majors in accordance with the determined specialty with a curriculum involving the thesis and in the 4 semesters long teacher of science and environment teacher master major enrolled in parallel or after master training:

a) the average of the grades of the thesis given by the consultant and the opponent and the grade awarded by the teacher training final closing examination committee for the disciplinary part of the final closing examination (evaluated by the specialist final closing examination committee);

b) the average of the grades of the teacher portfolio given by the consultant and the opponent and the grade awarded by the teacher training final closing examination committee for the presentation and defense of the teacher portfolio (evaluated by the teacher final closing examination committee);

c) grade awarded for point *bb)* of Article 16 (1), that is the complex oral examination (evaluated by the teacher final closing examination committee).

(8) The aggregate result of the final closing examination shall be the mean average of the three grades rounded to two decimals:

$$\frac{\Sigma \text{grades } a)\ b)\ c)}{3}$$

(9)[2] In case of general educational teacher training completed in parallel with short cycle divided or disciplinary master major (except certain 4 semesters long teacher trainings commenced after the bachelor majors in accordance with the determined specialty with a curriculum involving the thesis and in the 4 semesters long teacher of science and environment teacher master major enrolled in parallel or after master training) the aggregate result of the final closing examination shall be the average of the following grades without rounding (to two decimals, with the certain parts taken into account evenly):

a) the average of the grades of the portfolio (written as part of the thesis) given by the consultant and the opponent and the grade for the presentation and defense of the portfolio (evaluated by the teacher final closing examination committee);

b) the grade for point *bb)* of Article 16 (1), namely the complex oral examination (evaluated by the teacher final closing examination committee).

(10) The aggregate result of the final closing examination shall be the mean average of the two grades rounded to two decimals:

$$\frac{\Sigma \text{grades } a)\ b)}{2}$$

(11)[3] In case of any of the grades is a fail the final closing examination shall also be considered a fail. In this case the student shall apply for a new final closing examination in the next final closing examination period and only the failed part shall be repeated. In case the student's teacher portfolio or the thesis was evaluated with a fail grade, he/she cannot take the complex oral examination in the given examination period.

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1 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

2 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

3 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

Article 17.[1] In case of art teaching majors the final closing examination shall consist of the following parts:

(1)[2] In musical arts teaching major, in the undivided, 10–12 semester master training:

a) disciplinary part: presentation and defence of the thesis that involves the explanation of the answers to the questions previously given to the student, remarks on the evaluations of the thesis, wording of the amendments and the presentation of the thesis, shall be evaluated on a five-grade scale,

b) teacher final closing examination part:

ba) presentation and defence of the portfolio that involves the description of the concept of the portfolio, further, the explanation of the answers to the questions previously given to the student, possible remarks on the evaluations of the portfolio, answering to the possible additional questions of the committee, shall be evaluated on a five-grade scale,

bb)[3] Professional answers to the committee's questions in the field of pedagogy, psychology, methodology (complex oral examination). During the complex oral examination, the student shall evince that he/she is capable of the integration of the knowledge acquired in the different fields of the training, the adaptation of the knowledge of the professional subject and the discipline in the scholastic practice and its creative use. Within the certain complex topics, the student shall systematically process the relating scientific literature and the own learning experiences in a way that fits the topic and give a structured analysis on his/her practical experiences. The teacher candidate may also use his/her own documents prepared during the scholastic practices to support his/her message relating to the complex topic. The requirements of the complex oral examination (topics, obligatory scientific literature) shall be accepted by the PTC and these requirements shall be published on the webpage of the University and in the manner customary at the faculty at latest three months preceding the examination. The evaluation of the complex oral examination shall be done on a five-grade scale.

bc) final closing teaching examination (can be conducted in an external venue in case of double-major training), shall be evaluated on a five-grade scale.

(1.1)[4] The aggregate result of the final closing examination shall be the average of the following grades (rounded to two decimals, considering each part equally):

– grade for the specialist final examination (S) (1).

– grade for the final closing teaching examination that shall also contain the evaluation of the previous scholastic practices (2).

– consultant's (mentor's) and opponent's grade for the portfolio (3), (4).

– grade for the defence of the portfolio (5).

– consultant's and opponent's grade for the thesis (6), (7).

– grade for the defence of the thesis (8).

– grade for the complex oral part of the teaching final closing examination that is evaluated by the final closing examination committee (9).

(1.2)[5] The The qualification of the final closing examination shall be the average of the grade (1) for the specialist final examination (S) and the eight pedagogical (P) grades' (2–9) average rounded to two decimals:

$$\text{Grade (P)} = \underline{((2)+(3)+(4)+(5)+(6)+(7)+(8)+(9)}$$

1 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

2 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

3 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

4 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

5 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

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$$\text{Qualification of the final closing examination} = \frac{(S)+(P)}{2}$$

(1.3) The oral examination shall be considered successful if all its grades are at least satisfactory.

(1.4) The retake final closing examination can be completed in the next final closing examination period at earliest. In case of retake final closing examination only the failed part shall be repeated.

(1.5)[1] In the short-cycle 4-semester musical arts teacher master majors, the final closing examination consists of the following parts:

– consultant's (mentor's) and opponent's grades of the portfolio (1), (2);
– grade for the teaching practice at the practice school (3);
– grade for the continuous individual school practice (4).

The overall grade of the final closing examination shall be the mean average of the four grades rounded to two decimals:

$$\text{Grade for the final closing examination} = \frac{(1)+(2)+(3)+(4)}{4}$$

If any of the four exam parts are failed, the grade for the final exam shall also be fail. In case of retake final closing examination only the failed part shall be repeated

(2) The final closing examination in the two-semesters arts teaching majors (musical arts teacher majors, fine arts teacher majors and design-and visual arts teacher majors) and upon having a teacher degree certificate in musical arts teacher training in the training for further teacher qualification.

a)

b) teacher final closing examination part:

ba) The presentation and defence of the portfolio that involves the description of the concept of the portfolio, further, the explanation of the answers to the questions previously given to the student, possible remarks on the evaluations of the portfolio, answering to the possible additional questions of the committee, shall be evaluated on a five-grade scale by the final closing examination committee.

baa)[2] The presentation of the art-related scientific essay, which shall cover the explanation of the answers to the questions of the consultant and opponent sent to the student in advance, the comments and additions related to the evaluation of the scientific essay and the presentation of the essay. The evaluation of the presentation of the scientific essay is determined by the final closing examination committee with 5-scale grade. The examinee shall present the scientific essay with a presentation prepared in advance.

1 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

2 Built in by the amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

bb)[1] The complex oral examination involves the explanation of a topic in different levels (macro, mezzo, micro level) and professional answers to the committee's questions in the field of pedagogy, educational psychology, educational sociology, methodology. In addition to distinguishing and relating these levels to each other, the aspects of educational history and the artistic aspects shall also apply as necessary. The topics and the 3–5 basic literature necessary to acquire them are compiled by the instructors of the training in accordance with their own subjects. During the complex oral examination, the student shall evince that he/she is capable of the integration of the knowledge acquired in the different fields of the training, the adaptation of the knowledge of the professional subject and the discipline in the scholastic practice and its creative use. Within the certain complex topics, the student shall systematically process the relating scientific literature and the own learning experiences in a way that fits the topic and give a structured analysis on his/her practical experiences. The teacher candidate may also use his/her own documents prepared during the scholastic practices to support his/her message relating to the complex topic. Before the start of the complex oral examination, after reviewing the draft prepared by the teacher candidate for the complex topic, the examination committee may indicate the details that they request to be explained orally.

The evaluation of the complex oral examination shall be done on a five-grade scale. The requirements of the complex oral examination (topics, obligatory scientific literature) shall be accepted by the PTC and these requirements shall be published on the webpage of the University and in the manner customary at the faculty at latest three months preceding the examination.

bc)[2] The final closing teaching examination is only in the music and musical arts teacher major (can be conducted in an external venue in case of double major training). The final closing teaching examination shall be evaluated on a five-grade scale by the final closing examination committee.

(2.1.) The qualification of the final closing examination

(2.1.1)[3] The aggregate result of the final closing examination in the 2 semester short-cycle musical arts teaching major shall be the average of the following grades (rounded to two decimals, taking into account each parts equally):

– grade for the teaching final closing examination which includes the evaluation of the previous teaching practices (1);

– consultant's (mentor's) and opponent's grades of the portfolio and the art-related scientific essay (2), (3);

– grade for the defence of the portfolio and the art-related scientific essay (4);

– grade for the complex oral part of the teaching final closing examination evaluated by the final closing examination committee (5).

$$\text{Grade} = \frac{(1)+(2)+(3)+(4)+(5)}{5}$$

(2.1.2)[4] The aggregate result of the final closing examination in the design and visual arts teaching major shall be the average of the following grades without rounding (given by two decimals, taking into account each part equally):

– consultant's (mentor's) and opponent's grades of the portfolio and the art-related scientific essay (1), (2);

1 Amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Effective: from August 28, 2025.

2 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

3 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023. Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

4 Amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023. Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

– grade for the defence of the portfolio and the art-related scientific essay (3);
– grade for the complex oral part of the teaching final closing examination evaluated by the final closing examination committee (4).

$$\text{Grade} = \frac{(1)+(2)+(3)+(4)}{4}$$

(2.2)[1]
(2.3) In case of any of the grades is a fail the final closing examination shall also be considered a fail.
(2.4) In case of retake final closing examination only the failed part shall be repeated.
The retake final closing examination can be completed in the next final closing examination period at earliest.
(3)[2] In the case of short-cycle vocational (healthcare) teacher training, the final closing teacher examination shall consist of the following parts:
a) practical examination in professional methodology: during which the teacher candidate shall demonstrate his/her ability to interpret the professional subjects of healthcare training from a competence-based perspective through the integrated application of professional scientific and methodological knowledge, to define learning objectives for the teaching content selected by the candidate from the topics of the specified professional subjects, and to conduct simulated micro-teaching of the teaching content.
b) final closing teacher examination:
ba) presentation and defence of the portfolio, which, in addition to presenting the concept of the portfolio, consists of a systematic explanation of the answers to the questions provided in advance by the evaluators, expressing comments related to the evaluations, and the answering of additional questions from the committee;
bb) a complex oral exam in which the student shall demonstrate his/her ability to integrate the knowledge acquired in different areas of the program, to apply their subject-specific and disciplinary knowledge in scholastic practice, while using it creatively. In preparation for each complex topic, students shall systematically process the relevant literature and their own learning experiences related to the topic and conduct a structured analysis of their experiences in the scholastic practice. Teacher candidates may also use their own documents prepared during the scholastic practice to support their statements on complex topics. The requirements for the complex oral exam (topics, required literature) shall be approved by the PTC and must be published on the University's website and in the usual manner at the faculty at least 3 months prior to the exam.
(3a)[3] The qualification of the final closing examination
According to Article 4(5) of Annex 4 of the Code of Studies and Examination of the University of Pécs, the method for calculating the result (grade) of the complex final closing examination shall be as follows: the mean average of the results of the successful parts of the final closing examination (meaning the sum of the results of the exam parts divided by the number exam parts), rounded to two decimals.
Accordingly, the grade for the final closing examination shall be calculated as the unrounded average of the following grades (rounded to two decimals, with each part weighted equally):
a) the grade for the practical exam in professional methodology (assessed by the final closing teacher examination committee.

1 Repealed by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Ineffective: from 22nd June 2023.
2 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
3 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

b) the average of the grades awarded by the consultant and the opponent for the portfolio, as well as the grade awarded for the presentation and defence of the portfolio (assessed by the final closing teacher examination committee);

c) the grade given for the complex oral examination in educational science (assessed by the final closing teacher examination committee);

(3b)[1] If any part of the final closing examination is a fail, then the final closing examination shall also be considered unsuccessful. During the retake of the final closing examination, only the failed part of the exam must be repeated. A failed final closing examination or part of a final closing examination may be retaken at the earliest during the next final closing examination period.

Qualification of the degree certificate

Article 18 (1)[2] In case of students pursuing studies in two one-tier undivided, general educational teaching majors the qualification of the degree certificate shall be the average of the following grades rounded to two decimals:

a) the grade of the specialty final examination (Article 12 (2)) related to one of the student's teaching majors (evaluated by the final examination committee of the specialty institution/department);

b) the grade of the specialty final examination (Article 12 (2)) related to student's other teaching major (evaluated by the final examination committee of the specialty institution/department);

c) the grade given by the practice leading mentor at the end of the continuous (individual) practice completed in the last semester.

d) the qualification of the final closing examination.

(2)[3] If there is more than one specialty final examination to be completed in the given teaching major, the aggregate result of the specialty final examination shall be the average of each grade rounded to two decimals, taking into account each parts equally.

(3)[4] In case of students pursuing studies pursued in short-cycle trainings the qualification of the degree certificate shall be the average of the following grades rounded to two decimals:

a) the grade of the specialty final examination (Article 12 (2)) related to the student's teacher qualification (evaluated by the final examination committee of the specialty institution/department) in case of trainings where it is included in the curriculum;

b) the grade given by the practice leading mentor of the continuous individual scholastic practice in case of trainings where it is included in the curriculum;

c) the qualification of the teacher final closing examination.

(4)[5] In the musical arts teacher major, the qualification of the degree shall be the average of the final closing examination rounded to two decimals.

1 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
2 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
3 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
4 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024. Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
5 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024. Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.

(5)[1] In the fine arts teacher major and the design and visual arts teacher major, the qualification of the degree shall be the mean average of the grades for the final closing examination and the continuous individual teaching practice (which is evaluated by the practice-leading mentor) – rounded to two decimals.

(6)[2] In the vocational (healthcare) teacher training, the qualification of the degree shall be the mean average of the grades for the final closing examination and the continuous individual scholastic practice (calculated from the average grade of the final closing examination and the grade for the continuous individual scholastic practice rounded to two decimals). In case the continuous individual scholastic practice has been recognized in accordance with the legal requirements, it shall not be taken into account when determining the qualification of the degree.

Annex 13.

Special provisions pertaining to the faculty of sciences[3]

Article 1. (1)
(2)
(3)
(4)
(5)
Article 2. (1)
(2)
Article 3.[4]
Article 4.[5] (1) Rules pertaining to exam courses of Article 33 of the Regulation shall be supplemented with the following specifications at the Faculty.

(2) In case of exam courses that are prerequisites of the registration of another course according to the curriculum of the given major, the student shall have the opportunity for one exam in the registration period of the given semester before the commencement of the full-time instruction period.

Article 5.[6] (1)
(2)
Article 6.[7] In case the student does not attend the camp or the field practice which he/she enrolled for in the ES through subject -and course registration and did not certify his/her absence with a due cause and with a certificate at latest until the last day of the examination period, he/she is obliged to pay the charge stipulated in Annex 1 of the Code of Charges and Benefits for the absence. Reviewing the certificates is the authority of the registrar of the faculty. In case the registrar accepted the student’s certificate, a „certified absence” entry shall be recorded to the ES. The provisions of this Article shall be applied from September 1, 2018.

1 Amendment adopted by the Senate on its meeting on 20th June, 2024. Effective: from 1st July, 2024.
2 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
3 Built in by the amemdment adopted by the Senate on its meeting held on 20th June 2013. Effective: from 20th June 2013. Articles 1, 2,5 repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.
4 Repealed by the amendment adopted by the Senate on its meeting held on 17th December 2015. Effective: from 18th December 2015.
5 Amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.
6 Built in by the amendment adopted by the Senate on its meeting held on 19th December 2013. Effective: from 19th December 2013.
7 Built in by the amendment adopted by the Senate on its meeting held on 14th December 2017. Effective: from 1st January 2018.

Article 7.[1] (1) In derogation of Article 23 (8) of the regulation in case of students who have commenced their studies in the academic year 2012/2013 or after, the registrar shall terminate the student status of the student if the number of all his/her failed exams within the same course unit reaches five and he/she has not submitted a request for Dean's equity specified in Article 8 within the deadline or if the exam with Dean's equity determined in Article 8 was also unsuccessful.

(2) The student's attention shall be called during the subject registration if he/she had already failed in the given subject 3 times and before the fourth and fifth repeated retake examination in message sent through the ES with a compulsory to read setting and the student shall be warned to fullfil his/her

obligation in the exam and pay attention to the legal consequences of failing these obligations.

(3) The second exam taken at one course unit qualifies as a retake, the third and every further attempt (including the Dean's retake exam as well) as a repeated retake exam even if that was the first exam at one course unit in a given semester. The day on which the student status at a given major shall be terminated this way is the day the decision on termination by the first instance is made.

(4) The day on which the student status at a given major shall be terminated this way is the day the decision on termination by the first instance is made.

Article 8. (1) If the number of the student's failed exams within the same course unit reaches five, the Dean of the Faculty may grant one additional exam chance based on the student's reasoned request in the framework of Dean's equity.

(2) The exam with Dean's equity can be allowed only if the student submits his/her request until the deadline determined in the schedule of the academic year.

(3) The decision on Dean's equity shall specify the date of the last repeated retake examination.

Annex 14.

SPECIAL PROVISIONS PERTAINING TO THE COPYRIGHT PROTECTION AND PLAGIARISM[2]

Article 1. The aim of this Annex is to improve and regulate academic referential culture of the students, furthermore, to ensure the knowing, acquirement and practice of the rules regarding references among the students in order to avoid plagiarism.

Article 2. The scope of this Annex shall extend to all writings submitted in written form (hereinafter: writing) by the students during their studies at the University.

The concept of plagiarism

Article 3. (1) The student plagiarizes in case he/she uses the intellectual property (idea, phrasing, the result of someone else's work) without referring to the original source and represents it as his/her own.

(2) It shall not be considered as plagiarism, if the student uses the given work within the framework of fair use, thus he/she quotes a portion of the work – in a quantity that is reasonable according to the character and purpose of the recipient writing and faithfully to the original text – by marking the source and the author (uses a reference).

1 Sections (7)-(8) built in by the amendment adopted by the electronic resolution of the Senate made on 22nd June 2023. Effective: from 22nd June 2023.

2 Built in by the amendment adopted by the Senate on its meeting held on 18th December 2014. Effective: from 1st February 2015.

(3)[1] The use of any text generated by any artificial intelligence during the preparation of the work without proper citing or indication shall be treated in the same way as plagiary. The citation system for any content produced by using an AI-system shall be contained in the relevant faculty regulations, Dean's Orders, or in the lack of these, the „Artificial Intelligence Policy of the University of Pécs – pertaining to the authorized and prohibited use of AI during educational and research activities necessary to fulfill academic requirements".

The avoidance of plagiarism

Article 4 (1) In order to avoid plagiarism the student shall observe the rules pertaining to references determined in Article 4 (5) in case of every submitted writing during their studies at the University.

(2) The function of reference beside the recognition of the literary property is to make the literary connections traceable and to give the opportunity for others to reach and read the sources that the ideas of the writing are based on.

(3) The source shall be referred to, in case in his/her writing the student

a) quotes even just a short part word-by-word from someone else's written or oral publication,

b) quotes by freely summarizing, uses paraphrases from someone else's written or oral publication,

c) reviews, presents someone else's idea, opinion, theory (model, etc.),

d) uses someone else's idea, opinion, theory (model, etc.) when building up his/her own train of thought,

e) uses a statistic data, graph or illustration made by someone else.

(4) The applied source shall be referred to in a way that the student's own idea can be obviously distincted from the referred sources.

(5) The detailed rules pertaining to labelling the sources, namely the reference, shall be determined in Dean's Orders by the faculties and they shall be published in the regular way of the Faculty.

Article 5. During his/her studies at the University the student is obliged to attach Annex nr. 14/1. (declaration of originality of the writing) of present Annex to every submitted thesis work, academic paper or workshop writing.

The statement and legal consequences of plagiarism

Article 6. (1) Finding out the fact of plagiarism is the duty of the teacher correcting the given writing, in case of thesis work the consultant or the opponent, in case of dissension the third reviewer is entitled to make the statement. The faculties shall have the right to check the writings with a plagiarism tracing system.

(2) The student shall be informed about the statement of plagiarism within three workdays, the notification shall be sent by the Registrar's Office of the Faculty, based on the report of the teacher finding out the plagiarism.

(3)[2] The student shall have the right to appeal against the decision within three workdays from the notification with a request – and simultaneously marking proofs that support his/her statements – submitted to the head of the given department, who shall designate an ad hoc committee of three members who are all experts in the topic of the writing in concern. In case the head of the department is affected in the given case, the head of the competent superior organizational unit shall be entitled to designate the committee. The teacher finding out the fact of plagiarism cannot be the member of the committee.

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1 Amendment adopted by resolution no. 117/2025 (October 2) of the Senate. Effective. from November 7, 2025.

2 Amendment adopted by the Senate on its meeting held on 25th June 2015. Effective: from 15th August 2015.

(4) The committee shall make a decision whether plagiarism can be stated or not within five workdays. The student shall have the right to appeal against the decision of the committee stating the fact of plagiarism with a written request addressed to the Secondary Educational Committee within 15 days from receiving the notification about the decision.

(5) In case plagiarism can be shown by proofs, the writing shall be given a fail, which grade shall not be improved in the same semester. The improvement of grade shall only be possible with the repeated taking up of the given subject, in case of thesis work the whole procedure – involving the choosing a new, different topic – shall be repeated.

(6) In case of serious, great volume plagiarism or repeated plagiarism the Dean may order a disciplinary procedure based on the proposal of the major director. In case of disciplinary procedure the evaluation of the writing shall be suspended, it can only be resumed after the procedure is closed.

Annex 14/1.[1]

in case of a writing prepared by using an AI-system

DECLARATION
on the originality of the writing and the use of an AI-system

I, the undersigned, ... (name) ..... (educational system identifier), declare under penalty of perjure that every part of my writing, ... is the result of my own, autonomous work, I only used referred sources (special literature, tools, etc.) and I observed the pertaining rules of the University of Pécs while preparing my writing.

Furthermore, I declare that in the course of preparing the writing I used the following AI-systems – referencing them precisely in the writing – for the below purposes:

Name of AI-system	Aim of using the AI-system
Example 1.: ChatGPT (OpenAI, GPT–4)	Searching for sources in scientific literature, generating ideas for the draft of introduction
Example 2.: DeepL Translator	Preparing the raw translation of foreign sources in scientific literature
Example 3.: Grammarly	Getting suggestions for stylistical corrections in my own writings

I also declare that before use I learned the capabilities and limitations of the applied AI-systems and used it/them in compliance with the relevant data protection, information security, copyright and other legal provisions; checked whether the applied AI-system is verifiable and I am aware that as the author of the writing I am responsible for every content in my work.

I am aware that the University of Pécs has the right to check the observation of copyright rules and the university's rules pertaining to the use of AI-systems through an AI-and plagiarism tracing system.

Pécs, _____ month _____ day, 20____ year

1 Built in by the amendment adopted by resolution no. 117/2025 (October 2) of the Senate. Effective. from November 7, 2025.

_____
signature of the student

Annex 14/2.[1]

in case of a writing prepared without the use of an AI-system

DECLARATION
on the originality of the writing

I, the undersigned, ... (name) ..... (educational system identifier), declare under penalty of perjure that every part of my writing, ...
.....
is the result of my own, autonomous work, I only used referred sources (special literature, tools, etc.), I did not use any AI-system to create it and I observed the pertaining rules of the University of Pécs while preparing my writing.

I am aware that the University of Pécs has the right to check the observation of copyright rules and the university's rules pertaining to the use of AI-systems through an AI-and plagiarism tracing system.

Pécs, _____ month _____ day, 20____ year

_____
signature of the student

Annex 15.

SPECIAL PROVISIONS PERTAINING TO THE FACULTY OF PHARMACY[2]

General provisions

Article 1. (1) The length of the programme at the Faculty of Pharmacy (hereinafter referred to as Faculty) in the Pharmacy master training within the framework of undivided training shall be 10 semesters, in the Biotechnology bachelor training 6 semesters.

(2)[3] Instruction shall be provided in two languages at the Faculty: Hungarian and English. In the Pharmacy training foreign language training may only be provided in the form of self-financed training at the Faculty. The curriculum and the rules of organization of education shall be identical for the same programme with instruction in the Hungarian and English languages.

1 Built in by the amendment adopted by resolution no. 117/2025 (October 2) of the Senate. Effective. from November 7, 2025.

2 Built in by the amendment adopted by the Senate on its meeting held on 17th March 2016. Effective: from 18th March 2016. Amendment of the Annex adopted by the Senate with its electronic resolution on 23rd June 2022. Effective: from 23rd June 2022. Amendment of the Annex adopted by the Senate with its electronic resolution on 30th March 2023. Effective: from 30th March 2023.

3 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(3) All the organisational units of instruction at the Faculty and –under special agreement –institutions of the Medical School and of the Faculty of Sciences as well as clinics of the Medical School, public and institutional pharmacies, pharmaceutical companies and other external practice places approved by the Faculty shall also take part in the training.

(4)[1] In addition to the cases of the termination of student status specified in Article 23 (3) of the Regulation, student status (within the framework of undivided one-tier training) shall be terminated at the Faculty pursuant to Article 76 (2) of the HEA: if the student who has gained admission or transfer to the Faculty has failed to earn at least 20 credits (out of which at least 15 for obligatory courses) by the end of his/her first two active semesters, who has failed to earn at least 40 credits (out of which at least 20 for obligatory courses) by the end of his/her first four active semesters, further who has commenced his/her studies in the academic year 2023/2024 or after and failed to earn at least 100 credits (out of which at least 60 for obligatory courses) by the end of his/her first seven active semesters provided the student has – at least once – been warned in writing to meet his/her obligation by the given deadline and has been informed about the legal consequences of such omission. In case of termination of student status for this reason, contrary to the provisions of Sections (2) and (3) of Article 23 of this regulation, a preliminary written warning shall be sent to the student by the end of the fourth week of the semester at the latest, primarily by post, if the student has a Hungarian address recorded in the ES, or in electronic form via the ES. According to the abovementioned rule, only the credits earned for the completion of courses (including exam courses) registered at the Faculty shall be included in the obtained credits, and credits obtained by credit transfer shall not. For students who requested credit transfer in the first two active semesters following their admission/transfer and at least 10 obligatory credits were accepted for them, the rule of present article shall be applied in the second next active semester.

(5)[2] The student may request once during his/her studies to change his/her recommended curriculum until August 1 for the fall semester and January 1 for the spring semester, provided that he/she meets every prerequisite of the other curriculum and accepted its conditions in written form. The student may request to change his/her recommended curriculum on one further occasion if he/she can certify an extraordinary circumstance which can be evaluated based on individual equity. The student shall be assigned to the highest semester of the recommended curriculum of which all the obligatory courses he/she completed. If justified by the student's academic progress, in cases where shall be considered equitable, the requirement to pass the medical terminology final exam and the physical education criterion requirement may be waived when assigning the student to a training program. In case of a student who requests to change his/her recommended curriculum the Educational Committee reflects and determines which curriculum the student shall be assigned by taking into consideration the completed and recognized credits as well.

1 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

2 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

(6)[1] In derogation of the general provisions of the Regulation pertaining transfer, the transfer from another higher education institution is only possible in case if the student requesting his/her transfer has not completed more than 60 percent of his/her recommended curriculum in the current institution and simultaneously meets the other requirements specified in Article 18 of the Regulation. Requesting transfer within the University Pécs or the change of program can only be permitted in case the student has reached the minimum point limit determined for the admission in the given major, in the year of admission in accordance with the requirements specified in Article 18/A (3) of the Regulation, one time during the validity of the student status. The transfer is also possible between the Hungarian and English programs of the given training program, with the conditions determined by the Educational Committee in accordance with the pertaining effective regulations and provisions. When making its decision, the EC is obliged to examine whether the Faculty has sufficient capacity for the training program concerned by the transfer, and is also entitled to examine the academic results achieved by the applicant in their previous training program and to fill the available capacity according to the ranking based on academic results in the transfer applications received. Testing the student's language knowledge is in the authority of the Department of Languages for Specific Purposes. In case the level of the student's knowledge is not satisfactory the student cannot be transferred to the foreign language in which he/she would like to continue his/her studies.

(7) In case the student status of the student at the University of Pécs has been terminated due to academic or other, not disciplinary reasons, the student can request his/her transfer to undivided training program 2 years after his/her students status at the University of Pécs has been terminated; in case the student status of the student at the University of Pécs has been terminated due to disciplinary reasons, the transfer is not possible.

(8)[2]

(8a) In derogation of Article 23 (8) the student of the Faculty who had already completed 80% of the obligatory subjects in his/her curriculum, meaning he/she had already obtained minimum 206 obligatory credit points in Pharmacy unvidived training or minimum 137 obligatory credit points in Biotechnology bachelor training by the time the number of his/her failed retake and repeated retake exams within the same course unit reaches five, is eligible to take three further retake exams. The registrar shall terminate the student status of the student if the number of all his/her failed exams within the same course unit reaches nine even if he/she had already completed 80% of the obligatory subjects in his/her training programme.

(9)[3] In derogation of the general provisions of the Regulation, for the students of the Faculty the deadline of submitting requests related to transfer is August 1, the deadline of submitting requests related to subject registration in another training of the Faculty, visiting student status and credit transfer is August 1 in case of the fall semester and January 1 in case of the spring semester. In case of Summer Course the deadline of submitting requests related to credit transfer is September 1. In the case of a request to register a subject at another faculty, the regulations and deadlines of the other faculty concerned shall be applied.

1 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
2 Repealed by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.
3 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.

(10)[1] The rules of Article 42 (3) of the Regulation pertaining to charges of repeated registration of a course-unit shall be applied to the students of the Faculty according to the following: the student is obliged to pay the fee specified in Appendix 1 of the Code of Charges and Benefits for the fourth and every further time registration for a subject.

(11) In case the transferred student's study progress cannot be guaranteed in any other way the Educational Committee may allow upon request the parallel completion of those prerequisites that have not been possible to complete previously based on the former curriculum of the student. The EC shall call in the declaration of the course director whether the student has the necessary precognition of the given subject.

(12)[2] In derogation of Article 23 (9) of the Regulation, at the Faculty the student status of students having commenced their studies in the academic year 2015/2016 or after shall be terminated in the given major by release for academic reasons on the day the decision concerning termination becomes final if the student has enrolled for a course-unit on six occasions and has not accomplished it.

(13) In order to promote student mobility, upon request of the student pertaining studies at the Faculty as a visiting student, considering the part-time nature of the visiting student status, the EC may allow taking up courses without the previous completion of their prerequisites, in case it considers the student's prior knowledge appropriate. The EC may call in the declaration of the course director regarding this. By taking up the course, the visiting student declares that study requirements applicable to him/her are identical with those pertaining to students who are not visiting students in every aspect. The above possibility may only be granted to students pursuing part-time studies. In case the student, after finishing his/her part time studies, continues his/her studies in full-time training, general rules of credit transfer shall apply to him/her.

(14)[3] The special provisions pertaining to the procedures of the Educational Committee of the Faculty that are not specified in this Regulation are included in the code of procedures of the Educational Committee of the Faculty. According to the code of procedures in case of certain, approving decisions the chairsperson of the Faculty's Educational Committee shall have the right of decision-making and he/she shall be obliged to report his/her decisions made based on this right to the Educational Committee of the Faculty. The Registrar shall have the right of decision-making instead of the Educational Committee in the following cases of approval: late course registration and dropping, course registration in another language/major, change of study group, change of major, change of training programme, accepting remaining credit points as part of the optional module, as well as in case of every decision fully granting the student's application, for which the Educational Committee gives authorisation on an individual basis or in its rules of procedures.

(15)[4]

1 Amendment adopted by the electronic resolution of the Senate made on 1st February 2024. Effective: from 12th February 2024.

2 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

3 Built in by the amendment adopted by the Senate on its meeting held on 21st June. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

4 Built in by the amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019. Repealed by the amendment adopted by the Senate on 2nd December, 2020. Amendments come into effect on 3rd December, 2020.

(16)[1] Provisions of Article 30 (8) of the Regulation shall be supplemented as follows: in case of students commencing their studies in the academic year 2016/2017 the credit points gained for the elective subjects assigned to the certain modules of the curriculum above the minimum number of such credits can be counted in the credits of another module of elective subjects. In case of students commencing their studies in the academic year 2017/2018 the amount of offset credit points cannot exceed 50 percent of the credit points assigned to the given module. In both cases the number of credit points assigned to elective subjects must be gained completely. Accepting the extra credit points in anpther module can be requested by the student with a request form submitted to the Educational Committee. In case of students who have started their studies before the academic year 2016/2017 the provisions of this Section cannot be applied.

Rules pertaining to attending classes

Article 1/A (1) Lectures delivered in lecture halls at the Faculty are open to all the teachers and (active) students of the University of Pécs. The lecturer may restrict attendance at certain lectures to those having enrolled for the course primarily on the grounds of ethics and personal rights.

(2) The order of attending small-group classes (bedside and laboratory practices and seminars –hereinafter practices):

a) Due to education-organisational and financial reasons, practices may exclusively be attended by students who have enrolled for the course. Students who have enrolled for the course as an exam course cannot attend the practical course either.

b) Students shall do practices in groups assigned to them.

c) If a student cannot attend a practical course for an admissible reason, the leader of the practice may allow the student to attend the practice of another group with the same topic on limited number of occasions per semester. No student shall be admitted to a practical course where the number of students present would exceed the maximum group number specified by the institute, or in lack of this, the original group number (that is, only the places of absent students may be taken up).

(3)[2] Maximum group numbers are fixed (24 person) in the interest of students – students are arranged in groups evenly. Students shall be arranged in groups based on the decision of the course director. Students pursuing their studies in accordance with the recommended curriculum and applying for admission to their former groups shall be favoured when arranging students in groups.

(4)[3] The lecturer shall check the attendance at small group classes (practices and seminars) and the lectures of the elective and optional courses and pass down the list of absences at least once, at the end of the semester to the course director. The course director shall decide on giving or denying the end-of-semester electronic signature in the ES based on the list. In case of subject requirement is mid-semester grade, if the student did not complete the number of hours required for the end-of-semester signature the „Not completed” entry shall be recorded in the ES. In case the student completed the required number of hours, but has not gained a grade, a practical fail grade shall be recorded in the ES as midsemester grade.

(5) The method of checking the attendance at lectures shall be determined by the course director.

(6) The rules of accepting absences are as follows:

a) the student who has been absent from less than 15% of the classes of the course cannot be condemned for absence.

1 Built in by the amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

2 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

3 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

b) whose absence was between 15 and 25% (for any reason), the course director shall decide on accepting the semester by examining the particular case. The course director shall determine the maximum extent of absence in the course description before the beginning of the semester, where it seems justified to set it to an extent higher than 15%, but lower than 25%.

c) he/she whose absence reaches 25% (for any reason, with or without a certified excuse) cannot be granted entry to examination.

Rules of this article can also be applied to small-group classes (practices and seminars) separately, based on the decision of the course director.

(7) The course director shall not have the right to exempt either partially or fully a student admitted to the course from attending classes. Exemption from attending classes may only be granted in the form of exam courses.

(8)[1] Beside the absences the course director is entitled to settle other, educational requirements for the acceptance of the semester (requirements of registration for the exam). The course description shall contain the requirements. The course director is obliged to indicate in the ES on the last week of the instruction period, if he/she does not accept the student's semester and does not allow him/her to register for the exam. The denial of the acceptance of the semester is possible until Saturday midnight of the last week of the instruction period at latest, this deadline cannot be prolonged even in exceptional cases. After the deadline only those students can be listed on the exam sheet, who are entitled to register for the exam.

(9) The acceptance of the semester does not have to be indicated with a signature in the grade book, it is represented by the exam grade –in case of elective and optional subjects as well. In case of students admitted before the academic year 2012/2013 holding a grade-book, the acceptance of the semester has to be indicated with the traditional grade book signature in two cases: (1) in case of criterion requirements where there is no grade given and (2) in case the student was entitled to register for the exam, but has not attempted it. In the former case, the signature is given by the course director, in the latter one the signature is given by the Registrar based on the data of the ES.

Provisions pertaining to examinations and grades

Article 2. (1) Credits may only be granted on the basis of a grade established under the five-grade scale. Pursuant to the provisions of the curriculum, grades may be granted on the basis of exams (final exams and end-of-term exams) or mid-term performance (mid-term grade, Hungarian abbreviation FJ). The classification of exams is as follows:

a) exam = A exam

b) retake exam = B exam

c) repeated retake exam = C exam

d) Dean's retake exam = D exam

(2) The Hungarian and English names of the grades under the five-grade scale (with their numeric codes and ECTS grade letter codes in brackets for comparison) are as follows:

jeles	excellent	(5, A),
jó	good (	4, B),
közepes	average	(3, C),
elégséges	satisfactory	(2, D) and
elégtelen	fail	(1, F).

1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(3)[1] The form and timing of the tests serving as the basis of practical grades shall be specified in the curriculum. In case of obligatory courses mid-semester grades shall be established on the basis of at least two (written or oral-practical) mid-term tests. The lecturer must not evaluate the performance of the student in the instruction period or in the exam period (eg.: midterm test, oral or practical report, or practical grade, exam) in case the student has not registered for the subject (class) or registered without being eligible for it.

(4)[2] Elective and optional courses shall be evaluated with mid-term grades. In derogation of the general provisions of this Regulation the student can have one opportunity to improve his/her mid-term grade if the lecturer of the elective or optional subject and the requirements system of the subject allows it. The grade obtained at the first assessment may be worse at the upgrading (bettering) assessment. Provisions of Artcile 47 (4) shall be applied in case of the upgrading (bettering) assessment.

(5)[3] In derogation of Article 49 (5) herein, at the Faculty the student shall register for the exam not later than 9am on the working day preceding the given exam day at latest. The student shall have the opportunity to deregister from the exam not later than 9am on the second working day preceding the exam day at latest. Registration for bettering exam for the exam days announced for the last week of the exam period shall be possible only with the help of the Registrar’s Office. Students without a valid health aptitude test result issued by the Centre for Occupational Medicine cannot participate in healthcare activities and their participation in taking exams in the exam period is deniable.

(6) Mid-term performance (oral and written tests) may also be taken into account in case of a course concluded with an exam, but its contribution to the grade cannot be more than 30%. In such a case the grade shall be determined by taking into account the grades of the parts of the exam and the results of the mid-term tests in the proportion and manner specified in the course description by the course director.

(7) Before the commencement of the exam the examiner is obliged to check whether the student is entitled to take the exam on the given day. A student may only be tested if he/she:

trustworthily and securely proves his/her identity,

is recorded on the exam sheet printed out from the ES.

(8) Oral final exams shall be conducted in front of a board of at least two members, involving university lecturers who are experts in the topic of the exam. The head of the examination committee shall be a full professor or an associate professor. In case of an end-of-term exam, the examiner may also be a senior lecturer or a lecturer who previously had a senior lecturer position. On an end-term exam, the examiner shall provide the presence of at least one further person competent in the subject-matter and the language of the exam (who may be another student taking the given exam) throughout the whole exam. Upon the justified request of the course director, in the Faculty’s interest the Dean may allow in case of an end-term exam an assistant lecturer, in case of a final exam a senior lecturer or a lecturer who was formerly employed as a senior lecturer, to act as the head of the examination committee for one exam period.

1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

(9) The theoretical (written and oral) and practical parts of an exam may be conducted in separate venues by different examiners. In such a case the first examiner shall be responsible for checking whether the student is entitled to be tested and the examiner conducting the final part of the examination shall be responsible for recording the final grade onto the exam sheet, and in case the student has a grade-book, for recording the grade into the grade-book.

(10) The lack of basic knowledge and skills in the practical part of exams in practice-oriented courses may in itself result in a fail grade. In such a case the formal requirements of the practical part of the exam shall comply with all the formal requirements (persons present, examiners of an adequate position) imposed on exams. The detailed minimum requirements shall be published for the students before the registration for the course.

(11) Exams (end-of-term exams, final exams) not requiring the testing of practical knowledge and skills may be taken in written form. In this case the form of the test (essay, short answer questions, multiple choice etc.), the handling of exam sheets (exam sheets shall be kept for at least two years in the case of final exams for five years, the answer sheet shall bear the signature of the marker and in the case of final exams the signature of the course director or that of the lecturer designated by him/her) and the control of the exam (the statistical analysis of exam questions, the maintenance and update of the question bank) shall meet the international expectations.

(12) If the exam only consists of a written part, in the case of an oral retake exam more than one exam and in the case of a written retake exam more than three exams spread evenly shall be announced in any given exam period.

(13) Non-attendance of the examination shall be established following the start of the first part of examination that concerns the student. In case the student registers for the examination offered according to Section (1) but does not attend it, the number of his/her examination chances from the given course shall decrease by one. In case he/she excuses his/her absence with indicating and providing proof of a valid reason within 8 days from the date of the missed examination by submitting an original request to the Registrar's Office, issued by the University's Centre of Occupational Health and Safety (or in case of Hungarian students by their general practitioner) or a clinical outpatient treatment record, indicating the examination concerned in an identifiable way, attested with the signature, seal of the course director concerned and dated with the date of approval by the course director, and his/her request is accepted by the Registrar, the number of his/her examination chances shall not decrease despite the absence and „approved absence" remark shall be made in the ES.

(14)[1] The course director shall have the right to offer an exam grade on the basis of mid-term performance and if it is accepted by the student at latest one week before the end of the exam period, it shall be recorded in the ES. The conditions of offering a grade shall be made public by the course director before announcing the course.

(15) In case the student had a valid exam registration or his/her performance during the semester was evaluated (e.g.: mid-term test), he/she can only set his/her student status to passive according to Article 22 (5).

(16)[2] The following rules shall apply to announcing exams to be held during the exam period:

a) The number of exam chances in a course announced for the exam period shall exceed double the number of students enrolled for the course.

b) In the case of oral exams:

ba) at least two exam days shall be held in every week of the exam period,

1 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

2 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

bb) an exam shall be announced for one of the last three days of the exam period
c) In the case of written exams:
ca) at least four-five exams with the same topic and conditions shall be announced,
cb) the exams shall be announced for different weeks, furthermore
cc) an exam shall be announced for one of the last three days of the exam period.
d) The requirements determined in points *b)* and *c)* can be disregarded provided that the course director and representatives of the Faculty Student Union collectively agreed on it.

(17) The course director shall record the exam results in the ES promptly, in case of oral exams not later than until 12:00 on the following working day, in case of written exams until 12:00 on the second working day following the exam.

(18)

(19) In derogation of Article 50 (8) of the Regulation, even Dean's exam chance can only be given within the exam period at the Faculty.

Provisions pertaining to enrolment for courses and to exam courses

Article 2/A (1)[1] Obligatory courses may exclusively be enrolled for and dropped in the ES during the period open for course registration. If enrolment for an obligatory course fails due to a proven administrative default during the registration period (e.g. the exam result has not been recorded in time) and the student reports it within 24 hours, he/she may enrol for the given course free of charge by submitting the request to the Registrar's Office in the first week of the instruction period.

(2)[2] Late registration or deregistration of obligatory courses shall be decided by the Education Committee until the end of the third week of the instruction period based on individual review. Following the third week of the instruction period the Educational Committee may allow the late registration of obligatory subjects in case of extraordinary circumstances (childbirth, accident, illness or other unexpected reason). The student shall submit the request supported with documentation to the Registrar's Office in both cases. The Educational Committee – in case it considers the request acceptable – makes a decision and directs the student to pay the procedural fee stipulated in the Code of Charges and Benefits within 15 calendar days from the day of the electronic written notification on the decision. In case the student fails to pay the procedural fee within 15 calendar days from the electronic written notification the decision of the Education Committee shall be repealed and the late registration of the requested subject is not possible. From the first week of instruction of the semester a certificate from the course director shall be attached to the request certifying that the student has attended the classes of the course in the given semester and that his/her absence until that time has not reached 15% percent of the number of contact hours per semester of the course. In case the course director determines the valid health aptitude issued by the Centre for Occupational Medicine as prerequisite for obligatory subjects, the student shall be eligible for the registration of the subjects exclusively upon having the valid health aptitude. In the lack of documents supporting the reasons referred to in the request the submitted request shall be rejected without further consideration in the cases specified in this Section. In case of late course registration the student cannot have advantage if he/she follows the recommended curriculum regarding the course registration and the study group.

1 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.
2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(3)[1] Elective and optional subjects and criterion requirements may be taken up or dropped in the registration period preceding the instruction period, and until 24.00 hours on the third working day of instruction period. Exam courses may be taken up or dropped until 24:00 on the fifth day of the instruction period. Late registration or deregistration of elective and optional subjects, criterion requirements and exam courses shall be decided by the Education Committee until the end of the third week of the instruction period based on individual review. Following the third week of the instruction period the Educational Committee may allow the late registration or late deregistration of elective and optional subjects, criterion requirements and exam courses in case of extraordinary circumstances (childbirth, accident, illness or other unexpected reason). The student shall submit the request supported with documentation to the Registrar's Office in both cases. The decision shall be made by the Educational Committee. In case the course director determines the valid health aptitude issued by the Centre for Occupational Medicine as prerequisite for elective and optional subjects and exam courses the student shall be eligible for the registration of the subjects exclusively upon having the valid health aptitude.

(4)[2] In the Pharmacy training the student may take up a course with a language of instruction other than that of his/her training with the condition that he/she completed all the pre-requisites determined in the curriculum that was given when he/she commenced his/her studies. The further condition of taking up a subject in another language is an adequate knowledge of the given language. The student shall take the exam in the language of the course taken up. The student shall submit his/her request in this matter along with the consent of the course director to the Registrar's Office until August 1 for the fall semester and January 1 for the the spring semester at latest. The enrolment for the requested course shall be recorded in the ES. In case of missing the deadline, provided that the student attaches the payment certificate of the procedural fee specified in the Code of Charges and Benefits, the request can be considered admissible within 7 days from the deadline. In case of missing the additional deadline, the request shall be rejected without further consideration, unless the student can certify credibly the unavertable circumstance beyond his/her control that prevented him/her from submitting the request within the deadline. The course director may limit the number of students taking up the course with a different language of instruction due to education-organisational reasons. During the course of his/her studies the student can take up obligatory courses with a different language of instruction worth altogether 30 credits at the most. There is no such limit in the case of elective and optional courses. Courses enrolled for in a different language of instruction shall be considered as courses taken up in the original language in respect of determining the tuition fee in accordance with Article 1 (12) of this Annex of the Regulation. Testing the student's language knowledge is in the authority of the Department of Languages for Specific Purposes. In order to register for obligatory subjects in a different language it is compulsory to have the confirmation about the sufficient level of language knowledge from the Department of Languages for Specific Purposes. In case the level of the student's knowledge is not satisfactory according to the abovementioned department he/she may not register for the proper subject in the requested language even if the course director of the subject supports his/her request.

1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018. Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

(5)[1] If an optional/elective course has been enrolled for by fewer students than the minimum number of students –stipulated when announcing the course in February of every year, the course shall be cancelled by the Registrar's Office on the 4th day of the instruction period and the Registrar's Office shall inform the concerned students through the ES. In case the course director indicated with a request on the surface for registering the data of the subjects to be offered during the course announcement period that he/she wishes to keep the course even if it does not reach the minimum headcount limit and supported his/her request with a reasoning and the Curriculum Committee has accepted it, the Registrar's Office will not cancel the course even if the number of students who registered for the course does not reach the minimum headcount limit specified in Section (14). The permission of the Curriculum Committee is valid for the following academic year.

(6)[2] The registration (course enrolment) period of the given semester shall be the two weeks preceding the instruction period.

(7)[3] Until the seventh day (Sunday) of the first week of the registration period only obligatory subjects, criterion requirements, exam courses and prescheduled exam dates belonging to them may be registered for. From the first day (Monday) of the second week of the registration period any course (obligatory, elective, optional, exam courses) may be enrolled for. Registration for obligatory subjects shall be possible in accordance with the provisions of Section (16) of this Article. Elective, optional subjects, exam courses and criterion requirements may be registered according to Section (3) of this Article.

(8)[4] Exam courses may only be announced in obligatory courses during the regular period for announcing courses according to the decision of the course director. Exam courses may be announced in either one or both semesters regardless of the place of the courses, however, in derogation from Article 39 (5) hereof, their announcement is compulsory in case of obligatory, mostly theoretical subjects taught in the first six semesters of the recommended curriculum and it is suggested in case of mostly practical subjects. Exceptions will be allowed only with permission of the Vice-Dean for Education based on the course director's request accompanied by professional justification.

(9)[5] An exam course may only be enrolled for (in the ES) by the student who has previously enrolled for the course now announced as an exam course, has fulfilled the mid-term requirements ("signature in the gradebook") of the course, nevertheless has not accomplished the course (did not attend the exam or obtained a fail grade). An exam course can be registered only in the same language in which the student previously registered the course or in which language the student has completed the midsemester requirements of the subject. In derogation of Section (1) of Article 33 the student can register subject as an exam course even in case he/she had already completed all the parallel conditions of the subject in a previous semester and had met the requirements of being entitled to sit for the exam (had gained the end-of-semester signature).

1 Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.
2 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.
3 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017. Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.
4 Amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.
5 Amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(10)[1] Prescheduled exam can be announced only in the subject-announcement period at the Faculty. The announcement is compulsory in case of obligatory, mostly theoretical subjects taught in the first six semesters of the recommended curriculum, unless the Vice-Dean for Education gives permission to not announce the prescheduled exam based on the course director's request accompanied by professional justification. In case of obligatory subjects of later semesters in the curriculum announcing prescheduled exam is suggested. In case of announcement the headcount of the exam places can be limited. In the case of exam courses having been enrolled for the student may take the exam in the periods specified in Section (10a). Pre-scheduled exams shall be registered for at the same time as enrolling for the exam courses but not later than until 9am of the second day (Tuesday) of the course registration period in the fall semester. In the spring semester pre-scheduled exams can be registered until the end of registration for obligatory subjects at latest. Rules pertaining to enrolling for exam courses are otherwise the same as those for other courses.

(10a)[2] Pre-scheduled exams at the Faculty may be announced between the third and fifth days (Wednesday and Friday) of the first week of the fall semester registration period and during the first week of instruction period of the spring semester.

(11)[3] In order to facilitate course registration, the results of prescheduled exams shall be recorded in the ES by the course director within the time period stipulated by Article 2 (17) of Annex 15 of this regulation. In the case of an unsuccessful exam the remaining exam chances may be taken in the regular exam period of the semester.

(12) If the student has registered for the exam date announced in the registration period but fails to attend the exam, the number of his/her exam chances concerning the given exam course shall automatically decrease by one.

(13) Exam courses shall be regarded as courses enrolled for in the given semester even in the case of a prescheduled exam. Credits and grades obtained by prescheduled exams shall be taken into account in the given semester. In addition to the above, enrolment for exam courses have the same rules and the same consequences as those regarding all other courses.

(14)[4] In case of optional courses the minimum number of students can be five.

(15) Students who commenced their studies before the academic year of 2016/2017 shall have the opportunity to take up subjects that are offered by the Medical School or by the Faculty of Sciences. Rules pertaining to taking up a subject in another Faculty shall be the same as specified in Section (4). In regards of the maximum number of credits to be taken up in another language and in another Faculty shall be added together.

1 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.
2 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.
3 Amendment adopted by resolution no. 38/2026 (March 26) of the Senate. Effective: from April 15, 2026.
4 Amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016.

(16)[1] Those students who follow their recommended curriculum may register for courses according to their group, which is registered in the ES, between the first day (Monday) and the fifth day (Friday) of the registration period. In case of subject registration following this, the students shall lose their rights from following the recommended curriculum regarding the given subject. On the sixth day of the first week of the subject registration (Saturday) from 8am until midnight on the seventh day (Sunday) every student may register for courses according to the group which is registered in the ES for him/her. From the first day of the second week (Monday) of the subject-and course registration period from 8am all the students can register for all the groups offered in the ES, depending on the number of free spots. The students' registration for small-group classes (seminar / practice) is information for the course director, following the end of the registration period it is the course director's authority to set the final groups.

(17)[2] Contrary to Article 29 (2) of this Regulation, criterion requirements may also be prerequisites for obligatory subjects.

(17a)[3] In order to support academic progress the Educational Committee may allow the student once during his/her studies the parallel subject registration with a previously not completed prerequisite subject provided that the student shall be eligible to take the exam in the built on subject only if he/she first completed the exam in the prerequisite subject successfully. The student shall be eligible for the parallel subject registration exclusively if he/she already completed every other obligatory subject based on his/her progress in the recommended curriculum that are marked as prerequisites, except for the one subject that prevents his/her academic progress.

(18)[4] The student is allowed to register subjects for maximum 50 credit points in the ES. Further credit points can be registered only with the help of the colleagues of the Registrar's Office.

Professional Practice

Article 3. (1) Special forms of education in the Pharmacy training are the practices performed at the specific professional practice places of the fields of the pharmacist labour market (hereinafter referred to as professional practices). Professional practices are activities integrated in the curriculum, out of the 8 month professional practice completed during the training period at least 6 months shall be performed in public or institutional pharmacy.

1 Built in by the amendment adopted by the Senate on its meeting held on 3rd November 2016. Effective: from 4th November 2016. Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Built in by the amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

3 Built in by the amendment adopted by the Senate on its meeting held on 19th January 2023. Effective: from 19th January 2023.

4 Built in by the amendment adopted by the Senate on its meeting held on 21st June 2018. Effective: from 22nd June 2018.

(2)[1] Pharmacy students shall participate in a four-week summer professional practice in a specific practice place related to the profession (eg.: public pharmacy, institutional pharmacy, pharmaceutical industry, pharmaceutical trade) following the fourth semester and the sixth semester. The professional practice can be completed in 2–2 week periods and even abroad. Two weeks of each practical course may be done in a pharmaceutical factory or in an institutional pharmacy. Summer practices are criterion requirements; no extra credit shall be granted for them. Contrary to Article 57 (2) of this Regulation the summer practice shall be considered as belonging to semester directly preceding it. The period of the professional practice can be set only within the dates determined in the schedule of the academic year, in the summer following the given academic year.

(3) The structure of the fifth academic year of the pharmacy training essentially differs from that of the first four academic years. The ninth semester shall begin with the two-month practical course called „Professional Practice Before State Examination 1”, which is scheduled for the months July-September. The semester shall then be continued in October by the traditional 13-week period of instruction based on a weekly timetable and concluded by an exam period. The tenth semester consists of a four-month practical course (“Professional Practice Before State Examination 2”).

(4) The six month practices of the fifth academic year can be completed in a public pharmacy or in a hospital under the supervision of the pharmaceutical department of the given hospital or – based on the student’s decision – in a practice place of the pharmaceutical industry. The professional practice shall be performed in a practice place qualified by a higher educational institution in public or institutional pharmacy or at a pharmaceutical company.

(5) If the student fails to commence „Professional Practice Before State Examination Before State Examination 2” within 18 months from the completion of „Professional Practice Before State Examination 1” for any reason, he/she shall repeat „Professional Practice Before State Examination 1”.

(6) The detailed topics and rules of the practices are laid down in the curriculum.

(7) The student may do the practice beside and under the supervision of the pharmacist and his/her deputies. The leader of the practice is entitled to exclude the student from the professional practice in case of unpreparedness that jeopardises the patients’ health. Exclusion from the professional practice shall qualify as unjustified absence from the practice.

Thesis (diploma work)

Article 4. (1)[2] Before taking the final closing examination students shall write a thesis and defend until the date determined by the Faculty Council. Artificial intelligence is not allowed to be used for the wording the thesis, since its purpose is to develop students’ ability to grasp the essence by individually studying, processing and scientifically elaborating on a chosen issue of the pharmaceutical science, to make them acquire library skills and the methods of literary research and to express their data and conclusion briefly and accurately.

(2) The student shall write the thesis with the help of a consultant. In case of a theoretical institute the consultant shall hold a PhD degree, in case of an institutional pharmacy the consultant shall have passed a specialist examination in the given field. The acceptance of the student shall be certified by the signature of the consultant on a special form to be submitted to the Registrar’s Office. The person of the consultant may be changed until registering for the fifth year.

1 Amendment adopted by the Senate on its meeting held on 22nd June 2017. Effective: from 23rd June 2017.

2 Amendment adopted by the meeting of the Senate held on 21st June 2018. Effective: from 22nd June 2018.

(3) The consultant shall be responsible for the quality of work behind the thesis. In case of the student not progressing with the thesis to the extent expected by the consultant, the co-operation may be terminated by the consultant not later than the student registering for the fifth year. The consultant may only be changed after registration for the fifth year if the original consultant does not work at the Faculty long-term (due to illness or study trip) or has quit the Faculty.

(3a) [1] The student is obliged to upload his/her thesis electronically to the ES by the deadline specified in the schedule of the academic year, send it to his/her consultant electronically as specified in Section (4), and submit one physical copy to his/her consultant's institute. The date of submission of the thesis shall be the date of upload to the ES. The student shall receive the physical copy submitted to the institute or clinic back after the defence.

(4) [2] The thesis can be defended only in a semester with active student status, orally in the institute of the consultant. The student is required to send the final version of his/her thesis to his/her consultant in electronic form at least 30 calendar days prior to the date of the defence. The supervisor shall also share the final thesis received in this manner with the opponents in electronic form. The head of the institute shall be responsible for scheduling and conducting the defence and for the compliance with the formal requirements. The formal requirements of the thesis and the procedure of its writing and defence are stipulated in the curriculum.

(5) The thesis and its defence shall jointly be assessed under a five-grade scale. This grade shall contribute to the grade of the final closing examination. The successful defence of the thesis is worth 10 ECTS.

(6) In case of a student having been awarded a prize at the Dean’s Competition for Student Researchers’ Society paper, his/her paper shall be recognised as a thesis. If the student having been awarded such a prize has given a presentation on the topic of the thesis at the Conference of the Student Researchers’ Society, the thesis does not need to be defended orally either, it shall automatically be acknowledged as a thesis evaluated with an excellent grade. The detailed information can be found on the webpage of the Registrar’s Office.

(7) If the student is evaluated with a fail grade at the defence of the thesis, he/she can be granted entry to the final closing examination only after he/she has corrected it. The corrected

thesis shall be submitted two months after the defence at the earliest. The new deadline of submitting the thesis and the defence of the thesis shall be appointed according to the schedule of the academic year of the Faculty. Derogation from this schedule shall only be possible in particularly reasonable cases with the approval of the Dean.

Pre-degree certificate, final closing examination and degree certificate (diploma)

1 Built in by the amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

2 Amendment adopted by resolution no. 158/2025 (December 11) of the Senate. Effective: from January 9, 2026.

Article 5. (1)[1] In derogation from Article 70. (2) hereof, a student pursuing his/her studies in the Pharmacy training at the Faculty of Pharmacy may be issued with a pre-degree certificate only if during his/her studies, the student has completed two hours per week in any four semesters of the first ten semesters in the framework of any of the courses and programmes offered by the Physical Education and Sportcentre and any programmes of the Medical Students' Sports Circle and the Medical Students' Sports Association included in the curriculum and in case the student participating in the training in Hungarian language has already completed the educational course on the use of the National eHealth Infrastructure (Hungarian abbreviation: EESZT) within the first ten semesters. In derogation of Article 58 (4) of the Regulation, the pre-degree certificate is to be certified by the Dean or the Registrar at the Faculty.

(2) The student who:

a) has been granted a pre-degree certificate and

b) has successfully defended his/her thesis

shall be granted entry to the final closing examination.

(3) The final closing examination shall consist of three parts:

a) a nationally unified written test,

b) a practical examination and

c) an oral examination.

(4) The practical and oral parts of the final closing examination shall be taken in front of an examination board consisting of three to five members. At least one member of the examination board shall be an outside expert not belonging to the Faculty. The chairpersons of the examination boards shall be approved by the Faculty Council for a period of no more than three years. The members of the board shall be invited by the Dean.

(5) The grades of the different parts of the final closing examination shall be established on a five-grade scale. The complex final closing examination shall be successful and shall be allocated a grade if all the grades of all the parts of the examination are evaluated by at least a grade 2 (satisfactory). The assessment of the complex final closing examination shall be the simple mean average of the grades awarded for the parts of the examination and the grade of the thesis.

(6) In case a part of the final closing examination is failed, only the unsuccessful part shall be retaken. Retake final closing examinations can only be taken in the next final closing examination period. In case of a student having attempted a part of the final closing examination three times without success or having failed to pass all the parts of the final closing examination within 12 months of passing the first part of the examination, the complex final closing examination shall be retaken.

(7) In case of a student failing to accomplish his/her final closing examination until the termination of his/her student status, he/she can take the final closing examination at any later date in accordance with then effective provisions pertaining to the final closing examination.

(8)[2] A degree certificate (diploma) may be awarded to the student who has passed his/her final closing examination and has fulfilled all other requirements determined in the qualification requirements necessary for the award of the degree certificate.

(9)[3] The average of the degree certificate shall be the credit-weighted average of the grades of all the courses successfully completed by the student during his/her studies and evaluated by credits and a grade in a five-grade scale. When calculating the average the grade of the complex final closing examination shall be weighted by the 10 credits awarded for the successful defence of the thesis.

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1 Amendment adopted by the Senate on 20th January, 2021. Amendments come into effect on 21st January, 2021.

2 Amendment adopted by the electronic resolution of the Senate made on 14th December 2023. Effective: from 14th December 2023.

3 Amendment adopted by the Senate on its meeting held on 27th June 2019. Effective: from 28th June 2019.

(10) The degree certificate (diploma) shall be issued in Hungarian and in English and in the case of the instruction having been delivered in a foreign language in Hungarian and in the language of the instruction. Upon the student's request and at his/her expense the diploma may be issued in Latin as well.

Special provisons pertaining to the Biotechnology bachelor programme

Article 6 (1) The professional practice shall be a six week practice performed at a higher educational institution, a business entity established by the institution or an external practice place approved by the Faculty.

(2) In the Biotechnology bachelor programme the student shall be considered eligible to take the final closing examination if he/she

a) has been granted the pre-degree certificate and

b) successfully defended his/her thesis

(3) The consultant shall be responsible for the quality of work behind the thesis. In case of the student not progressing with the thesis to the extent expected by the consultant, the co-operation may be terminated by the consultant not later than the student registering for the fourth semester. The consultant may only be changed after registration for the fourth semester if the original consultant does not work at the Faculty long-term (due to illness or study trip) or has quit the Faculty.

(4) In the Biotechnology bachelor programme the final closing examination shall consist of two parts:

a) written test

b) oral examination.

(5) The grades of the different parts of the final closing examination shall be established under a five-grade scale. The complex final closing examination shall be successful and shall be allocated a grade if all the grades of all the parts of the examination are evaluated by at least a grade 2 (satisfactory). The assessment of the complex final closing examination shall be the simple mean average of the grades awarded for the parts of the examination and the grade of the thesis.

(6) The average of the degree certificate shall be the credit-weighted average of the grades of all the courses successfully completed by the student during his/her studies and evaluated by credits and a grade in a five-grade scale. When calculating the average the grade of the complex final closing examination shall be weighted by the 12 credits awarded for the successful defence of the thesis.

(3) In the degree certificates of biotechnologists who graduated in the Biotechnology bachelor programme the average result calculated in line with the provisions of the curriculum of the major shall be recorded by using the following assessments: First Class Honours (4,51–5,00), Second Class Honours (3,51–4,50) or Third Class Honours (2,00–3,50).

Special provisions to the Clinical Research Manager postgraduate specialist training [1]

Article 7 (1) Requirements of being eligible to take the final closing examination:

– being granted the pre-degree certificate

– submitting the thesis which shall be accepted by the consultant and successfully answering two, professional questions of the opponent related to the thesis.

(2) In the final closing examination, the student shalll demonstrate his/her acquired knowledge during the training in the form of a complex written final closing examination. A failed complex final closing examination can be repeated once within the same final closing examination period.

(3) The assessment of the complex final closing examination shall be the mean average of the grades awarded for final closing examination and the grade of the thesis rounded to two decimals.

1 Built in by the amendment adopted by the Senate with its electronic resolution on 9th May 2024. Effective:from 20th May 2024.

(4) Requirements of being awarded the degree certificate (diploma):
– being granted the pre-degree certificate
– successfully taking the final closing examination.
(5) The qualification of the degree certificate shall derive from the weighted average of the following:
– average of the grades of all subjects,
– the grade of the final closing examination multiplied by two.

Amendments of the Code were adopted by the Senate on its meeting held on 17th March 2016. Effective from 18th March 2016.

Annex 16. [1]

Special provisions on the digital distance education introduced due to the state of emergency caused by the coronavirus pandemic

Scope

Article 1. [2] The scope of this Annex shall extend to the period of the state of emergency declared by the Government of Hungary due to the coronavirus pandemic and following the termination of the state of emergency, until the closing of the 2019/2020 spring semester, at latest until August 31, 2020.

Definitions

Article 2. Definitions included in Article 2 of the Code shall be supplemented with the concept of digital distance education. When applying this annex due to the coronavirus pandemic during the period of state of emergency declared by the Government of Hungary. the digital distance education pursued as a consequence of the prohibition of attending higher educational institutions by students (hereinafter: student attendance prohibition) shall be considered a form of training using specific information-technological and communicational educational devices and methods of knowledge transfer and learning based on interactive relation of lecturer and student and individual student work. The number of class hours in the digital distance education shall adjust to the number of hours of the full time and part time trainings.
Article 2/A. [3] The definitions of the academic year in Article 2 (51) and the semester according to Article 2 (11) shall be applied with the following modification in the spring semester of the academic year 2019/2020. Those practical courses which cannot be arranged online due to their characteristics and specialities can be held until August 31, 2020. Practical course held based on this Article 2/A of the Annex shall be considered to belong to the spring semester of the academic year 2019/2020.

Rules pertaining to the order of submitting students' applications, legal remedy

1 Built in by the resolution made in the electronicus decision-making procedure of the Senate closed on April 29, 2020. Effective: from April 29, 2020.
2 Amendment adopted by the Senate on its meeting held on 18th June 2020. Effective: from 18th June 2020.
3 Built in by the resolution made in the electronicus decision-making procedure of the Senate closed on April 29, 2020. Effective: from April 29, 2020.

Article 3. (1) Chapter 3 of the Code shall be supplemented as follows: students can submit studies and exams related requests and appeals in electronic way (e-mail) to the competent organisations determined in the code. In case the request is submitted via e-mail it is neccessary to be sent from the student's e-mail address that is registered in the ES and to indicate his/her name and ES identification code in the e-mail. Requests submitted to the Registrar's Offices or the organisations that made the appealed decision, but addressed to the competent organisations with authority can be forwarded by the faculties in electronic way, but recording the request in the filing system is still required.

(2) In case of procedures pursued through authorization as specified in Article 12 (6) of the Code it is enough to attach the scanned copy of authorization to the electronically submitted appeal.

(3) Provisions of Article 12 (9a) shall be applied with the following difference: the hearing of the student may be provided electronically by the Secondary Educational Committee (with the help of an information and communication device capable of transferring sound and picture simoultaneously, with online calling). The secretary of the Secondary Educational Committee shall inform the student about the conditions of the online hearing in the invitation to the meeting sent in e-mail to student's e-mail address recorded in the ES. In case the student does not have the technical conditions neccessary for the online hearing, but wishes to participate on it, the Secondary Educational Committee shall suspend the procedure and carry it out on a later date after the student attendance prohibition is terminated.

Dean's equity

Article 4. Article 14 (1) of the code shall be applied with the following alteration: the Dean may exercise equity on one further occasion beyond the one determined in the code in case of student requests referring to the student attendance prohibition and the circumstances related to the state of emergency.

Temporary termination of student status

Article 5. (1) Article 22 (2) of the Code shall be applied with the following difference: the deadline to submit requests for the temporary termination of student status shall be the last workday of April 2020 in the spring semester of the academic year 2019/2020.

(2) Submitting the request for temporary termination personally or through an authorized person – as specified in Article 22 (9) – is not possible while this Annex is effective, submitting the request is only possible in the other ways (post, fax, e-mail) determined in Article 22 (9).

Article 5/A.[1] The spring semester of the academic year 2019/2020 shall not be taken into consideration when applying the provisions of Article 22 of the Code pertaining to the continuous period of temporary termination of student status.

Termination of student status

Article 6. The announcement specified in point *b)* of Article 23 (1) of the Code is not possible personally (or personally through an authorized person) while this Annex is effective, the announcement shall be made only in the other possible ways (post, fax, e-mail) determined in Article 23 (1).

Article 7. (1) Rules pertaining to delivery stipulated in Article 23 (2) of the Code shall be applied with the following alterations. In case of students of both the Hungarian and foreign language trainings the warning letter shall be sent by post to the student's address recorded in the ES and simoultaneously the warning letter shall be uploaded to the ES and the student shall be notified about the uploading through the messaging system of the ES.

(2) Different use of the rules of delivery in Article 23 (3) and (10) shall be applied in accordance with the rules specified in Article 7 (1) of this Annex.

Changes of the curriculum, subject programme

Article 8. (1) In case the subject programme indicated in Article 28 (4) of the Code requires alterations – permitted by the law, the code and this annex – for the sake of managing the digital distance education, the faculty shall promptly notify students about the changes.

(2) In case of the changes determined in Article 2 (1) students' interests must be taken into consideration. The alterations of the former subject programme must be implemented in such a way that that completing the subject after the changes shall not be disproportionately heavier than based on the former subject programme.

Course

Article 9. Contrary to 32 (1) the course shall mean under the effect of this Annex a class held by one or more identified lecturers, in a certain way and a certain time in which the student has the opportunity to acquire the knowledge and skills determined in the curriculum.

Order of the academic year

Article 10. Contrary to point *b)* of Article 34 (3) the spring break shall be hold from March 16, 2020 until March 20, 2020 in the spring semester of the academic year 2019/2020.

Article 11. Contrary to Article 34 (4) and (5) within the frames of the law the rector may change the order of the academic year in case it is neccessary for the sake of digital distance education. If there is a demand from any of faculties to change the schedule, the faculty shall immediately notify the rector.

Announcing courses

1 Built in by the resolution made in the electronicus decision-making procedure of the Senate closed on April 29, 2020. Effective: from April 29, 2020.

Article 12. (1) The obligation to inform as determined in Article 40 (2) and (3) shall also be applied in case of changes in the subject programme, tasks and deadlins carried out relating to the introduction of digital distance education during the semester.

(2) In case of the changes determined in Section (1) students' interests must be taken into consideration. The alterations of the former subject programme, tasks and deadlines must be implemented in such a way that completing the subject after the changes shall not be disproportionately heavier than based on the former requirements.

Order of registration and de-registration of courses

Article 13. The fee-paying obligation according to Article 41 (3) shall not be stated during the effect of this annex.

Article 14. Contrary to Article 42 (4) the student can deregister the course taken up in the given semester until May 8, 2020 in the spring semester of the academic year 2019/2020.

Contact hours

Article 15. The major director may deviate from the rules pertaining to attending the classes and determining the extent of absences as specified in Article 45 to the student's profit during the student attendance prohibition. The student can appeal against the major director's decision by turning to the dean within 15 days after being notified about the decision.

Article 16. The provision pertaining to the publicity of the classes in Article 45 (4) shall be applied with the following alteration: the student of the University may participate in the lectures of any faculty and major only with the consent of the lecturer.

Article 17. Article 45 (6) shall be supplemented with the following: for the sake of personal data protection – on the grounds of student attendance prohibition – audio or video recording on the classes or recording the classed held with the help of information and communication devices shall be possible only with the expressed consent of the participants (lecturer, students). Recording the class requires the permission of the lecturer due to copyrights. In case of interactive classes if the lecturer wishes to record it, the possibility to join the class shall be ensured with the proper setting of the information and communication devices to those students who do not give consent to being recorded.

Preferential course schedule

Article 18. Decisions regarding preferential course schedule made in accordance with Article 46 shall be carried out even during the period of digital distance education considering the characteristics of the digital distance education.

Article 19. The deadline stipulated in Article 46 (6) shall be modified to April 20 regarding the fall semester of the academic year 2019/2020.

Testing knowledge, assessment of studies (examination)

Article 20. Provisions of Article 47 pertaining to testing knowlegde shall be supplemented as follows: testing knowledge can be conducted electronically with the help of an information and communication devices capable of sound and picture record simoultaneously applying the supported surfaces (especially Microsoft Teams) and methods (especially video call in case of oral exams, Unipoll tests in case of written exams) that are determined in the University's plan of action regarding digital distance education.

Article 21. Upon the student's request the Registrar's Office shall send the result sheet described in Article 47 (6) to the student's e-mail address recorded in the ES.

Article 22. Article 49 (1) of the Code shall be applied with the following alteration: the faculty is obliged to publish the dates of the exams two weeks before the end of the instruction period at latest.

Article 23. (1) In case the conditions of entry to the exam indicated in Article 50 (1) of the Code require alterations – permitted by the law, the code and this annex – for the sake of managing the digital distance education, the faculty shall promptly notify students about the changes. Article 8 (2) of this Annex shall be applied to carry out the changes.

(2) In case of alterations determined in Section (1) students' interests must be taken into consideration. The changes in the conditions of entry to the exam shall be implemented in such a way that completing the subject after the changes shall not be disproportionately heavier than based on the former requirements.

Article 24. (1) The electronic exam (using information and communication devices) held in the frame of the digital distance education shall be considered as an exceptional case as determined in Article 50 (4). Contrary to 50 (4) the lecturer shall be responsible for the organisation of the exam. Further provisions of Article 50 (4) are still in effect.

(2) Intentionally causing technical incident during the electronic exam (using using information and communication devices) shall be considered cheating at examination, therefore the legal consequences stipulated in the relating regulation shall be applied.

(3) If the technical incident was not caused intentionally, the examiner and the student taking the exam are obliged to cooperate in order to solve the technical issue.

(4) If the technical error occured before the exam question was announced, the exam can be continued provided that the error can be fixed within a reasonable time. In case the error occurs after the exam question is announced, the exam can be continued and the examiner has the right to rise a new question.

(5) If the technical error cannot be solved within a reasonable time a new date for the exam must be provided. The exam suspended due to technical error shall not be considered as an attempt to get the grade, it shall not be counted into the exam chances of the student.

Article 25. Provisions of Article 50 (7) shall not be applied while this Annex is effective.

Article 26. Provisions of Article 51 (1) shall be applied with the following alterations: electronic oral exams (held with the help of information and communication devices) are not public, making sound and video recording or recording the exam shall be possible only with the expressed consent of the participants.

Professional practice

Article 27. Provisions of Article 57 pertaining to professional practices shall be supplemented with the following: during the period of digital distance education the professional practice can be completed – with the approval of the instution, body, organisation providing the practical training – in electronic way with the help of information and communication devices.

Thesis

Article 28. (1) Contrary to Article 59 (8) the faculties cannot require the submission of thesis in printed form during the period this annex is effective.

(2) Article 59 (10) shall be applied with the following alteration: in case changing the deadlines of submitting and defending the thesis – permitted by the law, the code and this annex – is neccessary, the faculty shall notify the students promptly.

(3) Students' interests must be taken into consideration in case of the changes determined in Section (2). The changes in the deadlines of submissions and defense shall be carried out in such a way that submitting and defending the thesis shall not be disproportionately heavier than based on the former requirements.

Article 29. Thesis defense – determined in Article 60 (1) – can be arranged electronically, with the help of an information and communication devices capable of sound and picture recording at the same time.

Final closing examination

Article 30. (1) Article 61 (5) and (6) shall be applied with the following alterations: in case changing the final closing examination periods – permitted by the law, the code and this annex – is neccessary, the faculty shall notify the students promptly about the changes and the tasks regarding registration.

(2) Students' interests must be taken into consideration in case of the changes determined in Section (1). The changes in schedule of final closing examination periods shall be carried out in such a way that completing the final closing examination shall not be disproportionately heavier than based on the former requirements.

Article 31. Provisions of Article 18 pertaining to the final closing examination shall be supplemented with the following: final closing examinations can be held electronically (with the help of information and communication devices capable of sound and picture recording at the same time). The oral part of the final closing examination is not public, making sound and video recording or recording the exam shall be possible only with the expressed consent of the participants.

Article 31/A.[1] (1) Provisions of Article 18 of the Code regarding final closing examinations shall be supplemented as follows. In case the final closing examination is arranged with the personal presence of the student during the effect of this Annex (not in the way it is determined in Article 31), it shall provided that the final closing examination does not require the personal interaction between the studen taking the exam and other persons, a minimum of 1,5 m distance shall be kept between the persons.

(2) The following provisions of Article 62 (1) of the Code regarding the composition of the final closing examination committee can be set aside during the effect of this Annex: provisions pertaining to the headcount of the committee and the provisions on the outside expert, provided that the committee has a president and at least one member. Furthermore, the committee shall be composed in such a way that at least one member shall be university or college professor or university or college associate professor.

Language requirements

Article 31/B.[2] Contrary to Article 63 of the Code those who take successful final closing examination until August 31, 2020 will be exempted from taking the language exam required for the gaining the degree certificate.

Physical education requirements

Article 32. Physical education requirements determined in Article 70 of the code shall be considered completed in case of those students in the final year who registered the relating course and have began the completion of the course.

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1 Built in by the resolution made in the electronicus decision-making procedure of the Senate closed on April 29, 2020. Effective: from April 29, 2020.

2 Built in by the resolution made in the electronicus decision-making procedure of the Senate closed on April 29, 2020. Effective: from April 29, 2020.

Promotion of the equal opportunities of the students

Article 33. Efforts shall be made for the promotion of the equal opportunities of students even during the period of digital distance education, applying the provisions of Chapter 27 reasonably is still neccessary even in this period.

Rules of procedures of the committees dealing with academic and examination cases

Article 34. (1) Annex 10 of the Code shall be applied with the following alteration: committee meetings can be held electronically, with the help of information and communication devices capable of sound and picture recording at the same time.

(2) In those cases determined in Article 12 (9a) when students must be offered the possibility of personal hearing, the hearing can be held only electronically (with the help of information and communication devices capable of sound and picture recording at the same time).

(3) Participation of student members in the meetings of committees dealing with academic and examination cases shall be provided only electronically (with the help of information and communication devices capable of sound and picture recording at the same time).

Closing provisions

Article 35. (1) In case the provisions or annexes of the code contradict the provisions of this annex, the provisions of this annex shall be applied.

(2) The faculties are given the authority to determine the detailed rules of digital distance education – within the frames of the law, the code and this annex – in Dean's Order with the approval of the representatives of the Faculty Student Council provided that the draft of the Dean's Order must be sent to the Legal Department before issuing it.

(3)[1] This Annex takes effect on April 9, 2020 and becomes ineffective following the termination of the state of emergency, at the closing of the 2019/2020 spring semester, at latest on August 31, 2020.

Clause:

The amendment of this Annex was accepted by the electronic resolution no. 54/2020 (April 29) of the Senate. The amendment takes effect on the day it was accepted and becomes ineffective on the day following the termination of the state of emergency.

The amendment of this Annex was adopted by the Senate with the electronic resolution nr. 93/2020 (June 18). Amendments shall come into effect on the day the Senate has accepted them. With the electronic resolution nr. 94/2020 (June 2018) the Senate prolonged the effect of the provisions of Annex 16. until the closing of the 2019/2020 spring semester, until August 31 at latest.

Annex 17.

SPECIAL PROVISIONS INTRODUCED DUE TO THE STATE OF EMERGENCY CAUSED BY THE CORONAVIRUS PANDEMIC[2]

1 Amendment adopted by the Senate on its meeting held on 18th June 2020. Effective: from 18th June 2020.

2 Built in by the amendment of the Regulation was adopted by the Senate on 30th September, 2020. Amendments come into effect on 1st October, 2020. Repealed by the amendment adopted by the Senate with its electronic resolution on 23rd June 2022. Ineffective: from 23rd June 2022.

Annex 18. [1]

1 Repealed by the amendment adopted by resolution no. 88/2025 (June 26) of the Senate. Ineffective: from August 28, 2025.

TARTALOMJEGYZÉK

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