



Please fill this form with CAPITAL LETTERS!

APPLICATION FOR TRANSFER

(Institutional ID: FI 58544)

Name:.....Neptun code:.....

Date of birth: Mother's name:.....

Address and phone number:

Email:.....

FROM WHERE

Name of the Institution:

Study program:

Specialization: Mode of attendance: full-time* part-time*

Type of financing.....

TO WHERE

Study program:

Specialization: Mode of attendance: full-time* part-time*

Type of financing.....

Attached document(s):

Date:.....

.....

Signature

* Corresponding part to be underlined!

Code of Studies and Examinations of the University of Pécs

Article 18.

(1) The student may request his/ her transfer – with regard to Article 18/B – to a training in the same field of training of the University or another higher educational institution. Since it shall be considered a change of training, the rules pertaining shall be applied in case of requests for the change of training schedule, training language, place of training or in case of trainings awarding specialist qualification the change of specialization.

(2) The transfer procedure shall be launched upon the student's request and end with the matriculation and at the same time enrollment of the student to the training following the Educational Committee's decision or in case transfer within the university with the enrolment of the student.



During the transfer procedure the student shall have continuous student status until the matriculation – or enrollment in case of transfer within the University – following the decision on the transfer, otherwise the chairperson of the Faculty's Educational Committee shall withdraw the decision on the transfer in accordance with Article 57 (6) of the NHea.

(3) Transfer shall be possible only between trainings of identical levels of qualification.

(4) In derogation of Section (3) the student may request his/ her transfer

a) from bachelor programme or undivided training to higher educational vocational training;

b) from bachelor programme to undivided teacher training or from undivided teacher training to bachelor programme;

c) from undivided training to bachelor programme.

(5) The condition for the transfer to bachelor programme and undivided master training is having gained at least 30 credits in the previous training.

(7) The transfer, so the decision-making on the transfer shall be conducted until September 15 in the fall semester and until February 15 in the spring semester from the end of the previous instruction period.

(8) In case of transfer from another higher educational institution the Registrar's Office shall forward the transfer decision and the date of the matriculation or enrollment to the higher educational institution from which the University has accepted the student. In case of transfer within the University the student status in the previous training shall be closed with the date preceding the day of enrollment to the new training.