



Please fill this form with CAPITAL LETTERS!

LATE REGISTRATION REQUEST

(Institutional ID: FI 58544)

Name:.....Neptun code:.....

Date of birth: Mother's name:.....

Address:.....

Email:.....

Study program:.....

Specialization:.....

Reason(s):

.....
.....
.....
.....

Attached document(s):

Pécs,

.....
signature

Code of Studies and Examinations of the University of Pécs:

Article 38.

(1) During the validity of student status no re-enrolment is necessary. In each semester prior to the commencement of the instruction period and in each major, the student shall state whether he/she wishes to continue his/her studies or alternatively intends to temporarily terminate his/her student status during the given instruction period. The student fulfils his/her obligation to register by enrolment in the semester of enrolment

(2) The student shall make the statement concerning registration electronically on the ES not later than the last day of the registration period.

(3) In exceptional cases the student may request the EC to allow subsequent enrolment and registration not later than the end of the third week of the instruction period. In case the decision of the EC gives permission to late enrolment and late registration, the enrolment and registration shall be executed until the last workday of the fourth week of the semester. The EC can transfer this authority to the head of the Registrar's Office. The EC shall not allow the late enrolment or – in case of students commencing their studies in the given major in the academic year 2007/2008 and afterwards – the late registration to the student who has not settled any of his/her expired payment obligations. In case the given person's resolution on assignment or resolution on admission comes to effect after the registration period, the person shall have the possibility to enrol within 15 days from when the resolution on assignment or resolution on admission became effective. In special cases, if the given student's matriculation or enrolment is blocked for reasons not attributed to the student, after the obstacles ceased he/she may request the permission of the EC for late matriculation or late enrolment even after the third week of the instruction period and in such cases the matriculation or enrolment may happen even after the last workday of the fourth week of the semester, but at latest until October 15 in the fall semester and March 15 in the spring semester.